

United States
Department of
Agriculture



Federal Crop
Insurance
Corporation



Product
Development
Division

FCIC-25730 (06-1999)

CRAMBE PILOT LOSS ADJUSTMENT STANDARDS HANDBOOK

1999 and Succeeding Crop Years

**UNITED STATES DEPARTMENT OF AGRICULTURE
WASHINGTON, D.C. 20250**

FEDERAL CROP INSURANCE HANDBOOK		NUMBER: 25730
SUBJECT: CRAMBE PILOT LOSS ADJUSTMENT STANDARDS HANDBOOK 1999 AND SUCCEEDING CROP YEARS	DATE: June 10, 1999	
	OPI: Product Development Division	
	APPROVED: <i>R.E. Waggoner</i> <i>for Tim B. Witt</i> Deputy Administrator, Research and Development Division	

THIS HANDBOOK CONTAINS THE OFFICIAL FCIC-APPROVED LOSS ADJUSTMENT STANDARDS FOR THIS CROP FOR THE 1999 AND SUCCEEDING CROP YEARS. IN THE ABSENCE OF INDUSTRY-DEVELOPED, FCIC-APPROVED PROCEDURE FOR THIS CROP FOR 1999 AND SUCCEEDING CROP YEARS, ALL REINSURED COMPANIES WILL UTILIZE THESE STANDARDS FOR BOTH LOSS ADJUSTMENT AND LOSS TRAINING.

SUMMARY OF CHANGES/CONTROL CHART

Control Chart For: Crambe Pilot Loss Adjustment Standards Handbook						
	SC Page(s)	TC Page(s)	Text Page(s)	Reference Material	Date	Directive Number
Current Index	1-2	1-2	1-34	35-38	06-1999	FCIC-25730

CRAMBE PILOT LOSS ADJUSTMENT STANDARDS HANDBOOK

SUMMARY OF CHANGES/CONTROL CHART (Continued)

(RESERVED)

CRAMBE LOSS ADJUSTMENT HANDBOOK

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1. INTRODUCTION

This handbook identifies the crop-specific procedural requirements for adjusting Multiple Peril Crop Insurance (MPCI) losses in a uniform and timely manner. These procedures, which include crop appraisal methods and claims completion instructions, supplement the general (not crop-specific) procedures, forms, and manuals for loss adjustment identified in the Loss Adjustment Manual (LAM).

2. SPECIAL INSTRUCTIONS

This handbook remains in effect until superseded by reissuance of **either** the entire handbook **or** selected portions (through slipsheets or bulletins). If slipsheets have been issued for a handbook, the original handbook as amended by slipsheet pages shall constitute the handbook. A bulletin can supersede either the original handbook or subsequent slipsheets.

A. DISTRIBUTION

The following is the minimum distribution of forms completed by the adjuster for the loss adjustment inspection:

One legible copy to insured. The original and all remaining copies as instructed by the insurance provider.

NOTE: It is the insurance provider's responsibility to maintain original insurance documents relative to policyholder servicing as designated in their approved plan of operations.

B. TERMS, ABBREVIATIONS, AND DEFINITIONS

- (1) Terms, abbreviations, and definitions that are **general** (not crop specific) to loss adjustment are identified in the LAM.
- (2) Terms, abbreviations, and definitions **specific** to crambe loss adjustment and this handbook, which are not defined in this section, are defined as they appear in the text.
- (3) Definition(s):

Base Contract Price The price stipulated in the processor contract without regard to discounts or incentives that may apply.

Salvage Price The cash price per pound for crambe that qualifies for quality adjustment.

3. INSURANCE CONTRACT INFORMATION

The insurance provider is to determine that the insured has complied with all policy provisions of the insurance contract. Crop provisions which are to be considered in this determination include (but are not limited to):

A. INSURABILITY

- (1) The crop insured will be all crambe in the county for which a premium rate is provided by the actuarial documents:
 - (a) In which the insured has a share;
 - (b) That is planted for harvest as seed;
 - (c) That is grown under, and in accordance with, the requirements of a processor contract executed on or before the acreage reporting date and is not excluded from the processor contract at any time during the crop year; and
 - (d) That is not, unless allowed by Special Provisions or by written agreement:
 - 1 interplanted with another crop;
 - 2 planted into an established grass or legume;
 - 3 planted following the harvest of any other crop in the same crop year.
- (2) Any acreage of the insured crop damaged before the final planting date, to the extent that the majority of growers in the area would normally not further care for the crop, must be replanted unless the insurance provider agrees that replanting is not practical. Refer to the LAM for replanting provisions issues. See section 4 of this handbook for replanting payment procedures.

B. PROVISIONS NOT APPLICABLE TO CAT COVERAGE

- (1) Optional units.
- (2) Written Agreements.
- (3) Hail and Fire Exclusion provisions (also not applicable to limited coverage).
- (4) High Risk Land Exclusion.
- (5) Replanting Payments.

C. UNIT DIVISION

See the insurance contract for unit provisions. **NOTE:** Unless limited by the Crop or Special Provisions, a basic unit, as defined in the Basic Provisions, may be divided into optional units if, for each optional unit, all the conditions stated in the applicable provisions are met.

D. QUALITY ADJUSTMENT

- (1) THE QUALITY ADJUSTMENT FACTOR CANNOT BE GREATER THAN 1.000 or less than zero (.000). Refer to the LAM regarding contract price in regard to quality adjustment.
- (2) Document quality adjustment information as described in the instructions for the “Narrative” section of the claim form (section 9B), or on a Special Report.
- (3) For additional quality adjustment definitions, instructions, qualifications, and testing requirements, see the LAM and the North Dakota Grain Inspection, Inc. Crambe Grading Standards.
- (4) Crambe is eligible for quality adjustment if certain deficiencies or conditions result in a loss in quality due to any insurable cause of loss occurring during the insurance period. Refer to the Crambe Pilot Crop Provisions for quality adjustment requirements.
- (5) For crambe eligible for quality adjustment, the salvage price of the qualifying damaged production is **NOT TO BE REDUCED** for:
 - (a) moisture content;
 - (b) damage due to uninsured causes; or
 - (c) drying, handling, processing, or any other costs associated with normal harvesting, handling, and marketing of crambe; except, if the salvage price can be increased by conditioning, we may reduce the salvage price after the production has been conditioned by the cost of conditioning but not lower than the salvage price before conditioning. Refer to the LAM for specific instructions.
- (6) If a salvage price cannot be found, refer to the LAM.
- (7) The quality adjustment factor will be calculated as stated in the Crambe Pilot Crop Provisions unless the Special Provisions contain quality adjustment factors.

NOTE: Moisture adjustment is applied prior to any qualifying quality adjustment factors such as kernel damage and objectionable odors.

4. REPLANTING PAYMENT PROCEDURES

A. GENERAL INFORMATION

- (1) Replanting payments made on acreage replanted by a practice that was uninsurable as an original planting will require the deduction of the replanting payment for such acreage from the original unit liability. If the unit dollar loss (final claim) is less than the original unit liability minus such replanting payment, the actual indemnity dollar amount will not be affected by the replanting payment. The premium will not be reduced.
- (2) No replanting payment will be made on acreage on which a prior replanting payment has been made during the current crop year.

B. QUALIFICATIONS FOR REPLANTING PAYMENT

To qualify for a replanting payment, the:

- (1) insured crop must be damaged by an insurable cause;
- (2) insurance provider determines that it is practical to replant;
- (3) acres must have been planted on or after the “Initial Planting” date established by the Special Provisions;
- (4) appraisal (or appraisal plus any appraisals for uninsured causes of loss) must be less than 90 percent of the production guarantee for the acreage.
- (5) acreage replanted must be AT LEAST the lesser of 20 acres or 20 percent of the insured **planted** acreage for the unit (as determined on the final planting date or within the late planting period if a late planting period is applicable); and

NOTE: Any acreage planted after the end of the late planting period will not be included when determining if the 20 acres or 20 percent qualification is met. See the LAM.

- (6) insurance provider must have given consent to replant.

NOTE: In the narrative of the claim form or on an attachment, show the appraisal and calculations to document that qualifications for a replanting payment have been met.

C. MAXIMUM REPLANTING PAYMENT

The maximum amount of the replanting payment per acre will be the LESSER OF:

- (1) the insured’s actual replanting cost;

- (2) the product of multiplying the maximum pounds allowed in the policy (175 pounds) by the insured's price election, times the insured's share in the crop; or
- (3) 20 percent of the production guarantee times applicable price election times the insured's share.

NOTE: Compute the number of pounds per acre allowed for a replanting payment by dividing the insured's cost to replant by the price election and multiplying this result by the share (if individual company guidelines require application of insured share prior to entry on the claim form). This number must reflect the insured's cost to replant, but cannot exceed the maximum amount allowed. Show all calculations in the narrative of the claim form or on a Special Report.

EXAMPLE 1

Owner/operator (100 percent share)

30 acres replanted

Insured's actual cost to replant = \$11.00

Price election = \$0.10

20 % of the prod. guar. (650 pounds) = 130 lbs x \$0.10 (price election) = \$13.00

175 pounds (maximum lbs. allowed in the policy) x \$0.10 (price election) = \$17.50

The lesser of \$11.00, \$13.00 and \$17.50 is \$11.00

Actual pounds allowed = 110 (\$11.00 divided by \$0.10)

Enter 110 lbs. in Section I "Adjusted Potential" column of the claim form.

