# Oregon

1996

Forms 40 & 40S with Instructions

# Do you need help?

If you have questions or want to order forms, you can call us 24 hours a day. Call:

Salem (503) 378-4988 Toll-free within Oregon 1-800-356-4222

The toll-free number is only available from January through April.

Habla Español? En Salem (503) 945-8618

TTY (for nonvoice use only):
Salem (503) 945-8617
Toll-free within Oregon
1-800-886-7204

# How to get your refund faster

- ✓ Use your booklet label if you have one.
- ✓ Be sure to attach your W-2s.
- ✓ Use the correct Social Security number.
- ✓ Double check your math.
- ✓ Make sure you subtract your federal tax liability (see instructions for the correct amount).
- ✓ File your return electronically.
   See page 6 for details.

# Remember!

Do not attach federal schedules to your Oregon return. See page 3 for details.

Oregon income tax forms and instructions are now available on the Internet. Our address is: http://www.dor.state.or.us

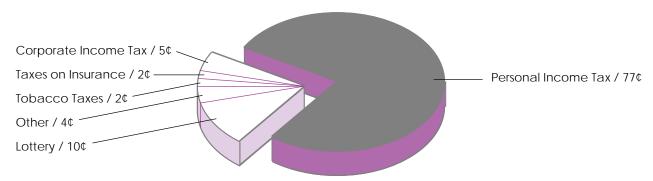
In compliance with the Americans with Disabilities Act (ADA), this information is available in alternative formats by calling (503) 378-4988.

Oregon Department of Revenue 955 Center St NE Salem OR 97310-2551

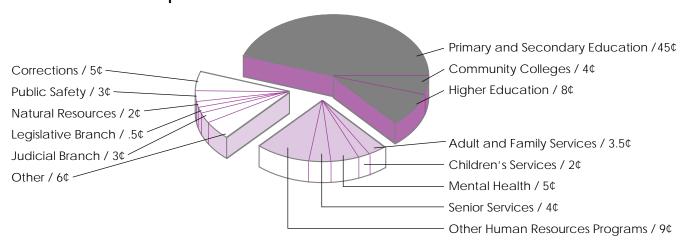
Please use this label on your return

# Where Your Tax Dollar Goes

## Source of General Fund Revenues 1995-1997



## Expenditure of General Fund Revenues 1995 – 1997



# Do I need to file? (Amounts apply to full-year residents only.)

Marital Status	Filing Status	Age	If Gross Income is More Than:
Single (including	Single—can be claimed on another's return	Any	\$500
divorced and legally	Ctd -	Under 65	\$4,280
separated)	Single	65 or older	\$5,480
sopulatou)	Head of	Under 65	\$5,120
	household	65 or older	\$6,320
	Married,	Under 65, (both)	\$7,960
	joint return	65 or older (one)	\$8,960
Married	Joint Teturn	65 or older (both)	\$9,960
	Married,	Under 65	\$3,980
	separate return	65 or older	\$4,980
Qualifying widow(er)	Qualifying widow(er)	Under 65	\$5,480
Qualifying widow(ei)	Qualifying widow(ei)	65 or older	\$6,480

In addition, file a return if:

- You are required to file a federal return.
- You had \$5 or more of Oregon income tax withheld from your wages.
- You are a nonresident or a part-year resident with income taxed by Oregon.

These instructions aren't a complete statement of laws and Oregon Department of Revenue rules. You may need more information or forms. See page 32.

If you have disabilities and need special accommodations, see page 32 for numbers to call and places to get help.

# **New information**

**Reminder.** Do not file all of your federal return with your Oregon return. File only:

- Oregon Form 40 or 40S with W-2s and 1099s showing Oregon tax withholding.
- Your payment, attached on top of the W-2 forms.
- Front and back of the federal form (1040, 1040A, 1040EZ, 1040PC). Form 40S filers don't need to attach this item.
- If applicable, Oregon Form 10 "Underpayment of Oregon Estimated Tax."
- If applicable, proof to claim "Credit for Income Tax Paid to Another State." See pages 28 and 29.
- If applicable, the form "Oregon Deferral of Reinvested Gain."

Don't attach other federal schedules such as A, B, C, D, Form 2441, etc. We receive some federal schedule information electronically. We may, however, ask you for certain information later.

Oregon law follows federal law as of April 15, 1995. Oregon does not follow federal tax law changes after that date. Differences in Oregon taxable income caused by federal laws passed after April 15, 1995, are considered Oregon "additions" or "subtractions." For the 1996 tax year, most items are treated the same way on your Oregon and federal returns.

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Labels. If you received a label on this tax booklet, please use it on the income tax return you mail to the department. Make sure the label is correct. If it isn't, mark through the incorrect information and make corrections on the label. If someone else prepares your return, ask the preparer to use your label. Your return will be processed faster.

# **Depreciation differences**

Oregon requires a one-time adjustment in 1996 for certain depreciation differences:

- Election to expense certain tangible property (Section 179 expense). If you claimed an Oregon addition or subtraction for 1993 or 1994 due to the Omnibus Budget Reconciliation Act of 1993, you may amend your 1993 or 1994 Oregon return to increase your Oregon Section 179 expense.
  - If you choose not to amend your 1993 or 1994 return for these depreciation differences, you must claim the difference as part of the one-time adjustment on your 1996 Oregon return.
- Assets placed in service between 1981 and 1985 (ACRS assets). You must make a one-time adjustment to align your Oregon basis with your federal basis on your 1996 Oregon return.
- Nonresidential real property placed in service in 1993 or 1994. The 1996 one-time adjustment does not apply to depreciation of nonresidential real property. You must amend your 1993 or 1994 Oregon return to report any differences from this source.

If you need help with these items, see page 32.

# Oregon tax information

- Deferral of reinvested gain. Beginning in 1996, you
  may defer gain on the sale of certain business assets
  if you reinvest proceeds in qualifying business assets
  within six months. You must attach a form to your Oregon return.
- Active duty pay income will continue to be subtracted from Oregon income if it was earned outside Oregon from August 1, 1990, through the date the President sets as the end of combat activities in the Persian Gulf. See page 20, "Military active duty."
- Estimated taxes. Oregon has adopted the federal requirements for making estimated tax payments. Refer to the 1996 Form 10 or 1997 estimated tax instructions.
   See page 32 for assistance and to order forms.
- Retirement income credit and special Oregon medical deduction. The minimum age requirement is 60.

# **General information**

# What income does Oregon tax?

An Oregon resident is taxed on all income, including income from outside the state. A nonresident of Oregon is taxed only on income from Oregon sources.

## What form do I use?

Use Form 40S if ALL of the following are true:

- You are a full-year Oregon resident.
- Your income is only from wages, interest, ordinary dividends, unemployment, taxable scholarships, and fellowship grants.
- You claim the standard deduction on your return.
- Your Oregon taxable income is \$50,000 or less.
- You do not have pension or annuity income.
- You do not owe penalty or interest.
- You did not pay estimated tax during the year.

#### Use Form 40 if:

- · You are a full-year Oregon resident, and
- You can't use Form 40S.

You'll need to use Form 40 even if only one of the following is true:

- You paid or should have paid estimated tax during the year.
- You have adjustments on Form 1040, line 30, or Form 1040A, line 15c. Examples are alimony and IRA deductions.
- You have Oregon "additions" or "subtractions" other than the federal tax subtraction. The most common ones are listed on the return.
- You itemize deductions on your Oregon return.
- You are married filing separately and your spouse is itemizing.
- You are claiming tax credits other than the exemption credit or those listed on page 16.
- You received pension or annuity income.
- You are in the military and are claiming the subtraction for military active duty pay.
- You owe penalty or interest.

#### Use Form 40P if:

- You are a part-year resident, or
- You are a part-year resident filing a joint return, and your spouse is a full-year resident, or
- You and your spouse are part-year residents filing jointly.

#### Use Form 40N if:

- You are a nonresident, or
- You are a nonresident filing a joint return, and your spouse is a full-year or part-year resident, or
- You and your spouse are nonresidents filing jointly.

To order forms 40P and 40N and instructions, see page 32.

# When should I file my return?

File as soon as possible. The filing deadline for calendar year 1996 is April 15, 1997.

Returns for other tax periods are due by the 15th day of the fourth month after the close of your tax year.

#### Need more time to file?

- If you need more time to file both your federal and your Oregon returns:
  - Generally, Oregon allows you the same extension you have for your federal return. If you did have a federal extension, check the "Extension Filed" box on your Oregon return when you file.
  - To avoid penalty and interest, mail any tax due by April 15, 1997. Attach payment to a separate copy of your federal extension.
  - Include the amount you paid with your extension on Form 40, line 43, when you file your return.
- If you need an extension of time to file for Oregon only, send us a federal extension form. Write "For Oregon only" across the top. Include your payment. Send your extension and payment to: Extension Clerk, Oregon Department of Revenue, PO Box 14950, Salem OR 97309-0980.
  - Check the "Extension Filed" box on your Oregon return when you file. We'll notify you only if your extension is denied.

More time to file doesn't mean more time to pay!

You must pay any tax due when filing your extension.

If you don't pay all of the tax due with your extension, you will owe interest after April 15, 1997, to the date of your payment. The current interest rate is 10 percent per year. If the tax is not paid within 60 days of our bill, the interest rate increases to 14 percent per year.

Were you stationed in the Persian Gulf or another designated combat area? Did you receive additional time to file your 1996 federal return? If so, Oregon allows the same additional time to file. Write "Desert Storm" in red at the top of the form.

#### **Penalties**

You must pay a penalty if:

• You don't file your return or pay your tax by the original due date of the return (even if you have an extension). The penalty is 5 percent of your unpaid tax.

 Your return isn't filed within three months after the due date (including extensions). The penalty is 20 percent of the tax due and is in addition to the 5 percent penalty.

Exception: You don't have to pay a penalty if you do all of the following:

- 1. Get an extension of time to file your return.
- 2. Pay at least 90 percent of the tax due by April 15, 1997.
- 3. Pay the balance of tax due at the time you file within the extension period.
- 4. Pay the interest on the balance of tax due at the time you file your return or within 30 days of our billing date.

If you don't file three consecutive years' returns by the due date (including extensions) of the third year, a 100 percent penalty is imposed on each of the three years' tax returns.

# 1997 estimated tax

Estimated tax is the amount of tax you expect to owe when you file your 1997 Oregon individual income tax return. The tax you owe is net income tax less your anticipated Oregon withholding.

Who must pay estimated tax?

In most cases, people who expect to owe \$500 or more on their 1997 Oregon income tax return.

For example:

- Self-employed people who don't have Oregon tax withheld from their income.
- Others who don't have Oregon tax withheld from their income. Such income can include unemployment compensation, pensions, interest, or dividends.

There are other limitations based on income. See page 32 to order the estimated tax coupons and instructions or the information circular "Estimated Tax," 150-101-648.

 Wage earners. If you expect to owe \$500 or more on your 1997 return, you need to increase the amount your employer withholds from your wages. If you and your spouse both work, see page 32 to order the information circular, "Oregon Income Tax Withholding: Some Special Cases," 150-206-643.

