



COMDTINST M1540.11
FEB 29 2000

COMMANDANT INSTRUCTION M1540.11

Subj: Port Security Unit (PSU) Personnel Qualification Standard (PQS)

- Ref:
- (a) Required Operational Capability/Projected Operating Environment (ROC/POE) for Coast Guard Port Security Unit, OPNAVINST/COMDTINST 3501.49 (series)
 - (b) Port Security Unit (PSU) Operational Doctrine, COMDTINST M3501.53
 - (c) Operational Logistics Support Plan (OLSP) for Port Security Units (PSU), COMDTINST M4081.8 (series)
 - (d) Status of Resources and Training System (SORTS), NWP 1-03.3
 - (e) Coast Guard Port Security Unit Status of Resources and Training System Decision Aids, COMDTINST M3501.51

1. PURPOSE. This Manual provides guidance for the establishment, implementation and administration of Port Security Unit (PSU) specific unit Personnel Qualification Standards (PQS).
2. ACTION. Area commanders and unit commanding officers shall insure that the provisions of this Manual are followed in conducting unit training.
3. DIRECTIVES AFFECTED. Port Security Unit (PSU) Individual Master Training Plan and Personnel Qualification Standard (PQS), COMDTINST 1540.10 is cancelled.
4. BACKGROUND. PQS is a system for qualifying personnel to perform specific duties. It is a compilation of the minimum level of knowledge and skills a trainee is required to correctly demonstrate in order to qualify for a specific workstation, maintain specific equipment or perform as a team member within your unit. The PQS Program is not designed as a training program, but provides many training objectives. This PQS was written as a cooperative effort of the PSU Training Detachment (TRADET), Headquarters staff, and subject matter experts.

5. DISCUSSION.

- a. This PQS is applicable to all personnel assigned to a PSU.
- b. This instruction serves as a minimum standard of training for personnel assigned to a PSU.
- c. The PQS Qualifier is designated in writing by the PSU commanding officer or PSU Training Detachment (TRADET) supervisor to sign off individual PQS line items. Qualifiers will normally be E-5 or above and, as a minimum, must have completed the PQS that they are authorized to verify for other persons.
- d. This PQS is divided into sections to cover general/fundamental knowledge issues that are applicable to all personnel and watchstation specific training. All personnel assigned to a PSU must complete Sections 0.1 through Section 0.16 and the section that is applicable to the individual's Watch, Quarter and Station Bill (WQSB) assignment. These criteria are listed in reference (c).
 - (1) Completion is required for an individual's qualification to wear the Port Security Unit breast insignia.
 - (2) It shall be used to measure attainment of individual training requirements per references (d) and (e).
- e. Completion of this PQS does not replace the formal training requirements listed in reference (c).

6. CHANGES. Changes to this Manual will be coordinated by Commandant (G-OPD). Unit commanding officers are urged to provide recommendations for improvement to this manual via the chain of command.

/s/ TERRY M. CROSS
Director of Operations Policy

**Port Security Unit
Personnel Qualification Standard
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**Port Security Unit
Personnel Qualification Standard
Completion Record**

Unit _____

Name: _____

Duty Assignment/WQSB Billet Number: _____

Date Assigned: _____
(Date)

PSU Fundamentals Completed: _____
(Division Officer)

Watchstation Completed: _____
(Division Officer)

Recommended for Certification: _____
(Division Training Board)

(Division Officer)

(Department Head)

(Training Officer)

(Executive Officer)

Certified: _____
(Commanding Officer)

Fundamental and General Skills

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.1	NAVAL COASTAL WARFARE (NCW) OVERVIEW		
0.1.1	DEFINE the following: ¹ Naval Coastal Warfare (NCW) Area of Responsibility (AOR) Joint Operations Combined Operations Rear Area Host Nation Host Nation Support Status of Forces Agreement	_____	_____
		(Date)	(Verified By)
0.1.2	DESCRIBE Afloat Prepositioning Force (APF) concept of operations and components. ² Maritime Prepositioning Force (MPF) Logistics Prepositioning Ships (LPS) Combat Prepositioning Ships (CPS)	_____	_____
		(Date)	(Verified By)
0.1.3	DISCUSS the role of Strategic Sealift in U. S. military operations.	_____	_____
		(Date)	(Verified By)
0.1.4	DISCUSS threats that may be encountered in the Naval Coastal Warfare (NCW) environment: ³ Surface (Mines, Boats) Subsurface (Submersibles, Swimmers) Air (Rocket Propelled Ordnance) Ground Unconventional (Sabotage, Terrorism) Non-military	_____	_____
		(Date)	(Verified By)
0.1.5	DESCRIBE common types of water-borne mines. ⁴	_____	_____
		(Date)	(Verified By)
0.1.6	DISCUSS the purpose of Minehunting and Minesweeping. ⁵	_____	_____
		(Date)	(Verified By)

1 Naval Coastal Warfare, NWP 3-10; Doctrine for Joint Rear Area Operations, Joint Pub 3-10, Glossary

2 Naval Coastal Warfare, NWP 3-10; Doctrine for Joint Rear Area Operations, Joint Pub 3-10, Chapter 1

3 Naval Coastal Warfare, NWP 3-10; Doctrine for Joint Rear Area Operations, Joint Pub 3-10, Chapter 1

4 Port Security Unit (PSU) Essential Skills Handbook, TPSB Operations and Tactics

5 Port Security Unit (PSU) Essential Skills Handbook, TPSB Operations and Tactics

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.1.7	DISCUSS environmental factors likely to effect the deployment and capability of mines.^6	_____	_____
		(Date)	(Verified By)
0.1.8	DISCUSS the use of mines ashore.^7	_____	_____
		(Date)	(Verified By)
0.1.9	DESCRIBE swimmer capabilities in terrorist or special operations settings.^8	_____	_____
		(Date)	(Verified By)
0.1.10	DISCUSS countermeasures that can be implemented against submersibles and swimmers.^9	_____	_____
		(Date)	(Verified By)
0.1.11	DISCUSS the primary purpose of Naval Coastal Warfare.^10	_____	_____
		(Date)	(Verified By)
0.1.12	DESCRIBE units and missions of forces expected to operate in the rear area^11	_____	_____
	Harbor Defense Command Unit (HDCU)	(Date)	(Verified By)
	Mobile Inshore Undersea Warfare Unit (MIUWU)		
	Inshore Boat Unit (IBU)		
	Explosive Ordnance Disposal (EOD)		
	Mobile Diving and Salvage Unit (MDSU)		
	Port Security Unit (PSU)		

- 6 Port Security Unit (PSU) Essential Skills Handbook, TPSB Operations and Tactics
- 7 Port Security Unit (PSU) Essential Skills Handbook, TPSB Operations and Tactics
- 8 Port Security Unit (PSU) Essential Skills Handbook, TPSB Operations and Tactics
- 9 Port Security Unit (PSU) Essential Skills Handbook, TPSB Operations and Tactics
- 10 Naval Coastal Warfare, NWP 3-10; Doctrine for Joint Rear Area Operations, Joint Pub 3-10, Chapter 1
- 11 Naval Coastal Warfare, NWP 3-10; Doctrine for Joint Rear Area Operations, Joint Pub 3-10, Appendix A

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.1.13	DESCRIBE the operational relationship with the following: ¹² Joint Forces Commander (JFC) Naval Component Commander (NCC) NCW Commander (NCWC) Joint Force Maritime Component Commander (JFMCC) Joint Rear Area Coordinator (JRAC) Harbor Defense Commander (HDC) Harbor Defense Supporting Forces Mobile Inshore Undersea Warfare Unit (MIUWU) Inshore Boat Unit (IBU) Explosive Ordnance Disposal (EOD) Mobile Diving and Salvage Unit (MDSU) Mine Warfare Command Forces Naval Control of Shipping Organization Coast Guard cutters and patrol boats Special Operations Forces Army Forces	_____ (Date)	_____ (Verified By)
0.1.14	DESCRIBE the role of U. S. Transportation Command (TRANSCOM) and/or regional CinC in supporting PSU mobility.	_____ (Date)	_____ (Verified By)
0.1.15	DISCUSS procedures for inter/intra-theater movement per Commanders-In-Chief (CinC) Mobility Plans (Time Phased Force and Deployment Data (TPFDD)).	_____ (Date)	_____ (Verified By)
0.1.16	DESCRIBE authority and organizational relationships of unified commands. ¹³	_____ (Date)	_____ (Verified By)

¹² Naval Coastal Warfare, NWP 3-10; Doctrine for Joint Rear Area Operations, Joint Pub 3-10, Chapter 1

¹³ Joint Staff Officer's Guide, AFSC Pub. 1, Chapter 2

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.2	MISSION OVERVIEW		
0.2.1	DISCUSS the History of the PSUs.^1	_____	_____
		(Date)	(Verified By)
0.2.2	DESCRIBE Primary and Secondary PSU Missions.^2	_____	_____
		(Date)	(Verified By)
0.2.3	DESCRIBE PSU role in Harbor Defense.^3	_____	_____
		(Date)	(Verified By)
0.2.4	DESCRIBE PSU Required Operating Capabilities.^4	_____	_____
		(Date)	(Verified By)
0.2.5	DISCUSS the Projected Operational Environment for the PSU.^5	_____	_____
		(Date)	(Verified By)
0.2.6	DISCUSS the purpose and Status of Resources and Training System (SORTS) as a measurement and reporting tool.^6	_____	_____
		(Date)	(Verified By)
0.2.7	DISCUSS the meaning of the following terms related to SORTS mission readiness:^7		
	C-1 Fully Mission Ready	_____	_____
	C-2 Mission Ready	(Date)	(Verified By)
	C-3 Substantially Mission Ready		
	C-4 Not Mission Ready		
0.2.8	DESCRIBE the status of equipment and personnel necessary to meet these degrees of PSU SORTS operational readiness.^8	_____	_____
		(Date)	(Verified By)

