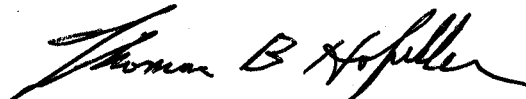


For: FFAS Employees

18th Annual Frank B. Rowlett Awards

Approved by: Associate Administrator for Operations and Management



1 Overview

A Background

USDA has been invited to submit nominations for the 18th Annual Frank B. Rowlett Awards sponsored by the Department of Defense, National Security Agency. The Frank B. Rowlett Award recognizes major contributions by individuals and organizations for a one-time or long-term achievement in the improvement of national information system security, information assurance readiness, or defensive information operations.

B Purpose

This notice:

- announces the 18th Annual Frank B. Rowlett Awards
- requests award nominations **by COB May 5, 2008.**

2 Nomination Process

A Eligibility

All USDA employees' and agencies are eligible to apply.

Disposal Date	Distribution
June 1, 2008	All FAS, FSA, and RMA employees; State Offices relay to County Offices

Notice PM-2643

2 Nomination Process (Continued)

B Timeline

Contact Stephanie Brown, Human Resources Specialist by either e-mail at **stephaniesybil.brown@usda.gov** or telephone at 202-401-0694 by **COB May 5, 2008**, of an employee's intent to submit a nomination for the 18th Annual Frank B. Rowlett Award. Upon reviewing the nomination package and all required agency approvals, employees will be notified whether to proceed with the sponsor's submission process. The award nomination information and forms are available at **<http://www.nsa.gov/ia/government/gover00006.cfm>**.

C Contacts

If there are questions or additional information is needed, contact either of the following:

- Stephanie Brown, Human Resources Specialist at 202-401-0694
- Angela Jackson, Human Resources Assistant at 202-401-0682.