Exception: You don't have to pay estimated tax if at least two-thirds of your gross income is from farming or fishing. Attach Form 10, "Underpayment of Oregon Estimated Tax," to your Oregon income tax return. Check the box on Form 10 to tell us you qualify for the farmer's and fisher's exception. See page 32 to order Form 10.

How do I make estimated tax payments?

Complete an Oregon estimated tax Form 40ES. Forms are included with the Oregon estimated tax instruction

booklet. The Oregon Department of Revenue mails estimated tax booklets and forms to taxpayers who may need to pay estimated tax, based on past tax returns.

If you don't get your Oregon estimated tax forms by the end of February, see page 32 to order the forms.

When do I pay?

First-period estimated tax—due April 15, 1997.\* Second-period estimated tax—due June 16, 1997. Third-period estimated tax—due Sept. 15, 1997. Fourth-period estimated tax—due Jan. 15, 1998.

\* Don't send your Oregon estimated tax Form 40ES and payment with your Oregon income tax return. Mail Form 40ES with your estimated tax payment separately to: Oregon Department of Revenue, PO Box 14950, Salem OR 97309-0980.

# Residency

Am I a resident, a nonresident, or a part-year resident?

The following definitions will help you decide.

- You are an Oregon resident, even though you live outside Oregon, if all of the following are true:
  - You think of Oregon as your permanent home.
  - Oregon is the center of your financial, social, and family life.
  - Oregon is the place you intend to come back to when you are away.
- You are a nonresident if your permanent home is outside Oregon all year.
- You are a part-year resident if you moved into or out of Oregon during the tax year. But you still are a fullyear resident if:
  - You temporarily moved out of Oregon, or
  - You moved back to Oregon after a temporary absence.

Special-case Oregon residents. File Form 40N if all the following are true:

- You are an Oregon resident who lived outside Oregon the entire year.
- You didn't keep a home in Oregon during any part of the year.
- You spent less than 31 days in Oregon during the year.

Filing status. Generally, you must use the same filing status for your Oregon and federal returns.

Exceptions for married persons when spouses are:

• Full-year resident and part-year resident. You may file separate Oregon returns. The full-year resident will file on Form 40 and the part-year resident will file on Form 40P. If you choose to file a joint return for Oregon, file on Form 40P.

- Full-year resident and nonresident. You may file separate Oregon returns. The full-year resident will file on Form 40 and the nonresident will file on Form 40N. If you choose to file a joint return for Oregon, file on Form 40N.
- Part-year resident and nonresident. You may file separate Oregon returns. The part-year resident will file on Form 40P and the nonresident will file on Form 40N. If you choose to file a joint return for Oregon, file on Form 40N.
- See page 32 to order the information circular, "Married Persons Filing Separate Returns," 150-101-656.

# **Armed forces**

I was in the armed forces in 1996. How should I file?

- You may file as a nonresident if you meet all of the following requirements:
  - You didn't have a personal residence in Oregon for yourself or for your family during any part of 1996.
  - Your personal residence was outside of Oregon during all of 1996.
  - You spent less than 31 days in Oregon in 1996.

File Form 40N to get a refund of Oregon tax withheld from your military wages. Form 40N is in the partyear resident and nonresident booklet. Contact the Oregon Department of Revenue to order that booklet. See page 32.

- If you don't meet all three requirements, file Form 40 in this booklet.
- Nonresidents stationed in Oregon. Oregon won't tax your military income. But Oregon does tax other income earned in Oregon by you or your spouse. Nonresident members of the Oregon National Guard or reserves may exclude only active duty pay. If you have income taxed by Oregon, use Form 40N in the part-year resident and nonresident booklet.

# **Elderly Rental Assistance (ERA)**

To qualify for an ERA refund you must be a renter who resided in Oregon on December 31, 1996, be age 58 or older on December 31, 1996, have household income less than \$10,000, and use more than 20 percent of your household income to pay for rent, fuel, and utilities. If you qualify, see page 32 to order an ERA booklet.

# Are you self-employed?

If you are self-employed and do business in Washington, Multnomah, or Clackamas counties, you may need to file a Tri-Met Self-Employment tax return. If you are self-employed and do business in Lane County, you may need to pay Lane County Transit tax. See page 32 to order forms or receive information.

### Questions answered

What tax records do I need to keep?

Keep a complete copy of your federal and state returns. Also, keep all receipts, cancelled checks, statements, and documentation you used to prepare your return. Save these records for at least three years. If your return is audited, the law says you must show proof of your income and expenses.

Also, save all records about property and investments you bought. Keep these kinds of records for at least three years after you sell the property or investment.

For more information, see page 32 to order the information circular "Record Keeping Requirements," 150-101-608.

I'm getting an income tax refund this year. When will I get my check?

- If you mail your return by April 1:
  - If you use your label, allow 4–6 weeks to receive your refund.
  - If you don't use your label, allow 6–8 weeks to receive your refund.
- If you mail your return after April 1:
  - Add 2-3 weeks to the above.
- If you file your return electronically:
  - Allow 10-21 days to receive your refund.

Exceptions: If there is a mistake on your return, your refund will be delayed. By law, the Department of Revenue cannot issue refund amounts less than \$5. Generally, the department cannot issue a refund when your return is filed more than three years after the due date.

What is electronic filing?

Oregon has joined many other states in the federal/state electronic filing program. This program allows federal and state returns to be sent together electronically.

Electronic filing offers efficient and accurate one-stop filing for taxpayers. This service will be available January 10 and will continue through October 15.

Generally, you need to file electronically through a tax preparer or a company registered with the Internal Revenue Service (IRS). You can prepare your own return and pay a professional to only transmit it. Or you can pay to have your return both prepared and transmitted. To find a tax professional to file your return electronically, look in your local telephone directory under "Tax Return Preparation." The program is open to full-year residents who are expecting refunds or have tax to pay. If you owe additional tax, you can file your return any time before the due date and you will have until April 15, 1997, to pay the tax.

Continued on page 11

# Form 40S

I'm moving. Will my refund check be forwarded to me?

Yes. If you move after you mail your return, let us know your new address for a faster refund. Write to: Address Change, Oregon Department of Revenue, 955 Center St. NE, Salem OR 97310-2501. Or see page 32 for numbers to call. Also, tell your post office your new address.

May I round off cents to the nearest whole dollar?

Yes. You may round off cents to the nearest whole dollar on your return and schedules. If you round off, do so for all amounts. You may drop amounts less than 50 cents. Increase amounts from 50 to 99 cents to the next dollar. For example, \$12.15 becomes \$12 and \$233.50 becomes \$234.

Is my tax return private information?

Yes. Any Oregon Department of Revenue employee who gives out unauthorized information about your return may be convicted of a class C felony.

Should I put my return together in a special order?

Yes. Put your Oregon return in the following order to speed processing. Top to bottom:

- 1. Form 40 or Form 40S with Form W-2s and all 1099s showing Oregon tax withholding stapled to the lower front.
- 2. Attach any payment on top of the W-2 forms.

- 3. Copy of federal Form 1040, 1040A, 1040EZ, or 1040PC. Form 40S filers don't need to attach this item.
- 4. If applicable, Oregon Form 10, "Underpayment of Oregon Estimated Tax."
- 5. If applicable, proof to claim "Credit for Income Tax Paid to Another State."
- If applicable, the form "Oregon Deferral of Reinvested Gain."

Staple all the pages of your return together in the top left-hand corner.

Don't attach any federal schedules such as A, B, C, D, Form 2441, etc. We receive some federal schedule information electronically from the IRS. We may, however, ask you for certain information later.

When do I need to file an amended Oregon return?

File Form 40X (Oregon amended return) any time you need to correct your Oregon return. Generally, you are allowed three years from the due date of the return or the date the return was filed, whichever is later, to file an amended return. If you amend your federal return, usually you'll need to amend your Oregon return. See page 32 to order this form.

What if I'm audited by the IRS?

File an amended Oregon return if any changes are made. Generally, you must file within two years after the date of the federal audit report to receive a refund.

# Form 40S instructions

Caution: Not everyone may file Form 40S (short form). See page 4 to see if this is the right form for you.

Do your federal return first. Use the information from your federal return to complete your Oregon return.

Keep a complete copy of your federal and state returns. Also, keep the original of all papers or receipts you used to prepare your return. Save these records for at least three years.

## Address section

Label. If you received a label on this tax booklet, please use it on the Form 40S you mail to the department. Your return will be processed faster. Don't attach the label to your return until the return is completed. If someone else prepares your return, ask them to use your label.

Make sure the label is correct. If it isn't, mark through the incorrect information and make corrections on the label. If you don't have a label, print or type your name, address, and Social Security number on your return. Social Security number. The request for your Social Security number(s) is authorized by Section 405, Title 42, of the United States Code. You must give us this information. It will be used to establish your identity for tax purposes.

## Check the boxes

#### Filing status

Check the box next to your filing status. Check the same filing status you checked on your federal return. If you and your spouse don't have the same residency status, you may file separate returns for Oregon even if you filed married filing jointly for federal. See pages 5 and 6 for exceptions.

If you are married filing separately, fill in your spouse's name and Social Security number by box number 3. Don't fill in your spouse's name or Social Security number in the heading of the return.

If you are filing as head of household, fill in the name of the qualifying person from your federal return by box number 4.