- 1 Port Security Unit (PSU) Essential Skills Handbook, Introduction
- 2 Doctrine for Joint Rear Area Operations, Joint Pub 3-10; Required Capabilities and Projected Operational Environment (ROC/POE) for Coast Guard Port Security Units (PSU), COMDTINST 3501.49 (series); Naval Coastal Warfare, NWP 3-10/COMDTINST M3501.38 (series)
- 3 Joint Doctrine for Rear Area Defense Operations, Joint Pub 3-10; Naval Coastal Warfare, NWP 3-10
- 4 Doctrine for Joint Rear Area Operations, Joint Pub 3-10; Required Operational Capabilities and Projected Operational Environment (ROC/POE) for Coast Guard Port Security Units (PSU), COMDTINST 3501.49 (series); Naval Coastal Warfare, NWP 3-10
- 5 Required Operational Capabilities and Projected Operational Environment (ROC/POE) for Coast Guard Port Security Units (PSU), COMDTINST 3501.49 (series)
- 6 Status of Resources and Training System (SORTS), NWP 1-03.3
- 7 Status of Resources and Training System (SORTS), NWP 1-03.3
- 8 Status of Resources and Training System (SORTS), NWP 1-03.3; SORTS Decision Matrix for Port Security Units (PSU), COMDTINST 3501.51 (series); Required Operational Capabilities and Projected Operational Environment (ROC/POE) for Coast Guard Port Security Units (PSU), COMDTINST 3501.49 (series)

Module Section Title

Date

Verifying Signature

0.2.9 DISCUSS the principal threats that
PSUs may encounter in various operating
areas.

(Date)

(Verified By)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.3	MILITARY FUNDAMENTALS		
0.3.1	DEMONSTRATE proper wearing of Camouflage Utility Uniforms (CUU) and 782 gear and/or Tactical Vest.^1	_____	_____
		(Date)	(Verified By)
0.3.2	DISCUSS meaning of the 11 General Orders.^2	_____	_____
		(Date)	(Verified By)
0.3.3	DISCUSS the principles of the Law of Armed Conflict.^3	_____	_____
		(Date)	(Verified By)
0.3.4	DISCUSS the 6 articles of the Code of Conduct.^4	_____	_____
		(Date)	(Verified By)
0.3.5	DESCRIBE PSU Arming Orders.^5	_____	_____
		(Date)	(Verified By)
0.3.6	DEFINE Rules of Engagement (ROE).^6	_____	_____
		(Date)	(Verified By)
0.3.7	DISCUSS Standing ROE.^7	_____	_____
		(Date)	(Verified By)
0.3.8	DISCUSS differences/similarities between Standing Rules of Engagement (SROE) and Commandant's Use of Force Policy.^8	_____	_____
		(Date)	(Verified By)
0.3.9	STATE the intent of a Warning Order.^9	_____	_____
		(Date)	(Verified By)
0.3.10	STATE the intent of a Patrol Order.^10	_____	_____
		(Date)	(Verified By)

- 1 Wearing of Camouflage Utility Uniforms (CUU), COMDTINST 1020.10 (series); USMC Battle Skills Training Handbook, Section 2-14-1 to 2-14-8; Port Security Unit (PSU) Essential Skills Handbook, General Skills
- 2 Port Security Unit (PSU) Operational Doctrine, COMDTINST 3501.53 (series); Port Security Unit (PSU) Essential Skills Handbook
- 3 Commander's Handbook on the Law of Naval Operations, NWP 1-14M, Chapter 5; USMC Battle Skills Training Handbook, Section 1-1-19; PSU Essential Skills Handbook, General Skills
- 4 Coast Guardsman's Manual, Appendix A; Port Security Unit (PSU) Essential Skills Handbook, General Skills
- 5 Port Security Unit (PSU) Operational Doctrine, COMDTINST 3501.53 (series); Port Security Unit (PSU) Essential Skills Handbook
- 6 Joint Warfare of the Armed Forces of the United States, JCS Pub 1
- 7 Standing ROE for U.S. Forces, CJCSI 3121.01, Appendix A
- 8 Standing ROE for U.S. Forces, CJCSI 3121.01; Maritime Law Enforcement Manual, COMDTINST M16247.1
- 9 Coast Guardsman's Manual, Appendix A; PSU Essential Skills Handbook, General Skills

0.3.11	STATE the elements of a 5-paragraph order.^11	_____ (Date)	_____ (Verified By)
0.3.12	DESCRIBE your responsibilities and procedures in handling Enemy Prisoners of War (EPW).^12	_____ (Date)	_____ (Verified By)
0.3.13	DEMONSTRATE proper procedures for Searching and Tagging EPW in the field.^13	_____ (Date)	_____ (Verified By)
0.3.14	DEMONSTRATE proper procedures for Silencing, Segregating, Speeding EPW's to a collection point, and Safeguarding EPW's.^14	_____ (Date)	_____ (Verified By)
0.3.15	DISCUSS the authority to seize vessels, people, property, and contraband.^15	_____ (Date)	_____ (Verified By)

- 10 Coast Guardsman's Manual, Appendix A; Port Security Unit (PSU) Essential Skills Handbook, General Skills
- 11 Coast Guardsman's manual, Appendix A; Port Security Unit (PSU) Essential Skills Handbook, General Skills
- 12 Commander's Handbook on the Law of Naval Operations, NWP 1-14M, Chapter 11; USMC Battle Skills Training Handbook, Section 2-14-71 to 2-14-74
- 13 Port Security Unit (PSU) Essential skills Handbook, General Skills
- 14 Port Security Unit (PSU) Essential skills Handbook, General Skills
- 15 Commander's handbook on the Law of Naval Operations, NWP 1-14M; Maritime Law Enforcement Manual, COMDTINST M16247.1 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.4	ORGANIZATION		
0.4.1	DISCUSS PSU Organization.^1	_____	_____
		(Date)	(Verified By)
0.4.2	DESCRIBE the duties, responsibilities, authority and interrelationships of the following personnel:		
	Commanding Officer	_____	_____
	Executive Officer	(Date)	(Verified By)
	Department Head		
	Division Officer		
	Supervising Petty/Chief Petty Officer		
	Training Petty Officer		
	Command Enlisted Advisor		
0.4.3	KNOW where to locate the assigned primary and collateral duties of all officers and senior petty officers.	_____	_____
		(Date)	(Verified By)
0.4.4	DESCRIBE the operational chain of command.	_____	_____
		(Date)	(Verified By)
0.4.5	READ and UNDERSTAND unit Standing Orders	_____	_____
		(Date)	(Verified By)

¹ Port Security Unit (PSU) Essential skills Handbook, Introduction; Watch, Quarter & Station Bill (WQSB)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.5	SAFETY		
0.5.1	DESCRIBE the responsibilities of the following personnel with respect to safety: ¹		
	Commanding Officer	(Date)	(Verified By)
	Executive Officer		
	Safety Officer		
	Department Head		
	Division Officers		
	Chief Petty Officers		
	Supervisors		
	All Hands		
	Command Duty Officer		
0.5.2	DESCRIBE situations that warrant the use of danger tags and the equipment tag-out procedure. ²		
		(Date)	(Verified By)
0.5.3	DESCRIBE the procedures and safety precautions to be followed prior to working on electrical machinery or equipment. ³		
		(Date)	(Verified By)
0.5.4	DESCRIBE the safety precautions to be followed when using portable electrical equipment. ⁴		
		(Date)	(Verified By)
0.5.5	DESCRIBE safety precautions that are taken whenever divers are in the water including:		
	TPSB speed restrictions/constraints	(Date)	(Verified By)
	Restricted operating areas		
	Communicating with adjacent units of when and where divers are in the water		
	Making periodic announcement of divers presence		
	Aware of divers location (i.e., submerged or surfaced).		

¹ Safety and Environmental health Manual, COMDTINST M5100.47 (series); Coast Guard Regulations, COMDTINST M5000.3 (series)

² Naval Engineering Manual, COMDTINST M9000.6 (series); Equipment Tag-Out Procedures, COMDTINST 9077.1 (series)

³ Naval Engineering Manual, COMDTINST M9000.6 (series); Equipment Tag-Out Procedures, COMDTINST 9077.1 (series)

⁴ Naval Engineering manual, COMDTINST M9000.6 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.5.6	DESCRIBE the hazardous exposure or injury the various equipment at the PSU protects against: Head protection Harnesses Respirators Safety goggles Safety boots Leather gloves Lumbar support	_____	_____
		(Date)	(Verified By)
0.5.7	DESCRIBE the safety precautions to be used when working around antennas and what is the maximum permissible exposure limit including: Touching energized antennas Staying outside of antenna hazard areas	_____	_____
		(Date)	(Verified By)
0.5.8	STATE when a Mishap Report is required? (Accident Report).^5	_____	_____
		(Date)	(Verified By)
0.5.9	STATE when a Personnel Casualty Report is required.^6	_____	_____
		(Date)	(Verified By)

5 Safety and Environmental Health, COMDTINST M5100.47 (series); Ordnance Manual, COMDTINST M8000.2 (series)

6 Personnel Manual, COMDTINST M1000.6 (series), Chapter 11

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.6	SECURITY		
0.6.1	COMPLETE Level I Anti-Terrorism/Force Protection training.	_____	_____
		(Date)	(Verified By)
0.6.2	DISCUSS Threat Conditions (THREATCON) and actions to counter these threats.^1	_____	_____
		(Date)	(Verified By)
0.6.3	STATE bomb threat procedures.^2	_____	_____
		(Date)	(Verified By)
0.6.4	DESCRIBE emergency actions for the following:^3 Small craft approaching Swimmers and submersibles Civil disturbance Internal disturbance Fire Bomb threat Sniper fire Oil spill Severe personnel injury Crewmember involved in traffic accident	_____	_____
		(Date)	(Verified By)
0.6.5	DISCUSS Visitor Access Control procedures and DESCRIBE requirements for crewmember/visitor identification.^4	_____	_____
		(Date)	(Verified By)
0.6.6	STATE your command's visiting policy.	_____	_____
		(Date)	(Verified By)
0.6.7	DESCRIBE internal security threats that could be encountered and established procedures to maintain security.	_____	_____
		(Date)	(Verified By)
0.6.8	STATE the location of each restricted area and security container at your unit and DISCUSS the Security Container Check Sheet, SF 702	_____	_____
		(Date)	(Verified By)

