



# Oregon

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Dear Hospital Leadership,

This letter is to inform you of the requirements for the **Health Care Acquired Infection Reporting Program** pursuant to Oregon Revised Statute 442.838. In accordance with Oregon Administrative Rule 409-023-0010 (1), hospitals shall begin collecting data for HAI outcome and process measures for the HAI reporting program for services provided on and after January 1, 2009. The HAI Reporting and Public Disclosure administrative rules can be found at the Health Care Acquired Infections Advisory Committee's web site:

[http://www.oregon.gov/OHPPR/Healthcare\\_Acquired\\_infections.shtml](http://www.oregon.gov/OHPPR/Healthcare_Acquired_infections.shtml).

The steps for enrolling your facility in the National Healthcare Safety Network (NHSN), the web-based HAI reporting application administered by the Centers for Disease Control and Prevention (CDC), are outlined in the Facility Administrator Enrollment Guide. Note that for NHSN enrollment and reporting purposes, you may designate a member of your staff to serve as the NHSN facility administrator. In many hospitals the NHSN facility administrator is the lead Infection Control Professional. The NHSN facility administrator will need to follow the enrollment instructions in order to enroll your facility in NHSN. **This should be started immediately as the entire enrollment process may take up to 10 weeks.**

### **NHSN Facility Administrator Enrollment Guide**

[http://www.oregon.gov/OHPPR/docs/HCAIAC/Reporting/NHSN\\_Facility\\_Admin\\_Enrollment\\_Guide.pdf](http://www.oregon.gov/OHPPR/docs/HCAIAC/Reporting/NHSN_Facility_Admin_Enrollment_Guide.pdf)

The third step, obtaining and installing a digital certificate, is the most difficult step and CDC recommends seeking assistance from an IT support technician. Additional information regarding trusted web sites and web browser security settings is available on our website at:

[http://www.oregon.gov/OHPPR/Healthcare\\_Acquired\\_infections.shtml](http://www.oregon.gov/OHPPR/Healthcare_Acquired_infections.shtml).

Enrolling your facility in NHSN also requires completing training mandated by CDC. For the NHSN facility administrator, this consists of viewing seven training modules from CDC's web site:

1. Overview of NHSN
2. NHSN Enrollment and Facility Start-up
3. Date Entry, Import, and Customization
4. Device-Associated (DA) Module
5. Procedure-Associated Module
6. Analysis: Introduction

## 7. Analysis: Advanced

### **NHSN Training**

[http://www.cdc.gov/ncidod/dhqp/nhsn\\_training.html](http://www.cdc.gov/ncidod/dhqp/nhsn_training.html)

Other designated HAI reporting staff need not complete the NHSN Enrollment and Facility Set-up module, but do need to complete the remaining six modules. The staff member designated as the NHSN group administrator will also need to complete the NHSN Groups training module.

Your facility's designated HAI reporting staff must complete all mandated NHSN training prior to the inception of official HAI data collection. In addition, OHPR, the Oregon Association of Hospitals and Health Systems, and the Oregon & SW Washington chapter of the Association of Professionals in Infection Control will be collaborating to provide additional training support for hospitals. It is critical that facility staff complete all NHSN training as soon as possible so additional training support can be provided prior to January 1, 2009.

Upon completion of enrollment in NHSN, the NHSN facility administrator must join the State of Oregon HAI reporting group and confer rights pursuant to OAR **409-023-0010 (6)**. This allows only the measures specified in OAR **409-023-0010 (2)(a) and (2)(b) to be** obtained from NHSN by OHPR for the reporting program. An overview of joining a group and conferring rights is available on CDC's web site.

### **Confer Rights to a Group How-To Guide**

<http://www.cdc.gov/ncidod/dhqp/pdf/nhsn/Confer%20Rights%20to%20Group%20How-To%20Guide.pdf>

If your hospital fails to comply with the administrative rules adopted for HAI Reporting and Public Disclosure, OHPR has statutory authority to assess fines not to exceed \$500 per day per violation.

If you have any questions about the Healthcare Acquired Infection Reporting Program or this letter please contact Erica Hedberg at 503-373-2287 or [Erica.Hedberg@state.or.us](mailto:Erica.Hedberg@state.or.us).

Sincerely,



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