

November 14, 2006

The Honorable Mike O. Johanns  
Secretary of the Department of Agriculture  
Washington, DC 20250

Dear Mr. Secretary:

The Office of Management and Budget's Office of Federal Procurement Policy (OFPP) and the U.S. Small Business Administration (SBA) are pleased to officially announce the implementation of the Small Business Procurement (SBP) Scorecard. This concept has been discussed at several interagency meetings, including the Chief Acquisition Officers (CAO) Council and the Small Business Procurement Advisory Council (PAC). The SBP Scorecard is modeled after the President's Management Agenda (PMA) and follows the general format used for PMA scorecard items.

As you know, SBA is required by statute to analyze and report the extent of small business participation in Federal contracting. Agencies are also required by law to report their agency's small business goal achievement to SBA. This scorecard will help more aggressively track and monitor the status of each individual agency's small business goal achievement. The format will also allow agencies to tell the full story of their progress in contracting with small businesses. In the past, the government has only been able to report small business achievement in terms of percentages. Now that we have advanced reporting tools, like the Federal Procurement Data System Next Generation (FPDS-NG), we can give a complete and timely picture of small business contracting.

The SBA will be the agency responsible for setting the criteria and evaluating achievement of the goals as well as maintaining the SBP Scorecard. Each agency will submit their progress semi-annually to SBA and, in turn, SBA will rate each agency according to the criteria set forth in the enclosed "standards for success" document. The primary criteria for reaching a green score will be individual agency goal achievement, along with other qualitative rating elements that relate to small business contracting. As with the PMA Scorecard, there will be ratings for status and progress. The status and progress elements will give context to achievement, as well as explanations for missed goals and actions planned to reach goals. Agencies will also receive progress credit for improvement over previous years.

The Department of Agriculture's small business goal achievement for Fiscal Year (FY) 2005 was 49.53%. Once the FY 2006 data is released, which we anticipate in January, SBA will score your agency using the enclosed scorecard criteria and, at that time, the public will have access to

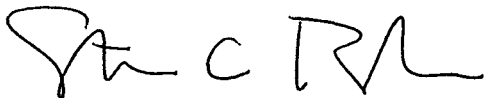
Page 2

The Honorable Mike O. Johanns

the SBP scorecard from SBA's website. Your progress and status score will be assessed at the mid-year point of FY 2007. SBA will work with your agency's CAO and Small and Disadvantaged Business Utilization Office on these activities.

The SBA and OFPP are committed to creating an environment where small businesses can flourish, by ensuring that small business achievements are reported accurately and that agency acquisition planning maximizes opportunities for small businesses. The scorecard is an important tool to help us create and sustain this environment.

Sincerely yours,



Steven C. Preston  
Administrator  
U.S. Small Business Administration



Paul A. Denett  
Administrator, OFPP  
Office of Management and Budget

Enclosure

cc: USDA Chief Acquisition Officer  
USDA OSDBU Director

Identical letters were sent to all agency heads with agency specific small business goal achievement percentages.

**SMALL BUSINESS PROCUREMENT SCORECARD – DEPARTMENT OF X**

|  | <p align="center"><b>CURRENT STATUS</b><br/>(As of [insert date])</p>  | <p align="center"><b>PROGRESS</b><br/>(As of [insert date])</p>  | <p align="center"><b>COMMENTS</b></p>   |
|--|--|--|---|
| <p><b>Initiative</b></p> <p><b>SMALL BUSINESS PROCUREMENT</b></p> <p><b>Agency Lead:</b><br/>Senior Procurement Executive/Chief Acquisition Officer</p> <p>Office of Small Disadvantaged Business Utilization Director</p> | <p align="center">○<br/>Color</p> <p><b>GREEN STANDARDS</b></p> <p>__ Meets the small business goal, at least 3 socio-economic goals, and shows improvement in the remaining 2 goals</p> <p>__ Meets all Yellow standards</p> <p><b>YELLOW STANDARDS</b></p> <p>__ Meets the small business goals, at least 2 additional socio-economic goals, and improves in at least one of the unmet goals. Credit can also be given for meeting 4 goals, regardless of which ones they are</p> <p>__ Has implemented a strategy to increase the number of competitively awarded contracts to small businesses</p> <p>__ Has demonstrated top-level Agency commitment to small business contracting</p> <p>__ Has a comprehensive small business program that includes written policies and procedures focused on improving the competitive environment and increasing small business participation in the procurement process</p> <p>__ Has small business goal achievement as a rating element for acquisition personnel</p> <p>__ Works cooperatively with SBA on outreach &amp; targeting initiatives</p> <p>__ Meets deadlines for all required strategic plans and annual reports due to SBA</p> <p>__ Has a process to ensure small business data is accurately reported in FPDS NG</p> <p>__ Enforces small business subcontracting plans and meets subcontracting goals</p> | <p align="center">○<br/>Color</p> <p><u>Actions taken this quarter:</u></p> <ul style="list-style-type: none"> <li>• Provide a brief summary of key actions.</li> </ul> <p><u>Planned actions for next quarter:</u></p> <ul style="list-style-type: none"> <li>• Outline key actions.</li> </ul> | <ul style="list-style-type: none"> <li>• Assess general progress.</li> <li>• Discuss critical actions planned.</li> <li>• Use additional bullets to explain or enhance discussion in first two columns (e.g., legislative barriers or other risks, management changes at agency, etc.)</li> </ul> |

## Standards for Success

### GREEN

Agency:

- Meets the Small Business goal, at least three of the socio-economic goals (SDB, 8a, HubZone, Women, Service Disabled Veteran), and shows improvement over the previous year in the remaining two categories.
- Meets all Yellow Standards for Success

### YELLOW

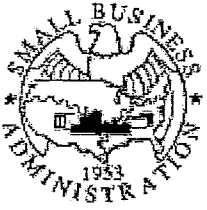
Agency:

- Meets the Small Business goal, at least two of the socioeconomic goals, and shows improvement in at least one of the remaining goals. Or, agency meets 4 small business goals.
- Has implemented a strategy to increase the number of competitively awarded contracts to small businesses.
- Has demonstrated Agency commitment to small business contracting from the top (Secretary, Administrator, Director) level.
- Has a comprehensive small business program that includes written policies and procedures focused on improving the competitive environment and increasing small business participation in the procurement process.
- Has small business goal achievement as a rating element for acquisition personnel.
- Works cooperatively with the SBA on outreach and targeting initiatives.
- Meets deadlines for all required strategic plans and annual reports due to SBA
- Has a process to ensure small business data is accurately reported in FPDS NG.
- Enforces small business subcontracting plans

### RED

Agency:

- Does not meet Yellow Standards



November 14, 2006



The Honorable Carlos Gutierrez  
Secretary of the Department of Commerce  
Washington, DC 20230

Dear Mr. Secretary:

The Office of Management and Budget's Office of Federal Procurement Policy (OFPP) and the U.S. Small Business Administration (SBA) are pleased to officially announce the implementation of the Small Business Procurement (SBP) Scorecard. This concept has been discussed at several interagency meetings, including the Chief Acquisition Officers (CAO) Council and the Small Business Procurement Advisory Council (PAC). The SBP Scorecard is modeled after the President's Management Agenda (PMA) and follows the general format used for PMA scorecard items.

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The Department of Commerce's small business goal achievement for Fiscal Year (FY) 2005 was 51.96%. Once the FY 2006 data is released, which we anticipate in January, SBA will score your agency using the enclosed scorecard criteria and, at that time, the public will have access to

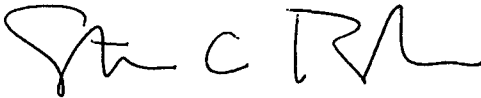
Page 2

The Honorable Carlos Gutierrez

the SBP scorecard from SBA's website. Your progress and status score will be assessed at the mid-year point of FY 2007. SBA will work with your agency's CAO and Small and Disadvantaged Business Utilization Office on these activities.

The SBA and OFPP are committed to creating an environment where small businesses can flourish, by ensuring that small business achievements are reported accurately and that agency acquisition planning maximizes opportunities for small businesses. The scorecard is an important tool to help us create and sustain this environment.

Sincerely yours,



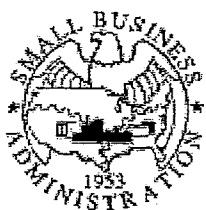
Steven C. Preston  
Administrator  
U.S. Small Business Administration



Paul A. Denett  
Administrator, OFPP  
Office of Management and Budget

Enclosure

cc: DOC Chief Acquisition Officer  
DOC OSDBU Director



November 14, 2006

The Honorable Margaret Spellings  
Secretary of the Department of Education  
Washington, DC 20202-1510

Dear Madam Secretary:

The Office of Management and Budget's Office of Federal Procurement Policy (OFPP) and the U.S. Small Business Administration (SBA) are pleased to officially announce the implementation of the Small Business Procurement (SBP) Scorecard. This concept has been discussed at several interagency meetings, including the Chief Acquisition Officers (CAO) Council and the Small Business Procurement Advisory Council (PAC). The SBP Scorecard is modeled after the President's Management Agenda (PMA) and follows the general format used for PMA scorecard items.

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The Department of Education's small business goal achievement for Fiscal Year (FY) 2005 was 9.20%. Once the FY 2006 data is released, which we anticipate in January, SBA will score your agency using the enclosed scorecard criteria and, at that time, the public will have access to the

Page 2

The Honorable Margaret Spellings

SBP scorecard from SBA's website. Your progress and status score will be assessed at the mid-year point of FY 2007. SBA will work with your agency's CAO and Small and Disadvantaged Business Utilization Office on these activities.

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Sincerely yours,



Steven C. Preston  
Administrator  
U.S. Small Business Administration

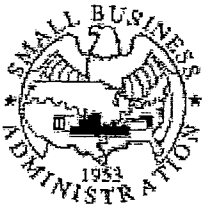


Paul A. Denett  
Administrator, OFPP  
Office of Management and Budget

Enclosure

cc: ED Chief Acquisition Officer  
ED OSDBU Director





November 14, 2006

The Honorable Samuel W. Bodman  
Secretary of the Department of Energy  
Washington, DC 20585

Dear Mr. Secretary:

The Office of Management and Budget's Office of Federal Procurement Policy (OFPP) and the U.S. Small Business Administration (SBA) are pleased to officially announce the implementation of the Small Business Procurement (SBP) Scorecard. This concept has been discussed at several interagency meetings, including the Chief Acquisition Officers (CAO) Council and the Small Business Procurement Advisory Council (PAC). The SBP Scorecard is modeled after the President's Management Agenda (PMA) and follows the general format used for PMA scorecard items.

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The Department of Energy's small business goal achievement for Fiscal Year (FY) 2005 was 4.11%. Once the FY 2006 data is released, which we anticipate in January, SBA will score your agency using the enclosed scorecard criteria and, at that time, the public will have access to the

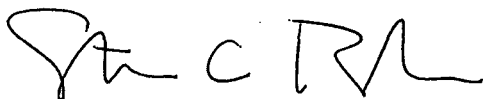
Page 2

The Honorable Samuel W. Bodman

SBP scorecard from SBA's website. Your progress and status score will be assessed at the mid-year point of FY 2007. SBA will work with your agency's CAO and Small and Disadvantaged Business Utilization Office on these activities.

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Sincerely yours,



Steven C. Preston  
Administrator  
U.S. Small Business Administration



Paul A. Denett  
Administrator, OFPP  
Office of Management and Budget

Enclosure

cc: DOE Chief Acquisition Officer  
DOE Office of Economic Impact &  
Diversity Director



November 14, 2006

The Honorable Donald H. Rumsfeld  
Secretary of the Department of Defense  
Washington, DC 20301-1000

Dear Mr. Secretary:

The Office of Management and Budget's Office of Federal Procurement Policy (OFPP) and the U.S. Small Business Administration (SBA) are pleased to officially announce the implementation of the Small Business Procurement (SBP) Scorecard. This concept has been discussed at several interagency meetings, including the Chief Acquisition Officers (CAO) Council and the Small Business Procurement Advisory Council (PAC). The SBP Scorecard is modeled after the President's Management Agenda (PMA) and follows the general format used for PMA scorecard items.

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The Department of Defense's small business goal achievement for Fiscal Year (FY) 2005 was 24.57%. Once the FY 2006 data is released, which we anticipate in January, SBA will score your agency using the enclosed scorecard criteria and, at that time, the public will have access to

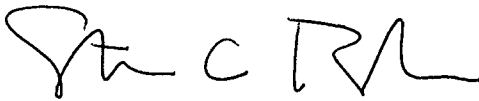
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The Honorable Donald H. Rumsfeld

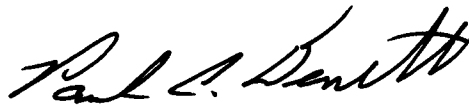
the SBP scorecard from SBA's website. Your progress and status score will be assessed at the mid-year point of FY 2007. SBA will work with your agency's CAO and Small and Disadvantaged Business Utilization Office on these activities.

The SBA and OFPP are committed to creating an environment where small businesses can flourish, by ensuring that small business achievements are reported accurately and that agency acquisition planning maximizes opportunities for small businesses. The scorecard is an important tool to help us create and sustain this environment.

Sincerely yours,



Steven C. Preston  
Administrator  
U.S. Small Business Administration



Paul A. Denett  
Administrator, OFPP  
Office of Management and Budget

Enclosure

cc: DOD Chief Acquisition Officer  
DOD Office of Small Business Programs



November 14, 2006

The Honorable Stephen L. Johnson  
Administrator of the Environmental Protection Agency  
Washington, DC 20460

Dear Administrator Johnson:

The Office of Management and Budget's Office of Federal Procurement Policy (OFPP) and the U.S. Small Business Administration (SBA) are pleased to officially announce the implementation of the Small Business Procurement (SBP) Scorecard. This concept has been discussed at several interagency meetings, including the Chief Acquisition Officers (CAO) Council and the Small Business Procurement Advisory Council (PAC). The SBP Scorecard is modeled after the President's Management Agenda (PMA) and follows the general format used for PMA scorecard items.