1 Physical Security Manual, COMDTINST M5530.1 (series); Joint Tactics, Techniques, and Procedures for Antiterrorism, Joint Pub 3-07.2

2 Joint Tactics, Techniques, and Procedures for Antiterrorism, Joint Pub 3-07.2; Unit instructions; Watch, Quarter and Station Bill (WQSB)

3 Standing orders

4 Classifies Information Management Program, COMDTINST M5510.23 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.6.9	DESCRIBE personnel and equipment available to deal with internal security problems.	_____	_____
		(Date)	(Verified By)
0.6.10	DISCUSS rules of force to ensure encampment security.	_____	_____
		(Date)	(Verified By)
0.6.11	DISCUSS the following as they apply to classified material: Effects of unauthorized disclosure of classified material Persons who normally have access Persons who may authorize access Classified markings on documents Derivative classification Paragraph markings	_____	_____
		(Date)	(Verified By)
0.6.12	EXPLAIN "clearance", "access" and "need to know".	_____	_____
		(Date)	(Verified By)
0.6.13	EXPLAIN the responsibilities of an individual who has control of or access to classified material.	_____	_____
		(Date)	(Verified By)
0.6.14	DISCUSS operational security as it applies to the PSU.	_____	_____
		(Date)	(Verified By)
0.6.15	DISCUSS deployment schedules, operations, and location information that is authorized for release to the public? To the crew.	_____	_____
		(Date)	(Verified By)
0.6.16	DISCUSS personnel information that is releasable to relatives.	_____	_____
		(Date)	(Verified By)
0.6.17	DISCUSS the reasons for the use of the shore patrol.	_____	_____
		(Date)	(Verified By)
0.6.18	DESCRIBE the circumstances and procedures under which government owned property may be removed from the command.	_____	_____
		(Date)	(Verified By)
0.6.19	DESCRIBE Road Movement and Vehicle Protection Techniques.^5	_____	_____
		(Date)	(Verified By)
0.6.20	DISCUSS measures that can be taken to ensure convoy security.^6	_____	_____
		(Date)	(Verified By)

5 Port Security Unit (PSU) Essential Skills Handbo0k, Defensive Operations
6 Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations

Module Section Title

Date Verifying Signature

0.6.21 DEMONSTRATE convoy security/road
movement tactics.^7

(Date)

(Verified By)

7 Joint Tactics, Techniques, and Procedures for Antiterrorism, Joint Pub
3-07.2.

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.7	WEAPONS		
0.7.1	DISCUSS weapons and pyrotechnics used by the PSU, including use, maximum and effective ranges, and safety:		
	M2 .50 caliber machinegun	_____	_____
	M60 7.62 mm machinegun		
	M16 5.56 mm rifle		
	M203 40 mm grenade launcher		
	M9 9mm pistol		
	M870 12 GA riot shotgun		
	MK3A2 concussion grenade		
0.7.2	DISCUSS general small arms and range safety rules and precautions.^1	_____	_____
		(Date)	(Verified By)
0.7.3	LIST the tools used in cleaning weapons in the field:		
	Bore Cleaner	_____	_____
	Oil		
	Cleaning Rod		
	Swab (Patch)		
	Bore Brush		
	Cleaning Brush		
0.7.4	DISCUSS the importance of cleaning weapons.	_____	_____
		(Date)	(Verified By)
0.7.5	DESCRIBE the care of weapons in different climates:		
	Cold Environments	_____	_____
	Tropical Environments		
	Desert Environments		
0.7.6	DESCRIBE the characteristics of the M16 5.56 mm rifle.	_____	_____
		(Date)	(Verified By)
0.7.7	COMPLETE Basic Qualification with the M-16 5.56 mm rifle.^2	_____	_____
		(Date)	(Verified By)

1 Ordnance Manual, COMDTINST M8000.2 (series), Chapter 7

2 Ordnance Manual, COMDTINST M8000.2 (series), Section 17.C, Enclosures 12 & 13

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.7.8	PERFORM Organizational level maintenance on the M16 5.56 mm rifle ³	_____	_____
		(Date)	(Verified By)
0.7.9	DEMONSTRATE proper clearing procedures for the M16 5.56 mm rifle.	_____	_____
		(Date)	(Verified By)
0.7.10	DISCUSS troubleshooting procedures for the M16 5.56 mm rifle: ⁴ Weapon will not fire Bolt will not unlock Weapon will not extract Weapon will not eject cartridge case Weapon will not feed Round will not chamber Bolt will not lock into the breach Bolt does not latch to the rear after last round	_____	_____
		(Date)	(Verified By)
0.7.11	DESCRIBE the characteristics of the M9 9mm pistol.	_____	_____
		(Date)	(Verified By)
0.7.12	COMPLETE Basic Qualification with the M-9 9mm pistol. ⁵	_____	_____
		(Date)	(Verified By)
0.7.13	PERFORM Organizational level maintenance on the M9 9 mm pistol ⁶	_____	_____
		(Date)	(Verified By)
0.7.14	DEMONSTRATE proper clearing procedures for the M9 9mm pistol.	_____	_____
		(Date)	(Verified By)

3 Ordnance Manual, COMDTINST M8000.2 (series), Chapter 10; Operator's Manual for Rifle, 5.56-MM M-16/M-16A1

4 Ordnance Manual, COMDTINST M8000.2 (series), Chapter 10; Operator's Manual for Rifle, 5.56-MM M-16/M-16A1

5 Ordnance Manual, COMDTINST M8000.2 (series), Section 17.B, Enclosures 9 & 10

6 Ordnance Manual, COMDTINST M8000.2 (series), Chapter 10; Operator's Manual for Pistol, Semiautomatic, 9MM, M-9

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.7.15	DISCUSS troubleshooting procedures for the 9mm pistol: ⁷ Ammunition does not feed Ammunition does not chamber Slide does not lock fully forward Pistol does not fire Slide does not unlock Cartridge does not extract Cartridge does not eject Hammer cocks with decocking/safety lever in safe (down) position Slide separates upon firing	_____	_____
		(Date)	(Verified By)
0.7.16	DESCRIBE the characteristics of the M870 12 GA riot shotgun.	_____	_____
		(Date)	(Verified By)
0.7.17	COMPLETE Basic Qualification with M870 12 GA riot shotgun. ⁸	_____	_____
		(Date)	(Verified By)
0.7.18	PERFORM Organizational level maintenance on the M870 12 GA riot shotgun.	_____	_____
		(Date)	(Verified By)
0.7.19	DEMONSTRATE proper clearing procedures for the M870 12 GA riot shotgun.	_____	_____
		(Date)	(Verified By)
0.7.20	DISCUSS troubleshooting procedures for the M870 12 GA riot shotgun: ⁹ Weapon will not fire Weapon will not eject Bolt will not close	_____	_____
		(Date)	(Verified By)
0.7.21	DESCRIBE the characteristics of the M203 40mm grenade launcher.	_____	_____
		(Date)	(Verified By)
0.7.22	CONDUCT familiarization fire with the M203 40mm grenade launcher. ¹⁰	_____	_____
		(Date)	(Verified By)
0.7.23	DISCUSS fundamentals of machinegun marksmanship. ¹¹	_____	_____
		(Date)	(Verified By)

⁷ Ordnance Manual, COMDTINST M8000.2 (series), Chapter 10; Operator's Manual for Pistol, Semiautomatic, 9MM, M-9

⁸ Ordnance Manual, COMDTINST M8000.2 (series), Section 17.D, Enclosure 11

⁹ Ordnance Manual, COMDTINST M8000.2 (series), Enclosure (11), Riot Shotgun Course (RSC)

¹⁰ USMC Battle Skills Training Handbook Book 2, pp. 7-11

¹¹ Ordnance Manual, COMDTINST M8000.2 (series), Chapter 16

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.7.24	DESCRIBE the characteristics of the M-60 machinegun.	_____	_____
		(Date)	(Verified By)
0.7.25	COMPLETE PSU training requirements for the M-60 machinegun. ¹²	_____	_____
		(Date)	(Verified By)
0.7.26	DEMONSTRATE proper clearing procedures for the M-60 machinegun.	_____	_____
		(Date)	(Verified By)
0.7.27	DISCUSS troubleshooting procedures for the M-60 machinegun: ¹³ Weapon will not fire Weapon will not extract Weapon will not eject cartridge case Weapon will not feed Round will not chamber	_____	_____
		(Date)	(Verified By)
0.7.28	DISCUSS "run-away" gun procedures for the M-60 machinegun.	_____	_____
		(Date)	(Verified By)
0.7.29	DESCRIBE "hot-gun" procedures for the M-60 machinegun.	_____	_____
		(Date)	(Verified By)
0.7.30	DESCRIBE the characteristics of the M2HB .50 caliber machinegun.	_____	_____
		(Date)	(Verified By)
0.7.31	CONDUCT head spacing and timing procedures for the M2HB .50 caliber machinegun.	_____	_____
		(Date)	(Verified By)
0.7.32	DEMONSTRATE proper clearing procedures for the M2HB .50 caliber machinegun.	_____	_____
		(Date)	(Verified By)
0.7.33	DISCUSS troubleshooting procedures for the M2HB .50 caliber machinegun. ¹⁴ Weapon will not fire Weapon will not extract Weapon will not eject cartridge case Weapon will not feed Round will not chamber	_____	_____
		(Date)	(Verified By)

12 Ordnance Manual, COMDTINST M8000.2 (series), Section 17.E, Enclosure 16

13 Ordnance Manual, COMDTINST M8000.2 (series)

14 Ordnance Manual, COMDTINST M8000.2 (series)

Module **Section Title**

Date **Verifying Signature**

0.7.34 DESCRIBE "hot-gun" procedures for
the M2HB .50 caliber machinegun.

(Date)

