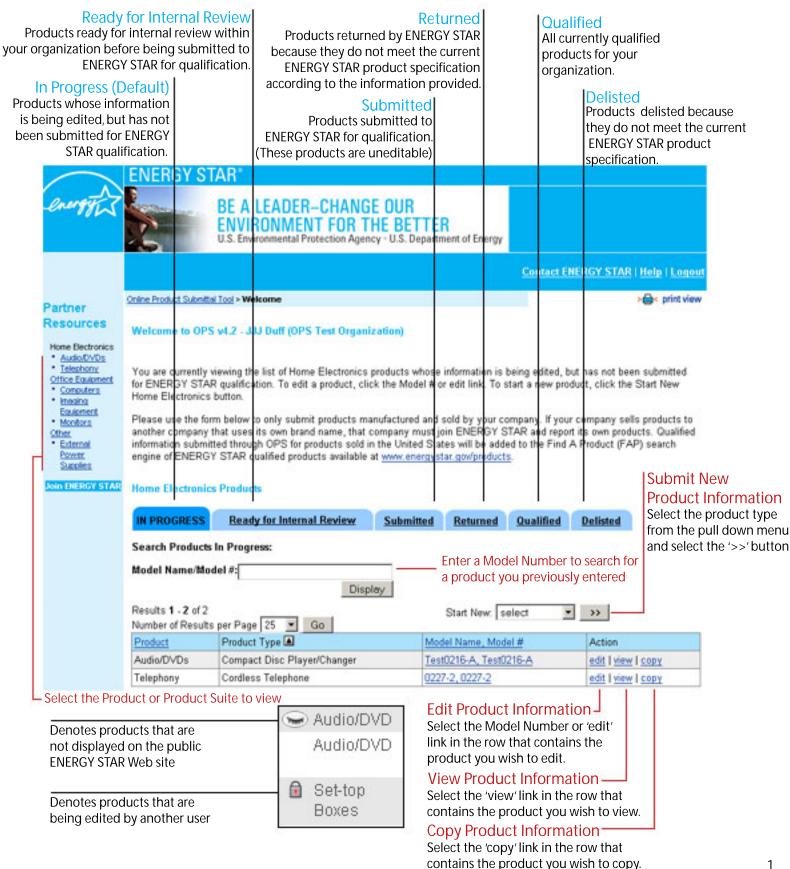
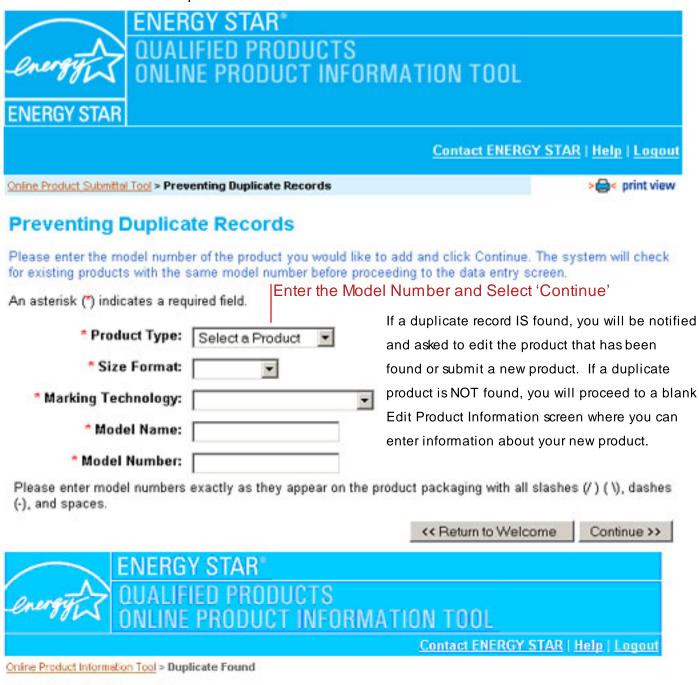
Welcome

The Online Product Submission (OPS) tool welcome screen has been modified to provide access to product information through a series of tabs. Each tab provides a different view of your product information. Adescription of the content associated with each tab is provided below.



