UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency Washington, DC 20250

For: State and County Offices

Correcting External eLDP Applications

Approved by: Deputy Administrator, Farm Programs

Many Ada

1 Overview

A Background

Producers with Level 2 eAuthentication have the ability to submit eLDP applications 24 hours a day, 7 days a week from an external site.

LDP rates are:

- posted each workday at 6 a.m. c.t.
- archived as a single LDP rate.

Producers submitting eLDP applications **afte**r midnight, but **before** the rates are posted at 6 a.m. c.t., will receive the LDP rate posted the previous workday at 6 a.m. c.t. The rate is in effect until the next announcement of rates as provided in 8-LP, subparagraph 984 B. County Offices correcting external eLDP applications may need to adjust the eLDP application request date to ensure that the producer receives the correct LDP rate.

B Purpose

This notice informs State and County Offices of instructions for:

- reviewing the external eLDP Summary Page before correcting
- correcting external eLDP applications.

C Contact

For questions or situations **not** addressed in this notice, State Offices shall contact Laura Schlote, PSD, by either of the following:

- e-mail at laura.schlote@wdc.usda.gov
- telephone at 202-720-7785.

Disposal Date	Distribution
March 1, 2007	State Offices; State Offices relay to County Offices

2 Correcting External eLDP Applications

A Printing eLDP Summary Page

County Offices shall print the eLDP Summary Page for external applications before accessing the correction process according to the following table.



2 Correcting External eLDP Applications (Continued)

A Printing eLDP Summary Page (Continued)

The following screen will be displayed.	
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Address: Zip: City: Email Address:	
Home Tax ID: Tax ID Type: Application	
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Correct. COC Approval Date: Mon. Oct 31, 2005 Delete. Disbursement Date / Time: Mon. Oct 31, 2005 04:59 AM	
+ Application Reports eLDP Amount Balance: \$25,884,40 + Profile Reports eLDP Quantity Balance: 11,732.00 Sign Off The System Confirmation Number: 1100257	
Confirmation Date / Time: Mon. Oct 31, 2005 04:59 AM	
County LDP Rates. VR04 Totage Details	
Usual Intranet. Storage Declars Browser Requirements. Quantity(Bushels) Stored Location Contact Us 15,635.00 3701w 500s -57,Columbia City	
Disclaimer Total Quantity: 15,635.00 Bushels	
LDP Rate: \$0.48 Total Disbursement Amount: \$7,504.80 Associated Farm Numbers: ALL	
OK Application Summary as PDF	
The eLDP Summary Page will be displayed.	
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2 Correcting External eLDP Applications (Continued)

B Adjusting the Request Date to Agree with LDP Rate Received

Producers submitting eLDP applications the next day but before the rates are posted that morning will receive the LDP rate from the previous day.

County Offices shall review the eLDP Summary Page to determine if an adjusted request date is necessary when correcting the eLDP application.

Example: A producer submitted a corn eLDP application on October 31, 2005, at 4:50 a.m. e.t. The LDP is based on the rate in effect on the date and time the request is received or submitted electronically; the LDP rate for October 30, 2005, of \$.48 per bushel.

The LDP rate for October 31, 2005, is \$.47 per bushel.

When correcting this application, the County Office **must** change the request date from October 31, 2005, to October 30, 2005, so the system will use the October 30, 2005, LDP rate (\$.48), as applicable.

C Action

County Offices are authorized to adjust the eLDP request date for an external application to the previous date **only** when it has been determined that the submission date and the archived LDP rate for that date are **not** equal for a correction process.