(Verified By)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.8	SUPPLY		
0.8.1	PREPARE the following: Requisition & Invoice/Shipping Document, DD 1149 Procurement Request, From DOT F4200.1.2 CG	_____	_____
		(Date)	(Verified By)
0.8.2	STATE unit procedures for obtaining individual equipment.		
0.8.3	DESCRIBE procedures for purchasing petroleum products for boats, vehicles and other equipment.	_____	_____
		(Date)	(Verified By)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.9	COMMUNICATIONS		
0.9.1	DESCRIBE the four Basic Operating Principles used in Operational Communications.^1	_____	_____
		(Date)	(Verified By)
0.9.2	DISCUSS Communications Security (COMSEC).	_____	_____
		(Date)	(Verified By)
0.9.3	DISCUSS Emission Control (EMCON) Procedures.	_____	_____
		(Date)	(Verified By)
0.9.4	DEFINE the following terms:		
	Call sign	_____	_____
	Addressees		
	Precedence		
	Primary channel		
	Circuit discipline		
	Secondary channel		
	Originator		
	Emergency silence		
	Minimize		
	Net Control		
0.9.5	DISCUSS the following communications types with regards to frequency, range and usage:		
	VHF/Voice	_____	_____
	MILSAT		
	UHF/Voice		
	HF/Voice		
	INMARSAT w/STU-III		

1 Port Security Unit (PSU) Essential Skills Handbook, Command and Control

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.9.6	DEFINE the following voice communications Procedural Words (Prowords) used in tactical radio communications: ² Acknowledge Out Affirmative Wait/Wait out Negative Break WILCO Say again/I say again Roger I spell Over Figures Mayday Pan Securite'	_____	_____
		(Date)	(Verified By)
0.9.7	EXPLAIN the procedures for transmission/receipt of a safety or emergency broadcast.	_____	_____
		(Date)	(Verified By)
0.9.8	STATE mission specific/working frequencies and specified uses of those channels normally used/monitored by the PSU.	_____	_____
		(Date)	(Verified By)
0.9.9	DESCRIBE the appearance and meaning of the following flags and pennants Alfa Bravo Delta Hotel India Oscar Starboard Third Substitute	_____	_____
		(Date)	(Verified By)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.9.10	DESCRIBE capabilities and DEMONSTRATE basic operation of: AN/PRC-117D VRC 94 VHF-FM Spectra Handheld VHF-FM/Sabre XCVR TA312 Telephone	_____	_____
		(Date)	(Verified By)
0.9.11	STATE the Phonetic Alphabet.	_____	_____
		(Date)	(Verified By)
0.9.12	DEMONSTRATE correct use of prowords, phonetics, callsigns and net control procedures.^3	_____	_____
		(Date)	(Verified By)
0.9.13	DEMONSTRATE transmission authentication with use of applicable table.	_____	_____
		(Date)	(Verified By)
0.9.14	DEMONSTRATE challenge and reply authentication with the use of applicable table.^4	_____	_____
		(Date)	(Verified By)
0.9.15	DESCRIBE Essential Elements of Friendly Information (EEFI) procedures.	_____	_____
		(Date)	(Verified By)
0.9.16	DEMONSTRATE BEADWINDOW and GINGERBREAD procedures.^5	_____	_____
		(Date)	(Verified By)

3 Communications Instructions, Radiotelephone Procedures (U.S.) ACP-125
4 Port Security Unit (PSU) Essential Skills Handbook, Command and Control
5 Communications Instructions, Security ACP-122; Port Security Unit (PSU) Essential skills Handbook, Command and Control

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.10	LOGS AND RECORD KEEPING		
0.10.1	EXPLAIN the standard format of the following unit log entries: ¹		
	Midwatch entries	_____	_____
	Personnel reporting or departing PCS	(Date)	(Verified By)
	Changes of status		
	Injuries/accidents		
	Watch Relief		
	Required reports		
	Drills and exercises, other all-hands training		
	Absentees		
	Official Visits and calls		
	Commanding Officer's		
	Non-Judicial Punishment Court Martial		
	Threat Condition		
	Small arms and ammunition status		
0.10.2	DESCRIBE the proper procedures for making corrections to the Unit Log. ²	_____	_____
		(Date)	(Verified By)
0.10.3	DISCUSS the Unit Log as a legal document. ³	_____	_____
		(Date)	(Verified By)
0.10.4	DISCUSS retention of the Commanding Officer's Night Orders and Executive Officer's Morning Orders legal documents.	_____	_____
		(Date)	(Verified By)

1 Unit Logs; Procedure for the Preparation and Disposition of, COMDTINST 3123.12 (series)

2 Coast Guard Regulations, COMDTINST M5000.3 (series), Chapter 11

3 Coast Guard Regulations, COMDTINST M5000.3 (series), Chapter 11

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.11	HONORS AND CEREMONIES ¹		
0.11.1	DESCRIBE the procedures for half-masting the U.S. ensign.	_____	_____
		(Date)	(Verified By)
0.11.2	DESCRIBE honors rendered to visiting officials, officers, and the commanding officer.	_____	_____
		(Date)	(Verified By)
0.11.3	DESCRIBE the procedures for morning and evening colors.	_____	_____
		(Date)	(Verified By)
0.11.4	EXPLAIN the proper order for embarking and debarking, and the proper seating in boats.	_____	_____
		(Date)	(Verified By)
0.11.5	STATE the meaning of the following pennants and flags: First Substitute Second Substitute Third Substitute Starboard Prep The Union Jack at the outboard starboard halyard Church pennant	_____	_____
		(Date)	(Verified By)
0.11.6	DESCRIBE the proper procedure arrival/departure: Area Commander District Commander A flag officer Commanding Officer A district staff officer A commissioned officer A civilian official Foreign Dignitaries A foreign naval officer	_____	_____
		(Date)	(Verified By)
0.11.7	DESCRIBE the procedures for receiving VIPs during an unannounced visit.	_____	_____
		(Date)	(Verified By)

¹ Coast Guard Regulations, COMDTINST M5000.3 (series), Chapter 14

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.12	FIELD OPERATIONS		
0.12.1	DISCUSS proper procedures for personal hygiene in the field.^1	_____	_____
		(Date)	(Verified By)
0.12.2	DISCUSS physical and mental wellness.^2	_____	_____
		(Date)	(Verified By)
0.12.3	DISCUSS water treatment procedures.^3	_____	_____
		(Date)	(Verified By)
0.12.4	DISCUSS human waste disposal procedures in the field.	_____	_____
		(Date)	(Verified By)
0.12.5	DEMONSTRATE and DISCUSS proper procedures for personal hygiene in the field.^4	_____	_____
		(Date)	(Verified By)
0.12.6	DISCUSS proper field sanitation procedures.^5	_____	_____
		(Date)	(Verified By)
0.12.7	DISCUSS the functions and responsibilities of the Survey Liaison and Reconnaissance Party (SLRP).	_____	_____
		(Date)	(Verified By)

- 1 Port Security Unit (PSU) Essential Skills Handbook, General Skills
- 2 Port Security Unit (PSU) Essential Skills Handbook, General Skills
- 3 Port Security Unit (PSU) Essential Skills Handbook, General Skills
- 4 Port Security Unit (PSU) Essential Skills Handbook, General Skills
- 5 Port Security Unit (PSU) Essential Skills Handbook, General Skills

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.13	WATCH PROCEDURES		
0.13.1	STATE the relationship between the Command Duty Officer (CDO), Tactical Action Officer (TAO), and the Commanding Officer (CO), Executive Officer (XO), and other officers.^1	_____	_____
		(Date)	(Verified By)
0.13.2	STATE the purpose and content of the CO's Standing Orders and Night Orders, and the XO's Morning Orders and discuss how they relate to each other.	_____	_____
		(Date)	(Verified By)
0.13.3	DESCRIBE duties and responsibilities for all duty section watches:^2 Tactical Action Officer Chief of Security Duty Telecommunications Specialist Coxswain, Crewman, Boat Engineer, Gunner Fire Team Leader Security Watch Engineering Petty Officer of the Watch (EPOW) Command Duty Officer Petty Officer of the Watch (POOW) Messenger of the Watch Duty Master at Arms (MAA)	_____	_____
		(Date)	(Verified By)
0.13.4	DISCUSS the importance of keeping all watches informed of current and expected evolutions.	_____	_____
		(Date)	(Verified By)
0.13.5	DESCRIBE the steps required to relieve each watchstation.	_____	_____
		(Date)	(Verified By)

1 Port Security Unit (PSU) Operational Doctrine, COMDTINST M5301.53 (series); Coast Guard Regulations, COMDTINST M5000.3 (series)

2 Watch, Quarter and Station Bill (WQSB); Port Security Unit (PSU) Operational doctrine, COMDTINST M5301.53 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.14	INDIVIDUAL MOVEMENT		
0.14.1	DEFINE and EXPLAIN the following: ¹ Cover Concealment Camouflage	_____	_____
		(Date)	(Verified By)
0.14.2	CAMOUFLAGE self and equipment. ²	_____	_____
		(Date)	(Verified By)
0.14.3	DESCRIBE Fields of Fire. ³	_____	_____
		(Date)	(Verified By)
0.14.4	DEMONSTRATE proper construction of a Hasty Defensive Position. ⁴	_____	_____
		(Date)	(Verified By)
0.14.5	DESCRIBE and OBSERVE proper construction of an Individual Defensive Position. ⁵	_____	_____
		(Date)	(Verified By)
0.14.6	DEMONSTRATE the procedures for basic map reading and day/night land navigation. ⁶	_____	_____
		(Date)	(Verified By)
0.14.7	DEMONSTRATE hand and arm signals. ⁷	_____	_____
		(Date)	(Verified By)
0.14.8	EXPLAIN the meaning and REACT to hand and arm signals. ⁸	_____	_____
		(Date)	(Verified By)
0.14.9	REACT to direct and indirect fire. ⁹	_____	_____
		(Date)	(Verified By)
0.14.10	DEMONSTRATE proper techniques for assuming various firing positions.	_____	_____
		(Date)	(Verified By)

- 1 Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations;
USMC Battle skills Training Handbook, Section 2-14-41
- 2 USMC Battle Skills Training Handbook, Section 2-14-41 to 2-14-43
- 3 Port Security Unit (PSU) Essential Skills Handbook, TPSB Operations and
Tactics
- 4 Port Security Unit (PSU) Essential Skills Handbook, General Skills
- 5 Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations
- 6 USMC Battle Skills Training handbook, Section 2-18-1 to 2-18-29
- 7 USMC Battle Skills Training handbook, Section 3-14-21 to 3-14-35
- 8 USMC Battle Skills Training handbook, Section 3-14-29 to 3-14-35
- 9 USMC Battle Skills Training handbook, Section 2-14-29 to 2-14-30