Submit New Product Information

Before submitting information for a new product, you must first check to see if the system already contains a record for that product.



Duplicate Found

The model number you have entered for this type of product already exists in the system for your organization. Please change the model number or select from the following list of existing products that you can edit.

| Product | Product Type | Model # | Date Submitted | Status |
|---------|----------------------|-----------|----------------|-----------|
| TV/VCR | CD Recorders/Burners | HT-DV2300 | Dec 29, 2002 | Submitted |

Submit New Product Information (continued)

From this screen, you can enter Basic Product Information, Contact Information, Manufacture Information, Labeling Information, and Product Details (including a photo and product description).



Edit Product Information

If not who is?

Please enter and edit information in the following fields about the product you would like to submit or re-submit for ENERGY STAR qualification. If you have access to submit the product, click the Submit to ENERGY STAR button when you are ready to send the information to ENERGY STAR. If you do not have access to submit the product, select Ready for Internal Review from the submission status drop-down box when you have finished editing this product and wish the primary contact for your organization to review and submit it to ENERGY STAR.

Please note, much of this product information will appear on the ENERGY STAR Web site if it is consumer focused. Most qualifying information will not appear publicly for consumer viewing. Save the product with the status "Ready for Internal Review." You HAVE finished adding product information, An asterisk (*) indicates a required field. but you do not have access to submit the product to ENERGY STAR and wish the primary contact for your organization to Submission Status: Edits in Progress review and submit it to ENERGY STAR. << Return to Welcome << Remove Product Save Product>> Save the product with the status "Edits in Progress." Submit Product to ENERGY STAR You are NOT finished entering product information and will be Submit Product & Make Copy returning at a later time to complete the process. Remove Product Products with this status are displayed under the In Progress tab. Remove the product data from OPS Basic Product Information Basic | Manufacture | Labeling | Details Use these links to go directly to each section of the form Product Category: Audio/DVDs Submit Product & Make Copy You are submitting the product for Product: Compact Disc Player/Changer internal review and saving the attributes of this product with another product name * Brand Name: [test] If Other Brand Name, please specify: If you have ONLY a Model Number OR a Model Name, please use the same information for both fields. Submit the product to ENERGY STAR. Model Number: Test0216-A Once you submit a product, you will not have access to edit it again until ENERGY STAR has finished * Model Name: Test0216-A their review and qualified or returned it to you for edits.

* Is your organization the Original Equipment Manufacturer (OEM): • Yes O No

Edit Product Information

dashes (-), and spaces.

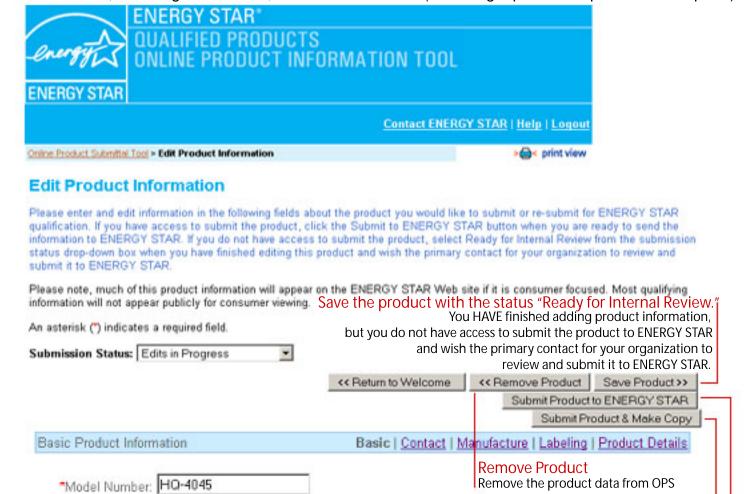
*Brand Name: Aiwa 💌

Model Name: Lorem Ipsum

If not, who is?

