

Oregon Department of State Lands
Wetland Determination/Delineation Report Requirements Checklist

(This form summarizes requirements and is not meant to replace the rules, OAR 141-090-0005 to 0055).

Report Name: _____ City/County: _____
Consultant firm/Contact: _____ Firm's Project No.: _____
Department WD #: _____ Department Reviewer: _____
Other Department File #: _____ Phone: (503) 986-5_____ Date: _____
Date Mailed Faxed E-mailed to Consultant _____ Applicant/Agent _____

Report does not conform to many requirements (OAR 141-090-0005 to 0055) and cannot be approved. .
Please note the WD file number above if/when the report is revised and resubmitted. A complete new report and \$100 fee is required for resubmittal of a rejected report.

Items marked with an indicate that information provided within the report **does not** meet requirements, is not clear, or appears to be incorrect.

Technical Requirements:

- Work conducted according to 1987 *Corps of Engineers Wetland Delineation Manual* including regional supplements and applicable guidance, and any supporting technical or guidance documents issued by the Department.

Comments:

Cover Form **Correct form and fully completed**

Report Format **Report conforms to the report format provided by the Department**

Text Order and Required Sections:

A) Landscape Setting and Land Use

- Detailed description of the study area, its landscape setting, and previous and current land uses

Comments:

B) Site Alterations

- Description, approx. year, and analysis of any site alterations that likely affected the presence, location or boundaries of any waters of the state in the study area

Comments:

C) Precipitation Data and Analysis

- Precipitation on the day of AND approximately 1- 2 weeks before the date(s) of the field investigation(s)
- Percent of normal precipitation for the water year to date AND monthly percent of normal precipitation using appropriate NRCS WETS table for each of the 3 months preceding the field investigation

Comments:

D) Methods

- Date(s) of the field investigation
- Site-specific methods for conducting the field investigation, selection of sample plot locations, determination of boundaries
- Data include a sample plot that best represents each wetland and best represents adjacent non-wetland(s)
- Paired sample plots located close enough to either side of the wetland boundary to substantiate boundary location
- Data are provided for all mapped hydric soil units
- If the study area does not contain wetlands, at least one sample plot was placed in each of the lowest topographic areas or other locations most likely to contain wetlands to document site conditions.
- Field investigation of farmed site conducted in early growing season. If field work done at other time, appropriate method and requirements applied.
- If other waters are present, methodology described for determination of OHWL or HMT.

Comments:

E) Description of All Wetlands and Other Non-Wetland Waters

- Wetland and other water characteristics and boundaries including whether they extend offsite

Comments:

F) Deviation from LWI or NWI

- If any deviation, wetland determination data and explanation provided

Comments:

G) Mapping Method

- Methodology described including mapping precision estimate

Comments:

H) Ground Level Color Photographs submitted and with captions

I) Additional Information

- Documentation of fish presence or absence in a stream or ditch, using published maps or reports or information from an authoritative source (e.g., ODFW)
- Data sufficient to determine whether or not an identified water area is artificially created entirely from upland and/or the purpose for which it was created
- Hydrology monitoring data, including spring hydrology data for farmed sites
- Additional aerial photographs (e.g. historical aerials used as basis of jurisdictional determination)
- Data or other information on pre-disturbance conditions

Comments:

J) Results and Conclusions

Comments:

K) Required Disclaimer

Appendices Requirements:

A) Figures:

- Location map showing the precise study area location
- Tax lot map showing the entire parcel(s)
- LWI map, if available, or NWI map(s), including map name(s) showing the study area
- County soil survey map showing the study area location/boundaries and a legend with all soil series mapped in the study area and hydric status
- Aerial photograph(s)-at least 1 recent photo labeled with month/year or at least 3 early growing season aerials for farmed sites
- Wetland map(s) comprising the wetland determination and/or delineation including:
- The boundaries of the entire parcel(s) subject to investigation; or if only a portion of the parcel(s) investigated, the study area boundary in relation to the parcel boundaries
 - Existing structures, areas of fill, water diversions, or other major alterations
 - All water features and their boundaries
 - Numbered sample plots corresponding to data forms
 - North arrow, scale bar, & legend
 - Ground level photograph location and direction of view
 - Wetland map(s) scale suitable for the study area size and for legibility
 - Mapping method and precision statement

Comments:

B) Data Forms:

- Data forms from the appropriate regional Manual supplement, or provided by the Department
- Data form fully and correctly completed for each sample plot
- Data collected supports indicator selected and determination made
- Name(s) of field investigator(s)
- Standard NRCS soils terminology
- Soil profile description matches hydric soil indicator(s) selected, if any
- Latin botanical name for all plant species listed
- Wetland indicator status for all plant species listed and correct
- Correct method applied to determine dominant plant species

Comments: