

NHPRC Staff Review Grants Process, External Communications

At the request of the Executive Director, members of the NHPRC staff are initiating reviews of the Commission's grant program and the processes used to carry it out and of communications tools, including *Annotation*. These reviews are part of an effort to enhance services to grant applicants and grantees, to take advantage of advances in technology to improve communications with constituents, and to make the best use of resources in a time of staff transition and general government downsizing.

Richard Cameron, Assistant Program Director for State Programs, is leading a Commission staff team in a program review and process redesign project. The project will analyze all of the processes that make up the Commission's grant program in an effort to maintain or improve the quality of service to the Commission's grantees, applicants, and other constituents, as well as the way in which Commission staff work together with others in the National Archives and Records Administration, and with other government agencies. Among the areas that the review team may consider are a reduction or simplification of our guidelines and application process, streamlining of grant payment procedures and project reporting, improved access to and increased use of the many products created by Commission grantees, and increased knowledge, nationwide, about Commission-sponsored work and research.

As always, Commission staff seek comments and suggestions from those who have had direct contact with the staff as well as those who know the Commission primarily through the work it supports. It is especially important for Commission staff to hear about areas where our work or processes set a standard that should be maintained and about areas where our work or processes can be improved. The report resulting from this review will be presented to the Commission at its November 1996 meeting.

Communications with grantees, potential grantees, state historical records coordinators, and others interested in the Commission's work are also an important part of the grant

program. A report presented to the Commission by the Executive Director and staff at the June Commission meeting emphasized the potential of the NHPRC's new Web site (see related story, p. 3) to enable grant applicants to obtain application forms and other information electronically; assist grantees with the dissemination of information about their projects; and provide a means for the Commission and staff to post news and information of interest to the archival, editing, and historical communities. At the same time, the report recognized that many people still do not have Internet access and that a newsletter can serve an outreach function beyond the boundaries of paperless communications.

Acting on recommendations in the report, staff are undertaking an evaluation of the content, audience, format (including length), frequency, and cost of *Annotation*. Readers are invited to share their impressions and to suggest possible improvements. For example, what information would you like to see in *Annotation* that is not there? What information currently in *Annotation* could be dropped or provided through some other means? What changes could be made in the format, length, or frequency of *Annotation* that would improve its usefulness or readability? If *Annotation* were only published electronically, would you have access to it, and if so, would you read it?

Staff will utilize upcoming professional meetings, such as the Society of American Archivists meeting August 27 to September 1, the American Association for State and Local History meeting September 11 to 14, and the Association for Documentary Editing meeting September 26 to 28, to publicize these reviews and to solicit suggestions for process and communications improvements. If you are planning to attend one of these meetings, please seek out an NHPRC staff member with your comments. In addition, suggestions or questions about the reviews may be submitted electronically to nhprc@arch1.nara.gov or by mail to Program Review, NHPRC, National Archives Building (Archives I), Room 607, Washington, DC 20408.

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NHPRC Members

John W. Carlin, Archivist of the United States, Chairperson; *Brenda S. Banks*, representing the National Association of Government Archives and Records Administrators; *Harry A. Blackmun*, representing the U.S. Supreme Court; *Nicholas C. Burckel* and *Marvin F. "Bud" Moss*, representing the President of the United States; *William H. Chafe*, representing the Organization of American Historians; *Charles T. Cullen*, representing the Association for Documentary Editing; *Alfred Goldberg*, representing the Department of Defense; *Mark O. Hatfield*, representing the United States Senate; *David H. Hooper*, representing the American Association for State and Local History; *Anne R. Kenney*, representing the Society of American Archivists; *Constance Schulz*, representing the American Historical Association; *William Z. Slany*, representing the Department of State; and *Winston Tabb*, representing the Librarian of Congress.

NHPRC Staff

Laurie A. Baty, Program Officer; *Richard A. Cameron*, Assistant Program Director for State Programs; *Timothy D.W. Connelly*, Assistant Program Director for Publications; *Nancy Taylor Copp*, Management and Program Analyst; *Gerald George*, Executive Director; *Mary A. Giunta*, Director and Editor, FRUAC Project; *J. Dane Hartgrove*, Associate Editor, FRUAC Project; *Michael T. Meier*, Research Archivist; *Laurette O'Connor*, Grant Program Assistant; *Joyce M. Ray*, Acting Program Director; *Artesia L. Smith*, Secretary; *Daniel A. Stokes*, Program Officer; *Delores G. Taylor*, Secretary.

**Hatfield, Mica Seek NHPRC
Reauthorization**

Senator Mark Hatfield (R-Oregon) and Representative John Mica (R-Florida) have introduced legislation in the Congress to extend NHPRC's authorization to continue making grants.

In order to make grants, the NHPRC must have Congressional authorization to receive annual appropriations for that purpose. NHPRC's current authorization expires at the end of fiscal year 1997. Senator Hatfield, who represents the Senate on the Commission, and Representative Mica have introduced identical bills (S.1577 and H.R.3625), which would authorize the NHPRC to receive up to \$10 million annually in grant-fund appropriations for another four years, fiscal years 1998-2001. Senator Hatfield's bill received bipartisan cosponsorship from Senator Paul Sarbanes (D-Maryland), a former Commission member.

Simultaneously, the House of Representatives had approved an appropriations bill that would provide \$4 million in grant funds for the Commission to use in fiscal year 1997. Though \$1 million less than the current year's appropriation of \$5 million, that was the full amount requested in the Administration's budget for the coming fiscal year, and was the amount approved by the House Appropriations Subcommittee on the Treasury, Postal Service, and General Government, chaired by Representative Jim Lightfoot (R-Iowa), as well as by the full House Appropriations Committee, chaired by Representative Robert Livingston (R-Louisiana). Action on this legislation in the Senate was pending.

At press time, the full Senate had approved the bill and the House Committee on Government Reform and Oversight had sent the bill to the House floor for approval.

**Hatfield Receives 1996 NHPRC
Distinguished Service Award**

Senator Mark O. Hatfield is the recipient of the Distinguished Service Award of the National Historical Publications and Records Commission for 1996.

The Commission chose to honor Senator Hatfield, in the words of the award, "for his lifelong, numerous, and distinguished contributions to American history as a university teacher, an accomplished author, a two-term member of the National Historical Publications and Records Commission, and a devoted advocate within the United States Senate for the national archival and cultural institutions on whose collections the study, understanding, and appreciation of American democracy depends."

Gerald George, NHPRC's Executive Director, presented the award at a banquet in the rotunda of the National Archives and Records Administration attended by numerous senators and other dignitaries. The award was part of a program—"A Salute to Mark Hatfield"—honoring the Oregon senator on the occasion of his retirement. He plans to leave the Senate at the end of the current Congressional session.

Senator Hatfield is the eighth winner of the award. Previous recipients were Carol Bleser, Louis Harlan, H.G. Jones, Charles Lee, Arthur Link, Robert Warner, and Dorothy Porter Wesley.

Commission's Staff Plans For Transition

The time has come for a thorough review of how the Commission does its business.

The time is right because the Commission will consider in November recommendations from its Ad Hoc Planning Committee for revising our strategic plan. Also we will consider implications for the NHPRC of the recently released strategic plan for the entire National Archives and Records Administration, within which the NHPRC is administered.

But review is particularly necessitated by our loss of two outstanding staff members: Kathryn Jacob, who has served so well as Assistant Program Director for Publications, and Nancy Sahli, Program Director and a twenty-year veteran of the Commission's staff, whose skills and experience will not be replaceable. We will not hire additional staff, however, because the number of members available to carry on our regular business remains the same. That is because Mary Giunta and Dane Hartgrove are about to finish our in-house documentary publishing project and become available for reassignment. Clearly we of the staff must reorganize.

I am grateful that we do have a staff member, Richard Cameron, our Assistant Program Director for State Programs, who has successful experience in program review and the redesign of business processes. He has agreed to lead our review of grant program processes, from which we will develop recommendations for the Commission's consideration in November. I am grateful that another highly competent staff member, Joyce Ray, Assistant Program Director for Technological Evaluation, has agreed to act as Program Director through November so that we can keep up with normal grant

business while Dick Cameron helps us complete our review. We will make staff reorganization decisions after that.

In the interim, Joyce herself will work with state historical records coordinators and advisory boards until Dick finishes his special assignment. And most of the work Kathy Jacob had been doing with documentary editions will transfer to Timothy Connelly, Assistant Program Director for Publications, who for many years worked with our editing projects in his previous role as Research Archivist.



(Photo by Philip B. George)

These are the arrangements we have made to cope with the changes that confront us. All staff members have helped us develop plans for the transition, for which I am grateful; and all of us will do our best to maintain a high level of service to the communities with which we work.

—Gerald George
Executive Director

Comments, including contrary opinions, are invited. Please send them to Annotation, NHPRC, National Archives Building (Archives 1), Room 607, Washington, DC 20408; or e-mail to jerry.george@arch1.nara.gov.

A Letter to the Executive Director

I just read your piece in *Annotation* regarding the preservation of newsfilm, a project I most heartily endorse and applaud. I have been working with a Rockville [Maryland] preservation group to do the same thing for local home movies from the past sixty years, many of which are rich in illustrating the cultural history of the town as it changed from rural to suburban over that period. I hope the NHPRC will publicize the fragile nature and historical importance of these amateur films and urge local historical societies and organizations to identify, collect, and preserve them.

—Phil Cantelon
History Associates, Inc.

We're on the Web!!

The NHPRC made its presence known on the World Wide Web with the opening of its site located at <http://www.nara.gov/nara/nhprc/> at the end of June.

The site provides, among other things, up-to-date information on the Commission, its staff and programs, guidelines and application forms for prospective applicants, information about funded projects, work of the Council of State Historical Records Coordinators, links to archives and documentary editing projects, and copies of publications.

Some may find of particular interest the Executive Summary of the Council of State Historical Records Coordinators' recently completed report *Maintaining State Records in an Era of Change: A National Challenge*.

Comments and questions about the site may be directed to Commission staff member Laurie A. Baty on e-mail at laurie.baty@arch1.nara.gov.

Staff News



Sahli Retires After 20 Years With NHPRC

On July 31, Nancy Sahli bundled up a twenty-year service award, a certificate of appreciation from the National Historical Publications and Records Commission, a certificate of appreciation from the national Council of State Historical Records Coordinators, an Archivist's Achievement Award from the Archivist of the United States, two volumes of letters from well wishers, and numerous gifts, and retired as the Program Director of the NHPRC.

Unhappily for the Commission, Dr. Sahli also took with her a lot of institutional memory and the administrative skills that had helped make the Commission's grant program humanely efficient and widely respected.

Joining the Commission's staff in 1975 as an archivist, she directed a revision of the *Guide to Archives and Manuscripts in the United States*. She also served as an archives specialist,

reviewing proposals utilizing new computer technology. In 1987, she became director of the NHPRC Records Grant Program, and in 1991, she became Program Director of the present NHPRC. As Program Director, she supervised the integration of the Commission's Records and Publications programs and their combined staffs and helped to implement the Commission's newly adopted long-range plan. She served also for several months in 1994-1995 as the Commission's Acting Executive Director.

In a resolution of appreciation, the Commission praised Dr. Sahli for "her integrity, dedication, distinction, unflappable calmness, and good cheer," and declared that "she has come to epitomize all that is positive about the NHPRC, the National Archives, and public service."