If other Brand Name, please specify:

From this screen, you can edit Basic Product Information, Contact Information, Manufacture Information, Labeling Information, and Product Details (including a photo and product description).



Please enter model numbers exactly as they appear on the product packaging with all slashes (/) (\)

After editing your product information, you have several options (see previous page)

Check if your organization is the Original Equipment Manufacturer (OEM): E

Submit Product & Make Copy

You are submitting the product for internal review and saving the attributes

Submit Product to ENERGY STAR

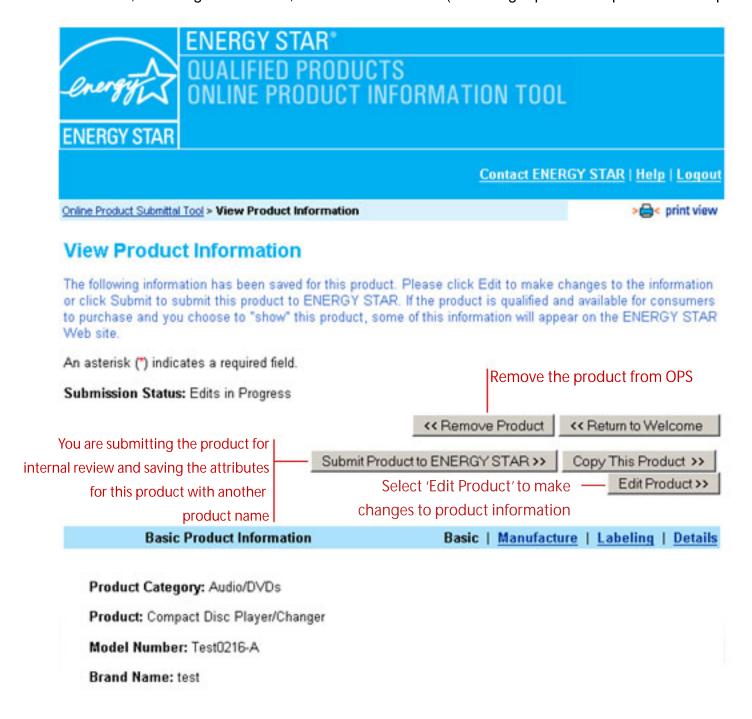
of this product with another product name

Once you submit a product, you will not have access to edit it again until ENERGY STAR has finished

their review and qualified or returned it to you for edits.