Continued on page 15

# Tax tables for Form 40S and Form 40

Use column S if you are

S • Single • Married filing separately

Use column J if you are

Married filing jointly

Head of household

Head of housenoid
 Widow(er) with dependent child

If inc from 40S lir or For line 2	Form ne 16, rm 40		you olumn	If inc from I 40S lir or For line 2	Form ne 16, m 40	and use co	you olumn	If inc from 40S lii or For line	Form ne 16, rm 40		you olumn	If inc from 40S lii or Foi line 2	Form ne 16, rm 40	and use co	you olumn
At least	But less than	S	J	At least	But less than	S	J	At Ieast	But less than	S	J	At Ieast	But less than	S	J
<b>\$0</b> –	4,650	)		\$4,65	0 – 9,	450		\$9,450	) – 14,	250		\$14,25	50 – 19	,050	
0-	20	0	0	4650-	4750	285	241	9450-	9550	700	577	14250-	14350	1132	977
20-	50	2	2	4750-	4850	292	248	9550-	9650	709	584	14350-	14450	1141	986
50-	150	5	5	4850-	4950	299	255	9650-	9750	718	591	14450-	14550	1150	995
150-	250	10	10	4950-	5050	306	262	9750-	9850	727	598	14550-	14650	1159	1004
250-	350	15	15	5050-	5150	313	269	9850-	9950	736	605	14650-	14750	1168	1013
350-	450	20	20	5150-	5250	320	276	9950-	10050	745	612	14750-	14850	1177	1022
450–	550	25	25	5250-	5350	327	283	10050-	10150	754	619	14850-	14950	1186	1031
550–	650	30	30	5350-	5450	334	290	10150-	10250	763	626	14950-	15050	1195	1040
650–	750	35	35	5450-	5550	341	297	10250-	10350	772	633	15050-	15150	1204	1049
750–	850	40	40	5550-	5650	349	304	10350-	10450	781	640	15150-	15250	1213	1058
850–	950	45	45	5650-	5750	358	311	10450-	10550	790	647	15250-	15350	1222	1067
950–	1050	50	50	5750-	5850	367	318	10550-	10650	799	654	15350-	15450	1231	1076
1050-	1150	55	55	5850-	5950	376	325	10650-	10750	808	661	15450-	15550	1240	1085
1150-	1250	60	60	5950-	6050	385	332	10750-	10850	817	668	15550-	15650	1249	1094
1250-	1350	65	65	6050-	6150	394	339	10850-	10950	826	675	15650-	15750	1258	1103
1350-	1450	70	70	6150-	6250	403	346	10950-	11050	835	682	15750-	15850	1267	1112
1450-	1550	75	75	6250-	6350	412	353	11050-	11150	844	689	15850-	15950	1276	1121
1550-	1650	80	80	6350-	6450	421	360	11150-	11250	853	698	15950-	16050	1285	1130
1650-	1750	85	85	6450-	6550	430	367	11250–	11350	862	707	16050-	16150	1294	1139
1750-	1850	90	90	6550-	6650	439	374	11350–	11450	871	716	16150-	16250	1303	1148
1850-	1950	95	95	6650-	6750	448	381	11450–	11550	880	725	16250-	16350	1312	1157
1950-	2050	100	100	6750-	6850	457	388	11550–	11650	889	734	16350-	16450	1321	1166
2050-	2150	105	105	6850-	6950	466	395	11650–	11750	898	743	16450-	16550	1330	1175
2150-	2250	110	110	6950-	7050	475	402	11750–	11850	907	752	16550-	16650	1339	1184
2250-	2350	117	115	7050–	7150	484	409	11850-	11950	916	761	16650-	16750	1348	1193
2350-	2450	124	120	7150–	7250	493	416	11950-	12050	925	770	16750-	16850	1357	1202
2450-	2550	131	125	7250–	7350	502	423	12050-	12150	934	779	16850-	16950	1366	1211
2550-	2650	138	130	7350–	7450	511	430	12150-	12250	943	788	16950-	17050	1375	1220
2650-	2750	145	135	7450–	7550	520	437	12250-	12350	952	797	17050-	17150	1384	1229
2750-	2850	152	140	7550–	7650	529	444	12350-	12450	961	806	17150-	17250	1393	1238
2850-	2950	159	145	7650–	7750	538	451	12450-		970	815	17250–	17350	1402	1247
2950-	3050	166	150	7750–	7850	547	458	12550-		979	824	17350–	17450	1411	1256
3050-	3150	173	155	7850–	7950	556	465	12650-		988	833	17450–	17550	1420	1265
3150-	3250	180	160	7950–	8050	565	472	12750-		997	842	17550–	17650	1429	1274
3250-	3350	187	165	8050–	8150	574	479	12850-		1006	851	17650–	17750	1438	1283
3350-	3450	194	170	8150–	8250	583	486	12950-		1015	860	17750–	17850	1447	1292
3450-	3550	201	175	8250-	8350	592	493	13050-	13150	1024	869	17850–	17950	1456	1301
3550-	3650	208	180	8350-	8450	601	500	13150-	13250	1033	878	17950–	18050	1465	1310
3650-	3750	215	185	8450-	8550	610	507	13250-	13350	1042	887	18050–	18150	1474	1319
3750-	3850	222	190	8550-	8650	619	514	13350-	13450	1051	896	18150–	18250	1483	1328
3850-	3950	229	195	8650-	8750	628	521	13450-	13550	1060	905	18250–	18350	1492	1337
3950-	4050	236	200	8750-	8850	637	528	13550-	13650	1069	914	18350–	18450	1501	1346
4050-	4150	243	205	8850-	8950	646	535	13650-	13750	1078	923	18450-	18550	1510	1355
4150-	4250	250	210	8950-	9050	655	542	13750-	13850	1087	932	18550-	18650	1519	1364
4250-	4350	257	215	9050-	9150	664	549	13850-	13950	1096	941	18650-	18750	1528	1373
4350-	4450	264	220	9150-	9250	673	556	13950-	14050	1105	950	18750-	18850	1537	1382
4450-	4550	271	227	9250-	9350	682	563	14050-	14150	1114	959	18850-	18950	1546	1391
4550-	4650	278	234	9350-	9450	691	570	14150-	14250	1123	968	18950-	19050	1555	1400

# Tax tables for Form 40S and Form 40

Use column S if you are

• Single • Married filing separately Use column J if you are

- Married filing jointly
- Head of household
   Widow(er) with dependent child

If income from Form 40S line 16, or Form 40 line 29 is	and you use column	If income from Form 40S line 16, or Form 40 line 29 is	and you use column	If income from Form 40S line 16, or Form 40 line 29 is	and you use column	If income from Form 40S line 16, or Form 40 line 29 is	and you use column
But At less least than	SJ						
\$19,050 <b>–</b>	23,850	\$23,850 – 2	8,650	\$28,650 – 3	3,450	\$33,450 – 3	8,250
19050- 19150 19150- 19250 19250- 19350 19350- 19450 19450- 19550 19550- 19650	1573 1418 1582 1427 1591 1436 1600 1445	23850- 23950 23950- 24050 24050- 24150 24150- 24250 24250- 24350 24350- 24450	2005 1850 2014 1859 2023 1868 2032 1877	28650- 28750 28750- 28850 28850- 28950 28950- 29050 29050- 29150 29150- 29250	2437 2282 2446 2291 2455 2300 2464 2309	33450- 33550 33550- 33650 33650- 33750 33750- 33850 33850- 33950 33950- 34050	2869 2714 2878 2723 2887 2732 2896 2741
19650- 19750 19750- 19850 19850- 19950 19950- 20050 20050- 20150 20150- 20250	1627 1472 1636 1481 1645 1490 1654 1499	24450- 24550 24550- 24650 24650- 24750 24750- 24850 24850- 24950 24950- 25050	2059 1904 2068 1913 2077 1922 2086 1931	29250- 29350 29350- 29450 29450- 29550 29550- 29650 29650- 29750 29750- 29850	2491 2336 2500 2345 2509 2354 2518 2363	34050- 34150 34150- 34250 34250- 34350 34350- 34450 3450- 34650	2923 2768 2932 2777 2941 2786 2950 2795
20250- 20350 20350- 20450 20450- 20550 20550- 20650 20650- 20750 20750- 20850	1681 1526 1690 1535 1699 1544 1708 1553	25050- 25150 25150- 25250 25250- 25350 25350- 25450 25450- 25650 25550- 25650	2113 1958 2122 1967 2131 1976 2140 1985	29850- 29950 29950- 30050 30050- 30150 30150- 30250 30250- 30350 30350- 30450	2545 2390 2554 2399 2563 2408 2572 2417	34650- 34750 34750- 34850 34850- 34950 34950- 35050 35050- 35150 35150- 35250	2977 2822 2986 2831 2995 2840 3004 2849
20850- 20950 20950- 21050 21050- 21150 21150- 21250 21250- 21350 21350- 21450	1735 1580 1744 1589 1753 1598 1762 1607	25650- 25750 25750- 25850 25850- 25950 25950- 26050 26050- 26150 26150- 26250	2167 2012 2176 2021 2185 2030 2194 2039	30450- 30550 30550- 30650 30650- 30750 30750- 30850 30850- 30950 30950- 31050	2599 2444 2608 2453 2617 2462 2626 2471	35250- 35350 35350- 35450 35450- 35550 35550- 35650 35650- 35750 35750- 35850	3031 2876 3040 2885 3049 2894
21450- 21550 21550- 21650 21650- 21750 21750- 21850 21850- 21950 21950- 22050	1789 1634 1798 1643 1807 1652 1816 1661	26250- 26350 26350- 26450 26450- 26550 26550- 26750 26750- 26850	2221 2066 2230 2075 2239 2084 2248 2093	31050- 31150 31150- 31250 31250- 31350 31350- 31450 31450- 31550 31550- 31650	2653 2498 2662 2507 2671 2516 2680 2525	35850- 35950 35950- 36050 36050- 36150 36150- 36250 36250- 36350 36350- 36450	3085 2930 3094 2939 3103 2948 3112 2957
22050- 22150 22150- 22250 22250- 22350 22350- 22450 22450- 22550 22550- 22650	1843 1688 1852 1697 1861 1706 1870 1715	26850- 26950 26950- 27050 27050- 27150 27150- 27250 27250- 27350 27350- 27450	2275 2120 2284 2129 2293 2138 2302 2147	31650- 31750 31750- 31850 31850- 31950 31950- 32050 32050- 32150 32150- 32250	2707 2552 2716 2561 2725 2570 2734 2579	36450- 36550 36550- 36650 36650- 36750 36750- 36850 36850- 36950 36950- 37050	3139 2984 3148 2993 3157 3002 3166 3011
22650- 22750 22750- 22850 22850- 22950 22950- 23050 23050- 23150 23150- 23250	1897 1742 1906 1751 1915 1760 1924 1769	27450- 27550 27550- 27650 27650- 27750 27750- 27850 27850- 27950 27950- 28050	2329 2174 2338 2183 2347 2192 2356 2201	32250- 32350 32350- 32450 32450- 32550 32550- 32650 32650- 32750 32750- 32850	2761 2606 2770 2615 2779 2624 2788 2633	37050- 37150 37150- 37250 37250- 37350 37350- 37450 37450- 37550 37550- 37650	3193 3038 3202 3047 3211 3056 3220 3065
23250- 23350 23350- 23450 23450- 23550 23550- 23650 23650- 23750 23750- 23850	1951 1796 1960 1805 1969 1814 1978 1823	28050- 28150 28150- 28250 28250- 28350 28350- 28450 28450- 28550 28550- 28650	2383 2228 2392 2237 2401 2246 2410 2255	32850- 32950 32950- 33050 33050- 33150 33150- 33250 33250- 33350 33350- 33450	2815 2660 2824 2669 2833 2678 2842 2687	37650- 37750 37750- 37850 37850- 37950 37950- 38050 38050- 38150 38150- 38250	3247 3092 3256 3101 3265 3110 3274 3119