Jacob Leaves Staff

Kathryn A. Jacob has left her position as Assistant Program Director for Publications on the NHPRC staff to move with her family to Massachusetts, where she will serve as the Assistant Director for Library and Archives at the American Jewish Historical Society. Dr. Jacob had served on the Commission's staff since 1993. Previously she had worked for the National

Archives and Records Administration, and for the U.S. Senate Historical Office.

In a resolution of appreciation, the Commission praised Dr. Jacob for "her professional competence and her personal character," and commended her for her valuable contributions to the NHPRC's work.



Meier and Smith Join Staff

The NHPRC staff is pleased to welcome Michael T. Meier, a veteran archivist from the National Archives and Records Administration, who recently became our Research Archivist, filling the position vacated by Timothy Connelly when he became Assistant Program Director for Publications.

Dr. Meier has a B.A. in history from the University of North Carolina at Wilmington, an M.A. in history from Appalachian State University, and a Ph.D. in history from the University of Memphis. He completed the archival training program of the National Archives and Records Administration in 1984, and has subsequently served NARA as an archivist in the Civil Archives Division, the Center for Electronic Records, and most recently the Military Reference Branch, where he was Senior Reference Archivist. He has published historical articles and

book reviews, received several academic honors, has been active in professional organizations, and served in 1991-92 as elected President of the National Archives Assembly.

We also welcome Artesia L. Smith, another veteran employee of the National Archives and Records Administration, who fills the position of Secretary. Artesia is a native Washingtonian who attended Suitland High School and studied cosmetology before taking the civil service exam and landing a position with NARA's general reference staff. Before coming to the NHPRC, Artesia worked at the Washington National Records Center in Suitland, Maryland. Artesia is the mother of three children and, as a number of you have mentioned, is the pleasant and helpful voice who most often answers the telephone when you call the NHPRC.

NHPRC Publishes Emerging Nation Volumes

The NHPRC is pleased to announce the publication of the first two volumes of *The Emerging Nation: A Documentary History of the Foreign Relations of the United States under the Articles of Confederation, 1780-1789*. The three-volume documentary edition is intended to serve as a scholarly introduction to the understanding of United States foreign relations through the publication of key documents of its formative years and to encourage further investigation and study of early diplomatic history. The volumes begin with negotiations with France and Great Britain in 1780 and end in 1789 with adoption of the United States Constitution and the establishment of the Federal government. The documents trace the battles of John Adams, Benjamin Franklin, John Jay, Thomas Jefferson, and others to secure the new nation and to confirm in diplomatic arenas the freedoms gained on the battlefields of the American Revolution.

In order to give the volumes the depth and scholarly scope required of a modern documentary edition, the publication includes archival materials from the British Public Records Office; the Archives du Ministère des Affaires Étrangères of France; the Papers of the Continental and Confederation Congresses; and a selection of the personal letters and other documents of John Adams, Benjamin Franklin, David Hartley, John Jay, Thomas Jefferson, and Benjamin Vaughan.

These volumes will provide scholars, professors, and graduate and undergraduate students with a basic work for reference and original research, for class and seminar assignments and papers, and for graduate and undergraduate theses. In addition to scholars, professors, and university students, other groups should find the volumes valuable—political scientists, government officials, lawyers, and individuals in the international community interested in the development of early United States foreign policy.

Volume One, *Recognition of Independence*, includes the extensive peace negotiations leading to the Treaty of Paris of 1783. Volume Two, *Trials and Tribulations*, explores the

frustrations in diplomacy associated in part with the inability of the government under the Articles of Confederation to control commerce, to tax the states for needed revenues, and to enforce treaties. Volume Three, *Toward Federal Diplomacy*, will reflect continued diplomatic efforts to reach foreign agreements to enhance United States security in the world community while political leaders established a federal union. Volume Three will be published by fall 1996.

Since 1991, Mary A. Giunta, NHPRC staff member, has served as Editor-in-Chief and Project Director. J. Dane Hartgrove joined the staff in 1992 as Associate Editor. Three leading historians—Norman Graebner, Peter Hill, and Lawrence Kaplan—assisted as consulting editors. More than twenty National Archives and Records Administration volunteers assisted with research, proofreading, transcribing, map-making, and translating documents.

In addition to the three-volume edition, published by the Government Printing Office, the project includes two other components: a reader for college and university classroom use, to be published by Scholarly Resources, and an educational kit for grade school use, to be published by Golden Owl Publishing Co., Inc. Work on these will be completed by September 1996. Publication dates will be printed in the next issue of *Annotation* and through press releases.

These volumes may be ordered by telephone (202-512-1800, 8am to 4pm eastern time weekdays), fax (202-512-2250, 24 hours a day), or mail. Orders must cite stock number 030-000-00268-7 for Volume One (\$44), 030-000-00269-5 for Volume Two (\$46), and 030-000-00270-5 for Volume Three (not yet priced). Telephone and fax orders may be paid by MasterCard or VISA. Mail orders must include either credit card information or a check payable to Superintendent of Documents. Send to Superintendent of Documents, P.O. Box 371954, Pittsburgh, PA 15250-7954.



Baty Named "Woman of Distinction"

As a part of Gettysburg College's 4th Annual Women's Conference held in February, Laurie A. Baty, who serves as a Program Officer on the Commission's staff, was one of four recipients of the college's Women of Distinction award. The award was devised to be given by women students of Gettysburg College to women alumni of the school. The award is given to women who have addressed women's issues in their work or activism, demonstrated integrity in their value system, expressed an appreciation and understanding of various cultures, and forged a path that has benefitted humankind.