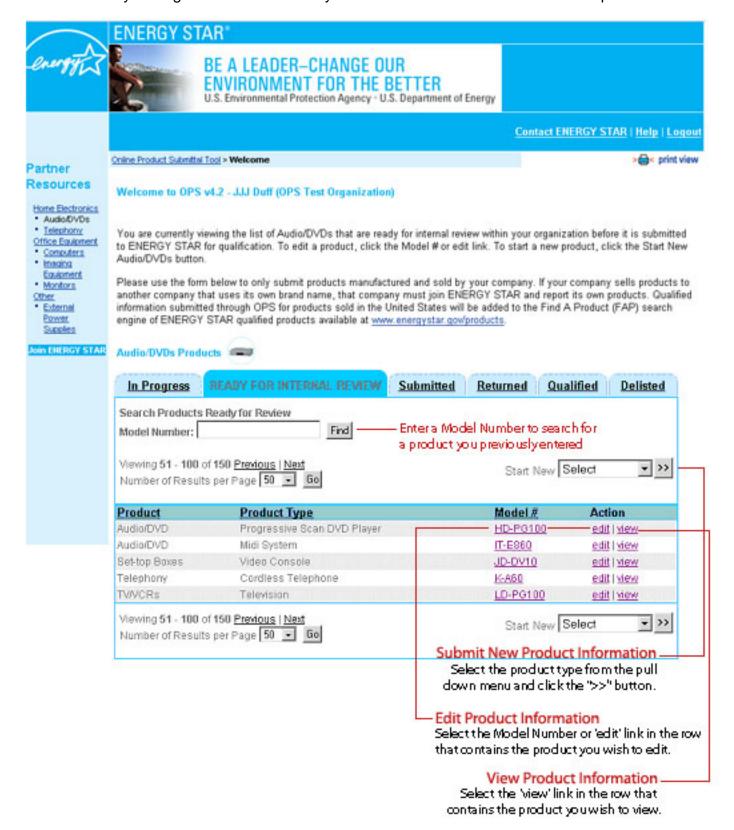
View Product Information

From this screen, you can view Basic Product Information, Contact Information, Manufacture Information, Labeling Information, and Product Details (including a photo and product description).



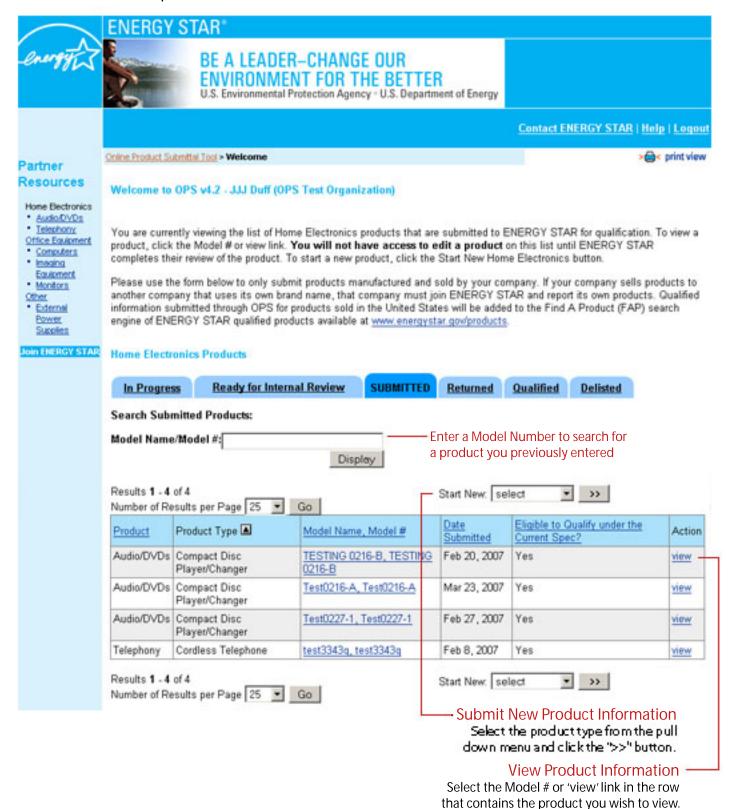
Ready for Internal Review

From this screen, you can view or edit information for your products that are ready for internal review within your organization before they are submitted to ENERGY STAR for qualification.



