



## King County

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**KCICC February 26, 2006**  
**WorkSource Renton**  
**919 Grady Way**  
**Renton, WA 98055**

**Members:**

Heather Moline, DDD  
Betsy McAlister, KCPC  
Donna Borgford Parnell, PHSKC-CSHCN  
Cheryl Buettemeier, Providers  
Susan Sandall, Higher Ed  
Sandy Duncan, Lead F.R.C.  
Sigrid Barnickel, Parent/Physician  
Adrienne Fatur, CCR  
Kevin Bernadt, KCDDD Board

**Guests:**

Walt Bowen, ITEIP  
Jose Martinez, Arc  
Kristie Baber, Kindering  
Linda Thompson, SKIP  
Sandy Carlson, SKIP  
Mary Ellen Martone, HSDC  
Magan Cromar, Encompass  
Elizabeth Campbell, Seattle SD  
Sherrie Leung, HSDC  
Judy Perry, Highline CC  
Gretchen Savage, Antioch student  
Jennifer O'Neill

**KCDDD Staff:**

Jan Wrathall  
Helen Cadigan

### **Introductions and Review of January 8, 2007 Minutes**

Sandy opened the meeting at 12:05.

All attendees introduced themselves.

The minutes were reviewed and two changes were requested:

- Attendees and their representations were corrected by deleting "Kent School District" associated with Betsy McAlister, which corrected all following representations by moving them up one space.
- On the third paragraph of page two "Cheryl" was corrected to "Betsy".

**02260701.** A motion was made and the minutes were approved with corrections.



The agenda was reviewed and approved with two additions, adding 10 minutes for a report from Betsy and Susan, and community updates as the last item on the agenda.

## **Review of Three-year plan.**

Jan distributed a summary of goal areas that included suggested strategies and a first cut at combining. This was a draft only, to facilitate discussion of grouping and prioritizing of the goals. Sandy briefly went through the goals.

## **Combine and Prioritize Goals**

Goals **1** (*Improve timeliness of referrals*), **2** (*Meet State Performance Plan targets for the percentage of children under age one enrolled in early intervention in King County*) and **3** (*All parents can easily find out about early intervention and access screening and evaluation services*) were combined to be addressed by **Committee One** and prioritized first.

Goals **6** (*Families who do not speak English will have increased access to early intervention services and supports*), **7** (*Ensure all families receive timely and accurate information about opportunities for training, support and participation in system level decision making*) and **9** (*Ensure there are opportunities for family members to meet other family members and access support*) were combined as a focus for **Committee Two**.

Goal **4** (*Define roles and responsibilities in agreements with school districts to ensure a comprehensive system and equal access to school district funding for early intervention services*) remains alone and doesn't need a committee. No state guidelines. It is a King County administrative item, but in the future there may be recruitment for a committee.

Goal **5** (*Ensure that King County's early intervention system uses best practices in addressing infant and toddler mental health issues*) is a standalone and doesn't need a subcommittee, as work is in process. Jan recommends that we determine ways to utilize the community Infant Mental Health committee, and determine if it is possible that a CICC member participate on the committee. Currently, Kristi Baber from Kinderling attends, as does Jan, Vicki Nino Osby and SKIP. Cheryl and Sandy volunteered to be on the committee if the MH committee membership agreed to expanding. (Note: Jan has explored this possibility, and it has been suggested that since the committee is merging with Mental Health in April, perhaps someone from the MH committee could be recruited to serve on the CICC. Jan will pursue this at their next meeting.) This committee is looking at the best methods of ensuring Infant Mental health services are available.

Goal **8** (*Increase service delivery in home and community settings*) is a stand alone and doesn't need a committee. Ray Jensen, the DD division manager has discussed with the providers their responsibility at this time to develop policy and guidance in meeting the legal requirements to provide services in natural environments.

Goal **10** (*Provide opportunities to share evidence based practice materials with parents and other stakeholders and establish broad representation of stakeholders in advisory groups*): Perhaps some policy direction is needed. There is a need to include parents and a broader community when practicable.

Goal 11 (*Ensure high quality, evidence based services are available for each child and family receiving services in our community*) is a stand alone. A new King County staff is being hired to develop qualitative evaluation methods and protocol. The process will include stakeholder input and is placed lower on the priority only due to timeline of hiring and orienting staff.

