

## **PART Non-Measures Appeal and Recommendation Form**

***Instructions.*** This form is to be used to appeal PART questions not related to measures, specifically any question except for questions 2.1, 2.2, 2.3, 2.4, 3.4, 4.1, 4.2, and 4.3. Agencies should complete a separate form for each PART question appealed. See 2007 PART guidance at [www.omb.gov/part](http://www.omb.gov/part) for additional information.

### **Section 1. Agency Information**

**Department or Agency:**

**Program Name:**

**Program Code:**

### **Section 2. Agency Appeal**

**PART Question Number:**

**PART Question Text:**

**Appeal Answer:**

**Appeal Issue:** Define succinctly and clearly the nature of the Appeal. For example, “The program believes that performance data justifies changing the answer from Small Extent to Large Extent.”

**Appeal Discussion:** Provide a brief discussion of the agency’s perspective on the issue. The appeal should delineate what the agency seeks to change, and provide evidence that this revision is warranted. Appeals must be consistent with guidance; that is, appeals must show how the agency has addressed all requirements and provided sufficient evidence consistent with the PART Guidance. There is no need to resubmit evidence already provided to RMOs. Maximum 3000 characters.

**Section 3. PART as Drafted**

**PART Question Number:**

**PART Question Text:**

**Current Answer:**

**Explanation:** *Enter the explanation from the current version of the PART. Maximum 4500 characters.*

**Evidence:** *Enter the evidence from the current version of the PART. Maximum 2500 characters.*

**Section 4. RMO Response and Recommendation:** *The RMO should use this space to provide a brief response to the agency appeal, and explain its recommendation to accept, reject, or accept with modification.*

**RMO Recommendation:**            Accept Appeal            Reject Appeal            Accept Appeal With Modification Described

**Section 5. PET Appeals Team Recommendation:** *The PET Appeals Team should use this space to explain its recommendation to accept or reject the appeal. If the PET Team recommendation is to reject, describe fully the reasons.*

**PET Recommendation:**            Accept Appeal            Reject Appeal            Accept as Modified by RMO

**Section 6: Appeals Board Decision:**

Accept Appeal

Reject Appeal

Accept Appeal as Modified

Other (described below)

Explanation of Decision: