

Request to Hold Fundraising Event

(03/07)

Name of Organization:

Does the Organization have an agreement with the University?

Details of fundraising event to include what, when, where, and how, as well as intended use of the funds (attach additional sheet if necessary):

Space reserved with MDL?

Does event involve sale of food and/or beverages?

If yes, coordinate with (signature/date of employee):

Cafeteria: _____

William III _____

Signature of Requestor	Title	Date	Contact Information
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Organizations composed primarily of military members must attach Brigade coordination.

Review by Office of General Counsel (A1030)

I have reviewed this request and determined that the activity is permissible under DoD Directive 5500.7-R, 3-210, para. a (6), which allows the agency head to approve fund-raising by “[o]rganizations composed primarily of DoD employees or their dependents when fundraising among their own members for the benefit of welfare funds for their own members or their dependents when approved by the head of the DoD Component command or organization after consultation with the DAEO or designee. (This includes most morale, welfare and recreation programs, regardless of funding sources)”.

Ethics Official

Approved/ Disapproved

Charles L. Rice, M.D.

President

Uniformed Services University of the Health Sciences

Announcements must contain a statement the event was approved by the USU President.