

**OREGON DEPARTMENT OF CORRECTIONS**  
**Operations Division**  
**Health Services Section Policy and Procedure #P-B-02**

SUBJECT: ENVIRONMENTAL HEALTH AND SAFETY

POLICY: Provision of a clean, safe and healthy environment is as fundamental to prison operations as basic security procedures. A comprehensive environmental health program is the responsibility of all persons who live and work in a correctional facility. The Department of Corrections ensures safety and sanitation of correctional facilities by Administrative Rule(s) and Department Procedure(s).

REFERENCE: NCCHC Standard P-B-02  
OAR 291-123-005 through 291-123-015  
OAR 291-61-005 through 291-61-310  
DOC Rule 291-061, Food Service Programs  
DOC Rule 291-123, Hygiene, Grooming, and Sanitation (Inmate)  
DOC Policy 20.6.4, Safe Employment/Workplace  
DOC Policy 20.6.6, Fire Safety  
DOC Policy 20.6.8, Hazard Communication Program

PROCEDURE:

- A. The Health Services Medical Director or designee and the Department Safety/Risk Manager consult on an as needed basis on issues of environmental health and safety.
- B. The facility Health Service Manager, as designated health authority, may be consulted by the facility Superintendent on matters of environmental health and safety. Health Services staff may visit any area of the facility such as the kitchen or physical plant to address health and safety concerns.
- C. Compliance with environmental health and safety standards is ensured at each correctional facility by inspection, which occurs at least monthly. The monthly environmental inspections include but are not limited to:
  1. Cleanliness and safety of inmate housing, inclusive of special housing and segregated units.
  2. Laundry and housekeeping practices.
  3. Pest control measures.
  4. Risk exposure containment measures.

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- 5. Equipment inspection and maintenance.
- 6. Occupational and environmental safety measures.
- D. The facility Health Service Manager receives a copy of the monthly inspection report submitted to the Superintendent.
- E. All corrective actions taken in response to the monthly environmental inspections are contained as a component of the reporting process.
- F. Health service employees receive training on Safety and Sanitation in the Health Care Environment, which includes specifics of maintaining safety and sanitation in the health care environment and how to do an inspection of their health care area.

Effective Date: \_\_\_\_\_

Revision date: February 2007

Supersedes P&P dated: January 2006