# Tax tables for Form 40S and Form 40

Use column S if you are

S • Single
• Married filing separately

Use column J if you are

- Married filing jointly
- Head of household
- Widow(er) with dependent child

If income from Form 40S line 16, or Form 40 line 29 is	and you use column	If income from Form 40S line 16, or Form 40 line 29 is	and you use column	If income from Form 40S line 16, or Form 40 line 29 is	and you use column	If income from Form 40S line 16, or Form 40 line 29 is	and you use column
At less least than	SJ	But At less least than	SJ	But At less least than	SJ	But At less least than	SJ
\$38,250 -	41,250	\$41,250 – 4	4,250	\$44,250 – 4	7,250	\$47,250 – 5	0,001
38250- 38350 38350- 38450 38450- 38550 38550- 38650 38650- 38750 38750- 38850	3301 3146 3310 3155 3319 3164 3328 3173	41250- 41350 41350- 41450 41450- 41550 41550- 41650 41650- 41750 41750- 41850	3571 3416 3580 3425 3589 3434	44250- 44350 44350- 44450 44450- 44550 44550- 44650 44650- 44750 44750- 44850	3841 3686 3850 3695 3859 3704 3868 3713	47250- 47350 47350- 47450 47450- 47550 47550- 47650 47650- 47750 47750- 47850	4111 3956 4120 3965 4129 3974
38850- 38950 38950- 39050 39050- 39150 39150- 39250 39250- 39350 39350- 39450	3355 3200 3364 3209 3373 3218 3382 3227	41850- 41950 41950- 42050 42050- 42150 42150- 42250 42250- 42350 42350- 42450	3625 3470 3634 3479 3643 3488 3652 3497	44850- 44950 44950- 45050 45050- 45150 45150- 45250 45250- 45350 45350- 45450	3895 3740 3904 3749 3913 3758 3922 3767	47850- 47950 47950- 48050 48050- 48150 48150- 48250 48250- 48350 48350- 48450	4165 4010 4174 4019 4183 4028 4192 4037
39450- 39550 39550- 39650 39650- 39750 39750- 39850 39850- 39950 39950- 40050	3409 3254 3418 3263 3427 3272 3436 3281	42450- 42550 42550- 42650 42650- 42750 42750- 42850 42850- 42950 42950- 43050	3679 3524 3688 3533 3697 3542 3706 3551	45450- 45550 45550- 45650 45650- 45750 45750- 45850 45850- 45950 45950- 46050	3949 3794 3958 3803 3967 3812 3976 3821	48450- 48550 48550- 48650 48650- 48750 48750- 48850 48850- 48950 48950- 49050	4210 4055 4219 4064 4228 4073 4237 4082 4246 4091 4255 4100
40050- 40150 40150- 40250 40250- 40350 40350- 40450 40450- 40550 40550- 40650	3463 3308 3472 3317 3481 3326 3490 3335	43050- 43150 43150- 43250 43250- 43350 43350- 43450 43450- 43550 4350- 43650	3733 3578 3742 3587 3751 3596 3760 3605	46050- 46150 46150- 46250 46250- 46350 46350- 46450 46450- 46550 46550- 46650	4003 3848 4012 3857 4021 3866 4030 3875	49050- 49150 49150- 49250 49250- 49350 49350- 49450 49450- 49550 4950- 49650	4264 4109 4273 4118 4282 4127 4291 4136 4300 4145 4309 4154
40650- 40750 40750- 40850 40850- 40950 40950- 41050 41050- 41150 41150- 41250	3517 3362 3526 3371 3535 3380 3544 3389	43650- 43750 43750- 43850 43850- 43950 43950- 44050 44050- 44150 44150- 44250		46650- 46750 46750- 46850 46850- 46950 46950- 47050 47050- 47150 47150- 47250	4057 3902 4066 3911 4075 3920 4084 3929	49650- 49750 49750- 49850 49850- 49950 49950- 50001	4318 4163 4327 4172 4336 4181 4345 4190

If your taxable income from Form 40, line 29 is more than \$50,000, you must use the tax rate charts below to compute your tax liability.

#### TAX RATE CHARTS

# **Exemptions**

**6a and 6b.** Yourself and spouse. Check "Yourself" and other boxes that apply. If you can be claimed as a dependent on someone else's return, you can't claim an exemption for yourself on your Oregon return.

Severely disabled. Did you have a severe disability at the end of 1996? If so, you may claim an additional exemption credit. You are considered to have a severe disability if any of the following apply:

- You permanently lost the use of one or both feet.
- You permanently lost the use of both hands.
- You have a permanent condition that, without special equipment or help, limits your ability:
  - To earn a living, or
  - To maintain a household, or
  - To transport yourself.

Special equipment doesn't include such items as glasses, ordinary crutches, hearing aids, or contact lenses.

Generally, a condition caused by the normal aging process does not qualify.

You don't qualify for this exemption if:

- You have a temporary disability from an injury or illness and are expected to recover, or
- Your condition keeps you from doing your former work but allows you to do other kinds of work without special equipment.

If you have a permanent severe disability, your physician must write a letter describing your disability. Keep the letter with your tax records.

Check the "Severely disabled" exemption box. If your spouse qualifies, he or she may also claim this exemption. You and your spouse may also qualify for the credit for the loss of use of limbs. See instructions on page 16.

- **6C.** Dependents. Enter the number of your children claimed as dependents and other dependents in box 6c. Fill in the first names of your children and other dependents. In most cases, you must claim the same number of dependents as claimed on your federal return.
- **6d.** Disabled child. You may have an additional exemption for your dependent child with disabilities. To qualify, your child must meet all of the following:
- · Qualify as your dependent.
- Be age 17 or younger on December 31, 1996.
- Be eligible for "early intervention services" or diagnosed with disabilities for special education purposes.
   Learning disabilities alone don't qualify for this exemption.
- Your child must have a health-related disability requiring special education as defined by the Oregon Department of Education. This includes:

- Autism.
- Visual impairment.
- Mental retardation.
- Serious emotional disturbance.
- Traumatic brain injury.
- Hearing impairment.
- Orthopedic impairment.
- Multiple disabilities.

Your child must have been diagnosed as of December 31, 1996, through the child's local school district by a qualified examiner authorized by the Oregon Department of Education.

Get a statement of eligibility that confirms one of the disabilities listed above and the cover sheet from one of the following:

- The child's Individualized Education Program (IEP).
- The child's Individualized Family Service Plan (IFSP).

Keep the statement and cover sheet with your tax records. Write in your child's name on "Disabled children only," line 6d. Also be sure to include the child's name on line 6c for "Dependents."

**7.** Age 65 or older, or blind. Check the boxes on line 7 if you or your spouse were age 65 or older or were blind on December 31. Check the same boxes you checked on your federal return. Use this information to compute your standard deduction. See page 8. If you or your spouse are blind, you may also qualify for an additional exemption credit. See lines 6a and 6b above.

# Line instructions

The following instructions are for lines not fully explained on the form.

- **8.** Wages. Fill in all pay for work (shown on your W-2s) plus your taxable scholarships and fellowship grants.
- **9.** Interest. Fill in your total interest. Include:
- Any interest received or credited to your account so you could withdraw it.
- Any interest received on tax refunds.

If you have interest from the U.S. government, other than tax refund interest, file Oregon Form 40.

- **10.** Dividends. Fill in your total dividends. If you have dividends that are nontaxable distributions, use Form 40.
- **11.** Unemployment. Fill in all unemployment compensation. This is the amount on federal Form 1040, line 19, Form 1040A, line 12, or Form 1040EZ, line 3.
- **13.** 1996 federal tax liability.

Caution: Carefully follow the instructions below. Don't confuse your federal tax liability on your federal return with the federal tax withheld on your W-2. They are not the same.

Limit: You may deduct up to \$3,000 of your total federal income tax liability. Don't fill in less than -0or more than \$3,000 (\$1,500 if married filing separately).

Fill in your federal tax liability from:

- Form 1040EZ, line 10 minus line 8, or
- Form 1040A, line 25 minus line 29c, or
- Form 1040, line 44 minus line 54.

Is the IRS figuring your federal tax for you? Fill in as much of your Oregon Form 40S as possible. Do not write an amount on line 13. Attach a copy of your federal Form 1040, 1040A, or 1040EZ. We will use that information to determine your federal tax liability. If you need help, see page 32 for numbers to call.

- **16.** Oregon taxable income. Caution: Is the amount on this line more than \$50,000? If so, you must use Form 40, pages 23-26.
- 19. Child and dependent care credit. You are allowed an Oregon credit only if you qualify for the federal child and dependent care credit. You may still be able to claim the Oregon credit even if you can't use all of your federal credit.

Use the following worksheet:

- 1. Enter the amount from federal Form 2441, line 7, or Form 1040A, Schedule 2, line 7.
- 2. Enter the decimal amount from

If your federal

1	

 $2. \times$ the following table.

taxa	ble income		
from	Form 1040,	Your	
li	ne 37, or	decimal	
For	rm 1040A,	amount	
li	ne 22 is:	is:	
Over—	But not over—		
	\$ 5,000	.30	
\$ 5,000	10,000	.15	
10,000	15,000	.08	
15,000	25,000	.06	
25,000	35,000	.05	
35,000	45,000	.04	
45,000		.00	

- 3. Multiply the child care expenses on line 1 by the decimal amount on line 2. Enter the result here.
- 4. Multiply your 1995 child and depen- 4. dent care expenses you included in the computation of your federal 1996 credit by the decimal amount that applies to your 1995 federal taxable income. Enter the result.

.00	
3.	

5. Add the amounts on lines 3 and 4. 5. Enter here and on Form 40S, line 19.

Carryover. Your total 1996 child care credit can't be more than your tax liability for Oregon. Any excess credit can be carried forward over the next five years. If the excess isn't used within five years, it's lost. See instructions for line 21.

- **20.** Political contribution credit. Fill in your total political contributions, but not more than \$100 on a joint return or \$50 on all others. The contribution must have been made during 1996. It must have been a donation of money to any of the following:
- · A political party.
- · A qualified candidate (or the candidate's principal campaign committee) for federal, state, or local office to be voted on in Oregon.
- · A political committee organized only to support or oppose ballot measures to be voted on in Oregon.

## 21. Other credits.

- Child and dependent care credit carryover from prior years. Fill in the carryover amount on line 21. See page 29 of Form 40 instructions.
- Credit for the elderly or the disabled. The Oregon credit is 40 percent of the federal credit. You get an Oregon credit only if you qualify for the federal credit.

Multiply the amount on federal Schedule R, line 20, or Form 1040A, Schedule 3, line 20 by .40 (40%).

- Credit for income tax paid to another state. You may be eligible for this credit if you paid income tax to another state. See pages 28 and 29 of Form 40 instructions to figure your credit.
- Credit for home care of an elderly person. See page 29 of Form 40 instructions.
- Credit for loss of use of limbs. If you have a permanent and complete loss of the use of two limbs, you may take a tax credit of \$50. If your spouse qualifies, he or she may also claim a \$50 credit. You can't claim this credit for a dependent.

Obtain a Disability Certification Form the first year you file for the credit. Get the form from your county public health officer. The health officer must sign the form. Keep the form with your tax records.

You also qualify for an additional exemption for severely disabled persons. See page 15.

The following credits apply to only a few people and aren't explained in this booklet. See page 32 to get more information on these credits.

- · Child development.
- Rural medical practitioners or rural dentists.
- Involuntary moving of a mobile home.

**24.** Oregon income tax withheld from wages. Fill in the total Oregon tax withheld from your wages. That's the amount shown on your wage slips (W-2 forms) in box 18. Don't use the FICA (Social Security) amount.

