



U. S. Department of Homeland Security

Office for Domestic Preparedness

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TO: All State Administrative Agency Heads
All State Administrative Agency Points of Contact
All Urban Areas Security Initiative Points of Contact
All ODP Training Partners

FROM: C. Suzanne Mencer
Director

SUBJECT: Fiscal Year 2004 Homeland Security Grant Application

Through the Department of Homeland Security's (DHS) Office for Domestic Preparedness (ODP), state and local emergency prevention, preparedness, and response personnel will receive over \$2 billion in formula grant funding for our nation's homeland security in Fiscal Year 2004. In an effort to streamline funding to the states and territories, the Department of Homeland Security is consolidating the administration of three programs within ODP. While continuing to direct the State Homeland Security Program (formerly the State Homeland Security Grant Program), ODP will also now administer the Citizen Corps and the new Law Enforcement Terrorism Prevention Programs. All three programs have been integrated into one solicitation to better facilitate the organization and coordination of preparedness funding. State and local allocations of grant funds must be guided by the State Homeland Security Assessments and Strategies due to DHS-ODP by December 31, 2003, and, where appropriate, Urban Area Security Initiative (UASI) strategies. UASI strategies are due to DHS-ODP by November 30, 2003.

The single Fiscal Year 2004 Homeland Security Grant Program (HSGP) Application for all three programs is now available on line at <http://www.ojp.usdoj.gov/fundopps.htm/>. New and returning users may apply for the FY 2004 HSGP by signing-in or registering for a user ID and password on the Grant Management System (GMS) available online at <https://grants.ojp.usdoj.gov/>. Instructions regarding electronic submissions through GMS are provided on the OJP Web site at <http://www.ojp.usdoj.gov/fundopps.htm>. Assistance with GMS may also be obtained by using the following toll-free telephone number: 1-888-549-9901. The due date for applying for the FY 2004 HSGP is November 30, 2003. Please note that all grant awards are contingent upon submission and approval of a state strategy.