

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

National Procedure Checklist No. 2169

Field Office Distribution

Notices are available on Internet at

<http://www.fsa.usda.gov/FSA/notices?area=home&subject=lare&topic=not&setflag=FROMURL&getData=NONE>

Handbooks are available on the FSA Intranet Handbook and Notice Print Files page at

http://165.221.16.90/dam/handbooks/eds_index.htm for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Directives Section at 202-690-0594.

National Office Distribution

Notices are available on Internet. Handbooks are printed and distributed to the National Office.

Handbooks are also available in portable document format (PDF) on the FSA Intranet at

<http://intranet.fsa.usda.gov/fsa>.

Temporary Directives

Temporary directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
AO-1399 10-5-07	Memorandum of Understanding (MOU) With APHIS	State and County Offices
AO-1400 10-5-07	Eligibility to Vote and Hold Office When Producer Requests a New Administrative Office	State and County Offices
BU-704 10-9-07	FY 2008 Funding for Operating Under a Continuing Resolution (CR)	FSA Offices
CMA-111 10-10-07	Redeeming LSA-Issued Upland Cotton Loans in the Centralized Cotton Redemption (CCR) System	Cotton State Offices, CMA's, and LSA's
CN-1025 10-9-07	CCC to Report Loan Gains and Cotton Storage Credits on IRS Form 1099-G	State and County Offices, CMA's, DMA's, and LSA's
DAP-266 10-4-07	2005/2006/2007 Crop Disaster Program (CDP) Crop Table	State and County Offices
IRM-398 10-4-07	FSA Computer Security Procedures	FSA Employees and Contract Employees
IRM-399 10-11-07	Updating User Data in the Agriculture Learning (AgLearn) Service Database	FSA Employees, Contractors, STC and COC Members and Advisors

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Temporary Directive (Continued)

Short Reference and Effective Date	Title	For
IRM-400 10-11-07	FSA Computer Security Procedures	FSA Employees and Contract Employees
IRM-401 10-9-07	FSA Computer Security Agreement	FSA Employees and Contract Employees
LP-2075 10-9-07	Distress Loan Program Policy Reminders	State and County Offices, CMA's, and DMA's
PM-2611 10-10-07	Inactivating and Reactivating Employee Accounts in AgLearn	FSA State Offices
PM-2612 10-9-07	Temporarily Suspending FAS Recruitment Committee (RC) Interview Process	FAS Employees
PM-2613 10-11-07	FY 2008 Individual Development Plan (IDP) Information for Employees	FSA and RMA Employees
PS-609 10-9-07	Inhibiting APSS Spot Check Functions for Crop Year 2007	State and County Offices
RM-237 10-9-07	2007 Aglearn Crop Monitoring Course	State and County Offices
TB-1244 10-5-07	Prompt Payment Interest Determinations for FY 2005, FY 2006, and FY 2007 Tobacco Transition Payment Program (TTPP) Contracts	Tobacco State and County Offices

Permanent Directive

Permanent directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
14-CN (Rev. 10) Amend. 31 10-5-07	Procedures for Cotton Clerks	Cotton Clerks and Cotton State and County Offices
6-FLP Amend. 11 10-12-07	Special Programs	State and County Offices

Procedure Notices

None

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Obsolete Directives

Directives made obsolete since the last weekly checklist are listed in this table.

Short Reference	Date of Obsolescence	Made Obsolete By
IRM-382	10-4-07	IRM-398
IRM-398	10-11-07	IRM-400

Forms

Users can access the weekly checklist for forms at the FFAS Employee Forms site at <http://165.221.16.90/dam/ffasforms/Actionlist.asp>.

Forms actions are recorded daily in the Forms Management Database which controls the FFAS Employee Forms site. Changed or new data about forms is added to the database daily and may be viewed at the URL listed above, or users may view a weekly compilation of activity by viewing the most recent checklist. If you have problems using this site or accessing the information, contact Angela Coln, Section Head, Forms and Graphics Section by telephone at 202-690-3798 or e-mail to angela.coln@wdc.usda.gov.