Staple readable copies of your wage slips and 1099s with Oregon withholding to the lower front of your return. If you don't have a W-2 form, you must provide other proof of any tax withheld from your wages. Proof may include a final paycheck stub or a letter from your employer. We can't accept anything but W-2 forms until after February 1.

If you paid estimated tax for 1996, you must use Form 40.

If you have tax to pay, you may want to increase the amount your employer withholds from your wages for Oregon. If you and your spouse both work, see page 32 to order the information circular, "Oregon Income Tax Withholding: Some Special Cases," 150-206-643.

**25.** Tax-to-pay. Attach a check or money order to your return on top of the W-2s. Make checks or money orders payable to "Oregon Department of Revenue." Do not make your check out to "IRS" or "Internal Revenue Service." Write your Social Security number and "1996 Form 40S" on your check. Don't send cash or postdated checks. Stop here on the form.

If you owe more than \$500, you should have made estimated tax payments. See instructions for interest on underpayment of estimated tax on page 30.

- **Lines 27–31.** You must have a refund of \$5 or greater on line 26 to use lines 27–31. Donations will reduce your refund. If you don't have a refund on line 26 but you want to contribute, mail your donations to the addresses below.
- **27.** Oregon Nongame Wildlife. Your donation will fund the protection of nongame wildlife and its habitat.

Oregon Department of Fish and Wildlife Attention: Fiscal Manager PO Box 59 Portland OR 97207

**28.** Child Abuse Prevention. Your donation will fund programs through the Children's Trust Fund to help prevent child abuse and neglect.

Children's Trust Fund 800 NE Oregon St., Suite 1140 Portland OR 97232 **29.** Alzheimer's Disease Research. Your donation goes to the Alzheimer's Research Alliance of Oregon for research on Alzheimer's disease and related disorders.

Alzheimer's Research Alliance PO Box 10051 Portland OR 97210

**30.** Stop Domestic and Sexual Violence. Your donation will fund programs through the Oregon Coalition Against Domestic and Sexual Violence.

OCADSV 520 NW Davis, Suite 310 Portland OR 97209

**31.** AIDS/HIV Research, Education, and Services. Your donation will fund AIDS/HIV research, education, and services by the Living with HIV Fund.

The Research and Education Group PO Box 40104 Portland OR 97240

**33.** Net refund. The Oregon Department of Revenue cannot refund amounts less than \$5. Generally, the department cannot issue a refund when the return is filed more than three years after the due date of the return.

Double-check your figures, including your Social Security number. The most common mistakes are math errors and the amount claimed for the federal tax subtraction. Accuracy speeds the processing of your return.

Sign your return (both spouses must sign on a joint return).

Staple readable copies of wage slips and 1099s showing Oregon withholding to the front of the form.

Labels will speed processing your return. If you received a label, please attach it to the return you mail to the department.

Mail your return in a stamped envelope. Use a business envelope  $(4 \times 9\frac{1}{2} \text{ inches})$  to speed processing of your return. Remember to use enough postage.

Mail refund returns or no-tax-due returns to: REFUND, PO Box 14700, Salem OR 97309-0930.

Mail tax-to-pay returns to: Oregon Department of Revenue, PO Box 14555, Salem OR 97309-0940.

If you can't pay now, file your return anyway. The Department of Revenue will work with you to set up a payment plan on a case-by-case basis.

# Form 40 instructions

Do your federal return first. Use the information from your federal return to complete your Oregon return.

You must attach a copy (front and back) of your federal 1040, 1040A, 1040EZ, or 1040PC to your Oregon tax return. Don't attach any federal schedules such as A, B, C, D, Form 2441, etc.

Keep a complete copy of your federal and state returns. Also, keep the original of all papers or receipts you used to prepare your return. Save these records for at least three years.

# Fiscal year filers

Write "Fiscal Year" in the center at the top of the form. Use red ink. Fill in the date your fiscal year ended.

## Address section

Label. If you received a label with this tax booklet, please use it on the income tax return you mail to the department. Your return will be processed faster. Don't attach the label to your return until the return is completed. If someone else prepares your return, ask them to use your label.

Make sure the label is correct. If it isn't, mark through the incorrect information and make corrections on the label. If you don't have a label, print or type your name, address, and Social Security number on your return.

Social Security number. The request for your Social Security number(s) is authorized by Section 405, Title 42, of the United States Code. You must give us this information. It will be used to establish your identity for tax purposes.

## Check the boxes

## Filing status

Check the box next to your filing status. Check the same filing status you checked on your federal return. If you and your spouse don't have the same residency status, you may file separate returns for Oregon even if you filed married filing jointly for federal. See pages 5 and 6 for exceptions.

If you are married filing separately, fill in your spouse's name and Social Security number next to box number 3. Don't fill in your spouse's name or Social Security number in the heading of the return.

If you are filing as head of household, fill in the name of the qualifying person from your federal return by box number 4.

# **Exemptions**

**6a and 6b.** Yourself and spouse. Check "Yourself" and other boxes that apply. If you can be claimed as a dependent on someone else's return, you can't claim an exemption for yourself on your Oregon return.

Severely disabled. Did you have a severe disability at the end of 1996? If so, you may claim an additional exemption credit. You are considered to have a severe disability if any of the following apply:

- You permanently lost the use of one or both feet.
- You permanently lost the use of both hands.
- You have a permanent condition that, without special equipment or help, limits your ability:
  - To earn a living, or
  - To maintain a household, or
  - To transport yourself.

Special equipment doesn't include such items as glasses, ordinary crutches, hearing aids, or contact lenses.

Generally, a condition caused by the normal aging process does not qualify.

You don't qualify for this exemption if:

- You have a temporary disability from an injury or illness and are expected to recover, or
- Your condition keeps you from doing your former work but allows you to do other kinds of work without special equipment.

If you have a permanent severe disability, your physician must write a letter describing your disability. Keep the letter with your tax records.

Check the "Severely disabled" exemption box. If your spouse qualifies, he or she may also claim this exemption. You and your spouse may also qualify for the credit for the loss of use of limbs. See instructions on page 29.

**6C.** Dependents. Enter the number of your children claimed as dependents and other dependents in box 6c. In most cases, you must claim the same number of dependents as claimed on your federal return.

**6d.** Disabled child. You may have an additional exemption for your dependent child with disabilities. To qualify, your child must meet all of the following:

- Qualify as your dependent.
- Be age 17 or younger on December 31, 1996.
- Be eligible for "early intervention services" or diagnosed with disabilities for special education purposes.
   Learning disabilities alone don't qualify for this exemption.

- Your child must have a health-related disability requiring special education as defined by the Oregon Department of Education. This includes:
  - Autism.
  - Visual impairment.
  - Mental retardation.
  - Serious emotional disturbance.
  - Traumatic brain injury.
  - Hearing impairment.
  - Orthopedic impairment.
  - Multiple disabilities.

Your child must have been diagnosed as of December 31, 1996, through the child's local school district, by a qualified examiner authorized by the Oregon Department of Education.

Get a statement of eligibility which confirms one of the disabilities listed above and the cover sheet from one of the following:

- The child's Individualized Education Program (IEP).
- The child's Individualized Family Service Plan (IFSP).

Keep the statement and cover sheet with your tax records. Write in your child's name on "Disabled children only," line 6d. Also be sure to include the child as an exemption in the total for line 6c.

**7.** Age 65 or older, or blind. Check the boxes on line 7 if you or your spouse were age 65 or older or were blind on December 31. Check the same boxes you checked on your federal return. Use this information to compute your standard deduction. See page 22. If you or your spouse are blind, you may also qualify for an additional exemption credit. See lines 6a and 6b on page 18.

# Line instructions

The following instructions are for lines not fully explained on the form.

## **Additions**

Additions increase your federal adjusted gross income.

- **9.** Interest on government bonds of other states. If you didn't include this interest in your federal income, fill in the interest you received from state and local governments other than Oregon. Generally, you don't pay federal tax on this interest. But you do pay Oregon tax. Example: Include interest from State of Washington bonds or from San Francisco city bonds. Leave out interest from Oregon government bonds and interest from U.S. territories or possessions (such as Guam, Puerto Rico, and the Virgin Islands).
- **10.** Other additions. Identify the additions you are reporting in the space on the form.

- Federal election on interest and dividends of a minor child. Did you make the election to report interest or dividends of your minor child on your federal return? If so, you must add the amount that is subject to the special federal tax to Oregon income. On Form 40, line 10, fill in the smaller of line 6 or 7 from federal Form 8814, plus \$150.
- Federal income tax refunds. Did you get a federal tax refund in 1996 because you filed an amended federal return for a prior year, or were you audited? If so, you may need to include the refund on line 10. If you need help, see page 32 for numbers to call.
- Unused business credits. Did you claim a deduction on your federal return for unused business credits? If so, these must be added back to Oregon income. Unused business credits taken as a federal deduction must be added back to Oregon income.
- Difference in depreciation for Oregon. Oregon requires a 1996 one-time depreciation adjustment. See page 3. You may need the Oregon Depreciation Schedule and instructions. To order, write to: Forms, Oregon Department of Revenue, PO Box 14999, Salem OR 97309-0990. Or see page 32 for numbers to call. Is your Oregon depreciation less than your federal depreciation? If so, fill in the amount from line 5 of the Oregon Depreciation Schedule. If not, see instructions for Form 40, line 18.
- Gambling losses claimed as an itemized deduction. Did you claim Oregon gambling losses as an itemized deduction on your federal Schedule A? For Oregon purposes, gambling losses are limited to gambling winnings taxed by Oregon. If you need help, see page 32 for numbers to call.
- Lump-sum payment from a qualified retirement plan. Did you use the 5- or 10-year averaging method for federal purposes? If so, all or part of your lump-sum distribution must be added to income on your Oregon return. The amount of the addition is the total of your ordinary income portion and your capital gain portion. Include the capital gain portion only if you did not include it in your federal adjusted gross income. This information is on the federal Form 1099R your employer gave you. Fill in this sum on line 10. Attach a copy of federal Form 1099R to your Oregon return with your wage slips.
- Other additions. The following additions apply to only a few people and are not explained in this booklet. If you need help, see page 32.
  - Gain or loss on the sale of depreciable property.
- Depletion in excess of property basis.
- Sale of Oregon inherited farm or forest property acquired from a decedent who died before January 1, 1987.
- Passive losses.
- Fiduciary adjustments from Oregon estates and simple or complex trusts.

# **Subtractions**

Subtractions reduce your federal adjusted gross income.

**13.** 1996 federal tax liability. Caution: Carefully follow the instructions below. Don't confuse your federal tax liability calculated on your federal return with the federal tax withheld on your W-2. They are not the same.

Limit: You may deduct up to \$3,000 of your total federal income tax liability. Don't fill in less than -0-or more than \$3,000 (\$1,500 if married filing separately).

Fill in your federal tax liability from:

- Form 1040, line 44 minus line 54, or
- Form 1040A, line 25 minus line 29c, or
- Form 1040EZ, line 10 minus line 8.

