

## **Chugachmiut Job Description**

Position: Diabetes Nurse Practitioner  
Division: Health Services  
Supervisor: Health Operations Division Director  
Job Class: Direct Services Professional (Permanent)  
Salary Range: DOE

### **Position Summary**

As part of the health care team, provides professional medical management, health care and education, including program planning, coordination, management, writing, and external reporting of the current Diabetes Prevention Grant Program to the clients of Chugachmiut. Incumbent will be accountable for planning, coordinating and providing diabetes-related health promotion activities, ensure the maintenance of the Diabetes Registry, developing programs that provide education, activities and care for persons of the Chugach Region diagnosed with diabetes or at risk for diabetes.

### **Essential Duties and Responsibilities:**

1. Collaborates with members of the multidisciplinary team in assessing, planning, implementing and evaluating health care delivery.
2. Provides patient education to promote health (e.g. diabetes, nutrition, medication smoking cessation) and limit diseases (e.g. diabetes, hypertension, pulmonary disease).
3. Collaborates with patients, family members and other health care providers in the formation of overall goals and the plan of care, as well as the delivery of services.
4. Assists in Quality Assurance and utilization research and evaluation
5. Assists with emergency response within the clinic
6. Provides patient follow up care services.
7. Coordinates grant activities and reporting requirements with staff and partners.
8. Provides diabetes and diabetes prevention patient education.
9. Responsible for on-going development of Diabetes and Diabetes Prevention Program Curriculum including compliance with Diabetic Program goals, objectives, departmental policies, and procedures, and maintains program budget.
10. Completes and submits required IHS program reports.
11. Maintains tracking systems (Diabetes Registry and the At Risk Registry).
12. Plans and oversees school (as negotiated with local village schools) diabetes prevention programs.
13. Collaborates with the PHN, schools, Community Wellness Advocates (CWA), Community Health Aides/Practitioners, Community Health Representatives, WIC and other regional providers.
14. Assist the Chugachmiut Diabetes Education program to become IHS certified.

diabetes prevention education. Serves as a resource for diabetes developments.

10. Other duties as assigned

### Qualifications:

- **Education:** Master's Degree in the Science of Nursing; preferred Master's Degree in Public Health (MPH).
- **Licensure/Certification:** Nurse Practitioner, national certification, licensed and in good standing or eligible for licensure in the State of Alaska. Nurse Practitioner must be eligible for a DEA number and eligible for credentialing at Chugachmiut.
- **Experience:** Minimum two (2) years experience in family practice, chronic disease management or related clinical setting.
  - Language: Must be able to read, write and speak English.
  - Grant and budget management.
  - Working in a cross-cultural, rural Alaskan setting preferred.

### Specialized Knowledge, Skills and Abilities:

- Ability to work independently with minimal supervision within Chugachmiut's policy and program guidelines.
- Strong interpersonal skills and the ability to work effectively with other staff members and clients.
- Ability to present professionally both orally and in writing.
- Ability to present culturally appropriate and age appropriate patient and community education.
- Able to develop, implement, and evaluate health education/public health programs and interventions.
- Strong background and knowledge base in the field of diabetes management and Public Health.
- Able to use Microsoft office suite and other software in the compilation and management of program data.
- Ability to use the RPMS Diabetes Management System.
- Ability to develop community capacity and promote sustainability in public health programs including training of CHA/P's relevant to diabetes care.
- Ability to use a glucometer properly and demonstrate proper use to a client with diabetes or their proxy.
- Ability to perform diabetic foot screen.
- Ability to provide diabetes self-management education.
- Demonstrates a strong knowledge base in the following diabetes core curriculum topics: diabetes complications, diabetes management therapies, diabetes education, program management, and diabetes in the life cycle and research.
- Ability to provide diabetes case management.



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s and their culture

**WORK CONDITIONS:**

Chugachmiut employees strive both for excellence in the services they provide and, through our Employee Values Statement, to serve with integrity. This requires working in an environment where blame and shame are not tolerated. Instead, we use Lean Administration tools for managing processes, and Baldrige quality criteria for measurement of effectiveness. Effective communication is essential in a Lean/Baldrige workplace and employees must learn how to share problems with fellow employees with a purpose of solving them.

37.5 hours per week, Monday through Friday, 8:30 am to 5:00 pm with one hour for lunch. Chugachmiut maintains a drug-free, no smoking environment. There may be infrequent but occasional travel to villages of the region in light aircraft.

Native Preference under P.L. 93-638

**Reviewed by:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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