EXAMPLE 2

Landlord/tenant on 50/50 share

25.0 acres replanted

Insured's actual cost to replant = \$9.00

Price election = \$0.10

20 % of the prod. guar. (650 lbs.) = 130 lbs. x \$0.10 (price election) x .500 (share) = \$6.50

175 lbs. (maximum lbs. allowed in policy) x \$0.10 (price election) x .500 (share) = \$8.75

The lesser of \$9.00, \$6.50 and \$8.75 is \$6.50

Actual lbs. per acre allowed = 65 lbs. (\$6.50 divided by \$0.10)

Enter 65 lbs. In the "Adjusted Potential" column of the claim form.

NOTE: Enter 65 lbs. in Section I "Adjusted Potential" column of the claim form if share has been applied or 130 lbs. if share has yet to be applied. (Follow individual insurance provider guidelines.) Indicate in the narrative if the adjusted potential has/has not been reduced for share on claim form according to individual company guidelines.

D. REPLANTING PAYMENT INSPECTIONS

Replanting payment inspections are to be prepared as final inspections on the claim form only when qualifying for a replanting payment. Non-qualifying replanting payment inspections (**unless the claim is withdrawn by the insured**) are to be handled as preliminary inspections. If qualified for a replanting payment, a Certification Form may be prepared on the initial farm visit. Refer to the LAM.

5. CRAMBE APPRAISALS

A. GENERAL INFORMATION

Potential production will be appraised in accordance with procedures specified in this handbook and the LAM.

B. SELECTING REPRESENTATIVE SAMPLES FOR APPRAISALS

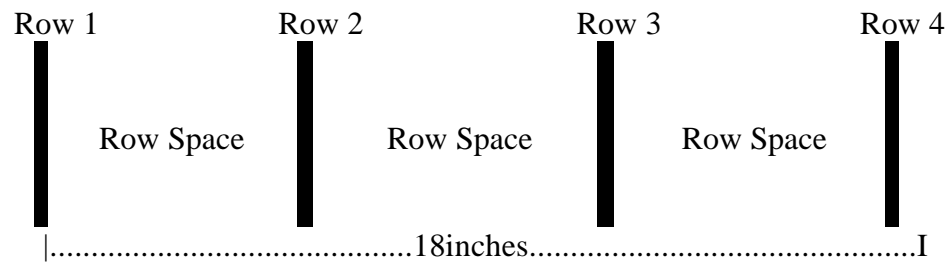
- (1) Determine the number of required samples for a field or subfield by the field size, the average stage of growth, age (size) and general capabilities of the plants, and variability of potential production and plant damage within the field or subfield.
- (2) Split the field into subfields when:
 - (a) variable damage causes the crop potential to appear to be significantly different within the same field; or
 - (b) the insured wishes to destroy a portion of a field.
- (3) Each subfield must be appraised separately.
- (4) Use as many samples as necessary to accurately determine potential production. Minimum sample requirements are show in **TABLE A**.
- (5) Sample Size by Appraisal Method:
 - (a) Immature Stage Appraisals: One sample is one square yard. One square yard can be measured on the basis of area or row length (see **TABLE B**).
 - (b) Seed Count: One sample is a one-square-yard area of hand harvested samples. For machine harvested samples one sample is the number of square yards harvested by machine in the representative area.

C. MEASURING ROW WIDTH FOR SAMPLE SELECTION

Use these instructions for all appraisal methods:

- (1) Use a measuring tape marked in inches or convert a tape marked in tenths, to inches, to measure row width (see LAM for conversion table).
- (2) Measure across **THREE OR MORE** row spaces, from the center of the first row to the center of the fourth row (or as many rows as needed), and divide the result by the number of row spaces measured across, to determine an average row width in whole inches.

EXAMPLE:



$$18 \text{ inches} \div 3 \text{ row spaces} = 6 \text{ in. average row width}$$

- (3) Where rows are skipped for tractor and planter tires, refer to the LAM.
- (4) For broadcast acreage, use a 3-foot square grid (9 square feet). Broadcast cramble is an uninsurable practice unless otherwise provided in the Special Provisions, actuarial documents, or by written agreement.
- (5) Apply average row width in **TABLE B** to determine the factor required for the sample row.

D. STAGES OF GROWTH

- (1) These instructions provide growth-stage information for use when appraising potential production during various stages of growth.
- (2) Growth Stage Determination and Designation

The growth stage determination is based on at least 50 percent of plants having reached the stage described. Stage of growth is determined by the examination of 10 consecutive plants. Fields should be split into sub-fields to reflect distinctly different stages from different parts of the field.

- (3) The various stage descriptions are given below.

PHASE	STAGE	DESCRIPTION
Vegetative	Vegetative Emergence	
	Vegetative Leaf Stages V(N)	Vegetative leaf stages based on the number of leaves (N) attached to the main stem that are at least 1 1/4 inches long. The plant stem is in a rosette with compacted leaf nodes.
Reproductive	R1	The terminal growing point is visible at several flower buds.
	R2	The main stem forms and rapidly elongates. The floral bud cluster raises above the uppermost leaf. The internodes begin to elongate.
	R3	Flowering begins on the main stem. The flowers are white, producing one seed each. The primary and secondary branches form with flowering on the primary branches.
	R4	Flowering increases on the primary and secondary branches with formation of tertiary branches. Pod development begins on the main stem.
	R5	Flowering continues on all branches with pod development progressing on primary, secondary and tertiary branches.
Ripening	R6	Flowering is completed. Seed formation and filling become the main plant functions.
	R7	Physiological maturity is evident when 50 percent of the seeds have turned brown. The appearance of the plant may vary from leaves turning yellow and dropping to the plant remaining green.

6. APPRAISAL METHODS

A. GENERAL INFORMATION

These instructions provide information on appraisal methods for:

Appraisal Method...	Use...
Stand Reduction Method	on plants through the R2 Stage
Plant Damage Method	on plants from the R3 to the R5 stage. Plant damage calculations apply to the percent of the crop remaining (after stand reduction).
Seed Count Method	from the R6 stage through full maturity to determine the appraisal after any insured cause of damage.

B. STAND REDUCTION METHOD

(1) Damaged Plant Characteristics for Stand Reduction Appraisals.

Crambe plants injured in the vegetative stage may have either one or both cotyledons missing, the seedling beaten down, or the stem broken at the soil line. Plants with both cotyledons broken or torn off and plants broken off below the cotyledons do not survive. To qualify for stand reduction appraisals, damaged plants in the vegetative stage must:

- (a) be cut off below the cotyledons;
- (b) have both cotyledons removed;
- (c) be dead; or
- (d) be injured to such an extent they are in a non-recoverable condition.

(2) Standards for Stand Reduction Appraisals.

- (a) In a representative sample area, determine the number of plants per one square yard in the original stand. Enter this number on the appraisal worksheet in item 8.

NOTE: A normal stand is approximately 105 to 210 plants per square yard.

- (b) In the representative sample areas with crop damage, count the number of surviving plants per one square yard. Enter this number on the appraisal worksheet in item 12.
- (c) Calculate the percent of stand remaining.
- (d) See **TABLE C** to identify the percent yield loss based on the percent of stand remaining. Enter the percent yield loss as a decimal, rounded to hundredths, on the appraisal worksheet in item 14.

(3) Stand reduction usually is not considered after the main stem starts elongating, approximately 52 days after planting.

C. PLANT DAMAGE METHOD

(1) Plant Damage Characteristics.

- (a) Defoliation and branch damage is that portion of the leaves and primary and secondary branches that have been removed or severely injured.
- (b) Crambe leaves vary in size; it is better to assess the loss of leaf area rather than the number of leaves lost.
- (c) Injury to the canopy includes:

- 1 A partial loss-- leaves that are bruised or torn.
- 2 Total losses-- leaves that are bruised on the main vein, or torn and broken and wilting.

(2) Standards for Plant Damage Appraisals.

- (a) Determine the percentage of defoliation from a one square yard sample of plants.
- (b) Include only the area removed or affected by a tear or bruise as indicated by browning of the tissues.
- (c) If a plant is cut off, consider it 100 percent defoliated.
- (d) Refer to **TABLE D** to determine the percent of loss.

D. SEED COUNT METHOD

(1) Damaged Plant Characteristics for Seed Count Appraisals.

- (a) Leaf area is not considered at this stage.
- (b) In the early seed formation stage when seeds are filling, if the green stems are severed, the breaks should be counted as lost. The stem will not heal and the seeds above the break will not continue to fill.
- (c) In the late seed formation stage when the stems are yellowing and drying up, if the yellowing stems are severed, but still accessible for harvesting, they should not be counted as lost. The seed will continue to mature.

(2) Standards for Determining Seed Count Appraisals.

- (a) In each of the representative areas required for the size of field, harvest the seeds from the plants from a one square yard area.
- (b) Shell out each one square yard sample individually, pour each sample into a graduated cylinder and measure level in milliliters (ml). Use **TABLE E** to convert ml of seed to pounds per acre.

NOTE: Adjusters can obtain graduated cylinders, in ml, from most chemical supply stores.

- (c) On the appraisal worksheet, record seed level, in ml, for each sample. Record corresponding yield in pounds per acre, to tenths.
- (d) If hand harvesting is not feasible, allow the insured to machine harvest representative sample areas of crambe to calculate the yield per acre using the formula below.

$\frac{\text{Lbs. of crambe harvested}}{\text{Square yards harvested}} \times 4840 \text{ sq. yd./A} = \text{Lbs./A}$

EXAMPLE:

$$\frac{30}{450} \times 4840 = 323 \text{ Lbs./Acre}$$

NOTE: Document calculations in the “Remarks” section of the appraisal form.

7. APPRAISAL DEVIATIONS AND MODIFICATIONS

A. DEVIATIONS

Deviations in appraisal methods require FCIC written authorization (as described in the LAM) prior to implementation.

B. MODIFICATIONS

There are no pre-established modifications contained in this handbook. See the LAM for additional information.

8. APPRAISAL WORKSHEET ENTRIES AND COMPLETION PROCEDURES

A. GENERAL INFORMATION

- (1) Include the insurance provider’s name in the appraisal worksheet title if not preprinted on the insurance provider’s worksheet, or when a worksheet entry is not provided.
- (2) Include the claim number of the appraisal worksheet (when required by the insurance provider), when a worksheet entry is not provided.
- (3) Separate appraisal worksheets are required for each unit appraised, and for each field or subfield which has a differing base (APH) yield or farming practice. Refer to **TABLE A** for sampling requirements.
- (4) For every inspection, complete items 1 through 8 and items 28 through 30. Complete PART I and II as instructed below.

NOTE: Standard appraisal worksheet items are numbered consecutively in subsection B. An example appraisal worksheet is also provided to illustrate how to complete entries.

B. WORKSHEET ENTRIES AND COMPLETION INFORMATION

Verify or make the following entries:

Item

No. Information Required

Company: Name of insurance provider, if not preprinted on the worksheet. (Company Name).

1. **Insured's Name:** Name of insured that identifies EXACTLY the person (legal entity) to whom the policy is issued.
2. **Policy Number:** Insured's assigned policy number.
3. **Unit Number:** Five-digit unit number from the Summary of Coverage after it is verified to be correct (e.g., 00100).
4. **Claim Number:** Claim number as assigned by the insurance provider.
5. **Crop Year:** Crop year, as defined in the policy, for which the claim is filed.
6. **Stage:** Determined stage of growth at time of damage (e.g., V1, R2, R6, etc.).
7. **Acres:** Acres, to tenths, in the field or subfield appraised.
8. **Orig. No. of Plants in One Square Yard:** Original number of crambe plants in one square yard.

NOTE: If the field has more than one plant population per one square yard, divide the field into subfields and complete a separate appraisal for each, as applicable.

STAND REDUCTION AND PLANT DAMAGE

9. **Sample Number:** Sample identification numbers are on the appraisal form. If more than 6 samples are needed, use additional pages and number the samples 7, 8, 9, etc.
10. **Field ID:** The field identification symbol.
11. **Drill Space:** Measure across 3 or more rows, and enter average space to nearest half inch expressed as a decimal. See Section 5 C.
12. **Surviving Plants:** Number of live plants in one square yard.
13. **% Stand:** Surviving Plants (item 12) divided by Orig. No. of Plants in One Square Yard (item 8). Round to the nearest whole percent.

14. **Damage From Stand Reduction:** Percent yield loss based on the percent of remaining stand for stage of growth at time of damage. Express as a two-place decimal. See **TABLE C**. Interpolate to the nearest whole percent. Document the interpolation calculations in the Remarks section of the appraisal worksheet.
15. **Potential Remaining:** 1.00 minus Damage From Stand Reduction (item 14).
16. **% Leaf Destroyed (Hail Only):** The average percent of leaf area destroyed from all plants in a one square yard sample. This includes parts of plants cut off.
17. **% Damage From Leaf Destruction:** Percent yield loss from defoliation. See **TABLE D**.
18. **Net Damage:** Potential Remaining (item 15), times % Damage From Leaf Destruction (item 17), round results to two-decimal places.
19. **Net Potential Remaining:** Potential Remaining (item 15) minus Net Damage (item 18).
20. **APH Yield:** Approved APH Yield in whole pounds from the APH form.
21. **Total Lbs. Per Sample:** Net Potential Remaining (item 19), times APH Yield (item 20). Express the result in whole pounds.
22. - 24. MAKE NO ENTRY.
25. **Sub-total:** Total of all Total Lbs. per Sample (item 21) entries, in whole pounds.
26. **Number of Samples:** Enter the number of samples taken from Stand Reduction and Plant Damage Appraisals.
27. **Appraisal:** Divide Sub-total (item 25), by Number of Samples (item 26), results in whole pounds.
28. **Remarks:** Enter pertinent information about the appraisal. Include any appropriate calculations.
29. **Adjuster's Signature, Code Number and Date:** Signature of adjuster, code number, and date signed **after** the insured (or insured's authorized representative) has signed. If the appraisal is performed prior to signature date, document the date of appraisal in the Remarks/ Narrative section of the Appraisal Worksheet (if available); otherwise, document the appraisal date in the Narrative of the Production Worksheet.
30. **Insured's Signature and Date:** Insured's (or insured's authorized representative's) signature and date. **BEFORE** obtaining insured's signature, **REVIEW ALL ENTRIES** on the Appraisal Worksheet **WITH THE INSURED**, particularly explaining codes, etc., which may not be readily understood.

Page Number: Page numbers - (Example: Page 1 of 1, Page 1 of 2, Page 2 of 2,etc.).

SEED COUNT APPRAISAL

1. - 8. Same as Stand Reduction and Plant Damage Appraisals, above.
9. - 21. MAKE NO ENTRY.
22. **Sample Number:** Sample identification numbers are pre-printed on the appraisal worksheet. If more than 6 samples are needed, use additional pages and number the samples 7, 8, 9, etc.
23. **Seed Level in Cylinder (ml):** Seed level in cylinder in milliliters (ml). **NOTE:** Use a graduated cylinder to measure seed samples.
24. **Pounds Per Acre:** Convert ml in cylinder to pounds per acre (see **TABLE E**) and enter the per-acre yield in pounds, rounded to tenths.
25. **Sub-total:** Total all Pounds Per Acre entries (item 24) as applicable.
26. **Number of Samples:** Enter the number of samples taken for all Seed Count Appraisals.
27. **Appraisal:** Divide Sub-total (item 25) by Number of Samples (item 26), result in whole pounds.
28. - 30. Follow the instructions provided for Stand Reduction and Plant Damage Appraisals, above.

For Illustration Purposes Only CRAMBE APPRAISAL WORKSHEET				COMPANY NAME ANY COMPANY		1. INSURED'S NAME I.M. Insured		2. POLICY NUMBER XXXXXXXX			3. UNIT NUMBER 00100	
				4. CLAIM NUMBER XXXXXXXX		5. CROP YEAR YYYY	6. STAGE V6		7. ACRES 24.2		8. ORIG. NO. OF PLANTS IN ONE SQUARE YARD 180	

SAMPLE NUMBER 9	FIELD ID 10	DRILL SPACE 11	SURVIVING PLANTS 12	% STAND 13	DAMAGE FROM STAND REDUCTION 14	POTENTIAL REMAINING (1.00 item 14) 15	% LEAF DESTROYED (Hail Only) 16	% DAMAGE FROM LEAF DESTRUCTION 17	NET DAMAGE (15 x 17) 18	NET POTENTIAL REMAINING (15 - 18) 19	APH YIELD 20	TOTAL LBS. PER SAMPLE 21
1	A	6	25	14	.52	.48	.40	.12	.06	.42	1000	420
2	A	6	30	17	.39	.61	.40	.12	.07	.54	1000	540
3	A	6	26	14	.52	.48	.30	.10	.05	.43	1000	430
4	A	6	29	16	.44	.56	.30	.10	.06	.50	1000	500
5												
6												

SAMPLE NUMBER 22	SEED LEVEL IN CYLINDER 23	POUNDS PER ACRE 24	SEED COUNT	STAND REDUCTION OR PLANT DAMAGE
1				
2			25. SUB-TOTAL	1890
3			26. NUMBER OF SAMPLES	4
4				
5			27. APPRAISAL	473
6				

28. REMARKS

Documentation for interpolation: 1) $44 * .4 = 17.6$; 2) $44 * .6 = 26.4$; 3) $44 * .7 = 30.8$
 $70-17.6 = 52.4$ $70-26.4 = 43.6$ $70-30.7 = 39.3$

29. Adjuster's Signature and Code Number I.M. ADJUSTER XXXXX		Date MM/DD/YYYY	30. Insured's Signature I.M. INSURED		Date MM/DD/YYYY
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Page 1 of 1

For Illustration Purposes Only				COMPANY NAME ANY COMPANY	1. INSURED'S NAME I.M. INSURED	2. POLICY NUMBER XXXXXXXX	3. UNIT NUMBER 00100
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				4. CLAIM NUMBER	5. CROP YEAR	6. STAGE	7. ACRES	8. ORIG. NO. OF PLANTS IN ONE SQUARE YARD				
				XXXXXXX	YYYY	R6	18.0	180				
SAMPLE NUMBER 9	FIELD ID 10	DRILL SPACE 11	SURVIVING PLANTS 12	% STAND 13	DAMAGE FROM STAND REDUCTION 14	POTENTIAL REMAINING (1.00 item 14) 15	% LEAF DESTROYED (Hail Only) 16	% DAMAGE FROM LEAF DESTRUCTION 17	NET DAMAGE (15 x 17) 18	NET POTENTIAL REMAINING (15 - 18) 19	APH YIELD 20	TOTAL LBS. PER SAMPLE 21
1												
2												
3												
4												
5												
6												
SAMPLE NUMBER 22	SEED LEVEL IN CYLINDER 23				POUNDS PER ACRE 24					SEED COUNT	STAND REDUCTION OR PLANT DAMAGE	
1	73				242.8			25. SUB-TOTAL		1160.6		
2	72				239.4							
3	68				226.1			26. NUMBER OF SAMPLES		5		
4	63				209.5							
5	73				242.8			27. APPRAISAL		232		
6												

28. REMARKS

29. Adjuster's Signature and Code Number	Date	30. Insured's Signature	Date
I.M. ADJUSTER XXXXX	MM/DD/YYYY	I.M. INSURED	MM/DD/YYYY

9. CLAIM FORM ENTRIES AND COMPLETION PROCEDURES

A. GENERAL INFORMATION

- (1) The claim form (hereafter referred to as “Production Worksheet”) is a progressive form containing all notices of damage for all preliminary, replant, and final inspections on a unit.
- (2) If a Production Worksheet has been prepared on a prior inspection, verify each entry and enter additional information as needed. If a change or correction is necessary, strike out all entries on the line and re-enter correct entries on a new line. The adjuster and insured should initial any line deletions.
- (3) Refer to the LAM for instructions regarding the following:
 - (a) Acreage report errors.
 - (b) Delayed notices and delayed claims.
 - (c) Corrected claims or fire losses (double coverage) and cases involving uninsured causes of loss, unusual situations, controversial claims, concealment, or misrepresentation.
 - (d) Claims involving a Certification Form (when all the acreage on the unit has been appraised to be put to another use, when acreage is being appraised for a replanting payment and all acreage on the unit has been initially planted, or other reasons described in the LAM).
 - (e) "No Indemnity Due" claims (which must be verified by an APPRAISAL or NOTIFICATION from the insured that the production exceeded the guarantee).
 - (f) Late and prevented planting.
- (4) The adjuster is responsible for determining if any of the insured's requirements under the notice and claim provisions of the policy have not been met. If any have not, the adjuster should contact the insurance provider.
- (5) Instructions labeled “**PRELIMINARY**” apply to preliminary inspections only. Instructions labeled “**REPLANT**” apply to replant inspections only. Instructions labeled “**FINAL**” apply to final inspections only. Instructions not labeled apply to ALL inspections.

B. FORM ENTRIES AND COMPLETION INFORMATION

Verify or make the following entries:

Item

No. Information Required

1. **Crop/Code #:** "Crambe" (0068).
 2. **Unit #:** Five-digit unit number from the Summary of Coverage after it is verified to be correct. (e.g., 00100)
 3. **Legal Description:** Section, township, and range number or other legal description that identifies the location of the unit.
 4. **Date of Damage:** Enter the first three letters of the month during which MOST of the insured damage (including progressive damage) occurred for each inspection. Include the SPECIFIC DATE where applicable as in the case of hail damage (e.g., AUG 11).
 5. **Cause of Damage:** Name of insured cause of loss for **this crop** as listed in the LAM. If it is evident that no indemnity is due, enter "NONE." If an insured cause of loss is coded as "Other," explain in the "Narrative."
- NOTE:** See the Basic Provisions and the crop provisions for this crop for information pertaining to insured and uninsured causes of loss.
6. **Primary Cause %:**

PRELIMINARY: MAKE NO ENTRY.

REPLANT AND FINAL: Percent of damage for the cause of damage listed in item 5 above that is determined to be the primary cause of damage, to the nearest whole percent. The primary cause of damage must exceed 50 percent (e.g., 51%). Enter an "X" in the major secondary cause of damage.
 7. **Company/Agency:** Name of company and agency servicing the contract.
 8. **Name of Insured:** Name of the insured that identifies EXACTLY the person (legal entity) to whom the policy is issued.
 9. **Claim Number:** Claim number as assigned by the insurance provider.
 10. **Policy Number:** Insured's assigned policy number.
 11. **Crop Year:** Crop year, as defined in the policy, for which the claim is filed.

12. **Additional Units:**

PRELIMINARY AND REPLANT: MAKE NO ENTRY.

FINAL: Unit number(s) for ALL non-loss units for the crop at the time of final inspection. A non-loss unit is any unit for which a Production Worksheet has not been completed. Additional non-loss units may be entered on a single Production Worksheet.

NOTE: If more spaces are needed for non-loss units, enter the unit numbers, identified as "Non-Loss Units," in the narrative or on an attached Special Report.

13. **Est. Prod. Per Acre:**

PRELIMINARY AND REPLANT: MAKE NO ENTRY.

FINAL: Estimated yield per acre, in whole pounds, of all non-loss units for the crop at the time of final inspection.

14. **Date(s) of Notice:**

PRELIMINARY:

- a. Date the notice of damage was given for the unit in item 2.
- b. A third preliminary inspection (if needed) requires an additional set of Production Worksheets. Enter the date of notice for a third preliminary inspection in the 1st space of item 14 on the second set.
- c. Reserve the "Final" space on the first page of the first set of Production Worksheets for the date of notice for the final inspection.
- d. If the inspection is initiated by the insurance provider, enter "Company Insp." instead of the date.

REPLANT AND FINAL: Transfer the last date in the 1st or 2nd space to the FINAL space if a final inspection should be made as a result of the notice. Always enter the complete date of notice (month, day, year) for the FINAL inspection in the FINAL space on the first page of the first set of Production Worksheets. For a delayed notice of loss or delayed claim, refer to the LAM.

15. **Companion Policies:**

- a. If no other person has a share in the unit (insured has 100 percent share), MAKE NO ENTRY.
- b. In all cases where the insured has LESS than a 100 percent share of a loss-affected unit, ask the insured if the OTHER person sharing in the unit has a multiple-peril contract (i.e., not crop-hail, fire, etc.). If the other person does not, enter "NONE."

- (1) If the other person has a multiple-peril contract and it can be determined that the SAME insurance provider services it, enter the contract number. Handle these companion policies according to insurance provider instructions.
- (2) If the OTHER person has a multiple-peril contract and a DIFFERENT insurance provider or agent services it, enter the name of the insurance provider and/or agent (and contract number) if known.
- (3) If unable to verify the existence of a companion contract, enter "Unknown" and contact the insurance provider for further instructions.

NOTE: See the LAM for further information regarding companion contracts.

SECTION I - ACREAGE APPRAISED, PRODUCTION AND ADJUSTMENTS

Make separate line entries for varying:

- (1) Rate classes, types, or farming practices;
- (2) APH yields;
- (3) Appraisals;
- (4) Adjustments to appraised mature production (moisture and/or quality adjustment factors);
- (5) Stages or intended use(s) of acreage;
- (6) Shares (e.g., 50 percent and 75 percent shares on the same unit); or
- (7) Appraisals for damage due to hail or fire if Hail and Fire Exclusion is in effect.

Verify or make the following entries:

Item

No. Information Required

- A. **Field ID:** The field identification symbol from a sketch map or an aerial photo. See the narrative. In the margin (or in a separate column), enter the date of inspection for the last line entry of each inspection.

NOTE: Where acreage is PARTLY replanted, omit the field ID symbol for the fields that have not been replanted and that have been consolidated into a single line entry.

- B. **Preliminary Acres:**

PRELIMINARY: The number of acres, to tenths, (include "E" if estimated), for which consent for other use has been given. Determine actual acreage, to tenths, when the boundaries of the appraised acreage may not be determined later.

REPLANT AND FINAL: MAKE NO ENTRY.

- C. **Final Acres:** See the LAM for definition of acceptable determined acres used herein.

Determined acres to tenths (include "E" if estimated) for which consent is given for other use and/or acreage is:

- a. Put to other use without consent.
- b. Abandoned.
- c. Damaged by uninsured causes.
- d. For which the insured failed to provide acceptable records of production.

REPLANT: Determine the total acres, to tenths, of replanted acreage (DO NOT ESTIMATE). Make a separate line entry for any PART of a field NOT replanted.

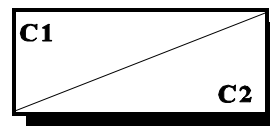
- a. Determine the planted acreage of any fields NOT replanted. Consolidate it into a single line entry UNLESS the usual reasons for separate line entries apply. Record the field identities (from a map or aerial photo) in the narrative.
- b. ACCOUNT FOR ALL PLANTED ACREAGE IN THE UNIT.

FINAL: Determined acres to tenths.

NOTE: Acreage breakdowns WITHIN a unit may be estimated (enter “E” in front of the acres) if a determination is impractical AND if authorization was received from the insurance provider. Document authorization in the Narrative.

ACCOUNT FOR ALL ACREAGE IN THE UNIT. In the event of over-reported acres, handle in accordance with individual insurance provider’s instructions. In the event of under-reported acres, draw a diagonal line in Column “C” as shown.

- C₁ Enter the ACTUAL acres for the field or subfield.
- C₂ Enter the REPORTED acres for the field or subfield.



- D. **Interest or Share:** Insured’s interest in the crop to three decimal places as determined at the time of inspection. If shares vary on the same UNIT, use separate line entries.
- E. **Risk:** The correct rate class from the actuarial documents. Verify with the Summary of Coverage and if the rate class is found to be incorrect, revise according to the insurance providers instructions. See the LAM.

NOTE: Unrated land is uninsurable without a written agreement.

- F. **Practice:** Three-digit code number entered exactly as specified on the actuarial documents, for the practice carried out by the insured. If “No Practice Specified,” enter appropriate 3-digit code number from the actuarial documents.
- G. **Type/Class/Variety:** Three-digit code number entered exactly as specified on the actuarial documents, for the type grown by the insured. If “No Type Specified,” enter appropriate 3-digit code number from the actuarial documents.
- H. **Stage:**

PRELIMINARY: MAKE NO ENTRY.

REPLANT: Replant stage abbreviation as shown below.

STAGE

EXPLANATION

- "R"..... Acreage replanted and qualifying for replanting payment.
- "NR".....Acreage not replanted or not qualifying for a replanting payment.
Enter "NR" if the combined potential production appraisal and uninsured cause appraisal totals 90 percent or more of the guarantee for replanting claims.

FINAL: Stage abbreviation as shown below.

STAGE

EXPLANATION

- "P"..... Acreage abandoned without consent, put to other use without consent, damaged solely by uninsured causes, or for which the insured failed to provide records of production which are acceptable to the insurance provider.
- "H".....Harvested.
- "UH"..... Unharvested or put to other use with consent.

PREVENTED PLANTING: See the LAM for proper codes for any eligible prevented planting acreage.

I. **Intended or Final Use:** Use of acreage. Use the following "Intended Use" abbreviations.

USE

EXPLANATION

- "Replant"..... Acreage replanted and qualifying for replanting payment
- "Not Replanted".....Acreage not replanted or not qualifying for a replanting payment
- "To Millet," etc..... Use made of the acreage
- "WOC"..... Other use without consent
- "SU"..... Solely uninsured
- "ABA"..... Abandoned without consent
- "H"..... Harvested
- "UH".....Unharvested

Verify any "Intended Use" entry. If the final use of the acreage was not as indicated, strike out the original line and initial it. Enter all data on a new line showing the correct "Final Use."

PREVENTED PLANTING: See the LAM for proper codes for any eligible prevented planting acreage.

J. **Appraised Potential:**

REPLANT: MAKE NO ENTRY. (Enter the replant appraisal in the Narrative. See section 4).

PRELIMINARY AND FINAL: Per-acre appraisal, in whole pounds, of POTENTIAL production for the acreage appraised. See appraisal methods for additional instructions.

NOTE: If there is no potential on UH acreage, enter "0."

K₁ Moisture %:

REPLANT: MAKE NO ENTRY.

PRELIMINARY AND FINAL: Moisture percent (if in excess of 12.0 percent) to nearest tenth. Moisture adjustment is applied prior to any qualifying quality adjustment factors.

K₂ Factor:

REPLANT: MAKE NO ENTRY.

PRELIMINARY AND FINAL: Moisture factor - For appraised mature seed production in excess of 12.0 percent, obtain factor from **TABLE F**.

L. Shell and/or Quality Factor:

REPLANT: MAKE NO ENTRY.

PRELIMINARY AND FINAL: For mature unharvested crambe which due to insurable causes qualifies for quality adjustment as provided in the Crambe Pilot Crop Provisions, enter the quality adjustment factor (three place decimal) calculated by dividing the salvage price by the base contract price. The factor may not exceed 1.000. If appraised mature crambe has no value enter ".000." For additional quality adjustment definitions, instructions, qualifications and testing requirements, see the LAM and the North Dakota Grain Inspection, Inc. Crambe Grading Standards. Also see the quality adjustment instructions in the "Narrative," herein.

M. Uninsured Causes:

REPLANT: MAKE NO ENTRY.

PRELIMINARY AND FINAL: EXPLAIN IN THE NARRATIVE.

a. Hail and Fire exclusion NOT in effect.

- (1) Enter NOT LESS than the insured's production guarantee per acre, in whole pounds, for the line, (calculated by multiplying the elected coverage level percentage times the approved APH yield per acre shown on the APH form) for any "P" stage acreage.

NOTE: On preliminary inspections, advise the insured to keep the harvested production from any acreage damaged SOLELY by uninsured causes separate from other production.

- (2) For acreage that is damaged PARTLY by uninsured causes, enter the APPRAISED UNINSURED loss of production per acre in whole pounds for any such acreage.
- b. When there is late-planted acreage, the applicable per-acre production guarantee for such acreage is the production guarantee that has been reduced for late-planted acreage. Refer to the Special Provisions.
- c. Refer to the LAM when a Hail and Fire Exclusion is in effect and damage is from hail or fire.
- d. Enter the result of adding uninsured cause appraisals to hail and fire exclusion appraisals.

NOTE: For fire losses, if the insured also has other fire insurance (double coverage), refer to the LAM.

N. Adjusted Potential:

REPLANT: Enter the pounds per acre allowed for replanting. (See section 4 for qualifications and computations.)

PRELIMINARY AND FINAL: Column "J" times Column "K₂" times Column "L" plus Column "M."

O. Total to Count: Column "C or C₁" (**actual** acres) times Column "N," rounded to whole pounds.

P. Per Acre: Per Acre Guarantee - Enter the per-acre production guarantee from the insured's policy.

Q. Total: Column "C₂" (**reported** acres; "C" if acreage is not under-reported) times Column "P", to whole pounds.

16. Total Acres:

PRELIMINARY: MAKE NO ENTRY.

REPLANT AND FINAL: Total Actual Acres (Column "C" or ["C₁" if there are under-reported acres]), to tenths.

NOTE: FOR ITEM 17, WHEN SEPARATE LINE ENTRIES ARE MADE FOR VARYING SHARES, STAGES, APH YIELDS, PRICE ELECTIONS, TYPES, ETC., WITHIN THE UNIT, AND TOTALS NEED TO BE KEPT SEPARATE FOR CALCULATING INDEMNITIES, MAKE NO ENTRY AND FOLLOW INSURANCE PROVIDER'S INSTRUCTIONS; OTHERWISE, MAKE THE FOLLOWING ENTRIES.

17. **Totals:**

PRELIMINARY: MAKE NO ENTRY.

REPLANT AND FINAL: Total of Column "O" and total of column "Q."

NARRATIVE:

If more space is needed, document on a Special Report, and enter "See Special Report." Attach the Special Report to the Production Worksheet.

- a. If no acreage is released on a unit, enter "No acreage released," adjuster's initials, and date.
- b. If notice of damage was given and "No Inspection" is necessary, enter the unit number(s), "No Inspection," date, and adjuster's initials. The insured's signature is not required.
- c. Explain any uninsured causes, unusual, or controversial cases.
- d. If there is an appraisal in Section I, item M for uninsured causes due to a hail/fire exclusion, show the original hail/fire liability per acre and the hail/fire indemnity per acre.
- e. Document the actual appraisal date if an appraisal was performed prior to the adjuster's signature date on the appraisal worksheet, and the date of the appraisal is not recorded on the appraisal worksheet.
- f. State that there is "No other fire insurance" when fire damages or destroys the insured crop, and it is determined that the insured has no other fire insurance. Also see the LAM.
- g. Explain any errors found on the Summary of Coverage.
- h. Explain any commingled production. See the LAM.
- i. Explain any entry for "Production Not to Count" and/or any production not included in Section II, item I or item B - E entries.
- j. Explain a "NO" checked in item 19.
- k. Attach a sketch map or aerial photograph to identify the total unit:
 - (1) If consent has been given to put part of the unit to another use or to replant;
 - (2) If acreage has been replanted to a practice uninsurable as an original practice;
 - (3) If uninsured causes are present; or
 - (4) For unusual or controversial cases.

NOTE: Indicate on the aerial photo or sketch map, the disposition of acreage destroyed or put to other use with or without consent.

- l. Explain any difference between date of inspection and signature dates. For an ABSENTEE insured, enter the date of the inspection AND date of mailing the Production Worksheet for signature.

- m. When any other adjuster or supervisor accompanied the adjuster on the inspection, enter the code number of the other adjuster or supervisor and date of inspection.
- n. Explain the reason for a “No Indemnity Due” claim. “No Indemnity Due” claims are to be distributed in accordance with the insurance provider’s instructions.
- o. Explain any delayed notices or delayed claims as instructed in the LAM.
- p. Document any authorized estimated acres shown in Section I, item C as follows: “Line 3 ‘E’ acres authorized by insurance provider MM/DD/YYYY.”
- q. Document the method and calculation used to determine acres for the unit. See the LAM.
- r. Specify the type of insects or disease when the insured cause of damage or loss is listed as insects or disease. Explain why control measures did not work.
- s. Document the appraisal (plus appraisal for uninsured causes of loss, if applicable) for replanted acreage, and the calculations to show that the qualifications for replanting payment have been met. See section 4.
- t. If any acreage to be replanted in the unit does not qualify for a replanting payment, enter Field No., “NOT QUAL FOR RP PAYMENT,” date of inspection, adjuster’s initials, and reason not qualified.
- u. Explain any “.000” QA factor entered in items L and R. Explain any deficiencies, substances, or conditions that are allowed for quality adjustment, as well as any which were not allowed. Document any excess transportation costs or conditioning costs used to determine the QA factor.
- v. Document any other pertinent information, including any data to support any factors used to calculate the production.