On your federal return did you have:

- Alternative minimum tax, Form 1040, line 46?
- Recapture taxes included on Form 1040, line 51?
- Tax on qualified retirement plans, Form 1040, line 48?

If so, include these in your federal tax.

Caution: Don't add:

- Self-employment tax, Form 1040, line 45.
- Social Security and Medicare tax on tips, Form 1040, line 47
- Advance earned income credit payments, Form 1040, line 49, or Form 1040A, line 26.
- Household employment taxes, Form 1040, line 50, or Form 1040A, line 27.

Did you pay additional federal tax in 1996 because you were audited or you filed an amended return? If so, read the instructions for line 18.

Note: Your federal tax subtraction, line 13, plus your foreign tax subtraction (from "Other subtractions," line 18) can't exceed \$3,000.

- **14.** Social Security income. Write in the amount, if any, from federal Form 1040, line 20b, or Form 1040A, line 13b. If you have Tier 2, windfall/dual-vested, or supplemental Railroad retirement benefits, read the instructions for line 18.
- **15.** Oregon income tax refund included in federal income. Fill in your Oregon income tax refund from your federal Form 1040, line 10.
- **16.** Interest and dividends from U.S. government. Fill in interest and dividends from the U.S. government that you included on your federal return. Include U.S. government interest and dividends you got through partnerships or grantor trusts. Examples: interest from U.S. Series EE and HH bonds, and Treasury bills and notes. You may also subtract interest and dividends paid to you by organizations that invest in U.S. government securi-

ties. Check the information on your Form 1099. The payer may have given the percentage of interest and dividends from U.S. government securities.

U.S. government interest and dividends must be reduced by any interest expense relating to U.S. government obligations you deducted on your federal Schedule A.

When you sell or dispose of a U.S. government obligation, you must include any gain or loss in income.

- 17. Deferral of reinvested gain. You may defer gain on the sale of certain business assets if you reinvest proceeds in qualifying business assets within six months. Attach the form "Oregon Deferral of Reinvested Gain" to the back of your return. For more information or to get the form, see page 32.
- **18.** Other subtractions. You may qualify for other subtractions explained below. Identify the subtraction in the space on the form.
- Military active duty. You may qualify for three different subtractions for U.S. military active duty pay. To be eligible for the subtractions, the active duty pay must be included in federal income.

The Oregon military active duty pay subtractions are as follows:

- 1. If you entered the military for the first time in 1996 or if you were discharged from military service in 1996, you can subtract all military active duty income earned outside Oregon.
- You can subtract active duty pay earned outside Oregon from January 1 through the date the President sets as the end of combat activities in the Persian Gulf. The date was not set when this publication was printed.
- 3. Whether or not you are eligible for the other military subtractions, you may still subtract up to \$3,000 of active duty pay. The subtraction for each spouse receiving active duty pay is limited to \$3,000.

Reserve summer camp is active duty. However, drills and weekend meetings of reserve units aren't active duty. If you are in the guards or the reserves, and your W-2 form doesn't show a separate amount for active duty, contact your paymaster.

Note: You may qualify for more than one military active duty pay subtraction. However, your total subtraction cannot exceed your total active duty pay income.

Enter the total of your military subtractions on line 18. Label it "Military active duty pay."

Example 1. Denise enlisted in the Navy in 1993. From January 1, 1996, until August 15, 1996, she was stationed in Hawaii. From August 15 until the end of the year she served in Oregon as a recruiter. For 1996 she earned the following active duty pay: \$10,000 in Hawaii and \$6,000 in Oregon. Combat activities have not

ended in the Persian Gulf. She is eligible for the following subtractions: \$10,000 earned outside of Oregon during the time of the Persian Gulf crisis, and \$3,000 earned within the state, for a total of \$13,000.

Example 2. In 1996, Andy was stationed in Omaha, Nebraska. He spent more than 30 days in Oregon. Andy had lived in Oregon before enlisting in the Army. He earned \$25,000 for the year—\$3,200 earned after December 1. If the President declared the end of the combat activities in the Persian Gulf on December 1, his subtraction is figured as follows: Active duty pay earned outside of Oregon before Persian Gulf combat activities ended is \$21,800 (\$25,000 – \$3,200). Active duty pay earned in Oregon is limited to \$3,000 for a total subtraction of \$24,800.

Example 3. Paul is an officer in the Air Force Reserve. He earned \$3,300 from reserve summer camp and additional active duty days in Oregon. He earned \$4,200 during the year for weekend drills and meetings of his reserve unit. Since all of his active duty pay was earned in Oregon, he only qualifies for the \$3,000 subtraction. Therefore, his total subtraction is \$3,000.

Example 4. Natasha enlisted in the Army April 15 and was stationed overseas. She earned \$8,000 in 1996. She qualifies for the year-of-entry subtraction of \$8,000 and for the \$3,000 subtraction. She also qualifies for a subtraction for active duty pay earned outside of Oregon. However, her total military active duty pay subtraction cannot exceed \$8,000.

Example 5. Ryan served in a combat zone from January 1 until May 9. He filed jointly with his wife who lives in and maintains a residence in Oregon. He earned \$8,000 combat pay. He was transferred to Germany for the rest of 1996 where he earned an additional \$15,000 of active duty pay. The President did not declare an end to the combat activities in 1996. Ryan excluded his \$8,000 combat pay on his federal return, so he can't subtract it on his Oregon return. Therefore, his Oregon subtraction is limited to \$15,000, the amount earned outside of Oregon and included in federal income.

Federal tax from a prior year. Did you pay additional federal tax in 1996 because you were audited or you amended a prior year's return? If so, you may be able to subtract the additional tax. This subtraction applies only to additional tax you paid because your return was changed. It doesn't include the tax from the original return or interest or penalties you paid.

To figure your subtraction for federal tax from a prior year, follow these steps:

1987 and after:

Step 1: From \$3,000 (\$1,500 if married filing separately) subtract your federal tax, Form 40, line 13.

Step 2: On Form 40, line 18, fill in the lesser of:

- The amount you figured in step 1, or
- Additional federal tax from a prior year.

Label the line "Prior year's federal tax" and list the year(s) involved.

For information on 1986 and before, see page 32 for numbers to call.

- Difference in depreciation for Oregon. Oregon requires a 1996 one-time depreciation adjustment. See page 3. You may need the Oregon Depreciation Schedule and instructions. To order, write to: Forms, Oregon Department of Revenue, PO Box 14999, Salem OR 97309-0990. Or see page 32 for numbers to call. Is your Oregon depreciation more than your federal depreciation? If so, fill in the amount from line 5 of the Oregon Depreciation Schedule. If not, see the instructions for Form 40, line 10.
- Difference in home mortgage interest for Oregon.
  Did you claim a mortgage interest credit on your federal return? If so, you may claim a subtraction on your Oregon return for the home mortgage interest not included in your itemized deductions reported on your federal return. You must itemize deductions for Oregon to claim this subtraction.
- Payments from IRAs, Keoghs, 403(b), and 457 plans. You may be able to subtract some of your payments if all of the following apply:
  - You contributed to an IRA, Keogh, 403(b), or 457 plan when you were a nonresident;
  - You paid tax on these contributions in your state of residence; and
  - You did not receive a tax benefit for these contributions by any other state.

If you qualify, you may subtract an amount equal to the amount of contributions that were taxed in another state. Once your subtractions equal the contributions that were previously taxed, all other payments are taxable.

- Lottery winnings included on your federal return. Did you include winnings from the Oregon Lottery or Powerball on your federal return? These winnings are not taxed by Oregon. Fill in the total Oregon Lottery and Powerball winnings from your federal return. Label the line, "Oregon Lottery." Do you have Oregon Lottery losses claimed as an itemized deduction? If so, see page 19.
- Logger's and construction worker's commuting costs. You may claim the cost of getting to job sites more than 50 miles from your home. You must be a bucker or a faller with your own equipment and be paid on a per unit cut basis or be a member of a recognized construction trade, craft, or union.

Commuting costs are gas, oil, upkeep, and repairs. You may claim only the actual costs of commuting. Don't use the federal mileage rate. You can't claim meals or lodging. Construction workers can't claim more than one year of commuting costs for the same job site.

Keep a record of your actual costs. Be sure to label this subtraction as "Commuting costs." Don't include any costs you claimed as employee business expenses in your itemized deductions.

- · American Indian. Are you an enrolled member of a federally recognized tribe? If so, you may subtract any income earned while living and working in "Indian country." Indian country means those areas set aside for the residence of tribal Indians. It includes reservation land and other land held in trust by the United States for a tribe. Label the line "American Indian" and include your tribal enrollment number on line 18.
- Federal tax credits. Did you claim a federal tax credit, such as a jobs credit or business credit? If so, you may have been required to reduce your federal expenses because you claimed that credit. You may also claim those unallowed expenses as a subtraction for Oregon.
- Interest on government bonds of Oregon. Were you required to include interest from Oregon state and local government bonds in your federal income? If so, fill in the amount included on federal Form 1040, line 8a, and label it "Interest on Oregon bonds."
- Other subtractions. The following subtractions apply to only a few people and are not explained in this booklet. If you need help, see page 32.
  - Foreign tax.
  - Gain or loss on the sale of depreciable property.
- Artists who make a charitable art donation.
- Tier 2, windfall/dual-vested, or supplemental Railroad retirement and Railroad unemployment benefits.
- Passive losses.
- Local private activity bond interest.
- Fiduciary adjustments from Oregon estates and simple or complex trusts.
- Underground storage tank pollution grant.
- JOBS Plus Program payments.

#### **Deductions**

You may claim either net itemized deductions or Oregon's standard deduction, whichever is larger.

- If you claim itemized deductions, fill in lines 21–25.
- If you claim the standard deduction, fill in line 26 only.

Note: Married persons filing separate returns must itemize deductions if their spouse itemizes. Don't claim the standard deduction if your spouse itemizes.

- **21.** Itemized deductions. Generally, you may claim your total itemized deductions shown on federal Schedule A, line 28. But there is an exception. If you itemize for Oregon only, fill out a separate Schedule A for Oregon. You may claim itemized deductions for Oregon, even if you couldn't on your federal return. Keep the Schedule A with your tax records.
- **22.** Special Oregon medical deduction. Were you or your spouse age 60 or older on December 31, 1996? If so, your deduction is the lesser of line 1 or line 3 from your federal Schedule A. To claim this deduction, you

must itemize deductions. You can do this by filling out a Schedule A for both federal and Oregon or filling out one for Oregon only. (Keep your Schedule A with your tax records.)

**24.** State income tax claimed as an itemized deduction. Fill in the amount of Oregon income tax you claimed as an itemized deduction on federal Schedule A.

Are you claiming a credit for income taxes paid to another state? If so, include the other state's tax after credits on the mutually taxed income or the other state's tax claimed as an itemized deduction, whichever is less. See instructions for line 38, pages 28 and 29.

