



U.S. Department
of Transportation
**Federal Aviation
Administration**

800 Independence Ave., SW.
Washington, DC 20591

NOV 8 2007

All FIRC Providers:

The Federal Aviation Administration (FAA) would like to thank each of you for your continuing efforts at improving the quality of Flight Instructor Refresher Clinics nationwide. As a result of your comments and suggestions over the past 24 months, AC 61-83 version F is completed and is effective November, 2007.

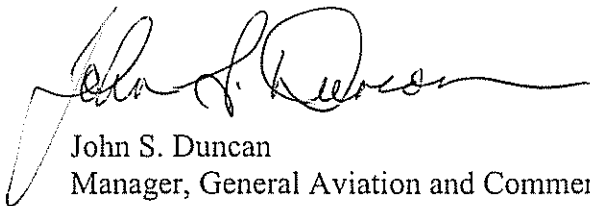
Because many current FIRC providers' TCOs may not be up for renewal for nearly two years, it will take that long before all providers come into compliance with the new AC. One of the new required topics in the new version of the AC is the Integrated Airman Certification and/or Rating Application (IACRA). This program has been aggressively replacing the paper FAA Form 8710-1 and its use is expected to expand significantly in the near future. It is critically important that all individuals dealing with airman certification, to include flight instructors, become well-versed in the use of the program at the earliest time possible. **Therefore, in advance of their TCO renewal, all FIRC providers not already doing so, are to develop and present a module on IACRA in each and all of their Flight Instructor Refresher Clinics beginning no later than January 1, 2008. This includes all in-person, internet, and at-distance programs.**

FIRC providers may submit an abbreviated TCO amendment, to include a lesson plan and a description of the lesson, in compliance with AC61-83E or F, Paragraph 6 k, limited only to the module on IACRA, to gregory.french@faa.gov or 9-AWA-AVS-AFS-FIRC@faa.gov. FIRC providers are authorized to proceed with presentation of the topic immediately upon development prior to pending AFS-800 approval of their amendment.

Notification of this mandate will be transmitted to all Flight Standards District Offices engaged in oversight and surveillance of FIRCs.

If you have any questions, concerns, or comments, please contact Greg French at (202) 493-5474, or at gregory.french@faa.gov.

Sincerely,



John S. Duncan
Manager, General Aviation and Commercial Division