



U. S. Department of Homeland Security

*Office for Domestic Preparedness*

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*Washington, D.C. 20531*

**ODP Information Bulletin  
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TO: All State Administrative Agency Heads  
All State Administrative Agency Points of Contact

FROM: Andrew T. Mitchell  
Acting Director

SUBJECT: State Homeland Security Grant Program Applicant Assistance Services

Since 1998, the Office for Domestic Preparedness (ODP) has provided more than \$1 billion in homeland security grant funding. These funds are intended to enhance the capacity of state and local emergency personnel to respond to incidents of terrorism involving the use of weapons of mass destruction (WMD), as well as for the protection of critical infrastructure and prevention of terrorist incidents, for costs related to the design, development, conduct and evaluation of WMD exercises, for the development of state and local training WMD programs, and for costs associated with developing and implementing comprehensive state homeland security strategies.

To implement the State Homeland Security Grant Program (SHSGP), ODP has developed a comprehensive suite of services to assist governor-designated state administrative agencies (SAAs) in applying for and administering SHSGP funding. The attached fact sheet describes these services in detail. Should you have any additional questions on this, or other programmatic issues, please feel free to contact your ODP State and Local Program Management Division (SLPMD) Program Manager. SLPMD Program Managers can be reached by calling the ODP Help Line at: 1-800-368-6498.

Attachment