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The Environmental Protection Agency's small business goal achievement for Fiscal Year (FY) 2005 was 33.70%. Once the FY 2006 data is released, which we anticipate in January, SBA will score your agency using the enclosed scorecard criteria and, at that time, the public will have

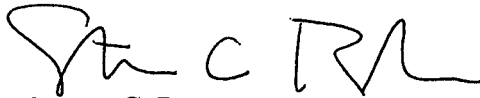
Page 2

The Honorable Stephen L. Johnson

access to the SBP scorecard from SBA's website. Your progress and status score will be assessed at the mid-year point of FY 2007. SBA will work with your agency's CAO and Small and Disadvantaged Business Utilization Office on these activities.

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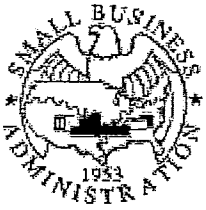
Steven C. Preston  
Administrator  
U.S. Small Business Administration



Paul A. Denett  
Administrator, OFPP  
Office of Management and Budget

Enclosure

cc: EPA Chief Acquisition Officer  
EPA OSDBU Director



November 14, 2006

The Honorable Michael Chertoff  
Secretary of the Department of Homeland Security  
Washington, DC 20528

Dear Mr. Secretary:

The Office of Management and Budget's Office of Federal Procurement Policy (OFPP) and the U.S. Small Business Administration (SBA) are pleased to officially announce the implementation of the Small Business Procurement (SBP) Scorecard. This concept has been discussed at several interagency meetings, including the Chief Acquisition Officers (CAO) Council and the Small Business Procurement Advisory Council (PAC). The SBP Scorecard is modeled after the President's Management Agenda (PMA) and follows the general format used for PMA scorecard items.

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The Department of Homeland Security's small business goal achievement for Fiscal Year (FY) 2005 was 46.63%. Once the FY 2006 data is released, which we anticipate in January, SBA will score your agency using the enclosed scorecard criteria and, at that time, the public will have access to the SBP scorecard from SBA's website. Your progress and status score will be

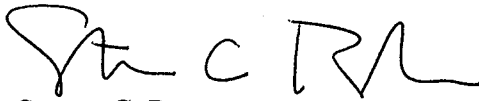
Page 2

The Honorable Michael Chertoff

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Steven C. Preston  
Administrator  
U.S. Small Business Administration

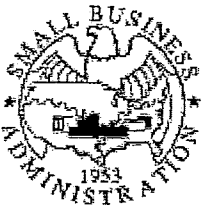


Paul A. Denett  
Administrator, OFPP  
Office of Management and Budget

Enclosure

cc: DHS Chief Acquisition Officer  
DHS OSDBU Director





November 14, 2006

The Honorable Lurita A. Doan  
Administrator of the General Services Administration  
Washington, DC 20405

Dear Administrator Doan:

The Office of Management and Budget's Office of Federal Procurement Policy (OFPP) and the U.S. Small Business Administration (SBA) are pleased to officially announce the implementation of the Small Business Procurement (SBP) Scorecard. This concept has been discussed at several interagency meetings, including the Chief Acquisition Officers (CAO) Council and the Small Business Procurement Advisory Council (PAC). The SBP Scorecard is modeled after the President's Management Agenda (PMA) and follows the general format used for PMA scorecard items.

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The General Services Administration's small business goal achievement for Fiscal Year (FY) 2005 was 34.95%. Once the FY 2006 data is released, which we anticipate in January, SBA will score your agency using the enclosed scorecard criteria and, at that time, the public will have access to the SBP scorecard from SBA's website. Your progress and status score will be

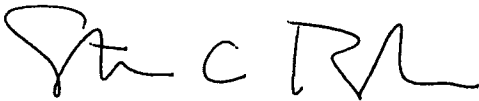
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The Honorable Lurita A. Doan

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Sincerely yours,

A handwritten signature in black ink, appearing to read "S C Preston".

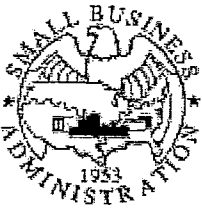
Steven C. Preston  
Administrator  
U.S. Small Business Administration

A handwritten signature in black ink, appearing to read "Paul A. Denett".

Paul A. Denett  
Administrator, OFPP  
Office of Management and Budget

Enclosure

cc: GSA Chief Acquisition Officer  
GSA OSDBU Director



November 14, 2006

The Honorable Alfonso Jackson  
Secretary of the Department of Housing and Urban Development  
Washington, DC 20410

Dear Mr. Secretary:

The Office of Management and Budget's Office of Federal Procurement Policy (OFPP) and the U.S. Small Business Administration (SBA) are pleased to officially announce the implementation of the Small Business Procurement (SBP) Scorecard. This concept has been discussed at several interagency meetings, including the Chief Acquisition Officers (CAO) Council and the Small Business Procurement Advisory Council (PAC). The SBP Scorecard is modeled after the President's Management Agenda (PMA) and follows the general format used for PMA scorecard items.

As you know, SBA is required by statute to analyze and report the extent of small business participation in Federal contracting. Agencies are also required by law to report their agency's small business goal achievement to SBA. This scorecard will help more aggressively track and monitor the status of each individual agency's small business goal achievement. The format will also allow agencies to tell the full story of their progress in contracting with small businesses. In the past, the government has only been able to report small business achievement in terms of percentages. Now that we have advanced reporting tools, like the Federal Procurement Data System Next Generation (FPDS-NG), we can give a complete and timely picture of small business contracting.

The SBA will be the agency responsible for setting the criteria and evaluating achievement of the goals as well as maintaining the SBP Scorecard. Each agency will submit their progress semi-annually to SBA and, in turn, SBA will rate each agency according to the criteria set forth in the enclosed "standards for success" document. The primary criteria for reaching a green score will be individual agency goal achievement, along with other qualitative rating elements that relate to small business contracting. As with the PMA Scorecard, there will be ratings for status and progress. The status and progress elements will give context to achievement, as well as explanations for missed goals and actions planned to reach goals. Agencies will also receive progress credit for improvement over previous years.

The Department of Housing and Urban Development's small business goal achievement for Fiscal Year (FY) 2005 was 63.56%. Once the FY 2006 data is released, which we anticipate in January, SBA will score your agency using the enclosed scorecard criteria and, at that time, the public will have access to the SBP scorecard from SBA's website. Your progress and

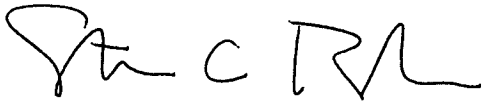
Page 2

The Honorable Alfonso Jackson

status score will be assessed at the mid-year point of FY 2007. SBA will work with your agency's CAO and Small and Disadvantaged Business Utilization Office on these activities.

