

OREGON DEPARTMENT OF CORRECTIONS
Operations Division
Health Services Section Policy and Procedure #P-D-04.6

SUBJECT: BODY FLUID PRECAUTIONS (BFP)
GENERAL GUIDELINES

POLICY: Safe handling and disposal of blood and body fluids is essential to minimize the risk of accidental contamination. Each person involved in specimen collection is responsible for his/her own safety and compliance with these safety standards. Careful planning and organization are critical to maintaining a safe working environment.

REFERENCES: NCCHC Standard P-D-04, Diagnostic Services
NCCHC Standard P-B-01.2, Exposure Control Plan
OAR 437 Division 2: Subdivision Z: 1910-1030
DOC Policy 20.6.7, Blood Borne Pathogens

PROCEDURE:

- A. All Health Services employees will utilize standard precautions to prevent contact with blood and/or other potentially infectious materials when collecting specimens.
- B. Personal protective equipment (PPE) is available in all health services units and will be used by the employee to protect themselves from exposure to blood and/or other potentially infectious materials.
- C. Hand washing facilities and/or antiseptic hand cleansers are immediately available for employee use after removal of gloves and/or other PPE.
- D. Materials saturated with blood or body fluids will be disposed of into a color-coded, biohazard labeled, leak-proof container.
- E. Spills of blood or body fluids will be cleaned up immediately with an OSHA approved blood borne pathogen cleaning solution.
- F. Contaminated needles and sharps may NOT be bent, broke, or recapped. All sharps will be disposed of in a container that meets the following requirements: a) puncture resistant, b) color-coded and labeled biohazardous, c) leak proof on sides and bottom, d) closeable. If needles and sharps are being used in an area without an approved container, i.e., segregation tier, the Health Services staff will take an approved portable container to the site for immediate disposal of needles and sharps. At no time will Health Services staff transport contaminated needles or sharps in any manner other than in an approved disposal container.

Body Fluid Precautions (BFP) General Guidelines

- G. All procedures involving blood and/or body fluids will be performed in such a manner as to minimize splashing, spraying, spattering and generation of droplets.
- H. Blood specimens collected in serum separator tubes will not be separated on site.
- I. When a syringe is used to obtain a blood specimen, the phlebotomy tubes will be placed in a rack before being penetrated with a needle. Blood culture bottles are always filled while sitting on a counter.
- J. Specimens will be placed in a container, which prevents leakage during collection, handling and transport. All specimens are transported in a color-coded, biohazard labeled container.

Effective Date: _____

Revision date: April 2007

Supersedes P&P dated: March 2006