SECTION II - HARVESTED PRODUCTION

GENERAL INFORMATION:

- (1) Account for ALL HARVESTED PRODUCTION (for **ALL ENTITIES** sharing in the crop) except production appraised BEFORE harvest and shown in Section I because the quantity cannot be determined later (e.g., high moisture seed going into air-tight storage, released for other uses, etc.).

NOTE: Any production harvested from plants growing in the insured crop will be counted as production of the insured crop on an unadjusted weight basis.

- (2) Columns “B” through “E” are for structure measurements entries (Rectangular, Round, Square, **Conical Pile**, etc.). If structures are a combination of shapes, break into a series of average measurements, if possible. Enter “Odd Shape” if production is stored in an odd shaped structure. Document measurements on a Special Report or other FCIC-approved worksheet used for this purpose.

- (3) If farm-stored production has been weighed prior to storage and acceptable weight tickets are available showing gross weights, enter “Weighed and Stored On Farm” in columns “B” through “E.” See LAM for acceptable weight tickets.
- (4) For production commercially stored, sold, etc., make entries in items B through E as follows:
 - (a) Name and address of storage facility or buyer.
 - (b) “Seed,” “Fed,” etc.
- (5) There will be no “harvested production” entries for replanting payments.
- (6) If acceptable sales or weight tickets are not available, refer to the LAM.
- (7) If additional lines are necessary, the data may be entered on a continuation sheet. USE SEPARATE LINES FOR:
 - (a) Separate storage structures.
 - (b) Varying names and addresses of buyers of sold production.
 - (c) Varying determinations of production (varying moisture, dockage, test weight, value, etc.).

NOTE: Average percent of dockage and moisture can be entered when the elevator has calculated the average on the summary sheet, and the determined average is acceptable to the adjuster. Separate line entries are not otherwise required. See the LAM for instructions.
 - (d) Varying shares; e.g., 50 percent and 75 percent shares on same unit.
 - (e) Conical piles. Do **NOT** add the cone in the top or bottom of a bin to the height of other grain in the structure. For computing the production in cones and conical piles, see the LAM.
- (8) There will generally be no harvested production entries in items A through S for preliminary inspections.
- (9) If there is harvested production from more than one insured practice (or type) and a separate approved APH yield has been established for each, the harvested production also must be entered on separate lines in items A through S by type or practice. If production has been commingled, see the LAM.

Verify or make the following entries:

Item

No. Information Required

18. **Date Harvest Completed:** (Used to determine if there is a delayed notice or a delayed claim. See the LAM.)

PRELIMINARY: MAKE NO ENTRY.

REPLANT AND FINAL:

- a. The earlier of the date the ENTIRE acreage on the unit was (1) harvested, (2) totally destroyed, (3) put to other use, (4) a combination of harvested, destroyed, or put to other use, or (5) the calendar date for the end of the insurance period.
- b. If at the time of final inspection (if prior to the end of the insurance period), there is any unharvested insured acreage remaining on the unit that the insured does not intend to harvest, enter **“Incomplete.”**
- c. If at the time of final inspection (if prior to the end of the insurance period), **none** of the insured acreage on the unit has been harvested, and the insured does not intend to harvest such acreage, enter **“No Harvest.”**
- d. If the case involves a Certification Form, enter the date from the Certification Form when the entire unit is put to another use, replanting is complete for the unit, etc. See the LAM.

19. **Similar Damage:**

PRELIMINARY: MAKE NO ENTRY.

REPLANT AND FINAL: Check “Yes” or “No.” Check “Yes” if amount and cause of damage due to insurable causes is similar to the experience of other farms in the area. If “No” is checked, explain in the narrative.

20. **Assignment of Indemnity:** Check “YES” **only** if an assignment of an indemnity is in effect for the crop year; otherwise, check “No.” See the LAM.

21. **Transfer of Right to Indemnity:** Check “YES” **only** if a transfer of right to an indemnity is in effect for the unit for the crop year; otherwise, check “No.” See the LAM.

- A1. **Share:** RECORD ONLY VARYING SHARES on SAME unit to three decimal places.

- A2. **Field ID:** If only one practice and/or type of harvested production is listed in Section I, MAKE NO ENTRY.

If more than one practice and/or type of harvested production is listed in Section I, and a separate approved APH yield exists, indicate for each practice/type the corresponding Field ID (from Section I, item “A”).

- B. **Length or Diameter:** Internal measurement in feet to tenths of structural space occupied by crop.
- a. Length if rectangular or square.
 - b. Diameter if round or conical pile. See the LAM to convert circumference to diameter if internal diameter measurement is not possible.
- C. **Width:** Internal width measurement in feet to tenths of space occupied by crop in structure if rectangular or square. If round enter "RND." If conical pile, enter "Cone."
- D. **Depth:** Depth measurement in feet to tenths of space occupied by crop in rectangular, round, or square structure. If conical pile, enter the height of the cone. If there is production in the storage structure from other units or sources, refer to the LAM.
- E. **Deductions:** Cubic feet, to tenths, of crop space displaced by chutes, vents, studs, crossies, etc. Refer to LAM for computation instructions.
- F. **Net Cubic Feet:** Net cubic feet of crop in the storage structure. Refer to the LAM for computation instructions.
- G. **Conversion Factor:** Enter Conversion Factor as .8.
- H. **Gross Production:** Multiply Column "F" times Column "G," rounded to tenths of a bushel.
- NOTE:** This entry, Column "F" times Column "G" equals the amount of BUSHELS in the bin.
- I. **Bu., Ton, Lbs., Cwt.:** Circle "Lbs" in the column heading. Production in whole pounds before deductions for moisture and foreign material for production:
- a. Weighed and stored on the farm.
 - b. Sold and/or stored in commercial storage - Obtain gross production for the UNIT from the summary and/or settlement sheets. (Individual load slips only WILL NOT suffice unless the storage facility or buyer WILL NOT provide summary and/or settlement sheets to the insured, and this is documented in the narrative.)
 - c. Stored in odd-shaped structures. The adjuster must compute the amount of gross production. (Refer to the LAM for cubic footage and production computations). A copy of ALL production calculations must be left in the file folder.
- NOTE: For farm-stored production calculate the production as follows: Column "H" times Column "M₁" (actual test weight) rounded to the nearest whole pound.**
- J. **Shell/Sugar Factor:** MAKE NO ENTRY.

K₁. **FM%:** Make entry to nearest tenth for ONLY foreign material (as applicable) ONLY, which the BUYER has deducted (or will deduct if such production has not been sold). If the elevator has averaged foreign material on the settlement/summary sheet, see the LAM for instructions.

The terms “dockage” and “foreign material” are often used by buyers to describe the same non-seed material depending on the geographic area of the country. See the North Dakota Grain Inspection, Inc. Crambe Grading Standards and the LAM.

K₂. **Factor:** Enter the 3-place factor determined by subtracting the percent of FM from 1.000, or subtract the entry in K₁ from 100 and divide by 100. **EXAMPLE:** For 4 percent, enter “.960.”

L₁. **Moisture %:** Enter moisture percent to tenths. Moisture adjustment is applied prior to any qualifying quality adjustment factors.

L₂. **Factor:** If seed moisture is more than 12.0 percent, enter the four-place moisture factor from the crambe moisture adjustment factor **TABLE F**.

M₁. **Test Wt.:** Enter test weight (ONLY when storage structure measurements are entered) in whole pounds (or pounds to tenths IF so instructed by the insurance provider) after any foreign material is removed.

M₂ **Test Wt. Factor:** MAKE NO ENTRY.

N. **Adjusted Production:** Result of multiplying “I” x “K₂” x “L₂” . (Round to whole pounds).

O. **Production Not to Count:** Net production NOT to count, in whole pounds, WHEN ACCEPTABLE RECORDS IDENTIFYING SUCH PRODUCTION ARE AVAILABLE, from harvested acreage which has been assessed an appraisal of not less than the guarantee per acre, or from other sources (e.g., other units or uninsured acreage) in the same storage structure (if the storage entries include such production).

THIS ENTRY MUST NEVER EXCEED PRODUCTION SHOWN ON THE SAME LINE. EXPLAIN THE TOTAL BIN CONTENTS (bin grain depth, etc.) AND ANY "PRODUCTION NOT TO COUNT" IN THE NARRATIVE.

NOTE: Make no entry if only the depth for production to count has been entered in column D, and the depth for production not to count has been entered in the narrative. See example in the LAM.

P. **Production:** Result of subtracting the entry in Column “O” from Column “N,” to whole pounds.

Q₁. **Value:** Enter the salvage price (value) per pound, to four decimal places, of the damaged or conditioned crambe that, due to insurable causes, does not meet one or more of the quality standards as stated in the Crambe Pilot Crop Provisions. Refer to section 3D, Quality Adjustment.

- Q₂. **Market Value:** If an entry is in item Q₁ enter the base contract price per pound, to four decimal places.
- R. **Quality Factor:** For production eligible for quality adjustment, enter the 3-digit quality adjustment factor determined by dividing Q₁ by Q₂.
- S. **Production to Count:** Enter result from multiplying Column "P" times Column "R" in whole pounds.