The SBA and OFPP are committed to creating an environment where small businesses can flourish, by ensuring that small business achievements are reported accurately and that agency acquisition planning maximizes opportunities for small businesses. The scorecard is an important tool to help us create and sustain this environment.

Sincerely yours,



Steven C. Preston  
Administrator  
U.S. Small Business Administration



Paul A. Denett  
Administrator, OFPP  
Office of Management and Budget

Enclosure

cc: HUD Chief Acquisition Officer  
HUD OSDBU Director



November 14, 2006

The Honorable Dirk Kempthorne  
Secretary of the Department of Interior  
Washington, DC 20240

Dear Mr. Secretary:

The Office of Management and Budget's Office of Federal Procurement Policy (OFPP) and the U.S. Small Business Administration (SBA) are pleased to officially announce the implementation of the Small Business Procurement (SBP) Scorecard. This concept has been discussed at several interagency meetings, including the Chief Acquisition Officers (CAO) Council and the Small Business Procurement Advisory Council (PAC). The SBP Scorecard is modeled after the President's Management Agenda (PMA) and follows the general format used for PMA scorecard items.

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The Department of Interior's small business goal achievement for Fiscal Year (FY) 2005 was 55.24%. Once the FY 2006 data is released, which we anticipate in January, SBA will score your agency using the enclosed scorecard criteria and, at that time, the public will have access to the SBP scorecard from SBA's website. Your progress and status score will be assessed at the

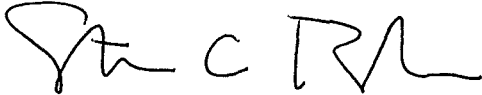
Page 2

The Honorable Dirk Kempthorne

mid-year point of FY 2007. SBA will work with your agency's CAO and Small and Disadvantaged Business Utilization Office on these activities.

The SBA and OFPP are committed to creating an environment where small businesses can flourish, by ensuring that small business achievements are reported accurately and that agency acquisition planning maximizes opportunities for small businesses. The scorecard is an important tool to help us create and sustain this environment.

Sincerely yours,



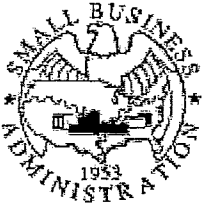
Steven C. Preston  
Administrator  
U.S. Small Business Administration



Paul A. Denett  
Administrator, OFPP  
Office of Management and Budget

Enclosure

cc: DOI Chief Acquisition Officer  
DOI OSDBU Director



November 14, 2006

The Honorable Alberto R. Gonzalez  
Attorney General  
Washington, DC 20530

Dear Mr. Attorney General:

The Office of Management and Budget's Office of Federal Procurement Policy (OFPP) and the U.S. Small Business Administration (SBA) are pleased to officially announce the implementation of the Small Business Procurement (SBP) Scorecard. This concept has been discussed at several interagency meetings, including the Chief Acquisition Officers (CAO) Council and the Small Business Procurement Advisory Council (PAC). The SBP Scorecard is modeled after the President's Management Agenda (PMA) and follows the general format used for PMA scorecard items.

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The Department of Justice's small business goal achievement for Fiscal Year (FY) 2005 was 34.63%. Once the FY 2006 data is released, which we anticipate in January, SBA will score your agency using the enclosed scorecard criteria and, at that time, the public will have access to

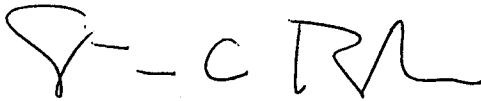
Page 2

The Honorable Alberto R. Gonzalez

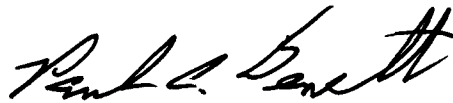
the SBP scorecard from SBA's website. Your progress and status score will be assessed at the mid-year point of FY 2007. SBA will work with your agency's CAO and Small and Disadvantaged Business Utilization Office on these activities.

The SBA and OFPP are committed to creating an environment where small businesses can flourish, by ensuring that small business achievements are reported accurately and that agency acquisition planning maximizes opportunities for small businesses. The scorecard is an important tool to help us create and sustain this environment.

Sincerely yours,

Handwritten signature of Steven C. Preston, consisting of stylized initials and a surname.

Steven C. Preston  
Administrator  
U.S. Small Business Administration

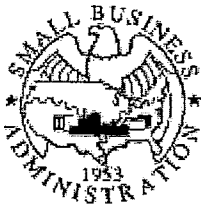
Handwritten signature of Paul A. Denett, featuring a cursive style with a prominent 'D'.

Paul A. Denett  
Administrator, OFPP  
Office of Management and Budget

Enclosure

cc: DOJ Chief Acquisition Officer  
DOJ OSDBU Director





November 14, 2006

The Honorable Elaine L. Chao  
Secretary of the Department of Labor  
Washington, DC 20210

Dear Madam Secretary:

The Office of Management and Budget's Office of Federal Procurement Policy (OFPP) and the U.S. Small Business Administration (SBA) are pleased to officially announce the implementation of the Small Business Procurement (SBP) Scorecard. This concept has been discussed at several interagency meetings, including the Chief Acquisition Officers (CAO) Council and the Small Business Procurement Advisory Council (PAC). The SBP Scorecard is modeled after the President's Management Agenda (PMA) and follows the general format used for PMA scorecard items.

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The Department of Labor's small business goal achievement for Fiscal Year (FY) 2005 was 33.68%. Once the FY 2006 data is released, which we anticipate in January, SBA will score your agency using the enclosed scorecard criteria and, at that time, the public will have access to the SBP scorecard from SBA's website. Your progress and status score will be assessed at the

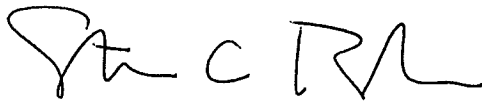
Page 2

The Honorable Elaine L. Chao

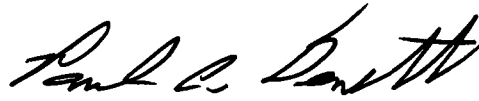
mid-year point of FY 2007. SBA will work with your agency's CAO and Small and Disadvantaged Business Utilization Office on these activities.

The SBA and OFPP are committed to creating an environment where small businesses can flourish, by ensuring that small business achievements are reported accurately and that agency acquisition planning maximizes opportunities for small businesses. The scorecard is an important tool to help us create and sustain this environment.

Sincerely yours,



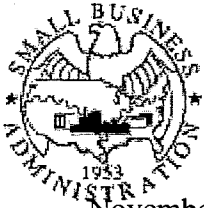
Steven C. Preston  
Administrator  
U.S. Small Business Administration



Paul A. Denett  
Administrator, OFPP  
Office of Management and Budget

Enclosure

cc: DOL Chief Acquisition Officer  
DOL OSDBU Director



November 14, 2006



The Honorable Michael D. Griffin  
Administrator of the National Aeronautics  
and Space Administration  
Washington, DC 20546

Dear Administrator Griffin:

The Office of Management and Budget's Office of Federal Procurement Policy (OFPP) and the U.S. Small Business Administration (SBA) are pleased to officially announce the implementation of the Small Business Procurement (SBP) Scorecard. This concept has been discussed at several interagency meetings, including the Chief Acquisition Officers (CAO) Council and the Small Business Procurement Advisory Council (PAC). The SBP Scorecard is modeled after the President's Management Agenda (PMA) and follows the general format used for PMA scorecard items.

