Print Form

Philadelphia Department of Revenue
Electronic Government Services
MSB – 1401 JFK Blvd – Rm 530
Philadelphia, PA 19102-1697
Phone: **215 686-2694, 6582, 6628 or 6459**
Fax: 215 686-6828
Email: egovservices@phila.gov

Enrollment Agreement for Electronic Funds Transfer (EFT) of Tax Payments

ACH Credit

Office Use Only

Federal EIN

Philadelphia Tax Account Number

1) Action Requested ☐ Establish EFT ☐ Change Contact Information

2) Business Name

Business Address

City, State, Zip

3) Enter information of individual to contact regarding EFT. ☐ **Owner** ☐ **Accountant** ☐ **Payroll Service** ☐ **Other**

Name: Last First MI Email Address

Telephone Number (**including extension**)
( )

Fax Number
( )

4) Mailing Address

City, State, Zip

5) Eligible Taxes

Check the appropriate block(s) to indicate the tax(es) you will be paying by EFT.

- ☐ 01 – Wage Tax*
- ☐ 02 – Earnings Tax
- ☐ 03 – Net Profits Tax
- ☐ 06 – Amusement Tax
- ☐ 08 – Parking Lot Tax
- ☐ 09 – Coin Operated Amusement Tax
- ☐ 14 – Vehicle Rental Tax
- ☐ 23 – Hotel Room Rental Tax
- ☐ 24 – Business Privilege Tax
- ☐ 28 – Liquor Sales Tax
- ☐ 29 – School Income Tax
- ☐ 58 – Valet Parking Tax
- ☐ 60 – Real Estate Tax
- ☐ 76 – Outdoor Advertising Tax
- ☐ 84 – Use & Occupancy Tax

***Wage Tax Filing Frequencies**

Quarterly – For an employer who withholds less than $350 Philadelphia wage tax per month.
Monthly – For an employer who withholds Philadelphia wage tax in excess of $350 but less than $16,000 per month.
Weekly – For an employer who withholds Philadelphia wage tax of $16,000 or more per month.
Semi-Monthly – For an employer who fits the weekly filing criteria with a bi-weekly payroll.

Please use the correct period and year when remitting your payments.
Failure to do so will result in the misapplication of your payment, assessment of interest and penalty and/or legal action.

THIS COMPLETED ENROLLMENT AGREEMENT CAN BE FAXED OR MAILED TO THE ABOVE ADDRESS.