Did you limit itemized deductions on your federal return because your adjusted gross income exceeded \$117,950 (\$58,975 if married filing separately)? If so, you may need to complete a worksheet to figure how much Oregon income tax to subtract from itemized deductions. See page 32 to order the information circular, "Limit on Itemized Deductions," 150-101-611.

**26.** Standard deduction. Generally, your standard deduction is based on your filing status as follows:

Single	\$1,800
Married filing jointly	3,000
Married filing separately	1,500
Head of household	2,640
Qualifying widow(er)	3,000

Caution: If you can be claimed as a dependent on another person's return, your standard deduction is limited to the greater of:

- 1. \$500. or
- 2. Your earned income. This is limited to the maximum allowed for your filing status, as shown above. This limit applies even if the other person can, but does not, claim you as a dependent on his or her return.

Also: You are allowed an additional deduction amount if you or your spouse are age 65 or older or blind. The additional amount is based on your filing status:

Example. Al and Amy Edwards are filing a joint return. Al is 70 years old and blind. Amy is 68. Their standard deduction is figured as follows:

Married filing jointly	\$3,000
Additional amount due to Al's age	1,000
Additional amount due to Amy's age	1,000
Additional amount due to Al's blindness	1,000
Total standard deduction	\$6,000

Fill in the total standard deduction on line 26, Form 40.

Continued on page 27

#### Continued from page 22

**27.** Total deductions. Enter line 25 or line 26, whichever is larger.

# Oregon tax

**30.** Oregon tax. Figure the tax on your Oregon taxable income, line 29. Use the tax tables or rate charts on pages 12-14.

Example 1. A single Oregon taxpayer has taxable income of \$19,500. The tax from the table on page 13 is \$1,600.

Example 2. A married couple has Oregon taxable income of \$69,500. They are filing jointly. They use the married filing jointly rate chart B. They figure their tax like this:

Oregon taxable income	\$69,500	
Tax on first \$50,000 of taxable		
income		\$4,190
Tax on next \$19,500 of taxable		
income (\$19,500 $\times$ .09):		1,755
Their Oregon tax		\$5,945

**31.** Interest on certain installment sales. Do you have installment sales on which you were required to pay interest on the deferred tax liability for federal purposes? If so, you must also compute interest for Oregon. The amount due for Oregon is computed the same way as was done for federal. The current interest rate is .8333 percent per month.

## **Credits**

Credits reduce your Oregon tax.

- **34.** Retirement income credit. Were you age 60 or older on December 31, 1996, and receiving retirement income? If so, you may qualify for a credit. Retirement income includes payments included in federal taxable income from a:
- U.S. government pension (includes military).
- State or local government pension.
- Employee pension.
- Individual retirement plan.
- · Deferred compensation plan including defined benefit, profit sharing, and 401(k).
- Employee annuity plan.

Use the worksheet below to figure your credit.

#### PART 1

• General Limits You don't qualify for this credit if:

- The person receiving the retirement income was less than age 60 on December 31, 1996,
- Your household income is \$22,500 or more (\$45,000 or more if married filing jointly), or
- You received more than \$7,500 (\$15,000 if married filing jointly) in Social Security and/or Tier 1 Railroad retirement benefits.

#### PART 2

• Determining Household Income Limits

See "What is included in household income?" below to determine your household income.

2.	Enter household income. Household income base. Enter \$15,000 (\$30,000 if married filing jointly). Line 1 minus line 2, but not less than -0	1. 2. 3.	
PART	Г 3		
• De	termining Credit Amount		

- - 1. Enter \$7,500 (\$15,000 if married 1. filing jointly).
  - 2. Enter both spouses' total Social 2. Security and Tier 1 Railroad retirement benefits.
  - 3. \_\_\_\_\_ 3. Line 1 minus line 2 but not less than -0-. 4. Enter household income limit
  - 4. \_\_\_\_\_ from Part 2, line 3. 5. 5. Line 3 minus line 4, but not
  - less than -0-. 6. Enter taxable retirement income of the eligible individual(s).
- 6. \_\_\_\_\_
- 7. Enter the lesser of line 5 or line 6.
- 7. \_\_\_\_\_
- 8. Multiply line 7 by .09 (9%) and enter the result here and on Form 40, line 34.

8. \_\_\_\_\_

The credit is limited to your tax liability. There is no carryover. You may claim this credit or the credit for the elderly or the disabled, but not both.

What is included in household income? Household income includes all income (both taxable and nontaxable) received during the year except Social Security and Tier 1 Railroad retirement benefits. Include gross income reduced by adjustments reported in your federal adjusted gross income (AGI).

What is not included in household income? State tax refunds received during the year are not included in household income. Also, pension income received that is a return of your contributions is not included. Do not include pension distributions which you "roll over" into an individual retirement account (IRA).

To determine household income, separate income (or loss) from businesses, farms, rentals or royalties, and dispositions of tangible or intangible property. Combine all income from a particular source to arrive at the net income or loss from that source. Any net loss from the source is limited to \$1,000. Net operating loss carrybacks or carryovers are not allowed. Capital loss carryovers are not allowed.

For example, you own a farm and have a \$3,000 loss. You also are a partner in a partnership whose main activity is farming. You have income from the partnership of \$1,000. Your net farm loss is \$2,000. You may claim only \$1,000 of this loss to compute your household income. Any net loss you have from any of the other sources mentioned in the previous paragraph is also limited to \$1,000 each.

If the combined total of your depreciation, depletion, and amortization deductions exceeds \$5,000, the excess must be added back into household income. You must also increase your household income by the Oregon income tax modification for depletion in excess of basis.

Example. Felipe has a business which had gross income of \$27,000 for the year. He has an \$11,000 depreciation deduction. Other business expenses are \$20,000. He reports a business loss for federal purposes of \$4,000 (\$27,000 – (\$20,000 + \$11,000)). With his depreciation deduction limited to \$5,000, the business income he includes in household income is \$2,000, figured as follows: \$27,000 - (\$20,000 + \$5,000) = \$2,000.

You also need to include items not in your federal AGI. These items include but are not limited to:

- · Veteran's and military benefits.
- Gifts and grants (total amount minus \$500).
- Disability pay.
- Nontaxable dividends (other than "return of capital" dividends).
- Inheritances.
- Insurance proceeds.
- · Nontaxable interest.
- Lottery winnings.
- Railroad retirement benefits (Tier 2 only).
- Scholarships.
- · Strike benefits.
- · Welfare benefits.

If you need more information, see page 32.

**35.** Child and dependent care credit. You are allowed an Oregon credit only if you qualify for the federal child and dependent care credit. You may still be able to claim the Oregon credit even if you can't use all of your federal credit. Use the following worksheet to figure your credit for Oregon.

	Enter the amount from federal	1	
	Form 2441, line 7, or Form		
	1040A, Schedule 2, line 7.		
,	Enter the decimal amount from	9 🗸	

2.	Enter the decimal amount from	2.	×	
	the following table			

If y	our federal	
taxa		
from	Your	
li	decimal	
For	amount	
li	is:	
Over—	But not over—	
——	\$ 5,000	.30
\$ 5,000	10,000	.15
10,000	15,000	.08
15,000	25,000	.06
25,000	35,000	.05
35,000	45,000	.04
45,000		.00

3. Multiply the child care expenses on line 1 by the decimal amount on line 2. Enter the result here.

taxable income. Enter the result.

- 4. Multiply your 1995 child and depen- 4. \_\_\_\_\_\_
  dent care expenses you included
  in the computation of your federal
  1996 credit by the decimal amount
  that applies to your 1995 federal
- 5. Add the amounts on lines 3 and 4. 5. \_\_\_\_\_\_ Enter here and on Form 40, line 35.

Carryover. Your total 1996 child care credit can't be more than your tax liability for Oregon. Any excess credit can be carried forward over the next five years. If the excess isn't used within five years, it's lost. See instructions for line 39.

**36.** Credit for the elderly or the disabled. The Oregon credit is 40 percent of the federal credit. You get an Oregon credit only if you qualify for the federal credit.

Multiply the amount on federal Schedule R, line 20, or Form 1040A, Schedule 3, line 20, by .40 (40%).

Note: You may claim this credit or the retirement income credit, line 34, but not both.

- **37.** Political contribution credit. Fill in your total political contributions, but not more than \$100 on a joint return, or \$50 on all others. The contribution must have been made during 1996. It must have been a donation of money to any of the following:
- A political party.
- A qualified candidate (or the candidate's principal campaign committee) for federal, state, or local office to be voted for in Oregon.
- A political committee organized only to support or oppose ballot measures to be voted on in Oregon.
- **38.** Credit for income tax paid to another state. Did you pay income taxes to another state? If so, you may be able to claim this credit. You must have income that is taxed by both Oregon and the other state during 1996.

If you were a full-year Oregon resident and had income taxed by Arizona, California, Indiana, or Virginia, you may not claim the credit on your Oregon return. You may claim the credit on your nonresident return filed with the other state. If income is taxed by Oregon and another state not listed here, claim the credit on line 38 of your Oregon resident return.

This credit is only for state income tax. You can't claim this credit for city or county income tax, sales tax, property tax, school tax, or building funds.

Your credit is the lesser of the following:

- The other state's tax after credits.
- · Your Oregon tax liability.
- The amount figured using the following formula:

Your adjusted gross income
taxed by both states

Your modified
adjusted gross income

Your Oregon tax after subtracting all other credits

Divide your adjusted gross income (AGI) taxed by both states by your modified AGI. Multiply the result by your Oregon tax after subtracting all other credits.

If you file Form 40S, your modified AGI is line 12.

If you file Form 40, your modified AGI usually equals the sum of lines 8 and 9 minus lines 14–17. Add amounts on line 10 only if they're income that Oregon taxes but the federal government doesn't. Subtract amounts on line 18 only if they're income that the federal government taxes but Oregon doesn't.

Caution: You can't claim this credit and also claim the tax you paid as an itemized deduction. On Form 40, line 24, in addition to the Oregon tax you claim as an itemized deduction, fill in the lesser of the following:

- The other state's tax claimed as an itemized deduction.
- The other state's tax after credits.

Attach a copy of the other state's return and proof of payment to your Oregon return.

- **39.** Other credits. You may be entitled to other credits listed below. Identify the credit you are claiming on line 39 in the space on the form.
- Child and dependent care credit carryover from prior years. Fill in the carryover amount on line 39.
   Label the line "Child care credit carryover." The amount of the prior year carryover plus your current year's credit can't exceed your Oregon tax liability. Any excess credit can be carried forward over the next five years. If the excess isn't used within five years, it's lost.
- Credit for loss of use of limbs. If you have a permanent and complete loss of the use of two limbs, you may take a tax credit of \$50. Your spouse may also claim a \$50 credit if he or she qualifies. You can't claim this credit for a dependent.

Obtain a Disability Certification Form the first year you file for the credit. Get the form from your county public health officer. The health officer must sign the form. Keep the form with your tax records.

You also qualify for the severely disabled exemption. See instructions on page 18.

- Credit for alternative energy devices. You must install solar devices or ground loop systems that provide 10 percent or more of an Oregon home's energy. See page 32 to order the information circular, "Alternative Energy Devices," 150-101-641.
- Sewage treatment works hookup credit. Oregon residents could claim a credit for the cost of installing or connecting to specific sewage treatment works. The connection must have been required by an order from the Assistant Director for Health issued after January 1, 1988, and before July 1, 1995. Claim one-fifth of the expenses each year, for five years, limited to \$160 per year.
- Credit for home care of an elderly person. You may be eligible for this credit if your household income is less than \$17,500 and you pay expenses for the care of someone age 60 or older. The care must keep that person from being placed in a nursing home. That person's household income must be \$7,500 or less. See page 32 to order the information circular, "Home Care for the Elderly Credit," 150-101-653, and form 150-101-024, "Credit for Home Care of an Elderly Person." The Oregon Department of Human Resources must certify that the elderly person qualifies.
- Other credits. The following credits apply to only a few people and aren't explained in this booklet. See page 32 to get more information.
  - Bone marrow donation program.
  - Business energy.
  - Child development.
  - Crops donated to gleaning cooperatives.
  - Dependent care assistance.
  - Farmworker housing.
  - Fish habitat improvements.
  - Fish screening devices.
- Involuntary moving of a mobile home.
- Oregon tax on gain mutually taxed by another state or country. The gain must be from the sale of your home.
- Pollution control facilities.
- Pollution prevention credit.
- Reclaimed plastic (investment in capital assets).
- Reforestation of underproductive forest lands.
- Rural medical practitioners or rural dentists.
- Youth apprenticeship program.

# Tax payments made in 1996

**42.** Oregon income tax withheld from income. Fill in the total amount of Oregon tax withheld from your wages. That's the amount shown on your W-2 in box 18 or 1099R forms, box 10. Don't use FICA (Social Security) tax withheld. Don't use tax withheld from your wages by other states. Staple readable copies of your W-2 or 1099R forms to the lower front of your return.

If you don't have a W-2, you must provide other proof of any tax withheld from your wages. Proof may include a final paycheck stub or a letter from your employer. We can't accept anything but W-2 forms until after February 1.

Attach a copy of your 1099 forms if you have any Oregon state tax withheld.

If you have tax to pay, you may want to increase the amount your employer withholds from your wages for Oregon. If you and your spouse both work, see page 32 to order the information circular, "Oregon Income Tax Withholding: Some Special Cases," 150-206-643.

**43.** Estimated tax you paid for the 1996 tax year. Fill in the total estimated tax payments you made before filing your Oregon return. Include any payments you made with your extension. Also include any refund applied from your 1995 income tax return.

# **47.** Penalty and interest.

Due date. Your return is due by April 15, 1997, unless you get an extension.

Penalty. Include a penalty payment if you:

- Mail your tax-to-pay after April 15 (even if you have an extension).
- File your income tax return showing a tax-to-pay after the due date, including any extension.

Penalty is 5 percent of the unpaid balance of your tax. If you file more than three months late, add an additional 20 percent penalty. See pages 4 and 5 for how to avoid incurring a penalty.

Interest. Are you filing your return or paying your tax after April 15, 1997? If you are, include interest on any unpaid tax.

The current interest rate is .8333 percent per month (10 percent per year). A full month, for example, is April 16 to May 15.

Interest is figured daily for periods of less than a month. Here's how to figure daily interest:

Tax  $\times$  .000274  $\times$  number of days

If the tax is not paid within 60 days of our bill, the interest rate increases to 14 percent per year.

**48.** Interest on underpayment of estimated tax. You have an underpayment if you paid less than 90 percent of the tax due on each estimated tax payment date.

You don't have an underpayment if you:

- Didn't need to pay estimated tax at any time for 1996, and
- Owe less than \$500 tax on your 1996 tax return.

The tax you owe is net income tax less your Oregon withholding.

If you have an underpayment or meet an exception, you must file Oregon Form 10, "Underpayment of Oregon Estimated Tax." See page 32 to order Form 10.

On Form 40, line 48, fill in the amount of interest due from Form 10 and check the box. Attach Form 10 to the back of the return.

**50.** Amount-you-owe. Attach a check or money order to your return on top of the W-2s. Make checks or money orders payable to "Oregon Department of Revenue." Do not make your check out to "IRS" or "Internal Revenue Service." Write your Social Security number and "1996 Form 40" on your check. Don't send cash or postdated checks. Stop here on the form.

Special instructions. Do you owe interest and have an overpayment on line 45? If your overpayment is less than the interest due, fill in the result of line 49 minus line 45.

If you owe more than \$500, you should have made estimated tax payments. See instructions for line 48 above.

- **51.** Refund. You must have a refund of \$5 or greater on line 51 to use lines 52–57.
- **52.** Estimated tax. If your refund is \$5 or more, you may apply part or all of your refund, line 51, to your 1997 Oregon estimated income tax. Fill in the amount you want to apply.

Charitable Checkoffs. Donations will reduce your refund. If you don't have a refund on line 51 but you want to contribute, mail your donations to the addresses below.

**53.** Oregon Nongame Wildlife. Your donation will fund the protection of nongame wildlife and its habitat.

Oregon Department of Fish and Wildlife Attention: Fiscal Manager PO Box 59 Portland OR 97207

**54.** Child Abuse Prevention. Your donation will fund programs through the Children's Trust Fund to help prevent child abuse and neglect.

Children's Trust Fund 800 NE Oregon St., Suite 1140 Portland OR 97232 **55.** Alzheimer's Disease Research. Your donation goes to the Alzheimer's Research Alliance of Oregon for research on Alzheimer's disease and related disorders.

Alzheimer's Research Alliance PO Box 10051 Portland OR 97210

**56.** Stop Domestic and Sexual Violence. Your donation will fund programs through the Oregon Coalition Against Domestic and Sexual Violence.

OCADSV 520 NW Davis, Suite 310 Portland OR 97209

**57.** AIDS/HIV Research, Education, and Services. Your donation will fund AIDS/HIV research, education, and services by the Living With HIV Fund.

The Research and Education Group PO Box 40104 Portland OR 97240

**59.** Net refund. You must reduce your refund by any amounts applied to 1997 estimated tax. Be sure to include the amount entered on line 52 in the total on line 58. The Oregon Department of Revenue cannot refund amounts less than \$5. Generally, the department cannot issue a refund when the return is filed more than three years after the due date of the return.

Double-check your figures, including your Social Security number. The most common mistakes are math errors and the amount claimed for the federal tax subtraction. Accuracy speeds the processing of your return.

Sign your return (both spouses must sign on a joint return).

Staple readable copies of wage slips and 1099s showing Oregon withholding to the front of the return.

Labels will speed processing your return. If you receive a label, please attach it to the return you mail to the department.

Mail your return in a stamped envelope. Use a business envelope ( $4 \times 9\frac{1}{2}$  inches) to help speed processing of your return. Remember to use enough postage.

Mail refund returns or no-tax-due returns to: REFUND. PO Box 14700. Salem OR 97309-0930.

Mail tax-to-pay returns to: Oregon Department of Revenue, PO Box 14555, Salem OR 97309-0940.

If you can't pay now, file your return anyway. The Department of Revenue will work with you to set up a payment plan on a case-by-case basis.

# Taxpayer assistance

# Do you need help?

Call: Salem (503) 378-4988

\*Toll-free within Oregon 1-800-356-4222

\*The toll-free number is only available January through April.

For touchtone phones, our telephone voice response system has recorded tax information about many of your Oregon tax questions. You can also order tax forms. This service is available 24 hours a day.

Once you're in the system, push:

- 1—For personal income tax refund information (beginning March l).
- 2—To order current year or amended forms. (Some federal forms available.)
- 6—For other information.
- 0—For assistance from a representative.

Representatives are available: 7:30 A.M.-5:10 P.M. Monday-Friday, except Wednesday when the hours are 9 A.M.-5:10 P.M. Closed on holidays. From April 1-April 15, representatives are available from 7 A.M. until 7 P.M., Monday-Friday.

TTY (hearing or speech impaired only). These numbers are answered by machine only and are not for voice use. The year-round toll-free number within Oregon is 1-800-886-7204. In Salem, the number is (503) 945-8617.

## Habla Español?

Las personas que necesitan asistencia en Español pueden dejar un mensaje. El número disponible todo el año en Salem es (503) 945-8618.

A message line is available all year for those who need assistance in Spanish. The number in Salem is (503) 945-8618.

## To get forms

Income tax booklets are available at post offices and some banks and libraries. Or write to: Forms, Oregon Department of Revenue, PO Box 14999, Salem OR 97309-0990. Our Internet address is: http://www.dor.state.or.us

The offices below provide forms and answer questions. Don't send your return to these addresses.

Salem\* Portland\*\*
Revenue Building Federal Building Lobby
First floor, Room 135 1220 SW Third Ave.
955 Center St. NE Portland Oregon
Salem OR 97310

\* 7:45 A.M.-5 P.M. Monday-Friday, except holidays.

Correspondence. Use the Salem address above. Include your Social Security number and a daytime telephone number. Including both will allow us to help you faster.

In compliance with the Americans with Disabilities Act (ADA), this information is available in alternative formats upon request by calling (503) 378-4988.

P				
Printed information (free) State	e forms only		n Income Tax Withholdi	ing:
(Check individual boxes to order. Clip on the dot	ted line then mail		e Special Cases	150-206-643
in the entire list with your return address. These f		☐ Politica	al Contributions	150-101-662
are also available on the Internet.)		$\square$ Record	<b>Keeping Requirements</b>	150-101-608
		□ Retiren	nent Income	150-101-673
☐ Alternative Energy Devices	150-101-641	□ Senior	Citizen's Property Tax	
☐ Computing Interest on Tax You Owe	e 150-800-691	Defe		150-310-675
☐ Credit for Income Tax Paid to			To Do if You are Audited	
Other States	150-101-646		ights as an Oregon	
☐ Oregon Deferral of Reinvested Gain	150-101-614		oayer	150-800-406
☐ Depreciation form	150-101-025		other printed informatio	
☐ Elderly Rental Assistance booklet	150-545-002		ns/Publications Request	
☐ Estimated Tax circular	150-101-648	10111	is/1 ublications acquest	130 000 330
☐ Estimated Tax coupons	150-101-026-2	Send to:	Forms	
and instructions	150-101-026		Oregon Department of	f Revenue
☐ Home Care for the Elderly Credit	150-101-653		PO Box 14999	
☐ Interest and Dividends on			Salem OR 97309-0990	
U.S. Bonds and Notes	150-101-615	Please prin	<b>+</b>	
☐ Interstate Transportation Wages	150-101-601	-		
☐ Limit on Itemized Deductions	150-101-611	Your name	e	
☐ Married Persons Filing Separate	100 101 011	Address		
Returns	150-101-656			
☐ Military Personnel Filing	100 101 000	City		
Information	150-101-657	State		ZIP
Inomaton	100 101-007			



<sup>\*\*</sup>We'll provide walk-in help from 9 A.M.-4 P.M., Monday-Friday, except holidays, January 2-April 15 only.