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The National Aeronautics and Space Administration's small business goal achievement for Fiscal Year (FY) 2005 was 14.44%. Once the FY 2006 data is released, which we anticipate in January, SBA will score your agency using the enclosed scorecard criteria and, at that time, the public will have access to the SBP scorecard from SBA's website. Your progress and status

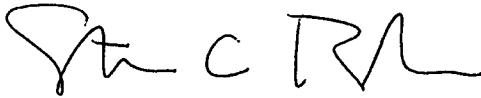
Page 2

The Honorable Michael D. Griffin

score will be assessed at the mid-year point of FY 2007. SBA will work with your agency's CAO and Small and Disadvantaged Business Utilization Office on these activities.

The SBA and OFPP are committed to creating an environment where small businesses can flourish, by ensuring that small business achievements are reported accurately and that agency acquisition planning maximizes opportunities for small businesses. The scorecard is an important tool to help us create and sustain this environment.

Sincerely yours,



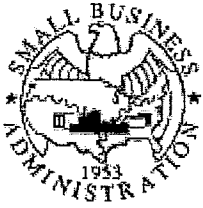
Steven C. Preston  
Administrator  
U.S. Small Business Administration



Paul A. Denett  
Administrator, OFPP  
Office of Management and Budget

Enclosure

cc: NASA Chief Acquisition Officer  
NASA OSDBU Director



November 14, 2006

Dr. Dale Klein  
Chairman of the Nuclear Regulatory Commission  
Rockville, MD 20852-2738

Dear Chairman Klein:

The Office of Management and Budget's Office of Federal Procurement Policy (OFPP) and the U.S. Small Business Administration (SBA) are pleased to officially announce the implementation of the Small Business Procurement (SBP) Scorecard. This concept has been discussed at several interagency meetings, including the Chief Acquisition Officers (CAO) Council and the Small Business Procurement Advisory Council (PAC). The SBP Scorecard is modeled after the President's Management Agenda (PMA) and follows the general format used for PMA scorecard items.

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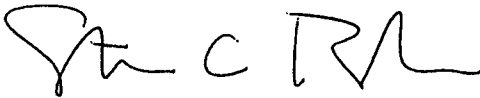
The Nuclear Regulatory Commission's small business goal achievement for Fiscal Year (FY) 2005 was 36.69%. Once the FY 2006 data is released, which we anticipate in January, SBA will

Page 2  
Dr. Dale Klein

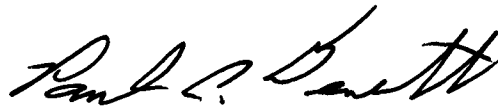
score your agency using the enclosed scorecard criteria and, at that time, the public will have access to the SBP scorecard from SBA's website. Your progress and status score will be assessed at the mid-year point of FY 2007. SBA will work with your agency's CAO and Small and Disadvantaged Business Utilization Office on these activities.

The SBA and OFPP are committed to creating an environment where small businesses can flourish, by ensuring that small business achievements are reported accurately and that agency acquisition planning maximizes opportunities for small businesses. The scorecard is an important tool to help us create and sustain this environment.

Sincerely yours,



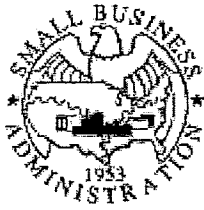
Steven C. Preston  
Administrator  
U.S. Small Business Administration



Paul A. Denett  
Administrator, OFPP  
Office of Management and Budget

Enclosure

cc: NRC Chief Acquisition Officer  
NRC OSDBU Director



November 14, 2006

The Honorable Arden L. Bement, Jr.  
Director of the National Science Foundation  
Arlington, VA 22230

Dear Director Bement:

The Office of Management and Budget's Office of Federal Procurement Policy (OFPP) and the U.S. Small Business Administration (SBA) are pleased to officially announce the implementation of the Small Business Procurement (SBP) Scorecard. This concept has been discussed at several interagency meetings, including the Chief Acquisition Officers (CAO) Council and the Small Business Procurement Advisory Council (PAC). The SBP Scorecard is modeled after the President's Management Agenda (PMA) and follows the general format used for PMA scorecard items.

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The National Science Foundation's small business goal achievement for Fiscal Year (FY) 2005 was 36.50%. Once the FY 2006 data is released, which we anticipate in January, SBA will score your agency using the enclosed scorecard criteria and, at that time, the public will have access to the SBP scorecard from SBA's website. Your progress and status score will be assessed at

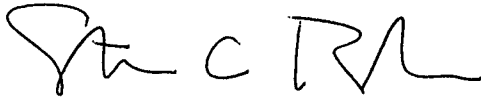
Page 2

The Honorable Arden Bement


the mid-year point of FY 2007. SBA will work with your agency's CAO and Small and Disadvantaged Business Utilization Office on these activities.

The SBA and OFPP are committed to creating an environment where small businesses can flourish, by ensuring that small business achievements are reported accurately and that agency acquisition planning maximizes opportunities for small businesses. The scorecard is an important tool to help us create and sustain this environment.

Sincerely yours,



Steven C. Preston  
Administrator  
U.S. Small Business Administration

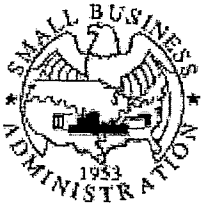


Paul A. Denett  
Administrator, OFPP  
Office of Management and Budget

Enclosure

cc: NSF Chief Acquisition Officer  
NSF OSDBU Director





November 14, 2006

The Honorable Linda M. Springer  
Director of the Office of Personnel Management  
Washington, DC 20415

Dear Director Springer:

The Office of Management and Budget's Office of Federal Procurement Policy (OFPP) and the U.S. Small Business Administration (SBA) are pleased to officially announce the implementation of the Small Business Procurement (SBP) Scorecard. This concept has been discussed at several interagency meetings, including the Chief Acquisition Officers (CAO) Council and the Small Business Procurement Advisory Council (PAC). The SBP Scorecard is modeled after the President's Management Agenda (PMA) and follows the general format used for PMA scorecard items.

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The Office of Personnel Management's small business goal achievement for Fiscal Year (FY) 2005 was 34.14%. Once the FY 2006 data is released, which we anticipate in January, SBA will

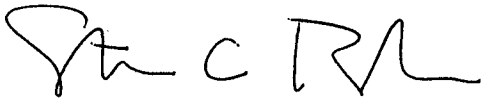
Page 2

The Honorable Linda M. Springer

score your agency using the enclosed scorecard criteria and, at that time, the public will have access to the SBP scorecard from SBA's website. Your progress and status score will be assessed at the mid-year point of FY 2007. SBA will work with your agency's CAO and Small and Disadvantaged Business Utilization Office on these activities.