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.14.11	SELECT field firing positions.^10	_____	_____
		(Date)	(Verified By)
0.14.12	DEMONSTRATE daytime individual movement techniques.^11	_____	_____
	High Crawl	(Date)	(Verified By)
	Low Crawl		
	Rush		
	Walk		
0.14.13	DEMONSTRATE night individual movement techniques.^12	_____	_____
		(Date)	(Verified By)
0.14.14	DEMONSTRATE proper noise discipline procedures.^13	_____	_____
		(Date)	(Verified By)
0.14.15	DEMONSTRATE proper light discipline procedures.^14	_____	_____
		(Date)	(Verified By)
0.14.16	DEMONSTRATE proper illumination response procedures.^15	_____	_____
		(Date)	(Verified By)

- 10 USMC Battle Skills Training Handbook, Section 2-14-19 to 2-14-28
11 USMC Battle Skills Training Handbook, Section 2-14-9 to 2-14-15
12 USMC Battle Skills Training Handbook, Section 2-14-9 to 2-14-15
13 USMC Battle Skills Training Handbook, Section 3-14-3 to 3-14-5
14 USMC Battle Skills Training Handbook, Section 3-14-3 to 3-14-5
15 USMC Battle Skills Training Handbook, Section 3-14-3 to 3-14-5

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.15	CHEMICAL, BIOLOGICAL AND RADIOLOGICAL (CBR) DEFENSE		
0.15.1	LIST the basic items of Mission Oriented Personal Protection (MOPP) gear.^1	_____	_____
		(Date)	(Verified By)
0.15.2	DESCRIBE the 4 MOPP levels and the gear appropriate for each^2	_____	_____
		(Date)	(Verified By)
0.15.3	IDENTIFY NATO NBC markers.^3	_____	_____
		(Date)	(Verified By)
0.15.4	INSPECT/MAINTAIN M40 series Field Protective Mask.^4	_____	_____
		(Date)	(Verified By)
0.15.5	PERFORM fit/seal test of M40 mask in a simulated NBC/MOPP environment.	_____	_____
		(Date)	(Verified By)
0.15.6	DON/CLEAR/WEAR an M40 series Mask.^5	_____	_____
		(Date)	(Verified By)
0.15.7	DON individual protective clothing to MOPP level 4.^6	_____	_____
		(Date)	(Verified By)
0.15.8	PERFORM basic body functions in MOPP Level 4.^7	_____	_____
		(Date)	(Verified By)
0.15.9	STATE the procedures for reacting to a nuclear attack.^8	_____	_____
		(Date)	(Verified By)
0.15.10	STATE the procedures for reacting to Chemical and Biological attacks.^9	_____	_____
		(Date)	(Verified By)
0.15.11	STATE actions to effectively identify/treat casualties of Blood, Nerve, Blister, Choking, Riot Control Agents.^10	_____	_____
		(Date)	(Verified By)

- 1 USMC Battle Skills Training Handbook, Book2, PVT-LCPL
2 Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations
3 USMC Battle Skills Training Handbook, Section 2-16-1 to 2-16-27
4 USMC Battle Skills Training Handbook, Section 2-16-15 to 2-16-27
5 USMC Battle Skills Training Handbook, Section 2-16-29 to 2-16-34
6 USMC Battle Skills Training Handbook, Section 2-16-35 to 2-16-37
7 USMC Battle Skills Training Handbook, Section 2-16-39 to 2-16-45
8 Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations
9 Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations
10 USMC Battle Skills Training Handbook, Section 2-16-89 to 2-16-100

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.15.12	DECONTAMINATE self/equipment using M258A1 Decontamination Kit.^11	_____	_____
		(Date)	(Verified By)
0.15.13	DEMONSTRATE/REACT to gas alarm signal.^12	_____	_____
		(Date)	(Verified By)
0.15.14	PERFORM 100 meter run in MOPP level 4.	_____	_____
		(Date)	(Verified By)

11 USMC Battle Skills Training Handbook, Section 2-16-59 to 2-16-63
12 USMC Battle Skills Training Handbook, Section 2-16-85 to 2-16-88

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.16	FIRST AID ¹		
0.16.1	DEFINE first aid.	_____	_____
		(Date)	(Verified By)
0.16.2	COMPLETE American Heart Association CPR certification.	_____	_____
		(Date)	(Verified By)
0.16.3	DISCUSS different types of bandages and their use:		
	Binder	_____	_____
	Gauze Bandages	(Date)	(Verified By)
	Band Aids		
	Triangular Bandages		
0.16.4	DEMONSTRATE proficiency in bandaging.	_____	_____
		(Date)	(Verified By)
0.16.5	DEFINE the following types of bleeding		
	Capillary	_____	_____
	Venous	(Date)	(Verified By)
	Arterial		
0.16.6	DEFINE penetrating wound.	_____	_____
		(Date)	(Verified By)
0.16.7	DEFINE blunt trauma.	_____	_____
		(Date)	(Verified By)
0.16.8	DISCUSS safety precautions that should be taken when dealing with a bleeding victim.		
		_____	_____
		(Date)	(Verified By)
0.16.9	DISCUSS methods to control bleeding:		
	Direct pressure	_____	_____
	Pressure points	(Date)	(Verified By)
	Elevating the injured area		
	Bandaging		
	Tourniquet		
0.16.10	DISCUSS different types of fractures:		
	Compound (open) fracture	_____	_____
	Simple (closed) fracture	(Date)	(Verified By)

¹ Boat Crew Seamanship Manual, COMDTINST M16114.5 (series), Chapter 5

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.16.11	DESCRIBE procedures to treat fractures: Limit movement Immobilize Check pulse Splint Treat for shock	_____	_____
		(Date)	(Verified By)
0.16.12	DISCUSS treatment and special precautions for fractures at different parts of the body. Spine Skull Extremities Forearm Upper arm Thigh Lower leg Collarbone Rib Nose Jaw Pelvis	_____	_____
		(Date)	(Verified By)
0.16.13	DISCUSS treatment for the following types of wounds: Abrasion Laceration Stabbing Crushing wound Blow Explosion	_____	_____
		(Date)	(Verified By)
0.16.14	DISCUSS the following classifications of burns: 1st Degree 2nd Degree 3rd Degree	_____	_____
		(Date)	(Verified By)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
0.16.15	DISCUSS the following causes of burns: Thermal Chemical Electrical Sunburn Radiation	(Date)	(Verified By)
0.16.16	DEMONSTRATE treatment for burns 1st Degree 2nd Degree 3rd Degree	(Date)	(Verified By)
0.16.17	DISCUSS treatment for chemical burns	(Date)	(Verified By)
0.16.18	DEFINE "shock."	(Date)	(Verified By)
0.16.19	DISCUSS typical causes of shock.	(Date)	(Verified By)
0.16.20	DISCUSS symptoms and signs of shock.	(Date)	(Verified By)
0.16.21	DISCUSS treatment for shock.	(Date)	(Verified By)
0.16.22	DEFINE "anaphylactic shock."	(Date)	(Verified By)
0.16.23	DISCUSS typical causes of anaphylactic shock.	(Date)	(Verified By)
0.16.24	DISCUSS symptoms and signs of anaphylactic shock.	(Date)	(Verified By)
0.16.25	DISCUSS treatment for anaphylactic shock.	(Date)	(Verified By)
0.16.26	DEFINE, DESCRIBE symptoms and DISCUSS treatment for the following: Heat cramps Heat exhaustion Heat stroke	(Date)	(Verified By)
0.16.27	DESCRIBE the causes, symptoms, and treatment of heat stress.		
0.16.28	DEFINE, DESCRIBE symptoms and DISCUSS treatment for the following: Chilblains Immersion Foot Trench Foot Frostbite Freezing	(Date)	(Verified By)
0.16.29	DEFINE, DESCRIBE symptoms and rescue precautions, and DISCUSS basic and advanced treatment for hypothermia	(Date)	(Verified By)
0.16.30	DISCUSS treatment for "near drowning."	(Date)	(Verified By)
0.16.31	DISCUSS treatment for bites and stings.	(Date)	(Verified By)
0.16.32	DEFINE, DESCRIBE symptoms and DISCUSS treatment for the following eye injuries: Blunt eye trauma Penetrating objects and foreign bodies Caustics, acids or burns	(Date)	(Verified By)
0.16.33	LIST the contents of the individual first aid kit.	(Date)	(Verified By)
0.16.34	COMPLETE "Buddy Aid" Medical Training	(Date)	(Verified By)

Watchstation Qualification Skills

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
1.0	WATCH STATION: COMMAND CENTER		
1.1	COMMAND DUTY OFFICER		
		(Date)	(Verified By)
1.1.1	STATE what actions to take in response to requests for asylum, safe protective custody and temporary refuge. ¹		
		(Date)	(Verified By)
1.1.2	OBSERVE 3 Harbor Defense Command Unit (HDCU) or NCW Command and Control (C2) Team watches in Command Center.		
		(Date)	(Verified By)
1.1.3	STAND 3 watches under instruction as Command Duty Officer (CDO) during field drills.		
		(Date)	(Verified By)
1.1.4	STAND 5 watches as a PSU Tactical Action Officer (TAO).		
		(Date)	(Verified By)
1.1.5	LIST all reports and requests normally handled by the CDO and describe the proper action(s) to be taken in each case.		
		(Date)	(Verified By)
1.1.6	STATE the purpose and frequency of the CDO's rounds.		
		(Date)	(Verified By)
1.1.7	DESCRIBE the items that an CDO should be attentive to when making rounds.		
		(Date)	(Verified By)
1.1.8	EXPLAIN the CDO's role in messing, berthing and sanitation inspection.		
		(Date)	(Verified By)
1.1.9	DISCUSS the Watch, Quarter and Station Bill (WQSB)		
		(Date)	(Verified By)

