



# Web Content Checklist

## for Section 508 Compliance

Preparer \_\_\_\_\_ E-mail \_\_\_\_\_  
Web Liaison \_\_\_\_\_ Program Office \_\_\_\_\_  
Posting Date \_\_\_\_\_ Number of Files \_\_\_\_\_  
Filenames/URL: \_\_\_\_\_

Locations: Intranet Internet Other (explain)

### Web Content Accessibility Standards

- (a) Is there a text equivalent (e.g., via "alt", "longdesc", or in element content) for every non-text element?
- (b) For any multimedia presentations, are there equivalent alternatives and are they synchronized with the presentation?
- (c) Is all information conveyed with color also available without color (e.g. from context or markup)?
- (d) Are documents organized so they are readable without requiring an associated style sheet?
- (e) Are redundant text links provided for each active region of a server-side image map?
- (f) Are client-side image maps provided, instead of server-side image maps (except where the regions cannot be defined with an available geometric shape)?
- (g) Are row and column headers identified for data tables?
- (h) Is markup used to associate data cells and header cells for data tables that have two or more logical levels of row or column headers?
- (i) Are frames titled with text that facilitates frame identification and navigation?
- (j) Are pages designed to avoid causing the screen to flicker with a frequency greater than 2 Hz and lower than 55 Hz?
- (k.i) Is a text-only page, with equivalent information or functionality, provided? (This is to ensure that a web site complies when compliance cannot be accomplished in any other way.)
- (k.ii) Is the content of the text-only page updated whenever the primary page changes?
- (l) If pages use scripting languages to display content, or to create interface elements, is the information provided by the script identified with functional text that can be read by assistive technology?
- (m) If a web page requires that an applet, plug-in or other application be present on the client system to interpret page content, does the page provide a link to a plug-in or applet that complies with §1194.21, the Technical Standards for Software Applications and Operating Systems, (a) through (l)?
- (n) If electronic forms are designed to be completed on-line, does the form allow people using assistive technology to access the information, field elements, and functionality required for completion and submission of the form, including all directions and cues?
- (o) Is a method provided that permits users to skip repetitive navigation links?
- (p) If a timed response is required, is the user alerted and given sufficient time to indicate more time is required?

### Signature

Signature required to certify accuracy and completeness of the checklist and Section 508 compliance.

Web Liaison: I certify that this is compliant \_\_\_\_\_ Date \_\_\_\_\_

#### Section 508 Compliant

Program Area Section 508 Coordinator: Exemption requested \_\_\_\_\_ Date \_\_\_\_\_

#### Cannot Meet Standard

All Requests for Exemption require both USPTO Section 508 Coordinator and Department of Commerce approval. **Web Author/Web Liaison:** Provide the basis for any Request for Exemption on an attachment. **Program Area Section 508 Coordinator:** Forward the checklist and Request for Exemption to the USPTO Section 508 Coordinator for processing.