The following comments were presented at the award ceremony:

Laurie graduated magna cum laude from Gettysburg College in 1976 with a B.A. in history. As a student, she worked in the College library and was elected to Phi Beta Kappa. Laurie continued her allegiance to

her alma mater after graduation by working to advance the acceptance of cultural and social diversity on campus. In 1984, she chaired a committee that revised the Alumni Association Constitution and helped shape the future of this organization. For her outstanding service to the College, Laurie was honored by the Alumni Association with its Young Alumni Award in 1987. Among her various exhibitions, presentations, and editorial pursuits, Laurie has served as editor of *The Daguerreian Annual*, a scholarly publication on the history, science, and technology of the first viable form of photography.

The Commission and the Commission staff extend their congratulations to Laurie on the occasion of this well-deserved honor.

ENIAC Project Gets Attention

An NHPRC-supported project to preserve records relating to the early history of the computer has been receiving notice from historians, computer professionals, and even the White House. The records in question were assembled in the late 1960s and early 1970s as trial exhibits in *Honeywell v. Sperry Rand*, a lawsuit that sought to determine who owned the patent rights to the Electronic Numerical Integrator and Computer (ENIAC). The Commission awarded a grant in February to three collaborating institutions—the University of Pennsylvania, the Hagley Museum and Library in Wilmington, Delaware, and the Minneapolis-based Charles Babbage Institute for the History of Information Processing—for a project to microfilm the deteriorating photocopies of trial exhibits held by the three institutions. The originals have been lost, and no institution has a complete set.

The ENIAC was developed by John Mauchly and J. Presper Eckert at the University of Pennsylvania's Moore School of Electrical Engineering during World War II. This year marks the 50th anniversary of the ENIAC, and the celebration is focusing new attention on the ENIAC records, recognized as the most significant documentation in the United States of the early history of the electronic digital computer. Vice President Al Gore attended the opening ceremony of a projected 18-month anniversary celebration at the University of Pennsylvania on February 14. As part of the kick-off, the Vice President flipped a switch to restart one of the ENIAC's original decade counters.

An article about the development of the ENIAC appeared in the March issue of *The Pennsylvania Gazette*. Computer Professionals for Social Responsibility, a nonprofit organization headquartered in Palo Alto, California, has established an online discussion list devoted to gathering information from early computer professionals about the evolution of computing (See the Web site at <http://www.reach.com/matrix/community-memory.html>). The group has expressed a particular interest in the memoirs of people who played a role in the Army's use of the ENIAC in the 1940s.

The records that document the history of the ENIAC, dating from 1936 to 1970, would most likely have been lost had the issue of who owned the rights to electronic digital computer technology not wound up in court in an infringement and antitrust suit. The lawsuit produced thousands of pages

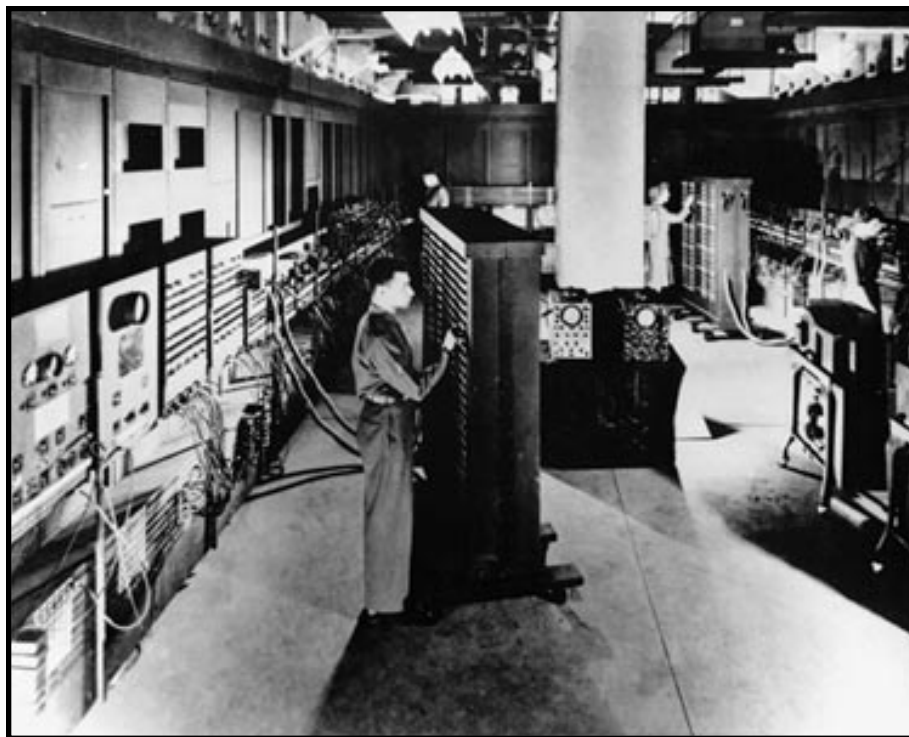
describing the history of the computer industry in the United States, as lawyers for Honeywell and Sperry Rand traveled the country collecting documents as part of the discovery procedure. After the trial, both companies realized that the collections they had assembled had unusual historical significance. In 1983, Sperry deposited its collection with the Hagley Museum and Library. The next year, Honeywell placed its collection at the Charles Babbage Institute. The University of Pennsylvania acquired a set of exhibits as an interested party. The original set from the District Court was sent to the National Archives and Records Administration's Federal Records Center in Chicago, where it was later destroyed. Of historical note, no damages or court costs were awarded to either party of the dispute. The trial judge determined that the true inventor was John Vincent

Atanasoff, an Iowa State University professor of mathematics who had experimented with an early prototype of a digital computer in the late 1930s.

Total ENIAC holdings of the project participants comprise 164 cubic feet. The trial transcript is already on microfiche and available on interlibrary loan. NHPRC funding will be used to produce a definitive microfilm edition of the plaintiff, defendant, and deposition exhibits, thus preserving the information in an archivally acceptable format and making the information more widely available to

researchers. Project staff are collating the holdings of the three institutions to compile a record set of the most complete and legible copies. Staff will also create an index to the exhibits to make them accessible by subject, personal name, and corporate name. The master set will then be microfilmed and the original documents rehoused in acid-neutral boxes and folders. The new research collection should be available by mid-1998. The grantees plan to seek corporate funding to convert the microfilm to optical digital format so that the collection can be made available electronically.