¹ Maritime Law Enforcement Manual, COMDTINST 16247.1 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
1.1.10	DISCUSS the following physical preparations required of watchstanders prior to relieving the watch: Physical alertness including Fatigue, Illness/effects of prescribed drugs, Night vision Required equipment including, Proper protective clothing, Flashlight with red lens Personal appearance	_____	_____
		(Date)	(Verified By)
1.1.11	PREPARE a Warning Order.^2	_____	_____
		(Date)	(Verified By)
1.1.12	PREPARE a Patrol Order.^3	_____	_____
		(Date)	(Verified By)
1.1.13	STATE the contents of the following and describe the use of each with regards to watch relief procedures: Standing Orders and Navigation Standards Night orders Message boards Weather observation sheet OPORDER Schedule of events Communications plan Plan of the Day (POD) and/or Plan of the Week (POW) CO's Battle Orders	_____	_____
		(Date)	(Verified By)
1.1.14	EXPLAIN the manner of, and the items discussed during the briefing of the oncoming watch.	_____	_____
		(Date)	(Verified By)

2 USMC Battle Skills Training Handbook, Section 3-13-23 to 3-13-26; Port Security Unit (PSU) Essential Skills Handbook, General Skills

3 Port Security Unit (PSU) Essential Skills Handbook, Command and Control

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
1.1.15	DISCUSS the following as applied to proper watchstanding: Forehandedness Vigilance Judgement Leadership Technical knowledge	_____	_____
		(Date)	(Verified By)
1.1.16	EXPLAIN the standard format for the following log entries: Midwatch entries Officer in Tactical Command (OTC) Operational Command (OPCON) Administrative Command (ADCON) Drills and exercises	_____	_____
		(Date)	(Verified By)
1.1.17	DESCRIBE the following UCMJ provisions: Article 7, (Apprehension) Article 9, (Imposition of restraint) Those subject to the UCMJ Location of jurisdiction of the UCMJ	_____	_____
		(Date)	(Verified By)
1.1.18	STATE under what circumstances Article 31 warnings are required, and how and when they are given to suspects.	_____	_____
		(Date)	(Verified By)
1.1.19	DESCRIBE circumstances under which crewmembers may be prevented from leaving the base camp.	_____	_____
		(Date)	(Verified By)
1.1.20	DESCRIBE the circumstances under which you may restrain a crewmember.	_____	_____
		(Date)	(Verified By)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
1.1.21	DESCRIBE the following kinds of searches: Consent Search Searches incident to lawful apprehension Searches authorized by the CO Searches requiring immediate action to prevent the removal or destruction of evidence Searches authorized by a Coast Guard military judge Searches incident to detention (frisk) Searches incident to arrest (body)	_____	_____
		(Date)	(Verified By)
1.1.22	DESCRIBE the procedures and requirements for command authorizations to search.	_____	_____
		(Date)	(Verified By)
1.1.23	DISCUSS the effective use of administrative inspections relative to the health, morale and safety of the unit.	_____	_____
		(Date)	(Verified By)
1.1.24	DISCUSS the following as it applies to handling evidence: Chain of custody Duties of evidence custodian Search and seizure	_____	_____
		(Date)	(Verified By)
1.1.25	DESCRIBE the procedures in the event of an arrest of a crewmember	_____	_____
		(Date)	(Verified By)
1.1.26	DESCRIBE procedures for handling the receipt of a warrant or summons.	_____	_____
		(Date)	(Verified By)
1.1.27	STATE the purpose, use and limitations of extra military instruction.	_____	_____
		(Date)	(Verified By)
1.1.28	STATE the accountability procedures for restricted personnel.	_____	_____
		(Date)	(Verified By)
1.1.29	STATE who may impose restriction, extra military instruction, withdraw privileges, and extra duty.	_____	_____
		(Date)	(Verified By)
1.1.30	DESCRIBE the CDO's reporting responsibilities and initial actions when dealing with a breach of internal security.	_____	_____
		(Date)	(Verified By)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
1.1.31	STATE the procedures to be taken by the CDO in the event of: Unauthorized entry into restricted/ security areas Open, unattended security containers or safes Classified material left unattended Attempted access to classified material by deception A report of an attempt to solicit classified information by someone not authorized access or need to know	_____ (Date)	_____ (Verified By)
1.1.32	EXPLAIN the procedure for handling media inquiries about PSU missions, schedules, or crewmembers attached.	_____ (Date)	_____ (Verified By)
1.1.33	DISCUSS the type of information that falls under the provisions of the Freedom of Information Act.^4	_____ (Date)	_____ (Verified By)
1.1.34	DISCUSS the type of information that is protected by the Privacy Act.^5	_____ (Date)	_____ (Verified By)
1.1.35	PREPARE a unit Emergency Action Plan (EAP).^6	_____ (Date)	_____ (Verified By)
1.1.36	PREPARE a MISHAP Report.^7	_____ (Date)	_____ (Verified By)
1.1.37	STATE the purpose of the five readiness status data areas of the Status of Resources and Training System (SORTS).^8	_____ (Date)	_____ (Verified By)
1.1.38	REPORT unit readiness in SORTS.^9	_____ (Date)	_____ (Verified By)

4 Coast Guard Freedom of Information and Privacy Acts Manual, COMDTINST M5260.3 (series)

5 Coast Guard Freedom of Information and Privacy Acts Manual, COMDTINST M5260.3 (series)

6 PSU Standing Orders; Classified Information Management Program, COMDTINST M5510.23 (series)

7 Safety and Environmental Health, Manual COMDTINST M5100.47

8 NWP 1-03.3, Status of Resources and Training System (SORTS); Status of Resources and Training System

9 NWP 1-03.3, Status of Resources and Training System (SORTS); Status of Resources and Training System (SORTS) for Coast Guard Units, COMDTINST 3501.2 (series); Port Security Unit (PSU) Status of Resources and Training System (SORTS) Decision Aids, COMDTINST 3501.51 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
1.1.40	For each of the reports listed below: DESCRIBE the general purpose. DESCRIBE the information contained. DESCRIBE the reasons for/situation which requires submission. DESCRIBE the frequency/timeframe of submission. DESCRIBE the basic format and the differences between initial, update, correction, cancellation and end/completion formats. DESCRIBE the normal action and info addressees. STATE who is responsible for ensuring each report is submitted on time and in proper format. STATE who may authorize the release of the report. SORTS CASREP CASREP Update CASCOR CASCAN LOGREQ OPREP-3 Situation Report (SITREP) Pollution incident After Action Report (AAR)/Deployment Summary Forwarding requests for political asylum	_____	_____
		(Date)	(Verified By)
1.1.41	DESCRIBE the actions to be taken when a member of the crew reports a hazardous condition.	_____	_____
		(Date)	(Verified By)
1.1.42	DISCUSS the requirements/procedures for handling requests for asylum, safe protective custody and temporary refuge.	_____	_____
		(Date)	(Verified By)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
1.1.43	DESCRIBE the procedure and importance of conducting emergency/security drills for all watch sections on a regular basis.	_____	_____
		(Date)	(Verified By)
1.1.44	DISCUSS the procedures for inspecting watch personnel.	_____	_____
		(Date)	(Verified By)
1.1.45	DESCRIBE the procedure for preparations made prior to relieving the watch including, but not limited to, the following: Inspect the command spaces for appearance. Determine status of boats, vehicles, major equipment and/ services. Determine the location of the CO/XO, and other key personnel. Review current weather and tidal conditions. Ensure that appropriate flags, pennants are properly displayed. Determine current and scheduled activities/evolutions and conditions of readiness. Determine communications guard. Determine that all watches are properly manned with qualified personnel. Review publications and instructions pertaining to the duties of CDO. Review procedures for all emergencies. Determine status and action for all unexecuted orders or anticipated operational changes. Determine status of ongoing projects/work. Determine adequacy of measures used to ensure security. Inspect encampment for safety, cleanliness, and security. Determine status of absentees or deserters.	_____	_____
1.1.46	DESCRIBE your responsibilities and procedures in handling Enemy Prisoners of War (EPW).^10	_____	_____
		(Date)	(Verified By)

10 Commander's Handbook on the Law of Naval Operations, NWP 1-14M, Chapter 11; USMC Battle Skills Training Handbook, Section 2-14-71 to 2-24-74

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
1.1.47	DEMONSTRATE proper procedures for Searching and Tagging EPW in the field.^11	_____	_____
		(Date)	(Verified By)
1.1.48	DEMONSTRATE proper procedures for Silencing, Segregating, Speeding EPW's to a collection point, and Safeguarding EPW's.^12	_____	_____
		(Date)	(Verified By)

11 Port Security Unit (PSU) Essential Skills Handbook, General Skills
12 Port Security Unit (PSU) Essential Skills Handbook, General Skills

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
1.2	TACTICAL ACTION OFFICER		
1.2.1	DISCUSS relief procedures: Threat analysis Intelligence Weather Boat status Vehicles Status of patrols Message traffic Current/future taskings MOPP level Tides and currents Forces employed Location of CO/XO/OPS/CDO Offload operations Harbor traffic current/predicted Weapons status/ROE	_____	_____
		(Date)	(Verified By)
1.2.2	DISCUSS in detail JCS Standing Rules of Engagement CinC Rules of Engagement Theater/operation specific rules of engagement Exercise rules of engagement and rules of play Law of Armed Conflict Commandant's Use of Force Policy	_____	_____
		(Date)	(Verified By)
1.2.3	PREPARE plan to establish waterside protection for assigned high value assets.^1	_____	_____
		(Date)	(Verified By)
1.2.4	SUPERVISE establishment of unit defenses/control points.^2	_____	_____
		(Date)	(Verified By)

1 Required Operational Capabilities and Projected Operational Environment (ROC/POE) for Coast Guard Port Security Units (PSU), COMDTINST 3501.49 (series); Marine Safety Manual Volume VII, Port Security, COMDTINST M16000.12 (series)

2 USMC Battle Skills Training Handbook, Section 4-14-31 to 4-14-34; and Port Security Unit (PSU) Operational Doctrine, COMDTINST 3501.53 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
1.2.5	DEMONSTRATE procedures and tactics used to integrate shoreside and waterside PSU assets while responding to a coordinated shoreside/ waterside threat. ³	_____ (Date)	_____ (Verified By)
1.2.6	ESTABLISH PSU OPCEN in a field environment. ⁴	_____ (Date)	_____ (Verified By)
1.2.7	PLOT waterside/land side restricted areas. ⁵	_____ (Date)	_____ (Verified By)
1.2.8	DISCUSS use of Mobile Inshore Undersea Warfare Unit (MIUWU) sensor data to vector Transportable Port Security Boats (TPSB) to targets of interest.	_____ (Date)	_____ (Verified By)
1.2.9	DESCRIBE/DISCUSS procedures to interdict hostile and non-hostile vessels. ⁶	_____ (Date)	_____ (Verified By)
1.2.10	PLAN/EXECUTE inner/outer harbor patrols.	_____ (Date)	_____ (Verified By)
1.2.11	PLAN/EXECUTE anchorage patrols.	_____ (Date)	_____ (Verified By)
1.2.12	PLAN/EXECUTE vessel escort sortie.	_____ (Date)	_____ (Verified By)
1.2.13	DESCRIBE/DISCUSS anti-swimmer/ submersible techniques. ⁷	_____ (Date)	_____ (Verified By)

3 Port Security Unit (PSU) Operational Doctrine, COMDTINST 3501.53 (series); Rules of Engagement

4 Port Security Unit (PSU) Operational Doctrine, COMDTINST 3501.53 (series)

5 Port Security Unit (PSU) Operational Doctrine, COMDTINST 3501.53 (series)

6 Marine Safety Manual, Volume VII, Port Security, COMDTINST M16000.12 (series)

7 Marine Safety Manual, Volume VII, Port Security, COMDTINST M16000.12 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
1.2.14	DEFINE/DESCRIBE the following terms and actions associated with safe guarding and enforcement of a waterside limited access area. ⁸ Limited Access Area Safety Zone Security Zone Reaction Zone Tactical Reaction Boat Screen Boat Fields of Fire Interdiction Herding Two Boat Patrol Three Boat Patrol Vessel Escorts	_____	_____
		(Date)	(Verified By)
1.2.15	DEFINE patrol techniques: Intrusion Response Screen vessel approach Tactical Reaction Boat (TRB) response Night operations Radar shadow mapping for MIUWU Harbor patrols Anchorage patrols Host nation interaction Intelligence collection Ready boat usage Pier searches High Value Asset (HVA) classifications and protection priorities Night Vision Goggles (NVG)/illumination procedures Deconfliction of friendly assets	_____	_____
		(Date)	(Verified By)

8 Marine Safety Manual, Volume VII, Port Security, COMDTINST M16000.12 (series); Port Security Unit (PSU) Operational Doctrine, CI3501.53 (series); Required Operational Capabilities and Projected Operational Environment (ROC/POE) for Coast Guard Port Security Units (PSU), COMDTINST 3501.49 (series); Maritime Law Enforcement Manual, COMDTINST M16247.1 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
1.2.16	DESCRIBE Defensive Boat Tactics: Fields of fire Disengagement Integrated shoreside support fire Illumination Darken ship Operational deception Anti-swimmer prediction, detection and prosecution Swimmer delivery vehicles Personal watercraft Small boat assault Mines - command, contact or moored	_____ (Date)	_____ (Verified By)
1.2.17	STATE the authority to visit, search, and seize vessels, people, property, and contraband. ⁹	_____ (Date)	_____ (Verified By)
1.2.18	DISCUSS procedures for the following emergencies: Communications Failure Lost communications with TPSB TPSB casualty Personnel casualty or injury Civil disturbance Incident involving foreign national CBR response Swimmer detection Sub-surface detection Small boat attack Multiple boat attack Shoreside camp attack Multi-pronged attack Disengagement procedures Engagement of shoreside batteries SAR (combat/non-combat) Man overboard/missing crewman MIUWU Radar-sonar Surveillance Center (RSSC) loss or destruction	_____ (Date)	_____ (Verified By)

⁹ Commander's Handbook on the Law of Naval Operations, NWP 1-14M; and the Maritime Law Enforcement Manual, CIM16247.1 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
1.3	COMMUNICATIONS WATCH		
1.3.1	PRINT messages from United States Message Text Format (USMTF) Editor software.	_____	_____
		(Date)	(Verified By)
1.3.2	FILE/SAVE messages to 3.5" floppy disk for delivery to unit with HF terminal/link.	_____	_____
		(Date)	(Verified By)
1.3.3	LOAD frequencies into unit communications equipment		
1.3.4	LOAD KEYMAT into unit communications/ cryptographic equipment	_____	_____
		(Date)	(Verified By)
1.3.5	DISCUSS use and PREPARE the following: Classified Material Control Log, CG 4819 Top Secret Disclosure Record, CG4764A	_____	_____
		(Date)	(Verified By)
1.3.6	PREPARE equipment and ESTABLISH tactical voice and/or data communications using: AN/PRC-117D VRC 94 VHF-FM Spectra Handheld VHF-FM/Sabre XCVR TA312 Telephone	_____	_____
		(Date)	(Verified By)
1.3.7	MARK/STOW classified materials.^1	_____	_____
		(Date)	(Verified By)
1.3.8	EXPLAIN the classified material control procedures required for accountability of classified material.	_____	_____
		(Date)	(Verified By)
1.3.9	DESCRIBE the organization for the control, protection and accountability of classified material.	_____	_____
		(Date)	(Verified By)
1.3.10	EXPLAIN the use of a classified material courier letter.^2	_____	_____
		(Date)	(Verified By)

1 Classified Information Management Program, COMDTINST M5510.23 (series); CMS-4 (series); Fleet Communications (U) NTP-4 (series)

2 Classified Information Management Program, COMDTINST M5510.23 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
1.3.11	PREPARE a Personnel Security Record	_____	_____
		(Date)	(Verified By)
1.3.12	EXPLAIN the procedures for internal routing of each category of classified material.	_____	_____
		(Date)	(Verified By)
1.3.13	DESCRIBE the procedure for documenting and destroying classified material.	_____	_____
		(Date)	(Verified By)
1.3.14	DISCUSS the Security Container Check Sheet, SF 702	_____	_____
		(Date)	(Verified By)
1.3.15	EXECUTE an Emergency Action Plan (EAP) under simulated emergency conditions.	_____	_____
		(Date)	(Verified By)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
2.0	WATCH STATION: TPSB		
2.1	CREWMAN		
2.1.1	COMPLETE Boat Crew Qualification Guide, Boat Crew Member, COMDTINST M16114.10 for Type UTL.^1	_____	_____
		(Date)	(Verified By)
2.1.2	CERTIFY as Boat Crew Member.^2	_____	_____
		(Date)	(Verified By)
2.1.3	DISCUSS the duties of each crewman.	_____	_____
		(Date)	(Verified By)
2.1.4	LOCATE and identify the purpose of TPSB equipment.	_____	_____
		(Date)	(Verified By)
2.1.5	PERFORM pre-underway boat check.	_____	_____
		(Date)	(Verified By)
2.1.6	LOCATE fuel and oil mixture primer bulbs.	_____	_____
		(Date)	(Verified By)
2.1.7	IDENTIFY circuit breaker panel, battery switches and all breakers.	_____	_____
		(Date)	(Verified By)
2.1.8	OPERATE TPSB loud hailer.	_____	_____
		(Date)	(Verified By)
2.1.9	ASSIST in the shutdown and securing of a TPSB.	_____	_____
		(Date)	(Verified By)
2.1.10	REMOVE and PUT IN hull drain plugs.	_____	_____
		(Date)	(Verified By)
2.1.11	ASSIST boat engineer in flushing and securing outboard engines.	_____	_____
		(Date)	(Verified By)
2.1.12	PARTICIPATE in underway night boat operations.	_____	_____
		(Date)	(Verified By)
2.1.13	LAUNCH and RETRIEVE a TPSB from a ramp.	_____	_____
		(Date)	(Verified By)

¹ Boat Crew Qualifications Guide, Boat Crewman - Volume 1, COMDTINST M16114.10 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
2.1.14	DISCUSS launch and retrieval of a TPSB from the beach.	_____	_____
		(Date)	(Verified By)
2.1.15	LAUNCH and RETRIEVE a TPSB using a sling hoist.	_____	_____
		(Date)	(Verified By)
2.1.16	DISCUSS crew members' roles and responsibilities for rendering first aid.^3	_____	_____
	General responsibilities	(Date)	(Verified By)
	Assessing the scene		
	Use of protective devices and equipment		
	Handling and transporting injured persons		
2.1.17	IDENTIFY first aid equipment normally carried on the TPSB and other gear that is available to the boat crew.	_____	_____
		(Date)	(Verified By)
2.1.18	DESCRIBE the proper procedures for donning and doffing each of the following items, including the methods of water entry:	_____	_____
	Coast Guard Approved Type III "Mustang" type Survival Suit	(Date)	(Verified By)
	Dry Suit		
	Armored Flotation Device		
2.1.19	DISCUSS the principal threats that PSUs may encounter in various operating areas.^4	_____	_____
	Identifying threats	(Date)	(Verified By)
	Small arms		
	Explosives		
	Improvised Explosive Device (IED)		
	Rocket Propelled Weapons		
	Swimmers and Submersibles		
2.1.20	DEPLOY Sonobuoys.	_____	_____
		(Date)	(Verified By)
2.1.21	CONDUCT visit/search boarding.^5	_____	_____
		(Date)	(Verified By)