The SBA and OFPP are committed to creating an environment where small businesses can flourish, by ensuring that small business achievements are reported accurately and that agency acquisition planning maximizes opportunities for small businesses. The scorecard is an important tool to help us create and sustain this environment.

Sincerely yours,



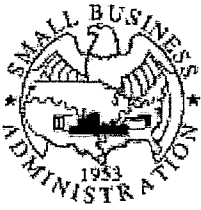
Steven C. Preston  
Administrator  
U.S. Small Business Administration



Paul A. Denett  
Administrator, OFPP  
Office of Management and Budget

Enclosure

cc: OPM Chief Acquisition Officer



November 14, 2006

The Honorable Jo Anne B. Barnhart  
Commissioner of the Social Security Administration  
Baltimore, MD 21235

Dear Commissioner Barnhart:

The Office of Management and Budget's Office of Federal Procurement Policy (OFPP) and the U.S. Small Business Administration (SBA) are pleased to officially announce the implementation of the Small Business Procurement (SBP) Scorecard. This concept has been discussed at several interagency meetings, including the Chief Acquisition Officers (CAO) Council and the Small Business Procurement Advisory Council (PAC). The SBP Scorecard is modeled after the President's Management Agenda (PMA) and follows the general format used for PMA scorecard items.

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The Social Security Administration's small business goal achievement for Fiscal Year (FY) 2005 was 35.92%. Once the FY 2006 data is released, which we anticipate in January, SBA will score your agency using the enclosed scorecard criteria and, at that time, the public will have access to the SBP scorecard from SBA's website. Your progress and status score will be assessed at

Page 2

The Honorable Jo Anne B. Barnhart

the mid-year point of FY 2007. SBA will work with your agency's CAO and Small and Disadvantaged Business Utilization Office on these activities.

The SBA and OFPP are committed to creating an environment where small businesses can flourish, by ensuring that small business achievements are reported accurately and that agency acquisition planning maximizes opportunities for small businesses. The scorecard is an important tool to help us create and sustain this environment.

Sincerely yours,

A handwritten signature in black ink, appearing to read "S C Preston".

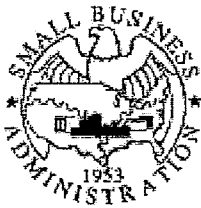
Steven C. Preston  
Administrator  
U.S. Small Business Administration

A handwritten signature in black ink, appearing to read "Paul A. Denett".

Paul A. Denett  
Administrator, OFPP  
Office of Management and Budget

Enclosure

cc: SSA Chief Acquisition Officer  
SSA OSDBU Director



November 14, 2006

The Honorable Condoleezza Rice  
Secretary of the Department of State  
Washington, DC 20520

Dear Madam Secretary:

The Office of Management and Budget's Office of Federal Procurement Policy (OFPP) and the U.S. Small Business Administration (SBA) are pleased to officially announce the implementation of the Small Business Procurement (SBP) Scorecard. This concept has been discussed at several interagency meetings, including the Chief Acquisition Officers (CAO) Council and the Small Business Procurement Advisory Council (PAC). The SBP Scorecard is modeled after the President's Management Agenda (PMA) and follows the general format used for PMA scorecard items.

As you know, SBA is required by statute to analyze and report the extent of small business participation in Federal contracting. Agencies are also required by law to report their agency's small business goal achievement to SBA. This scorecard will help more aggressively track and monitor the status of each individual agency's small business goal achievement. The format will also allow agencies to tell the full story of their progress in contracting with small businesses. In the past, the government has only been able to report small business achievement in terms of percentages. Now that we have advanced reporting tools, like the Federal Procurement Data System Next Generation (FPDS-NG), we can give a complete and timely picture of small business contracting.

The SBA will be the agency responsible for setting the criteria and evaluating achievement of the goals as well as maintaining the SBP Scorecard. Each agency will submit their progress semi-annually to SBA and, in turn, SBA will rate each agency according to the criteria set forth in the enclosed "standards for success" document. The primary criteria for reaching a green score will be individual agency goal achievement, along with other qualitative rating elements that relate to small business contracting. As with the PMA Scorecard, there will be ratings for status and progress. The status and progress elements will give context to achievement, as well as explanations for missed goals and actions planned to reach goals. Agencies will also receive progress credit for improvement over previous years.

The Department of State's small business goal achievement for Fiscal Year (FY) 2005 was 35.32%. Once the FY 2006 data is released, which we anticipate in January, SBA will score your agency using the enclosed scorecard criteria and, at that time, the public will have access to the SBP scorecard from SBA's website. Your progress and status score will be assessed at the

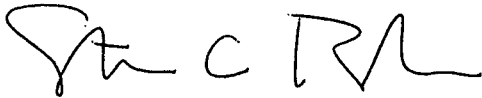
Page 2

The Honorable Condoleezza Rice

mid-year point of FY 2007. SBA will work with your agency's CAO and Small and Disadvantaged Business Utilization Office on these activities.

The SBA and OFPP are committed to creating an environment where small businesses can flourish, by ensuring that small business achievements are reported accurately and that agency acquisition planning maximizes opportunities for small businesses. The scorecard is an important tool to help us create and sustain this environment.

Sincerely yours,



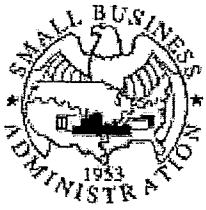
Steven C. Preston  
Administrator  
U.S. Small Business Administration



Paul A. Denett  
Administrator, OFPP  
Office of Management and Budget

Enclosure

cc: DOS Chief Acquisition Officer  
DOS OSDBU Director



November 14, 2006

The Honorable Mary E. Peters  
Secretary of the Department of Transportation  
Washington, DC 20590

Dear Madam Secretary:

The Office of Management and Budget's Office of Federal Procurement Policy (OFPP) and the U.S. Small Business Administration (SBA) are pleased to officially announce the implementation of the Small Business Procurement (SBP) Scorecard. This concept has been discussed at several interagency meetings, including the Chief Acquisition Officers (CAO) Council and the Small Business Procurement Advisory Council (PAC). The SBP Scorecard is modeled after the President's Management Agenda (PMA) and follows the general format used for PMA scorecard items.

As you know, SBA is required by statute to analyze and report the extent of small business participation in Federal contracting. Agencies are also required by law to report their agency's small business goal achievement to SBA. This scorecard will help more aggressively track and monitor the status of each individual agency's small business goal achievement. The format will also allow agencies to tell the full story of their progress in contracting with small businesses. In the past, the government has only been able to report small business achievement in terms of percentages. Now that we have advanced reporting tools, like the Federal Procurement Data System Next Generation (FPDS-NG), we can give a complete and timely picture of small business contracting.