NOTE: FOR ITEMS 22 -24. WHEN SEPARATE LINE ENTRIES ARE MADE FOR VARYING SHARE, STAGES, APH YIELDS, PRICE ELECTIONS, TYPES, ETC., WITHIN THE UNIT, AND TOTALS NEED TO BE KEPT SEPARATE FOR CALCULATING INDEMNITIES, MAKE NO ENTRY AND FOLLOW INSURANCE PROVIDER'S INSTRUCTIONS; OTHERWISE, MAKE THE FOLLOWING ENTRIES.

22. **Section II Total:**

PRELIMINARY AND REPLANT: MAKE NO ENTRY.

FINAL: Total of Column "S," to whole pounds.

23. **Section I Total:**

PRELIMINARY AND REPLANT: MAKE NO ENTRY.

FINAL: Enter figure from Section I, Column "O" total.

24. **Unit Total:**

PRELIMINARY AND REPLANT: MAKE NO ENTRY.

FINAL: Total of 22 and 23, to whole pounds.

25. **Adjuster's Signature, Code Number, and Date:** Signature of adjuster, code number, and date signed **after** the insured (or insured's authorized representative) has signed. For an absentee insured, enter adjuster's code number **ONLY**. The signature and date will be entered **AFTER** the absentee has signed and returned the Production Worksheet.

NOTE: Final indemnity inspections and final replanting payment inspections should be signed on bottom line.

26. **Insured's Signature and Date:** Insured's (or insured's authorized representative's) signature and date. **BEFORE** obtaining insured's signature, **REVIEW ALL ENTRIES** on the Production Worksheet **WITH THE INSURED**, particularly explaining codes, etc., that may not be readily understood.

NOTE: Final indemnity inspections and final replant payment inspections should be signed on bottom line.

27. **Page Numbers:**

PRELIMINARY: Page numbers - "1", "2", etc., at the time of inspection.

REPLANT AND FINAL: Page numbers - (Example: Page 1 of 1, Page 1 of 2, Page 2 of 2, etc.).

1. Crop/Code # Crambe 0068	2. Unit # 00100	3. Legal Description SW1-96N-30W
4. Date of Damage JUN 10		
5. Cause of Damage HAIL		
6. Primary Cause % 100		
12. Additional Units 00200		
13. Est. Prod. Per Acre 350		

**FOR ILLUSTRATION PURPOSES ONLY
PRODUCTION WORKSHEET**

7. Company Any Company
Agency Any Agency

8. Name of Insured I.M. Insured			
9. Claim # XXXXXXXXXX	11. Crop Year YYYY		
10. Policy # XXXXXXXXXX			
14. Date(s) Notice of Loss	1st MM/DD/YYYY	2nd MM/DD/YYYY	Final MM/DD/YYYY
15. Companion Policy(s)			

SECTION I - ACREAGE APPRAISED, PRODUCTION AND ADJUSTMENTS

ACTUARIAL									POTENTIAL YIELD						STAGE GUARANTEE	
A	B	C	D	E	F	G	H	I	J	K ₁ K ₂	L	M	N	O	P	Q
Field ID	Prelim Acres	Final Acres	Interest or Share	Risk	Practice	Type Class Variety	Stage	Intended or Final Use	Appraised Potential	Moisture % Factor	Shell and/or Quality Factor	+ Uninsured Cause	Adjusted Potential	Total To Count (C x N)	Per Acre	Total (C x P)
M/D A	E25.0	24.2	1.000	R05	003	997	UH	To Millet	473				473	11,447	650	15,730
M/D B	E25.0	18.0	1.000	R05	003	997	UH	Plowed	232				232	4,176	650	11,700
C		56.0	1.000	R05	003	997	H	H							650	36,400
16. TOTAL		98.2												15,623		63,830
														17. TOTALS	15,623	63,830

NARRATIVE (If more space is needed, attach a Special Report) Acreage determined by wheel measurements. Crambe at XYZ Processor had 9.7 % kernal damage. See attached N.D. Grain Inspection, Inc., inspection certificate.

SECTION II - HARVESTED PRODUCTION

18. Date Harvest Completed MM/DD/YYYY 19. Is damage similar to other farms in the area? Yes No 20. Assignment of Indemnity? Yes No 21. Transfer of Right To Indemnity? Yes No

MEASUREMENTS					GROSS PRODUCTION				ADJUSTMENTS TO HARVESTED PRODUCTION									
A ₁ A ₂	B	C	D	E	F	G	H	I	J	K ₁ K ₂	L ₁ L ₂	M ₁ M ₂	N	O	P	Q ₁ Q ₂	R	S
Share Field ID	Length or Diameter	Width	Depth	Deduction	Net Cubic Feet	Conversion Factor	Gross Prod. (F x G)	Bu. Ton Lbs. Cwt.	Shell/Sugar Factor	FM % Factor	Moisture % Factor	Test WT Factor	Adjusted Production (H or I) x J x K ₁ x L ₁ x M ₂	Prod. Not to Count	Production (N - O)	Value MKT. Price	Quality Factor	Production to Count (P x R)
Acme Elevator Anytown, Any State								10,000		4.1	14.5		9,302		9,302	.0800 .1000	.800	7,442
	10.0	RND	10.0		785.4	.8	628.3	15,708				.25	15,708		15,708			15,708

I certify the information provided above, to the best of my knowledge, to be true and complete and that it will be used to determine my loss, if any, to my insured crops. I understand that this Production Worksheet and supporting papers are subject to audit and approval by the company. I understand that this crop insurance is subsidized and reinsured by the Federal Crop Insurance Corporation, an agency of the United States. I understand that any false or inaccurate information may result in the sanctions outlined in my policy and administrative, civil, and criminal sanctions under 18 U.S.C. §§ 1006 and 1014, 7 U.S.C. § 1506, 31 U.S.C. §§ 3729 and 3730 and other federal statutes.

22. Section II Total	23,150
23. Section I Total	15,623
24. Unit Total	38,773

25. Adjuster's Signature	Code #	Date	26. Insured's Signature	Date		
1st Inspection	I.M. Adjuster	XXXXX	MM/DD/YYYY	1st Inspection	I.M. Insured	MM/DD/YYYY
2nd Inspection	I.M. Adjuster	XXXXX	MM/DD/YYYY	2nd Inspection	I.M. Insured	MM/DD/YYYY
Final Inspection	I.M. Adjuster	XXXXX	MM/DD/YYYY	Final Inspection	I.M. Insured	MM/DD/YYYY

27. Page 1 of 1

1. Crop/Code # Crambe 0068	2. Unit # 00100	3. Legal Description SW1-96N-30W
4. Date of Damage JUN 10		
5. Cause of Damage HAIL		
6. Primary Cause % 100		
12. Additional Units		
13. Est. Prod. Per Acre		

FOR ILLUSTRATION PURPOSES ONLY
PRODUCTION WORKSHEET

7. Company Any Company
Agency Any Agency

8. Name of Insured I.M. Insured			
9. Claim # XXXXXXXXXX		11. Crop Year YYYY	
10. Policy # XXXXXXXXXX			
14. Date(s) Notice of Loss	1 st MM/DD/YYYY	2 nd	Final MM/DD/YYYY
15. Companion Policy(s)			

EXAMPLE 1 (100 % Share)

SECTION I - ACREAGE APPRAISED, PRODUCTION AND ADJUSTMENTS

ACTUARIAL									POTENTIAL YIELD						STAGE GUARANTEE	
A	B	C	D	E	F	G	H	I	J	K ₁ K ₂	L	M	N	O	P	Q
Field ID	Prelim Acres	Final Acres	Interest or Share	Risk	Practice	Type Class Variety	Stage	Intended or Final Use	Appraised Potential	Moisture % Factor	Shell and/or Quality Factor	+ Uninsured Cause	Adjusted Potential	Total To Count (C x N)	Per Acre	Total (C x P)
M/D A	30.0	30.0	1.000	R05	003	997	R	Replanted					110	3,300	650	19,500
		40.0	1.000	R05	003	997	NR	Not Replanted							650	26,000
16. TOTAL		70.0											17. TOTALS	3,300		45,500

NARRATIVE (If more space is needed, attach a Special Report)

Example above shows allowance when the actual cost is less than the maximum allowance.

Insured's actual cost to replant is \$11.00/acre. Price election is \$0.10. \$11.00 divided by \$0.10 = 110 lbs. (Less than 175 lbs. maximum allowed).

Appraised production is less than 90 percent of the production guarantee (650 x 90 % = 585 lbs/A; appraised production = 270 lbs.)

20 % of the prod. guar. (650 * .20 = 130 lbs.)

EXAMPLE 2: (50 % Share)

SECTION I - ACREAGE APPRAISED, PRODUCTION AND ADJUSTMENTS

ACTUARIAL									POTENTIAL YIELD						STAGE GUARANTEE	
A	B	C	D	E	F	G	H	I	J	K ₁ K ₂	L	M	N	O	P	Q
Field ID	Prelim Acres	Final Acres	Interest or Share	Risk	Practice	Type Class Variety	Stage	Intended or Final Use	Appraised Potential	Moisture % Factor	Shell and/or Quality Factor	+ Uninsured Cause	Adjusted Potential	Total To Count (C x N)	Per Acre	Total (C x P)
M/D A	25.0	25.0	0.500	R05	002	997	R	Replanted					65	1,625	650	16,250
		40.0	0.500	R05	002	997	NR	Not Replanted							650	26,000
16. TOTAL		65.0											17. TOTALS	1,625		42,250

NARRATIVE (If more space is needed, attach a Special Report)

Example above shows allowance when the actual cost is more than the maximum allowance when share is considered.