The NHPRC is proud to assist in the preservation of this historically significant collection. More information about the ENIAC project can be obtained from Project Director Mark Lloyd, the University of Pennsylvania Archives, (215) 898-7024; Co-Director Michael Nash, Hagley Museum and Library, (302) 658-2400; or Co-Director Bruce Bruemmer, Charles Babbage Institute Archives (612) 624-5050.



ENIAC Computer, 1947. Courtesy The University of Pennsylvania Archives.

NHPRC Recommends 63 Grants Totaling up to \$170,000

The National Historical Publications and Records Commission met on June 25, 1996, and recommended up to \$78,750 for two documentary editing projects. In addition, the Commission recommended an award of \$50,000 to extend the current cooperative agreement between the Council of State Historical Records Coordinators and the Commission. The Commission also recommended \$41,250 for one fellowship in historical documentary editing. The grant recommendations were made in response to \$517,346 in requests.

The Commission welcomed two new members: Anne R. Kenney, Associate Director, Department of Preservation and Conservation, Cornell University, represents the Society of American Archivists (SAA); and Nicholas C. Burckel, Director of Libraries, Marquette University, represents the President. Ms. Kenney succeeds John Fleckner, Archivist, National Museum of American History, Smithsonian Institution. Dr. Burckel succeeds Charles G. Palm, Deputy Director, the Hoover Institution, Stanford, CA.

During the course of its meeting, the Commission heard a report on current and proposed publicity and other communication efforts. As part of that report, staff demonstrated the Commission's new World Wide Web site. (See related article, p. 3).

The next meeting of the Commission is scheduled for November 7-8, 1996. The next deadline for grant application submissions is October 1, 1996.

Application materials for projects, or more information on the Commission's awards, may be requested by phone, mail, or e-mail.

For this application review cycle, the Commission received many more competitive applications than it had grant funds to support. Therefore, a number of the awards were made contingent on the availability of additional FY 1996 funds. These monies come from the returns of unexpended grant funds from completed projects or from unmet matching offers. In the list following, an "up to" or "contingent" amount indicates an award that was recommended should funds become available by the end of the current fiscal year.

Projects to Improve Documentary Editing (Editing Fellowship)

- Emily Rader (Ph.D. expected, University of Southern California): A fellowship grant of \$41,250 at the *Marcus Garvey and Universal Negro Improvement Association Papers* project, University of California, Los Angeles, Los Angeles, CA. The fellowship will provide 11 months' training in historical editing.

State Coordinators Cooperative Agreement

- Minnesota Historical Society, St. Paul, MN: A grant of \$50,000, to support the third year of a three-year cooperative agreement between the Council of State Historical Records Coordinators (with the Minnesota Historical Society as its grant administrator) and the National Historical Publications and Records Commission. The award supports national meetings of the State Historical Records Coordinators, regional meetings of representatives of State Historical Records Advisory Boards, completion of a report on non-governmental archives, and a review of state-board planning projects.

New Documentary Editing Projects; Subventions

- East Stroudsburg University, East Stroudsburg, PA: A contingent grant of up to \$26,250 for the *Papers of the War Department, 1784-1800*. The project is reconstructing a collection that was destroyed by a fire in 1800 in the office of the War Department. Recipient copies of documents sent from the War Department and retained copies of documents sent to the department exist in hundreds of collections across the country. During the years considered—1784-1800—the War Department was responsible not only for military affairs, but also for Indian, veteran, and naval affairs.

- Colgate Rochester Divinity School/Bexley Hall/Crozer Theological Seminary, Rochester, NY: A grant of up to \$52,500 for the *Howard Thurman Papers*. As a religious and intellectual leader, Thurman (1900-1981) dedicated his life to bringing together people of different faiths, races, and classes. Throughout his career, Thurman tried to reform Christian doctrine with elements of Mohandas Gandhi's critique of traditional Christianity and his principles of unity and non-violent social change. Thurman's message powerfully influenced civil rights leaders beginning in the 1930s.

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Recent Records Products and Documentary Editions

Records Products

The following products from records projects funded by the National Historical Publications and Records Commission have been recently released. Information concerning availability has been provided.

- *Berkshire County Historical Society Archives Procedures Manual.* Pittsfield, MA: Berkshire County Historical Society, revised 1995.

A comprehensive catalog list and finding aids for 315 individual collections are available. Among the collections described by these finding aids are:

- S.A. Cook (General Store) Records, 1885-1900
- Helfman-Seaver Family Papers, 1826-1955
- Land Records Collection, 1775-93
- Lathrop-Lane Family Papers, 1814-99
- Maplewood Young Ladies Institute Collection, 1841-1938
- Herman Melville Collection, 1844-ongoing
- Morewood Family Papers, 1827-1976
- Charles H. Moulton Civil War Letters and Papers, 1857-66
- Pittsfield (Mass.) Mortgage Deeds, 1832-99
- Frank W. Rockwell Journals and Account Books, 1872-95
- Marcus H. Rogers Papers, 1849-1929
- Stedman Family Papers, 1830-1971
- John E. Todd Papers and Books, 1794-1942
- Walter Family Weaving Patterns, Papers, and Samples, 1891-1933

Information about these and other finding aids may be obtained from Barbara Allen, Curator, Berkshire County Historical Society, 780 Holmes Road, Pittsfield, MA 01201; or call (413) 442-1793.

- Driscoll, Timothy. *Unitarian Universalist Service Committee Records Management and Disposition Packet.* Cambridge, MA: Andover-Harvard Theological Library, Harvard Divinity School, 1996.