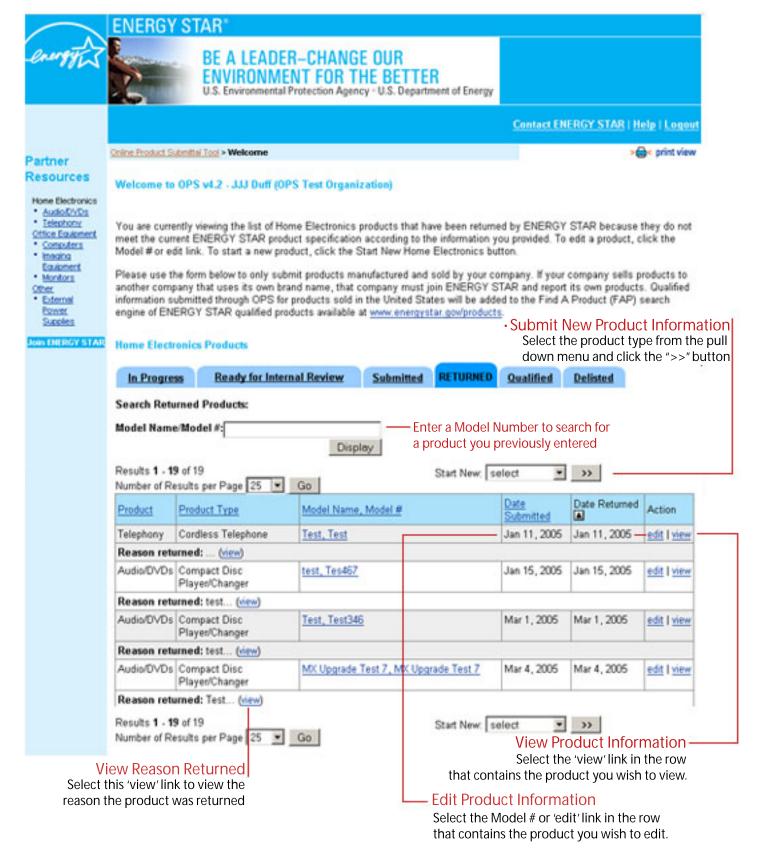
Submitted

From this screen, you can view information for your products that have been submitted to ENERGY STAR for qualification.



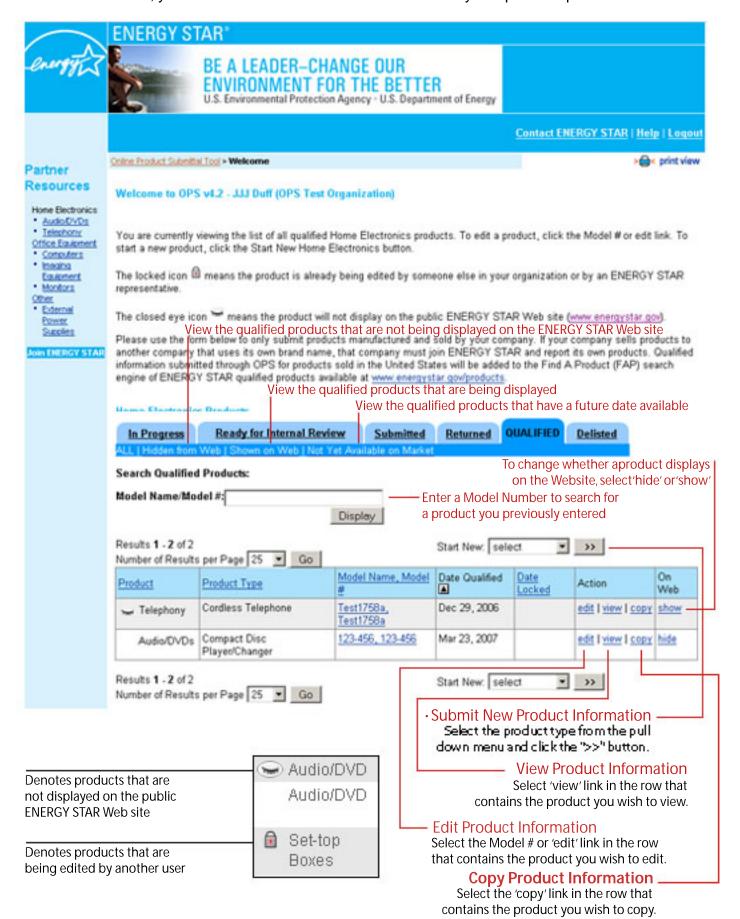
Returned

From this screen, you can view and edit information for your products that have been returned by ENERGY STAR because they do not meet the current ENERGY STAR product specification or are unacceptable for any other reason according to the information you provided.



Qualified

From this screen, you can view and edit information for all of your qualified products.



Delisted

From this screen, you can view and edit information for your products that have been delisted because they do not meet the current ENERGY STAR product specification according to the information you provided.

