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# Office for Domestic Preparedness

# Domestic Preparedness

# Fact Sheet

April 2004

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## U.S. DEPARTMENT OF HOMELAND SECURITY

### FY 2004 Competitive Training Grants Program

#### Overview

The Office for Domestic Preparedness, United States Department of Homeland Security, is pleased to announce the FY 2004 Competitive Training Grants Program (CGP). The CGP will provide funding for training initiatives that further the mission of ODP to prepare the nation to prevent, deter, respond to and recover from incidents of terrorism involving weapons of mass destruction.

- A capacity-building component for state and local jurisdictions which includes a leave-behind capability for jurisdictions to employ themselves (e.g. job aids, planning tools, etc.)
- A process for identifying lessons learned and best practices for inclusion in ongoing Department of Homeland Security efforts.
- Incorporation of a blended learning approach

#### Eligibility

Entities eligible to receive funding under this program include: national associations representing public safety agencies and institutions of higher education, institutions of higher education, private corporations working in conjunction with the nonprofit sector, and nonprofit organizations.

#### Application Process

Applicants must submit their proposals electronically through the Grants Management System (GMS). Only proposals filed through GMS at <http://www.ojp.usdoj.gov/fundopps.htm> will be accepted.

#### Proposal Elements

Applicants are invited to submit training proposals that enhance state and local prevention, preparedness, and response capabilities. Proposals must include, but are not limited to, the following elements:

- An element addressing how the proposed project builds sustainable preparedness at the state and local level

#### Amount and Length of Awards

The number of awards will be determined by the number, quality, and requested funding levels of the applications received; and the total amount of money budgeted by ODP for this solicitation. Awards will have a funding period not to exceed twenty-four months.

## Timeline

The FY 2004 Competitive Grant Application Kit will be available online through GMS in April 2004. Applications will be due no later than June 1, 2004 and will consist of:

- A 250-word Proposal Abstract describing the need(s) addressed by the proposed project; the project's goals and objectives; the proposed methodology to be used to achieve the goals and objectives; and the final product(s) and/or services to be derived from the project.
- A Program Narrative, not exceeding 20 double-spaced pages, further describing the nature of the problem(s) to be addressed, project goals and objectives, the methodology or approach, a task plan that specifies the various tasks to be undertaken, and key milestones.
- Budget Detail Worksheet and Budget Narrative

## Proposal Review Process

ODP is committed to a competitive process for making these awards. All proposals are subject to an independent peer-review panel evaluation. Peer review panelists will consist of representatives from academia, industry, or Federal Government organizations, along with practitioners from Federal, State, and local criminal justice and public safety agencies.

## Selection Criteria

Grant applications will be judged according to the following criteria:

- Identification of the problem(s) the proposal addresses. (20 points)
- Description of goals and objectives, and plans to accomplish those objectives. (25 points)
- Description of project's strategies for training significant numbers of public safety personnel using a cross-disciplinary approach. Include a description of proposed or existing partnerships. (25 points)
- Description of program performance measures at regular intervals throughout the project period. (10 points)
- Presentation of a project budget that is directly related to activities in the proposal, and categorized according to cost for personnel, fringe benefits, travel, equipment, supplies, contracts, and other direct and/or indirect costs. (20 points)

## Issue Areas

Applicants must designate a single issue area under which they would like to be considered for grant funding. Applications should address one of the following issues (Note: preparedness is defined as encompassing elements of incident prevention, deterrence, response, and recovery)

- Training to Address Preparedness Challenges in Rural Areas.
- Training to enhance prevention, deterrence, response and recovery from Agricultural WMD Incidents.
- Initiatives Related to the Prevention of Cyberterrorism and Increased Awareness of Cybersecurity Issues.
- Training for State and Local Law Enforcement to Develop Capabilities for Terrorism Prevention, to include Areas such as Detection, Interdiction, Intelligence Analysis, Critical Infrastructure Protection, and Information Sharing.
- Training Initiatives to Develop and Enhance Community Outreach Strategies for Local Audiences through Existing Non-Governmental and Volunteer Organizations.
- Addressing Training Gaps Related to Prevention and Preparedness, to include Assistance for Special Needs Populations.

## Reference Areas

Applicants will ensure that their proposals adhere to ODP Training, Exercise, and Evaluation protocols to include:

- ODP Training Strategy  
[http://www.ojp.usdoj.gov/odp/blendedlearning/pdfs/t\\_s.pdf](http://www.ojp.usdoj.gov/odp/blendedlearning/pdfs/t_s.pdf)
- ODP Emergency Responder Guidelines  
<http://www.ojp.usdoj.gov/odp/docs/EmergencyRespGuidelinesRevB.pdf>
- ODP Guidelines for Homeland Security - Prevention and Deterrence  
<http://www.ojp.usdoj.gov/odp/docs/ODPPrev1.pdf>
- ODP Approach for Blended Learning  
[http://www.ojp.usdoj.gov/odp/ta/training\\_bl.htm](http://www.ojp.usdoj.gov/odp/ta/training_bl.htm)
- Homeland Security Exercise and Evaluation Program  
<http://www.ojp.usdoj.gov/odp/docs/hseep.htm>