Regarding Goal 11, Jan added that there is currently no qualitative evaluation in system at this time, that's why Goal 11 was added to the plan. There is a July 1 implementation date for the new state outcomes project – a federally driven process and this might have bearing on the qualitative review process.

## **Form Committees**

Committee One will work with the combined Goals 1, 2 and 3. Jan said more members are needed on the existing KCICC Action Agenda Committee and the connection to KCICC strengthened. There was discussion about the need for representation to be broadened. The “Action Team” as that committee is called is working in the area of Goals 1, 2 and 3 already. Linda Thompson volunteered and Donna Borgford-Parnell recommitted, but the current meeting times will not work for either of them. The meeting times will be discussed at the Action Team meeting and Linda and Donna will be advised of outcome. Magan Cromar also volunteered for this committee. There was further discussion including the expression of the need to recruit more physicians. Sigrid can take information with her when she speaks for Swedish Family Physicians. DOH will be approached for representation.

Committee Two will address the combined Goals 6, 7 and 9. Betsy McAlister, Susan Sandall, Sandy Duncan and Heather Moline volunteered. Others will do outreach to recruit parents. Betsy will chair.

Committee Three: A subcommittee is in existence already that is focused on children's mental health. Use that committee as the structure to address this issue, and ensure ICC representation and reporting on the work of this committee. Jan will investigate current committee's receptiveness to new members.

Committee Chairs were solicited. Betsy agreed to take a leave from the Action Team committee to chair Committee Two and start recruiting parents.

## **Sub-Committee Report**

Betsy McAlister distributed a summary of a meeting of a small sub-committee formed to increase family participation in the KCICC and to look at ways to restructure the KCICC meetings.

It was felt that six meetings a year would allow two meetings to be dedicated to business. The other four meetings would be preceded by a one hour presentation that would attract and inform families and a membership that would represent stakeholders.

To avoid confusion and planning difficulties, it was felt that one central location would serve best. Renton is centrally located in the County. [Update: WorkSource is moving from their Renton site into a smaller facility by June]

It was suggested that a planning committee be formed to set up and announce the annual meeting schedule. Information important to the presentation/s would be distributed one week before meetings to allow attendees to be prepared.

Suggestions were made for presentation topics and speakers: childcare issues panel; community resources; latest information on autism; mental health and challenging behaviors; Glenn Trip; Val Lynch.

It was felt that the current meeting structure does not support the sharing of the considerable knowledge of attendees. Some suggestions were: the meeting agenda and preparation materials be distributed by the County at least a week in advance of meetings; ICC members would be required to attend and to have read the preparatory materials; explore the option of hiring a consultant for meeting structure and overall policy guidance.

After Betsy's presentation, a suggestion was made that there be a person to whom families could be referred to for questions about participation in KCICC. Betsy agreed to do that. It was suggested that "Nutrition" be the first topic for the new meeting format.

### **Set Meeting Dates and Locations for 2007**

It was decided that there would be six meetings a year. Two have already occurred. The next meeting will be April 23, 2007 from 9:30 am to 12:00 noon. The first hour will be a presentation geared to parents. The remaining meetings will be scheduled at the same hours, on the fourth Monday in June, September and November 2007.

Betsy volunteered to refer families to attend the presentations. Betsy also volunteered to give a 15 minute legislative update at the April 23, 2007 meeting.

The suggestion was reiterated that there be a planning committee to plan 2008 meetings.

### **Announcements**

During discussion of Goals 1, 2 and 3, Jan said that Harla Tumbleson wants to form a collaborative to apply for a grant, to fund early intervention efforts, that government agencies cannot apply for. She said that this would be a topic of discussion at the next KCICC meeting.

Also during that discussion, Sigrid Barnickel announced that she had been invited by Swedish Family Physicians to return to speak to their group. She will speak about early intervention.

Walt mentioned that information is going out about the state outcomes project and setting up pilot sites and trainings. He mentioned a House bill that has language about a comprehensive child mental health network and a report made by a task force for autism that has generated a new bill. It's not known which state agency will house the continuing task force.

The state ICC will be held in Vancouver, WA April 25.