

Homeland Security Exercise Evaluation Training

AGENDA

DAY 1: 8:00am-5:00pm
(Registration and Continental Breakfast 7:00 - 8:00)

Section I: Overview of Course and HSEEP

Welcome and Introduction to Exercise Evaluation

Section II: Exercise Evaluation Methodology

Introduction and Purpose of Evaluation

Activity 1 – Understanding Levels of Analysis

Overview of Exercise Evaluation Process

LUNCH

Section III: Data Collection and Analysis Process

Step 1: Plan and Organize the Evaluation

Activity 2 – Evaluation Planning

A: Review exercise documents

B: Determine EEGs for EOC observation

C: Develop observation plan

D: Homework – Study for assigned observation area

DAY 2: 8:00am - 5:00pm
(Continental Breakfast - 7:30am)

Section III: Data Collection and Analysis Process, continued

Step 2: Exercise Observation

Activity 3 – Video Observation

Step 3: Data Analysis

Activity 4 – Data Analysis

LUNCH

Step 3: (cont.) Integrated Analysis

Activity 5 – Integrated Analysis

Step 4: After Action Report

Activity 6 – Part A: Current AAR Formats

Activity 6 – Part B: New AAR Approach

DAY 3: 8:00 am - Noon
(Continental Breakfast - 7:30am)

Section III: Data Collection and Analysis Process, continued

Activity 6 – Part C: AAR Worksheet

Tabletop Exercises

Activity 7 – Tabletop EEGs

Section IV: Improving Preparedness

Course Wrap-up / Feedback