

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

National Procedure Checklist No. 2160

Field Office Distribution

Notices are available on Internet at

<http://www.fsa.usda.gov/FSA/notices?area=home&subject=lare&topic=not&setflag=FROMURL&getData=NONE>

Handbooks are available on the FSA Intranet Handbook and Notice Print Files page at http://165.221.16.90/dam/handbooks/eds_index.htm for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Directives Section at 202-690-0594.

National Office Distribution

Notices are available on Internet. Handbooks are printed and distributed to the National Office. Handbooks are also available in portable document format (PDF) on the FSA Intranet at <http://intranet.fsa.usda.gov/fsa>.

Temporary Directives

Temporary directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
AO-1390 8-2-07	Annual Civil Rights Training for FY 2007	FSA Employees
AO-1391 8-10-07	2007 COC Make-Up Election	State and County Offices
CM-582 8-9-07	CCC-770 Spot Check Requirements for STC's or Designees	State and County Offices
CM-583 8-9-07	Administrative State and County Codes in Common Land Unit (CLU) Attributes	State and County Offices
CP-619 8-9-07	Missing Wetland Determinations in the FSA Wetland Points Layer	State Offices
FI-2806 8-13-07	Quarterly Screening Process for FLP Treasury Offset Program (TOP)	State and County Offices
IRM-393 8-8-07	Centralizing User Account Administration for Service Center AS/400 - S/36 Systems	State and County Offices
IRM-394 8-9-07	Validating Telecommunications Inventory on the TelTrak Web Site	State and County Offices
PL-163 8-8-07	Reviews for Estates and Deceased Individuals	State and County Offices
TB-1239 8-9-07	Instructions for Processing Tobacco Transition Payment Program (TTPP) CCC-971 Requests	Tobacco State and County Offices

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Temporary Directives (Continued)

Short Reference and Effective Date	Title	For
TB-1240 8-9-07	Instructions for Voluntary Terminations (VT's), Involuntary Terminations (IT's), and Voluntary Cancellations (VC's) of Tobacco Transition Payment Program (TTPP) Contracts and Report Selection Capabilities	Tobacco State and County Offices

Permanent Directives

Permanent directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
1-CM (Rev. 3) Amend. 32 8-2-07	Common Management and Operating Provisions	All FSA Offices
6-PM (Rev. 6) Amend. 12 8-2-07	Employee Development and Training	All FSA Offices
22-PM (Rev. 1) Amend. 92 8-6-07	County Office Personnel Management	State and County Offices

Procedure Notices

None

Obsolete Directives

Directives made obsolete since the last weekly checklist are listed in this table.

Short Reference	Date of Obsolescence	Made Obsolete By
CM-557	8-1-07	Disposal Date
CMA-97	8-1-07	Disposal Date
CMA-104	8-1-07	Disposal Date
DP-211	8-1-07	Disposal Date
FI-2770	8-1-07	Disposal Date
FI-2787	8-1-07	Disposal Date
FI-2791	8-1-07	Disposal Date
FI-2793	8-1-07	Disposal Date
FI-2795	8-1-07	Disposal Date
FI-2797	8-1-07	Disposal Date
FLP-438	8-1-07	Disposal Date

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Obsolete Directives (Continued)

Short Reference	Date of Obsolescence	Made Obsolete By
FSFL-42	8-1-07	Disposal Date
FSFL-43	8-1-07	Disposal Date
IRM-376	8-1-07	Disposal Date
IRM-391	8-1-07	Disposal Date
LP-2028	8-1-07	Disposal Date
LP-2039	8-1-07	Disposal Date
LP-2040	8-1-07	Disposal Date
LP-2041	8-1-07	Disposal Date
PL-149	8-1-07	Disposal Date
PM-2575	8-1-07	Disposal Date
PM-2588	8-1-07	Disposal Date
PM-2592	8-1-07	Disposal Date
PS-550	8-1-07	Disposal Date
PS-561	8-1-07	Disposal Date
PS-565	8-1-07	Disposal Date
PS-566	8-1-07	Disposal Date
PS-571	8-1-07	Disposal Date
PS-580	8-1-07	Disposal Date
SP-48	8-1-07	Disposal Date
TB-1229	8-9-07	TB-1239
TB-1236	8-9-07	TB-1240

Forms

Users can access the weekly checklist for forms at the FFAS Employee Forms site at <http://165.221.16.90/dam/ffasforms/Actionlist.asp>.

Forms actions are recorded daily in the Forms Management Database which controls the FFAS Employee Forms site. Changed or new data about forms is added to the database daily and may be viewed at the URL listed above, or users may view a weekly compilation of activity by viewing the most recent checklist. If you have problems using this site or accessing the information, contact Angela Coln, Section Head, Forms and Graphics Section by telephone at 202-690-3798 or e-mail to angela.coln@wdc.usda.gov.