

Improved Performance Description

Available Funds: Up to \$100,000 is available for states to implement projects to improve performance.

Purpose: To improve administrative performance. The performance measures and criteria included in UI Performs are the basis upon which administrative performance of state UI programs is evaluated. Generally, additional funds have not been available to aid in improving performance, and not every performance problem is solved by additional funds. Funds may be requested for activities such as analysis, development of process improvements, reengineering, corrective action, or similar activities that are designed to bring performance up to an acceptable level.

The funds may not be used to supplement resources devoted to the activity. For example, the funds could be used to redesign work flow, automate scheduling, and train adjudicators to improve the timeliness and quality of non-monetary determinations, but they may not be used to hire additional adjudicators. Because these are one-time funds, the activities for which they are used must be one-time expenditures that are expected to improve performance on an on-going basis.

Although criteria for the Detection of Overpayments and Facilitation of Reemployment measures included in UI Performs have not yet been set, states may and are encouraged to apply for funds to improve their performance in these areas. States may submit more than one performance improvement initiative.

Each proposal should identify the performance area to be improved, the current level of performance, the amount of performance improvement anticipated as a result of the proposal, and a time table showing when improvement will occur.

Resubmittal of proposals that were not funded in FY 2005: States submitted performance improvement proposals in FY 2005, some of which were recommended for funding but were not funded due to a lack of funds. Recommended projects will be considered for funding in FY 2006. Prior to states resubmitting a SBR, states should ensure that the 2005 SBR was recommended for funding last year. States should contact their Regional Offices to obtain this information.

Questions about this project may be directed to Diane Wood at Wood.Diane@dol.gov.

SBR Outline for Improved Performance

States may resubmit proposals that were submitted but not funded last year by simply updating the information to reflect the proposed use of the FY 2006 funds. If the project costs more than is available to the state under this funding opportunity the state must agree to complete the project even if no additional funds are available. At a minimum each proposal should include the information below.

Project Title: The project title should be Improved Performance.

Proposal Activities: List all activities that will be included in this SBR. If additional activities will be included provide a brief description of these activities.

Project Contact: Please provide the name, telephone number, and e-mail address of person who can provide additional information about this specific project.

Total Funds Requested: Provide the total dollar amount requested for this project which cannot exceed \$100,000.

Project Timeline: Provide estimated key dates below. If a timeline has been developed for the project it can be substituted for this information.

Begin system development _____

System fully operational _____

Costs: Cost expenditures must match those on the SF 424A. Provide cost estimates for all proposed project expenditures.

Hardware, Software, Telecommunications Equipment - List all items that are to be purchased with this SBR.

| Item | Number Requested | Cost Per Item | Total Cost |
|------|------------------|---------------|------------|
| | | | |

Staff - The proposal should identify both one-time SWA staff needs (in excess of base staff) and contract staff needs. Staff needs should include the type of position (e.g., program analyst), the expected number of staff hours, and the projected hourly cost. SWAs should include information in the following table for all staff requests.

| Position Title | # Hours | Cost Per Hour | Total |
|----------------|---------|---------------|-------|
| | | | |

Other - Identify other expenditures and include cost estimates.