



United States
Department of
Agriculture

Risk
Management
Agency

6501 Beacon Drive
Kansas City,
MO 64133-4676

April 14, 2006

INFORMATIONAL MEMORANDUM: R&D-06-013

TO: All Reinsured Companies

FROM: Tim B. Witt /s/*Tim B. Witt*
Deputy Administrator

SUBJECT: 2006 Information Technology Managers' Meeting

The Risk Management Agency (RMA) will host a series of meetings, May 9, 10, and 11, 2006, to provide updates on several RMA initiatives along with the IT Managers' Meeting, in Kansas City, Missouri. The updates will include the Emerging Information Technology Architecture/Electronic Written Agreement (eWA) project, new and emerging policy update, the Comprehensive Information Management System, (CIMS) and Quality Control Reporting. The meetings will be held at the USDA Building at 6501 Beacon Drive.

The eWA, new and emerging policy update and CIMS meetings will be Tuesday, May 9, 2006, from 10:00 to 5:00 pm. The IT Managers' Meeting will begin at 8:30 am on Wednesday May 10, thru mid morning of Thursday, May 11, followed by the Quality Control Reporting meeting. The eWA, COMBO and CIMS presentations will provide an overview and update on the projects. The IT Managers Meeting will include an update on current issues from the Research and Evaluation and Product Development Divisions, Program Automation Branch, RMA's Chief Information Officer and the Center for Agribusiness Excellence. The Quality Control Reporting meeting will review the current format and reporting requirements under Appendix III and Appendix IV. After lunch, Michael Hand, and PDD representatives will lead discussions primarily intended for insurance company program representatives, however, IT managers are welcome to sit in. The intent of the afternoon meeting is to address how best to incorporate the results of quality control reviews into future reporting requirements and procedure contained in Appendix III and IV, the Crop Insurance Handbook, Loss Adjustment Manual, and Underwriting Guides.

Attached is the registration form and hotel information. Participants may register for the individual days or all days by April 24, 2006. A block of rooms have been reserved at the Sheraton Suites Hotel, 700 West 47TH Street, Kansas City, Missouri. Please contact the hotel directly at (888) 627-4400 to make your reservation by April 24, 2006, and ask to be included in the "RMA Meeting -USDA" to receive the conference rate. Any questions concerning registration or room reservations should be addressed to Velerie Eddleman, the meeting coordinator at (816) 926-7449. Please fax the meeting registration form to (816) 926-1825 or e-mail to Velerie Eddleman (velerie.eddleman@kcc.usda.gov). Enclosed is an information sheet on the hotel and local transportation.



The Risk Management Agency Administrators
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If you have suggested agenda topics or any questions concerning this meeting, please contact Seavey Anthony, Chief, Program Automation Branch, at (816) 926-3865 or by e-mail to (seavey.anthony@rma.usda.gov) by April 27, 2006.

DISPOSAL DATE:

This Informational Memorandum is for the purpose of transmitting information and the expiration date is December 31, 2006.

Attachment