



Harvard Fire Executive Fellowship Program

at the John F. Kennedy
School of Government



Homeland
Security

HARVARD FIRE EXECUTIVE FELLOWSHIP PROGRAM

The Harvard Fire Executive Fellowship Program is sponsored through a partnership between the International Association of Fire Chiefs (IAFC), the International Fire Service Training Association (IFSTA), the National Fire Protection Association (NFPA), and the Department of Homeland Security - U.S. Fire Administration (DHS/USFA). Each organization funds the tuition costs of two individuals for a total of eight fellowships.

The Program: Eight senior fire executives will be awarded fellowships to attend Harvard's annual Program for Senior Executives in State and Local Government. The 3-week program, which is conducted at the Kennedy School of Government on the Harvard campus in Cambridge, Massachusetts, provides training that helps officials assess the tasks they face in managing today's results-driven government agencies. In particular, the program provides an opportunity for them to:

- ▶ Develop new conceptual frameworks for addressing policy issues
- ▶ Explore the relationship between citizens and government
- ▶ Examine the ethical and professional responsibilities of leadership
- ▶ Exchange ideas with experienced faculty and participants from diverse backgrounds

The program has been designed to challenge assumptions and broaden perspectives. Participants will be actively engaged in both the classroom and in small discussion groups. During the course of this work, participants learn strategies for establishing meaningful, attainable organizational objectives. They will investigate the process of developing and evaluating policy alternatives and consider options for organizing and deploying resources, information, and services.

Applicants are responsible for travel costs to the final interview process in Emmitsburg, Maryland, and, if selected, also to Cambridge. Housing will be provided at the National Emergency Training Center for the interview process. Fellows are expected to continue their professional contributions to fire and emergency services in light of their State and local program experience.

The Curriculum: The academic curriculum is centered around the case method pioneered at Harvard. Because the case method focuses on actual problems, it provides a powerful, stimulating educational experience. Each day, participants prepare and discuss cases selected to provoke insight into a wide range of leadership issues. This process elicits intense intellectual inquiry and spurs the development of new management ideas and techniques.

Areas to be explored are:

Strategy and Political Management: What are the most effective strategies for working with staff, peers, and supervisors? How does one influence and manage external entities such as elected and appointed officials and citizen groups?

Public Value and Policy Analysis: What are the philosophical underpinnings of decision making and creating public value? How might one best utilize tools such as analytic methods, statistics, and program evaluation?

Internal Capacity: How can one inspire effective, efficient public service? What are the options for developing organizational and communications strategies, improving productivity, and providing leadership using formal and informal authority?

How To Apply:

Application is open to senior fire executives who have demonstrated significant accomplishments and have the potential to impact and initiate change. Attainment of a senior position is less important than demonstrated experience in facilitating significant change within a public sector setting.

Preference may be given to applicants who are graduates of the National Fire Academy's Executive Fire Officer Program, although program completion is not a prerequisite.

Preference also may be given to applicants who have completed graduate-level degree programs or course work.

Individuals whose organizations have been represented in the Harvard Fire Executive Fellowship Program during the previous three years will not be considered.

The program is available to international participants.

Application Instructions: Applicants must complete and submit two Harvard/Kennedy School of Government (KSG) forms (Kennedy School of Government Universal Form and Recommendation Form). Forms may be requested through the NFPA, IFSTA, or IAFC Web sites at www.nfpa.org, www.ifsta.org, www.iafc.org.

On the KSG Universal Form, enter “Senior Executives in State & Local Government” in the program title blank; enter “June or July and the current year” in the program date blank; enter “IAFC/IFSTA/NFPA/USFA Fellowship” in the financial sponsor blank. Complete all of the other requests for information. **DO NOT MAIL THIS FORM TO HARVARD/KENNEDY SCHOOL.**

For the KSG Recommendation Form, ask the Chief of Department to complete this form for you. If you are the Chief, ask your supervisor (e.g., City Manager). For the program selection (at top of form), check the block “Senior Executives in State & Local Government Program.” **DO NOT MAIL THIS FORM TO HARVARD/KENNEDY SCHOOL.**

Please complete these forms and print for submission. All applicants must include a resume with their submission. All application packages should be forwarded to the following address:

**International Association of Fire Chiefs
ATTN: Harvard Fire Executive
Fellowship Program
4025 Fair Ridge Drive, Suite 300
Fairfax, Virginia 22033-2868**

Please refer to the IAFC, IFSTA, NFPA, or USFA Web sites for the application submission cutoff date each calendar year. Applicants are encouraged to use return receipt or traceable mail to verify delivery of application package to the IAFC.

For questions regarding the **Harvard Fire Executive Fellowship Program**, contact the Training Specialist for Executive Development at 1-800-238-3358, extension 1072, or (301) 447-1072, or visit the USFA/NFA Web site at www.usfa.fema.gov/training/nfa/higher_ed/degree_programs/harvard/

www.ksg.harvard.edu/execed/sl

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