

Auto Industry Division Dealership Information Form

DEALERSHIP INFORMATION	
Please enter basic contact and address information about your organization in the fields below.	
Dealership Name	Dealership ID Number
Owner/General Manager	Owner/General Manager Phone
Street Address	
City, State, & ZIP	
Administrative Contact	Email
Phone	Fax

Please review the service criteria below:

- One of the following requirements must be applicable to your dealership in order to utilize the Salesperson Licensing Service.
 - Auto/truck dealership is franchised and does not have an active Dealership Association board hold or pending disciplinary action
 - Used Car dealership has five or more salespersons and no active Dealership Association board holds or pending disciplinary action
- The Dealership agrees to act as the third party agent for DOR and as such will complete all required documentation for each salesperson licensed through this service and retain on file or forward to the Auto Industry Division as specified. Failure to forward documentation in a timely manner will result in loss of Online access.
 - A copy of the salesperson's identification, provided as proof of lawful presence, must be sent to the Auto Industry Division upon completion.
 - A signed Affidavit form DR 4679 must be signed, and a copy must be sent to the Auto Industry Division upon completion.
 - A form DR 2115 Motor Vehicle Salespersons License Application must be completed by the applicant sales person and retained on file at the Dealership.
 - The sales person's bond must be signed and a copy will be retained on file with the Dealership.
- Any false answer or statement made on any form associated with this service and retained by the dealership constitutes second-degree perjury.

I have read and agree to the above requirements of the Colorado Department of Revenue.

 Owner/General Manager Signature

 Date

 Owner/General Manager Printed Name