Insured's actual cost to replant is \$9.00/acre. Price election is \$0.10. Maximum allowed is \$8.75 (175 pounds x \$0.10 x .500 share).

Appraised potential is less than 90 percent of the production guarantee. (650 x 90 percent = 585 lbs/A appraised potential is 270 lbs per acre)

20 % of the prod. guar. (650 lbs. * .20 = 130 lbs.)

10. REFERENCE MATERIAL

TABLE A - MINIMUM REPRESENTATIVE SAMPLE REQUIREMENTS

ACRES IN FIELD	MINIMUM NO. OF SAMPLES
0.1 - 10.0	3
10.1 - 40.0	4

Add one additional sample for each additional 40.0 acres (or fraction thereof) in the field or subfield.

TABLE B - ROW LENGTH TO EQUAL ONE SQUARE YARD

ROW LENGTH REQUIREMENTS IN RELATION TO DRILL SPACING AND CORRESPONDING SQUARE YARD FACTORS*									
Drill Spacing (in inches)	6	7	8	9	10	12	14	16	18
Length of Row (in feet)	18	15.4	13.5	12	10.8	9	7.7	6.8	6
Square Yard Factor	1	1	1	1	1	1	1	1	1

*For row drill spacings not shown, divide 9 by the drill spacing in feet, expressed as a 2-place decimal. Round to the nearest tenth foot row length. Example for 15" spacing: 9 divided by 1.25 = 7.2 feet of row.

TABLE C - PERCENT YIELD LOSS FROM CRAMBE STAND REDUCTION

STAGE	PERCENT OF STAND REMAINING									
	90	80	70	60	50	40	30	20	10	0
VE-V4	0	0	0	0	0	6	10	18	60	100
V5-V8	0	0	1	2	2	8	12	26	70	100
R1-R2	0	0	2	3	4	12	20	30	80	100

INTERPOLATION EXAMPLE - Use **TABLE C** and assume the V8 stage of growth.

For 14 % of the stand remaining:

- 1) 14 is .4 of the difference between 10 % and 20 %.
- 2) .4 X 44 (difference between 70 and 26) = 17.6
- 3) 70 - 17.6 = 52.4 rounded to 52

TABLE D - YIELD LOSS FROM CRAMBE DEFOLIATION AND BRANCH DAMAGE

STAGE	PERCENT OF DEFOLIATION AND BRANCH DAMAGE									
	10	20	30	40	50	60	70	80	90	100
VE-V4	1	3	4	5	5	6	7	8	12	16
V5-V8	4	6	10	12	13	17	18	20	24	35
R1-R5	12	14	16	17	18	22	26	30	36	42

TABLE E - CRAMBE YIELD PER ACRE DETERMINATION BASED ON MILLILITERS OF SEED PER SQUARE YARD

ml/sq yd	lbs/A	ml/sq yd	lbs/A	ml/sq yd	lbs/A	ml/sq yd	lbs/A	ml/sq yd	lbs/A	ml/sq yd	lbs/A
10	33.3	45	149.6	80	266.0	115	382.4	150	498.9	185	615.3
11	36.7	46	153.0	81	269.4	116	385.8	151	502.2	186	618.6
12	39.9	47	156.3	82	272.7	117	389.1	152	505.5	187	621.9
13	43.2	48	159.6	83	276.0	118	392.4	153	508.8	188	625.2
14	46.6	49	163.0	84	279.4	119	395.8	154	512.2	189	628.6
15	49.9	50	166.3	85	282.7	120	399.1	155	515.5	190	631.9
16	53.2	51	169.6	86	286.0	121	402.4	156	518.8	191	635.2
17	56.5	52	172.9	87	289.4	122	405.7	157	522.1	192	638.5
18	59.9	53	176.3	88	292.7	123	409.6	158	525.5	193	641.9
19	63.2	54	179.6	89	296.0	124	412.4	159	528.8	194	645.2
20	66.5	55	182.9	90	299.3	125	415.7	160	532.1	195	648.5
21	69.8	56	186.2	91	302.6	126	419.0	161	535.4	196	651.8
22	73.2	57	189.6	92	306.0	127	422.4	162	538.8	197	655.2
23	76.5	58	192.9	93	309.3	128	425.7	163	542.1	198	658.5
24	79.8	59	196.2	94	312.6	129	429.0	164	545.4	199	661.8
25	83.1	60	199.5	95	315.9	130	432.3	165	548.7	200	665.1
26	86.5	61	202.9	96	319.3	131	435.7	166	552.1		
27	89.8	62	206.2	97	322.6	132	439.0	167	555.4		
28	93.1	63	209.5	98	325.9	133	442.3	168	558.7		
29	96.4	64	212.8	99	329.2	134	445.6	169	562.0		
30	99.8	65	216.2	100	332.6	135	449.0	170	565.4		
31	103.1	66	219.5	101	335.9	136	452.3	171	568.7		
32	106.4	67	222.8	102	339.2	137	455.6	172	572.0		
33	109.7	68	226.1	103	342.6	138	458.9	173	575.3		
34	113.1	69	229.5	104	345.9	139	462.3	174	578.7		
35	116.4	70	232.8	105	349.2	140	465.6	175	582.0		
36	119.7	71	236.1	106	352.5	141	468.9	176	585.3		
37	123.0	72	239.4	107	355.9	142	472.2	177	588.6		
38	126.4	73	242.8	108	359.2	143	475.6	178	592.0		
39	129.7	74	246.1	109	362.5	144	478.9	179	595.3		
40	133.0	75	249.4	110	365.8	145	482.2	180	598.6		
41	136.4	76	252.7	111	369.2	146	485.6	181	602.0		
42	139.7	77	256.1	112	372.5	147	488.9	182	605.3		
43	143.0	78	259.4	113	375.8	148	492.2	183	608.6		
44	146.3	79	262.7	114	379.1	149	495.5	184	611.9		

TABLE F - CRAMBE MOISTURE ADJUSTMENT FACTOR TABLE

Whole Percent Moisture	Tenths Of Percent Moisture									
	.0	.1	.2	.3	.4	.5	.6	.7	.8	.9
12	1.0000	.9988	.9976	.9964	.9952	.9940	.9928	.9916	.9904	.9892
13	.9880	.9868	.9856	.9844	.9832	.9820	.9808	.9796	.9784	.9772
14	.9760	.9748	.9736	.9724	.9712	.9700	.9688	.9676	.9664	.9652
15	.9640	.9628	.9616	.9604	.9592	.9580	.9568	.9556	.9544	.9532
16	.9520	.9508	.9496	.9484	.9472	.9460	.9448	.9436	.9424	.9412
17	.9400	.9388	.9376	.9364	.9352	.9340	.9328	.9316	.9304	.9292
18	.9280	.9268	.9256	.9244	.9232	.9220	.9208	.9196	.9184	.9172
19	.9160	.9148	.9136	.9124	.9112	.9100	.9088	.9076	.9064	.9052
20	.9040	.9028	.9016	.9004	.8992	.8980	.8968	.8956	.8944	.8932
21	.8920	.8908	.8896	.8884	.8872	.8860	.8848	.8836	.8824	.8812
22	.8800	.8788	.8776	.8764	.8752	.8740	.8728	.8716	.8704	.8692
23	.8680	.8668	.8656	.8644	.8632	.8620	.8608	.8596	.8584	.8572
24	.8560	.8548	.8536	.8524	.8512	.8500	.8488	.8476	.8464	.8452
25	.8440	.8428	.8416	.8404	.8392	.8380	.8368	.8356	.8344	.8332
26	.8320	.8308	.8296	.8284	.8272	.8260	.8248	.8236	.8224	.8212
27	.8200	.8188	.8176	.8164	.8152	.8140	.8128	.8116	.8104	.8092
28	.8080	.8068	.8056	.8044	.8032	.8020	.8008	.7996	.7984	.7972
29	.7960	.7948	.7936	.7924	.7912	.7900	.7888	.7876	.7864	.7852
30	.7840	.7828	.7816	.7804	.7792	.7780	.7768	.7756	.7744	.7732
31	.7720	.7708	.7696	.7684	.7672	.7660	.7648	.7636	.7624	.7612
32	.7600	.7588	.7576	.7564	.7552	.7540	.7528	.7516	.7504	.7492
33	.7480	.7468	.7456	.7444	.7432	.7420	.7408	.7396	.7384	.7372
34	.7360	.7348	.7336	.7324	.7312	.7300	.7288	.7276	.7264	.7252
35	.7240	.7228	.7216	.7204	.7192	.7180	.7168	.7156	.7144	.7132
36	.7120	.7108	.7096	.7084	.7072	.7060	.7048	.7036	.7024	.7012
37	.7000	.6988	.6976	.6964	.6952	.6940	.6928	.6916	.6904	.6892
38	.6880	.6868	.6856	.6844	.6832	.6820	.6808	.6796	.6784	.6772
39	.6760	.6748	.6736	.6724	.6712	.6700	.6688	.6676	.6664	.6652