

NIH's 2006 Acquisition Management Committee Symposium is titled "No Contracting Official is an Island". It will be held at Hershey Lodge in Hershey, Pennsylvania on October 23 – 25, 2006. The conference is limited to NIH employees and registration is by your office chief providing a funding certification, while room registration is through the Hershey website: (to be added later)

No Smoking

Conference attendees are requested not to smoke in the hotel public areas.

Conference Attire

Dress for the symposium is business casual.

Symposium Proceedings

To reduce paper handouts, there will be no paper copies of briefings provided at the symposium. All briefings presented at the conference will be posted on the Conference web page after the close of the conference. As many as possible will be posted in advance of the symposium

When to Arrive

The conference starts on Monday, October 23, 2006. Please refer to the Draft Agenda for all session start times.

Registration

7:00 to 8:55 am

Breakfast
(optional)

7:00am – 8:55pm

Opening Remarks

9:00 am

When to Depart

The Conference sessions will end at 2:30 pm on Wednesday, October 25, 2006. Please make your travel plans accordingly.

Skills Currency Credit

Attendance at the entire symposium will be credited as

23 hours of skills currency training.

ADDITIONAL INFORMATION

Please check the web site for information updates regarding the symposium. We will also provide updates through the NIH 1102 listserv and through the Chief C.O.s.

CONTACT

For additional information or to request reasonable accommodation please contact any of the Symposium organizing committee members:

Lisa Coleman, Carl Henn, Kelly Jackson, Joycelyn Bacchus, Robert Coonley, Molly Eng, Melissa Gentry, Carol Hayden, Chelly Johnson, Silver Jones, Robert Koplos, Alfreda Mire, Carl Newman, Suzanne Stinson, Keshia Williams, Edmund Wilson.