

**UNITED STATES DEPARTMENT OF AGRICULTURE**

Farm Service Agency  
Washington, DC 20250

**National Procedure Checklist No. 2158**

**Field Office Distribution**

Notices are available on Internet at

<http://www.fsa.usda.gov/FSA/notices?area=home&subject=lare&topic=not&setflag=FROMURL&getData=NON>

Handbooks are available on the FSA Intranet Handbook and Notice Print Files page at

[http://165.221.16.90/dam/handbooks/eds\\_index.htm](http://165.221.16.90/dam/handbooks/eds_index.htm) for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Directives Section at 202-690-0594.

**National Office Distribution**

Notices are available on Internet. Handbooks are printed and distributed to the National Office.

Handbooks are also available in portable document format (PDF) on the FSA Intranet at

<http://intranet.fsa.usda.gov/fsa>.

**Temporary Directives**

Temporary directives issued since the last weekly checklist are listed in this table.

<b>Short Reference and Effective Date</b>	<b>Title</b>	<b>For</b>
CM-581 7-19-07	2008 Reconstitutions and Farm Records Rollover	State and County Offices
DCP-175 7-20-07	Direct and Counter-Cyclical Program (DCP) Reminders	State and County Offices
PM-2598 7-20-07	Quality Step Increases (QSI's)	FSA Employees
PM-2599 7-23-07	2007 William A. Jump Memorial Award	FFAS Employees

**Permanent Directives**

Permanent directives issued since the last weekly checklist are listed in this table.

<b>Short Reference and Effective Date</b>	<b>Title</b>	<b>For</b>
7-CN (Rev. 15) Amend. 35 7-17-07	Cotton Loans and Loan Deficiency Payments	KC Offices and Cotton State and County Offices

**Procedure Notices**

None

## National Procedure Checklist No. 2158 (Continued)

### Obsolete Directives

None

### Forms

Users can access the weekly checklist for forms at the FFAS Employee Forms site at <http://165.221.16.90/dam/ffasforms/Actionlist.asp>.

Forms actions are recorded daily in the Forms Management Database which controls the FFAS Employee Forms site. Changed or new data about forms is added to the database daily and may be viewed at the URL listed above, or users may view a weekly compilation of activity by viewing the most recent checklist. If you have problems using this site or accessing the information, contact Angela Coln, Section Head, Forms and Graphics Section by telephone at 202-690-3798 or e-mail to [angela.coln@wdc.usda.gov](mailto:angela.coln@wdc.usda.gov).