Unpublished inventories are available for the following collections:

Universalist Service Committee. Executive Director. Records: Administrative Subject Files, 1941-1961.

Unitarian Service Committee. Records: Refugee Case Files, 1938-1953.

Unitarian Service Committee. Executive Director. Administrative Subject Files, 1940-1951.

Unitarian Service Committee. Board of Directors. Records: Administrative Subject Files, 1944-1960.

Unitarian Universalist Service Committee. Executive Director. Records: Administrative Subject Files, 1958-1965; 1967-1985.

Unitarian Universalist Service Committee. Accounting and Finance. Records: Financial Records, 1961; 1964-1989.

Unitarian Universalist Service Committee. Human Rights Education Project (HREP). Records: Administrative Subject Files, 1970-1989.

Unitarian Universalist Service Committee. National Moratorium on Prison Construction (NMPC).

Records: Administrative Subject Files, 1970-1988.

Unitarian Universalist Association. Citizen Action Volunteer Program (CAVP). Records: Administrative

Subject Files, 1981-1992.

Unitarian Service Committee. Headquarters. Records: Administrative Subject Files, 1940-1953.

Inquiries about these products may be directed to Tim Driscoll, Archivist, Andover-Harvard Theological Library, Harvard Divinity School, 45 Francis Avenue, Cambridge, MA 02138; or call (617) 496-1618.

- Farr, Gail E. *History and Register of the Records of the Council of Spanish Speaking Organizations of Philadelphia (El Concilio de Organizaciones Hispanas de Filadelfia), 1966-1990.* Philadelphia, PA: Balch Institute for Ethnic Studies, March 1994.

Farr, Gail E. *History and Register of the Records of the Hispanic Federation for Social and Economic Development, 1973-1985.* Philadelphia, PA: Balch Institute for Ethnic Studies, May 1994.

Farr, Gail E. *History and Register of the Records of The Latino Project, 1962-1985.* Philadelphia, PA: Balch Institute for Ethnic Studies, April 1994.

Farr, Gail E. *History and Register of the Records of the Spanish Merchants Association of Philadelphia, 1970-1988.* Philadelphia, PA: Balch Institute for Ethnic Studies, April 1994.

Farr, Gail E. *History and Register of the Records of the United American Indians of Delaware Valley, 1972-1990.* Philadelphia, PA: Balch Institute for Ethnic Studies, October 1994.

Farr, Gail E. *Register of the Records of the Fifth Street Merchants Association, 1975-1987.* Philadelphia, PA: Balch Institute for Ethnic Studies, July 1993.

Farr, Gail E. *Register of the Records of the Puerto Rican Week Festival, 1979-1987.* Philadelphia, PA: Balch Institute for Ethnic Studies, July 1993.

St. Joseph, Anthony. *Guide to the Papers of the Reverend Dr. Yam Tong Hoh, 1947-1987.* Philadelphia, PA: Balch Institute for Ethnic Studies, August 1994.

Copies of these finding aids may be requested from Gail E. Farr, Head of Archives/Research Services, Balch Institute for Ethnic Studies, 18 South Seventh Street, Philadelphia, PA 19106; or call (215) 925-8090.

- Finding aids are available for the following collections held by the Cherokee National Historical Society:

Earl Boyd Pierce Collection, undated - 1984 (related papers from 1839)

Marie L. Wadley Papers, 1948-1973

Charles Cobb Victory Collection, undated - 1980

William Wayne "Bill" Keeler Collection

Information about these finding aids may be obtained from Margaret McCoy, Archivist, Cherokee National Historical Society, P.O. Box 515, Tahlequah, OK 74465; or call (918) 456-6007.

5) *Guide to Manuscript Collections at Maine Maritime Museum Library.* Bath, ME: Maine Maritime Museum, n.d.

Lipfert, Nathan Robert. *Guide to Log-books and Sea Journals, 1764-1938, in the Collections of Maine Maritime Museum.* Bath, ME: Maine Maritime Museum, 1995.

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(*Products*, from previous page)

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Maule, Elizabeth Singer. *Inventory for Manuscript Collection MS-50: William F. Palmer Fleet Collection, 1837-1979 (bulk dates 1899-1910)*. Bath, ME: Maine Maritime Museum, 1995.

Maule, Elizabeth Singer. *Inventory for Manuscript Collection MS-54: Maine Maritime Museum Library Reference Collection*. Bath, ME: Maine Maritime Museum, 1995.

Maule, Elizabeth Singer. *Inventory for Manuscript Collection MS-55: Maine Maritime Museum Library Bath Iron Works Ephemera Collection, ca. 1892-present*. Bath, ME: Maine Maritime Museum, 1995.

Maule, Elizabeth Singer. *Inventory for Manuscript Collection MS-56: William M. Eldridge, Inc., Records, ca. 1930-1939*. Bath, ME: Maine Maritime Museum, 1995.

Maule, Elizabeth Singer and Jalien Hollister. *Inventory for Manuscript Collection MS-53: Mark W. Hennessy Research Papers, ca. 1928-1965*. Bath, ME: Maine Maritime Museum, 1995.

McCracken, Peter and Elizabeth Singer Maule. *Inventory for Manuscript Collection MS-6: Riggs Family Papers, 1817-1887*. Bath, ME: Maine Maritime Museum, 1994.

Information about these publications may be obtained from Nathan R. Lipfert, Library Director, Maine Maritime Museum, 243 Washington Street, Bath, ME 04530; or call (207) 443-1316.

- Kobrin, David. *Beyond the Textbook: Teaching History Using Documents and Primary Sources*. Portsmouth, NH: Heinemann, 1996. ISBN 0-435-08880-7. This book is available at a cost of \$18.50 from Heinemann Publishers, 361 Hanover Street, Portsmouth, NH, 03801-3912.