The SBA will be the agency responsible for setting the criteria and evaluating achievement of the goals as well as maintaining the SBP Scorecard. Each agency will submit their progress semi-annually to SBA and, in turn, SBA will rate each agency according to the criteria set forth in the enclosed "standards for success" document. The primary criteria for reaching a green score will be individual agency goal achievement, along with other qualitative rating elements that relate to small business contracting. As with the PMA Scorecard, there will be ratings for status and progress. The status and progress elements will give context to achievement, as well as explanations for missed goals and actions planned to reach goals. Agencies will also receive progress credit for improvement over previous years.

The Department of Transportation's small business goal achievement for Fiscal Year (FY) 2005 was 44.57%. Once the FY 2006 data is released, which we anticipate in January, SBA will score your agency using the enclosed scorecard criteria and, at that time, the public will have access to the SBP scorecard from SBA's website. Your progress and status score will be assessed at the

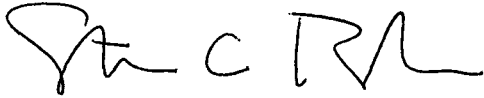
Page 2

The Honorable Mary E. Peters


mid-year point of FY 2007. SBA will work with your agency's CAO and Small and Disadvantaged Business Utilization Office on these activities.

The SBA and OFPP are committed to creating an environment where small businesses can flourish, by ensuring that small business achievements are reported accurately and that agency acquisition planning maximizes opportunities for small businesses. The scorecard is an important tool to help us create and sustain this environment.

Sincerely yours,



Steven C. Preston  
Administrator  
U.S. Small Business Administration

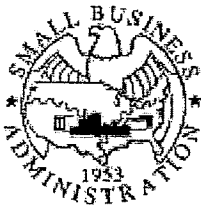


Paul A. Denett  
Administrator, OFPP  
Office of Management and Budget

Enclosure

cc: DOT Chief Acquisition Officer  
DOT OSDBU Director





November 14, 2006

The Honorable Henry M. Paulson, Jr.  
Secretary of the Department of the Treasury  
Washington, DC 20220

Dear Mr. Secretary:

The Office of Management and Budget's Office of Federal Procurement Policy (OFPP) and the U.S. Small Business Administration (SBA) are pleased to officially announce the implementation of the Small Business Procurement (SBP) Scorecard. This concept has been discussed at several interagency meetings, including the Chief Acquisition Officers (CAO) Council and the Small Business Procurement Advisory Council (PAC). The SBP Scorecard is modeled after the President's Management Agenda (PMA) and follows the general format used for PMA scorecard items.

As you know, SBA is required by statute to analyze and report the extent of small business participation in Federal contracting. Agencies are also required by law to report their agency's small business goal achievement to SBA. This scorecard will help more aggressively track and monitor the status of each individual agency's small business goal achievement. The format will also allow agencies to tell the full story of their progress in contracting with small businesses. In the past, the government has only been able to report small business achievement in terms of percentages. Now that we have advanced reporting tools, like the Federal Procurement Data System Next Generation (FPDS-NG), we can give a complete and timely picture of small business contracting.

The SBA will be the agency responsible for setting the criteria and evaluating achievement of the goals as well as maintaining the SBP Scorecard. Each agency will submit their progress semi-annually to SBA and, in turn, SBA will rate each agency according to the criteria set forth in the enclosed "standards for success" document. The primary criteria for reaching a green score will be individual agency goal achievement, along with other qualitative rating elements that relate to small business contracting. As with the PMA Scorecard, there will be ratings for status and progress. The status and progress elements will give context to achievement, as well as explanations for missed goals and actions planned to reach goals. Agencies will also receive progress credit for improvement over previous years.

The Department of Treasury's small business goal achievement for Fiscal Year (FY) 2005 was 36.88%. Once the FY 2006 data is released, which we anticipate in January, SBA will score your agency using the enclosed scorecard criteria and, at that time, the public will have access to the SBP scorecard from SBA's website. Your progress and status score will be assessed at the

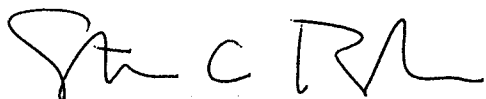
Page 2

The Honorable Henry M. Paulson, Jr.

mid-year point of FY 2007. SBA will work with your agency's CAO and Small and Disadvantaged Business Utilization Office on these activities.

The SBA and OFPP are committed to creating an environment where small businesses can flourish, by ensuring that small business achievements are reported accurately and that agency acquisition planning maximizes opportunities for small businesses. The scorecard is an important tool to help us create and sustain this environment.

Sincerely yours,



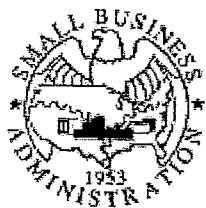
Steven C. Preston  
Administrator  
U.S. Small Business Administration



Paul A. Denett  
Administrator, OFPP  
Office of Management and Budget

Enclosure

cc: Treasury Chief Acquisition Officer  
Treasury OSDBU Director



November 14, 2006

The Honorable Randall L. Tobias  
Administrator of the Agency for International Development  
Washington, DC 20523

Dear Administrator Tobias:

The Office of Management and Budget's Office of Federal Procurement Policy (OFPP) and the U.S. Small Business Administration (SBA) are pleased to officially announce the implementation of the Small Business Procurement (SBP) Scorecard. This concept has been discussed at several interagency meetings, including the Chief Acquisition Officers (CAO) Council and the Small Business Procurement Advisory Council (PAC). The SBP Scorecard is modeled after the President's Management Agenda (PMA) and follows the general format used for PMA scorecard items.

As you know, SBA is required by statute to analyze and report the extent of small business participation in Federal contracting. Agencies are also required by law to report their agency's small business goal achievement to SBA. This scorecard will help more aggressively track and monitor the status of each individual agency's small business goal achievement. The format will also allow agencies to tell the full story of their progress in contracting with small businesses. In the past, the government has only been able to report small business achievement in terms of percentages. Now that we have advanced reporting tools, like the Federal Procurement Data System Next Generation (FPDS-NG), we can give a complete and timely picture of small business contracting.

The SBA will be the agency responsible for setting the criteria and evaluating achievement of the goals as well as maintaining the SBP Scorecard. Each agency will submit their progress semi-annually to SBA and, in turn, SBA will rate each agency according to the criteria set forth in the enclosed "standards for success" document. The primary criteria for reaching a green score will be individual agency goal achievement, along with other qualitative rating elements that relate to small business contracting. As with the PMA Scorecard, there will be ratings for status and progress. The status and progress elements will give context to achievement, as well as explanations for missed goals and actions planned to reach goals. Agencies will also receive progress credit for improvement over previous years.

The Agency for International Development's small business goal achievement for Fiscal Year (FY) 2005 was 4.38%. Once the FY 2006 data is released, which we anticipate in January, SBA will score your agency using the enclosed scorecard criteria and, at that time, the public will have access to the SBP scorecard from SBA's website. Your progress and status score will be

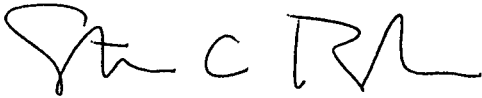
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The Honorable Randall L. Tobias

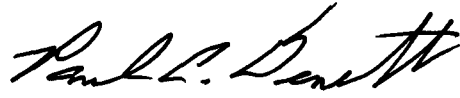
assessed at the mid-year point of FY 2007. SBA will work with your agency's CAO and Small and Disadvantaged Business Utilization Office on these activities.

The SBA and OFPP are committed to creating an environment where small businesses can flourish, by ensuring that small business achievements are reported accurately and that agency acquisition planning maximizes opportunities for small businesses. The scorecard is an important tool to help us create and sustain this environment.

Sincerely yours,



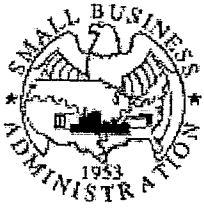
Steven C. Preston  
Administrator  
U.S. Small Business Administration



Paul A. Denett  
Administrator, OFPP  
Office of Management and Budget

Enclosure

cc: USAID Chief Acquisition Officer  
USAID OSDBU Director



November 14, 2006

The Honorable James Nicholson  
Secretary of the Department of Veterans Affairs  
Washington, DC 20420

Dear Mr. Secretary:

The Office of Management and Budget's Office of Federal Procurement Policy (OFPP) and the U.S. Small Business Administration (SBA) are pleased to officially announce the implementation of the Small Business Procurement (SBP) Scorecard. This concept has been discussed at several interagency meetings, including the Chief Acquisition Officers (CAO) Council and the Small Business Procurement Advisory Council (PAC). The SBP Scorecard is modeled after the President's Management Agenda (PMA) and follows the general format used for PMA scorecard items.

As you know, SBA is required by statute to analyze and report the extent of small business participation in Federal contracting. Agencies are also required by law to report their agency's small business goal achievement to SBA. This scorecard will help more aggressively track and monitor the status of each individual agency's small business goal achievement. The format will also allow agencies to tell the full story of their progress in contracting with small businesses. In the past, the government has only been able to report small business achievement in terms of percentages. Now that we have advanced reporting tools, like the Federal Procurement Data System Next Generation (FPDS-NG), we can give a complete and timely picture of small business contracting.

The SBA will be the agency responsible for setting the criteria and evaluating achievement of the goals as well as maintaining the SBP Scorecard. Each agency will submit their progress semi-annually to SBA and, in turn, SBA will rate each agency according to the criteria set forth in the enclosed "standards for success" document. The primary criteria for reaching a green score will be individual agency goal achievement, along with other qualitative rating elements that relate to small business contracting. As with the PMA Scorecard, there will be ratings for status and progress. The status and progress elements will give context to achievement, as well as explanations for missed goals and actions planned to reach goals. Agencies will also receive progress credit for improvement over previous years.

The Department of Veterans Affairs' small business goal achievement for Fiscal Year (FY) 2005 was 28.45%. Once the FY 2006 data is released, which we anticipate in January, SBA will score

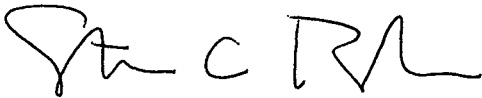
Page 2

The Honorable James Nicholson

your agency using the enclosed scorecard criteria and, at that time, the public will have access to the SBP scorecard from SBA's website. Your progress and status score will be assessed at the mid-year point of FY 2007. SBA will work with your agency's CAO and Small and Disadvantaged Business Utilization Office on these activities.

The SBA and OFPP are committed to creating an environment where small businesses can flourish, by ensuring that small business achievements are reported accurately and that agency acquisition planning maximizes opportunities for small businesses. The scorecard is an important tool to help us create and sustain this environment.

Sincerely yours,



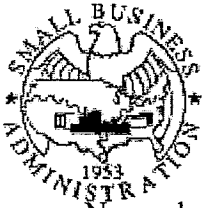
Steven C. Preston  
Administrator  
U.S. Small Business Administration



Paul A. Denett  
Administrator, OFPP  
Office of Management and Budget

Enclosure

cc: VA Chief Acquisition Officer  
VA OSDDBU Director



November 14, 2006



The Honorable Michael O. Leavitt  
Secretary of the Department of Health and Human Services  
Washington, DC 20201

Dear Mr. Secretary:

The Office of Management and Budget's Office of Federal Procurement Policy (OFPP) and the U.S. Small Business Administration (SBA) are pleased to officially announce the implementation of the Small Business Procurement (SBP) Scorecard. This concept has been discussed at several interagency meetings, including the Chief Acquisition Officers (CAO) Council and the Small Business Procurement Advisory Council (PAC). The SBP Scorecard is modeled after the President's Management Agenda (PMA) and follows the general format used for PMA scorecard items.

As you know, SBA is required by statute to analyze and report the extent of small business participation in Federal contracting. Agencies are also required by law to report their agency's small business goal achievement to SBA. This scorecard will help more aggressively track and monitor the status of each individual agency's small business goal achievement. The format will also allow agencies to tell the full story of their progress in contracting with small businesses. In the past, the government has only been able to report small business achievement in terms of percentages. Now that we have advanced reporting tools, like the Federal Procurement Data System Next Generation (FPDS-NG), we can give a complete and timely picture of small business contracting.

The SBA will be the agency responsible for setting the criteria and evaluating achievement of the goals as well as maintaining the SBP Scorecard. Each agency will submit their progress semi-annually to SBA and, in turn, SBA will rate each agency according to the criteria set forth in the enclosed "standards for success" document. The primary criteria for reaching a green score will be individual agency goal achievement, along with other qualitative rating elements that relate to small business contracting. As with the PMA Scorecard, there will be ratings for status and progress. The status and progress elements will give context to achievement, as well as explanations for missed goals and actions planned to reach goals. Agencies will also receive progress credit for improvement over previous years.

The Department of Health and Human Services' small business goal achievement for Fiscal Year (FY) 2005 was 36.43%. Once the FY 2006 data is released, which we anticipate in January, SBA will score your agency using the enclosed scorecard criteria and, at that time, the public will have access to the SBP scorecard from SBA's website. Your progress and status score will

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The Honorable Michael O. Leavitt

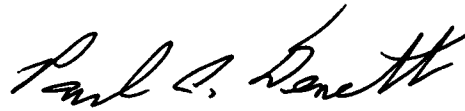
be assessed at the mid-year point of FY 2007. SBA will work with your agency's CAO and Small and Disadvantaged Business Utilization Office on these activities.

The SBA and OFPP are committed to creating an environment where small businesses can flourish, by ensuring that small business achievements are reported accurately and that agency acquisition planning maximizes opportunities for small businesses. The scorecard is an important tool to help us create and sustain this environment.

Sincerely yours,

Handwritten signature of Steven C. Preston in black ink.

Steven C. Preston  
Administrator  
U.S. Small Business Administration

Handwritten signature of Paul A. Denett in black ink.

Paul A. Denett  
Administrator, OFPP  
Office of Management and Budget

Enclosure

cc: HHS Chief Acquisition Officer  
HHS OSDBU Director