- Staten Island Historical Society.
 - Staten Island Historical Society Archives Names Index
 - Staten Island Historical Society Archives Subject Index
 - Mayer Papers, 1870-c.1918
 - Staten Island Quartett Club, 1861-1955
 - Port Richmond Woman's Club, 1903-78
 - Huguenot Memorial Association Records, 1922-49
 - Staten Island Lions Club Records, 1944-72
 - Richmond County Country Club Records, 1923-88
 - Jewish Community Center Records, 1950-95
 - Fire Department, 1836-1964
 - YMCA Records, 1895-1989
 - Reformed Protestant Dutch Church of Tompkinsville/The Reformed Church, Brighton Heights, Staten Island, 1819-1972
 - Prohibition Park, 1840-1957
 - Woman's Club of Staten Island, 1896-1972
 - Staten Island Growers Association, 1933-46
 - Staten Island Italian Historical Society, 1891-1954
 - Free Port, 1932-49
 - Staten Island Rapid Transit Railway Co., 1851-1971
 - Ettlinger & Sons, 1895-1920s
 - Boehm's Picnic Grounds, 1895-1930
 - Durkee Marine, 1923-65*
 - Richmond County Medical Society Records, 1955-64
 - Samuel Stockton White, 1864-1984

- C.W. Hunt Company, 1885-1926, 1957, 1983
- Clark & Hale, 1848-90s
- Rotary Clubs Records, 1922-92
- Proctor & Gamble Records, 1919-88
- Gordon Florists Records, 1877-1910
- U.S. Gypsum Records, 1906-76
- Cradle Roll Nursery Records, 1920-38
- Benedict Bros. Records, 1830-84
- Connell Funeral Home Records, 1898-1936
- Mt. Loretto Records, 1912, 1986-87
- Sun Chemical Records, n.d.
- Isaacs Family Papers, 1882-1970
- Roberts Pharmacy Records, 1867-1936
- Sailors Snug Harbor Records, 1819-1983
- MCS (Shipping) Records, 1827, 1921-46
- deGroot Rawson Records, 1850-1927
- Tall Cedars Records, 1894-98
- First Baptist Church Records, 1785-1842
- Woodrow M.E. Church Records, 1922-23
- Dickinson Methodist Church Records, 1919-51
- Port Richmond Reformed Church Records, 1835, 1854-74, 1904-79
- St. Andrews Church Records, 1908-89
- Miscellaneous Churches, 1844-1990
- Chamber of Commerce Records, 1898-1987
- Staten Island Diet Kitchen Records, 1882-1931
- Miscellaneous Organizations, 1863-1989
- Music Organizations, 1884-1985
- Women's Organizations, 1914-86
- Youth Organizations, 1929-90
- Literary Societies, 1887-1989
- Civic/Community Organizations, 1896-1991
- Garden Clubs, 1927-76
- Edward C. Delavan Records, c.1880
- New Brighton Savings & Loan Records, 1900-30
- Kreischer Brick Records, 1857-1936
- Port Richmond Day Nursery Records, 1897-1948
- Atlantic Terra Cotta Records, 1926, c.1984
- Staten Island Savings Bank Records, 1839-1946
- Franzreb Family Papers, 1894-1986
- Beinert Construction Co. Records, 1886-1952
- Steers Family Records, 1850-1900
- Nassau Recycle Corp. Records, 1976-81
- American Linoleum Manufacturing Company Records, 1882-1928
- Warren Records, 1910s
- Thomas Airviews Records, 1952-78
- Max Schmidt and His Band Records, c.1900-16
- Miscellaneous Business Records, 1880s-1990s*. Staten Island, NY: Staten Island Historical Society, n.d. Copies of these finding aids are available from Maxine Friedman, Chief Curator, Staten Island Historical Society, 441 Clark Avenue, Staten Island, NY 10306; or call (718) 351-1617.
- Tambo, David C. and Deborah Kennedy. *A Guide to The Center for the Study of Democratic Institutions Collection*. Santa Barbara, CA: University of California Regents, 1996. Information about this guide is available from David Tambo,

(See *Products*, page11)

Kenney, Burckel Join Commission



Anne R. Kenney (left), is the Society of American Archivists' new representative to the National Historical Publications and Records Commission. Kenney is Associate Director of the Department of Preservation and Conservation of Cornell University in Ithaca, New York.

At its June meeting, the National Historical Publications and Records Commission welcomed two new members: Anne R. Kenney and Nicholas C. Burckel. Dr. Burckel was appointed by President Clinton as one of his two representatives, succeeding Charles Palm, whose term had expired. Ms. Kenney was appointed by the Society of American Archivists, succeeding John Fleckner, whose term had expired.

Ms. Kenney is Associate Director of the Department of Preservation and Conservation of Cornell University in Ithaca, New York. She has a B.A. degree from Duke University, an M.A. degree in history from the University of Missouri-St. Louis, and an M.A.L.S. degree from the University of Missouri-Columbia. Special training programs in which she also has participated include the NHPRC Historical Editing Institute. She has held positions as the field supervisor of a project to document black women in America, manuscript specialist in a university library, Associate Director of the Joint Collection of the University of Missouri's Western Historical Manuscript Collection and the State Historical Society of Missouri Manuscripts, and Conservation Liaison Librarian at Cornell, where she now works with its entire eighteen-library system. She is the author of more than thirty books, articles, and special reports on archival and historical subjects; has been honored with awards and fellowships; has reviewed grant applications for the NHPRC, among other funders; and has been active in several professional associations. She is a former president of the Society of American Archivists.

Dr. Burckel is Director of Libraries and Adjunct Associate Professor of History at Marquette University in Milwaukee, Wisconsin. He has a B.A. degree in history

from Georgetown University, M.A. and Ph.D. degrees in history from the University of Wisconsin-Madison, and an M.L.S. degree from that university. He has held positions as an archivist, librarian, professor, and administrator at the University of Wisconsin-Madison, the University of Wisconsin-Parkside, the University of Chicago, Washington University, and the University of Missouri-Columbia, as well as Marquette. He is the author or editor of seven books, and has published numerous articles and reviews on archival and historical subjects. He has administered grants from the NHPRC, among other funders; has been honored with awards and fellowships; has reviewed grant applications for the NHPRC; and has been active in several professional associations. He was recently elected to succeed Commissioner Brenda Banks as president of the Society of American Archivists.



Nicholas N. Burckel (above), is the National Historical Publications and Records Commission's newest Presidential appointee. Burckel is Director of Libraries at Marquette University.

NHPRC Application Deadlines

October 1, 1996 (for February 1997 meeting)

Proposals addressing the following objectives:

- To help local organizations preserve records and make them accessible by providing grants to state historical records coordinators and boards for state regrants.
- To bring to completion within the next 20 years 36 present, Commission-funded projects that help document a range of historical subjects including the history of American women, the history of minority groups, and historical developments during and after the founding era.
- In collaboration with the Association for Documentary Editing, to help editors resolve issues and improve techniques, tools, media, training, and standards for documentary editing.
- To increase access to and use of records, based on recommendations in the reports of the Historical Documents Study and the Society of American Archivists' Task Force on Goals and Priorities.

February 1, 1997 (for June 1997 meeting)

Proposals addressing the following objectives:

- To continue the current cooperative agreement whereby the Council of State Historical Records Coordinators informs the Commission on needs and progress nationally.
- To collaborate with the states to promote archival and records management by and among state and local governments.
- To assist new documentary projects, in various forms of publication, that help teachers improve history education and that help researchers pursue significant lines of inquiry in historical scholarship.
- To increase document use by teachers, students, scholars, and the public.

- To help carry out agendas for archival progress put forward by the Society of American Archivists and the National Association of Government Archives and Records Administrators, particularly to meet needs for preservation, planning, training, and institutional self-evaluation.

June 1, 1997 (for November 1997 meeting)

Proposals addressing the following objectives:

- To strengthen the efforts of state historical records coordinators and boards by offering grants for creating and updating state strategic plans for meeting records needs, based on the previous state assessments, and encompassing both documentary preservation and publication.
- To bring to completion within the next 20 years nine present projects that document the formation of basic American political institutions—editions of the papers of Adams, Franklin, Jefferson, Madison, and Washington, and papers on the ratification of the Constitution, the First Federal Congress, the early Supreme Court, and the beginnings of U.S. foreign relations.
- Through matching grant offers and other means, to develop consortia and centers to edit documents, deal with documentation problems, raise funds for projects, share equipment and staff, and provide training as well as editing.
- To carry out the recommendations in the report of the Working Meeting on Research Issues in Electronic Records.

Application guidelines and forms may be requested from NHPRC, National Archives Building (Archives I), Room 607, Washington, DC 20408, (202) 501-5610 (voice), (202) 501-5601 (fax), nhprc@arch1.nara.gov (e-mail).

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Head of Special Collections, Donald C. Davidson Library, University Libraries, Santa Barbara, CA 93106; or call (805) 893-3420.

Documentary Editions

The following products from NHPRC-supported documentary editing projects have been received in the Commission office since February 1996.

- *Gentle Rebel: Letters of Eugene V. Debs*, [Abridgment of three-volume edition], (University of Illinois Press, 1995)
- *The Marcus Garvey and the Universal Negro Improvement Association Papers*, Vol. 9: *Africa for the Africans, 1921-1922* (University of California Press, 1995)
- *Emma Goldman: A Guide to Her Life and Documentary Sources*, [Guide to the microfilm edition], (Chadwyck-Healey, Inc., 1995)

- *The Samuel Gompers Papers*, Vol. 5, [1898-1902], (University of Illinois Press, 1996)
- *The Journals of the Lewis & Clark Expedition*, Vol. 9: *The Journals of John Ordway, May 14, 1804-September 23, 1806, and Charles Floyd, May 14-August 18, 1804*, (University of Nebraska Press, 1995)
- *The Papers of Robert Morris*, Vol. 8, [May 5-December 31, 1783], (University of Pittsburgh Press 1995)
- *Documentary History of the First Federal Congress of the United States of America*, Vol. 14: *Debates in the House of Representatives, Third Session, December 1790-March 1791 Biographies of Members*, (The Johns Hopkins University Press, 1995)
- *The Papers of George Washington, Presidential Series*, Vol. 5 [January-June 1790], (University Press of Virginia, 1995)
- *The Papers of George Washington, Presidential Series*, Vol. 6 [July-November 1790], (University Press of Virginia, 1996)
- *Writing Out My Heart: Selections from the Journal of Frances E. Willard, 1855-1896*, (University of Illinois Press, 1995)



Each year for National History Day, the National Historical Publications and Records Commission (NHPRC) and National Archives and Records Administration (NARA) recognize a teacher and his or her student(s) for outstanding use of documentary sources in their entry. This year at the National History Day awards ceremony held at Cole Field House on the University of Maryland Campus in College Park, Maryland, on June 13, NHPRC Program Director Nancy Sahli (left) presented Melanie Howell (center) with the NARA award for the Outstanding Entry Using Documentary Sources and her teachers Connie Brown (right) and Kent Rettig (not present) with the NHPRC Teacher Award for Innovative Use of Primary Sources in the Classroom. The winners are from Pensacola High School, Pensacola, Florida. For information on National History Day, contact Dr. Cathy Gorn, Executive Director, at (301) 314-9739.

National Historical Publications and Records Commission
(NHPRC)
National Archives Building (Archives I), Room 607
Washington, DC 20408

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