3 Boat Crew Seamanship Manual, COMDTINST M16114.5 (series), Chapter 5

4 Marine Safety Manual, volume VII, Port Security, COMDTINST M16000.12 (series); Port Security Unit (PSU) Operational Doctrine, CI3501.53 (series); Required Operational Capabilities and Projected Operational Environment (ROC/POE) for Coast Guard Port Security Units (PSU), COMDTINST 3501.49 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
2.1.22	DESCRIBE possible roles of "Host Nation" boarding officers.	_____	_____
		(Date)	(Verified By)
2.1.23	DEMONSTRATE proper/safe employment of smoke grenades that may be used for visual signaling.	_____	_____
		(Date)	(Verified By)
2.1.24	DESCRIBE TPSB safety systems-- including kill switches, slow/moderate/high speed operations and crew/team coordination.	_____	_____
		(Date)	(Verified By)
2.1.25	IDENTIFY weapons and pyrotechnics carried on a TPSB, including, use, maximum and effective ranges, and safety considerations.	_____	_____
		(Date)	(Verified By)
2.1.26	DEMONSTRATE proper/safe employment of aerial pyrotechnics that may used for vessel identification and weapons engagement.	_____	_____
		(Date)	(Verified By)
2.1.27	EMPLOY anti-swimmer MK3A2 Concussion Grenade.^6	_____	_____
		(Date)	(Verified By)
2.1.28	COMPLETE the M60 7.62 mm machine gun course of fire from the TPSB.^7	_____	_____
		(Date)	(Verified By)
2.1.29	COMPLETE the .50 Cal. M2HB machine gun course of fire.^8	_____	_____
		(Date)	(Verified By)
2.1.30	DEMONSTRATE safe handling procedures for the M203 40mm grenade launcher.^9	_____	_____
		(Date)	(Verified By)
2.1.31	MAINTAIN the M203 40mm grenade launcher.^10	_____	_____
		(Date)	(Verified By)
2.1.32	IDENTIFY the different rounds for the M203 40mm grenade launcher.^11	_____	_____
		(Date)	(Verified By)

5 Maritime Law Enforcement Manual COMDTINST M16247.1 (series); Navy Riverine and Coastal Operations, NWP 3-06M (Revision A); Commander's Handbook on the Law of Naval Operations, NWP 1-14M

6 Marine Safety Manual, volume VII, Port Security, COMDTINST M16000.12 (series)

7 Ordnance Manual, COMDTINST M8000.2 (series)

8 Ordnance Manual, COMDTINST M8000.2 (series), Cutter Training and Qualification Manual, COMDTINST M3502.4 (series)

9 USMC Battle Skills Training Handbook Book 2, pp. 7-11

10 USMC Battle Skills Training Handbook, Section 2-11-47 to 2-11-56

11 USMC Battle Skills Training Handbook, Section 2-11-57 to 2-11-66

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
2.1.33	ENGAGE a target (ashore) with live fire using the M203 40mm grenade launcher.^12	_____	_____
		(Date)	(Verified By)
2.1.34	EMPLOY illumination rounds using the M203 40mm grenade launcher.	_____	_____
		(Date)	(Verified By)

12 USMC Battle Skills Training Handbook, Section 2-11-57 to 2-11-66

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
2.2	BOAT ENGINEER		
2.2.1	COMPLETE Watchstation TPSB Crewman, Module 2.1.^1	_____	_____
		(Date)	(Verified By)
2.2.2	COMPLETE Boat Crew Qualification and Certification Manual - Volume IV, Boat Engineer.^2	_____	_____
		(Date)	(Verified By)
2.2.3	EXPLAIN the boat engineer responsibilities.	_____	_____
		(Date)	(Verified By)
2.2.4	DRAW the electrical, fuel, and oil systems.	_____	_____
		(Date)	(Verified By)
2.2.5	EXPLAIN the procedures for filling the fuel and oil tanks.	_____	_____
		(Date)	(Verified By)
2.2.6	CONDUCT pre-underway checks.	_____	_____
		(Date)	(Verified By)
2.2.7	EXPLAIN the Speed Limiting Overheat Warning (S.L.O.W) System and the system check engine monitor.	_____	_____
		(Date)	(Verified By)
2.2.8	DESCRIBE all instruments and switches.	_____	_____
		(Date)	(Verified By)
2.2.9	DESCRIBE Casualty Control Procedures for:	_____	_____
	Overheating Engine	(Date)	(Verified By)
	Unusual Noise/Vibration in the engine		
	Loss of Steering		

1 Boat Crew Qualifications Guide, Volume 1, Boat Crew Member, COMDTINST M16114.10 (series)

2 Boat Crew Quals and Certification Manual, Volume IV, Boat Engineer, COMDTINST M16114.6 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
2.3	TPSB COXSWAIN -LEVEL I COXSWAIN (25' UTL TPSB COXSWAIN)		
2.3.1	COMPLETE Watchstation TPSB Crewman, Module 2.1.^1	_____	_____
		(Date)	(Verified By)
2.3.2	COMPLETE Boat Crew Qualification Guide, Coxswain - Volume II, COMDTINST M16114.11.^2	_____	_____
		(Date)	(Verified By)
2.3.3	CONDUCT pre-underway check of TPSB equipment and electronics.	_____	_____
		(Date)	(Verified By)
2.3.4	CONDUCT pre-underway crew brief including duties and assignments.	_____	_____
		(Date)	(Verified By)
2.3.5	DEMONSTRATE proper log keeping procedures.	_____	_____
		(Date)	(Verified By)
2.3.6	OPERATE all TPSB electronics including: Radios (Spectra, AN/PRC-117 Tri-Band)	_____	_____
		(Date)	(Verified By)
2.3.7	DEMONSTRATE knowledge of TPSB construction and specifications.	_____	_____
		(Date)	(Verified By)
2.3.8	EXPLAIN audible alarm system and corrective measures.	_____	_____
		(Date)	(Verified By)
2.3.9	DEVELOP steering/compass card for local OPAREA.^3	_____	_____
		(Date)	(Verified By)
2.3.10	DESCRIBE and DISCUSS various navigational references and symbols found on charts.	_____	_____
		(Date)	(Verified By)
2.3.11	IDENTIFY local landmarks using a nautical chart.	_____	_____
		(Date)	(Verified By)
2.3.12	OPERATE a TPSB during periods of darkness.	_____	_____
		(Date)	(Verified By)

1 Boat Crew Qualifications Guide, Volume 1, Boat Crew Member, COMDTINST M16114.10 (series)

2 Boat Crew Qualifications Guide, Volume II, Coxswain, COMDTINST M16114.11 (series)

3 Boat Crew Qualifications Guide, Volume II, Coxswain, COMDTINST M16114.11 (series); Task COX-04-03

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
2.3.13	OPERATE a TPSB under restricted visibility conditions.	_____	_____
		(Date)	(Verified By)
2.3.14	DISCUSS the coxswain's responsibilities.^4	_____	_____
		(Date)	(Verified By)
2.3.15	Trim TPSB while underway.	_____	_____
		(Date)	(Verified By)
2.3.16	Identify safety/security/reaction zones.^5	_____	_____
		(Date)	(Verified By)
2.3.17	State the essential equipment for getting underway.	_____	_____
		(Date)	(Verified By)
2.3.18	Demonstrate laying alongside another TPSB.	_____	_____
		(Date)	(Verified By)
2.3.19	OPERATE TPSB to design capability, transiting at high speed with the engines at full power, bringing the TPSB on and off "step"	_____	_____
		(Date)	(Verified By)

4 Coast Guard Regulations, COMDTINST M5000.3 (series)

5 Marine Safety Manual, volume VII, Port Security, COMDTINST M16000.12 (series); Required Operational Capabilities and Projected Operational Environment (ROC/POE) for Coast Guard Port Security Units (PSU), COMDTINST 3501.49 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
2.4	TPSB TACTICS- LEVEL II COXSWAIN (TPSB TACTICS COXSWAIN)		
2.4.1	COMPLETE TPSB Coxswain, Module 2.3.^1	_____	_____
		(Date)	(Verified By)
2.4.2	DISCUSS the most likely waterborne threats to the PSU.	_____	_____
		(Date)	(Verified By)
2.4.3	DISCUSS the importance of tactical communications.	_____	_____
		(Date)	(Verified By)
2.4.4	DISCUSS command and control issues related to TPSB operations: Command Center coordination Tactical Control Intelligence and Operations Briefing Debriefing	_____	_____
		(Date)	(Verified By)
2.4.5	DEFINE the following terms and DESCRIBE the following:^2 Limited Access Area Safety Zone (OCONUS and CONUS) Security Zone (OCONUS and CONUS) Reaction Zone (OCONUS and CONUS) Screen Boat Tactical Reaction Boat Fields of Fire Interdiction Herding Anti-swimmer/submersible/swimmer delivery vehicle (SDV) techniques Two, three, four boat patrols Vessel Escorts Single vessel Multi-vessel One TPSB Multi-TPSB	_____	_____
		(Date)	(Verified By)

¹ Boat Crew Qualifications Guide, Volume 1, Boat Crew Member, COMDTINST M16114.10 (series); Boat Crew Qualifications Guide, volume II, Coxswain, COMDTINST M16114.11 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
2.4.6	DISCUSS Limited Access Areas: Structure Size Security Zone Reaction Zone Sectors TPSB Designations	_____	_____
		(Date)	(Verified By)
2.4.7	DISCUSS Defensive Boat Tactics: Background Concept Patrols Screen Vessel Tactical Reaction Boat Fields of Fire Disengagement Shoreside Support and Coordination	_____	_____
		(Date)	(Verified By)
2.4.8	DESCRIBE general patrol tactics Background One Boat Two Boat	_____	_____
		(Date)	(Verified By)
2.4.9	DISCUSS Patrol Techniques: Intrusion Response Screen Vessel Approach Tactical Reaction Boat Response Screen Vessel Response Tactical Reaction Boat Position Night Operations Boardings	_____	_____
		(Date)	(Verified By)
2.4.10	DISCUSS Post-Screening Escort Techniques and Moving Limited Access Areas: Tactics Moving Zones	_____	_____
		(Date)	(Verified By)

- 2 Marine Safety Manual, Volume VII, Port Security, COMDTINST M16000.12 (series), Port Security Unit (PSU) Operational Doctrine, COMDTINST 3501.53 (series); Required Operational Capabilities and Projected Operational Environment (ROC/POE) for Coast Guard Port Security Units (PSU), COMDTINST 3501.49 (series)
- 3 Marine Safety Manual, volume VII, Port Security, COMDTINST M16000.12 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
2.4.11	DISCUSS importance of staying in assigned sector	_____	_____
		(Date)	(Verified By)
2.4.12	DEMONSTRATE tactical power turns.	_____	_____
		(Date)	(Verified By)
2.4.13	CONDUCT Boat Patrols.^4	_____	_____
	Two Boat	(Date)	(Verified By)
	Three Boat		
	Four Boat		
2.4.14	DEMONSTRATE vessel escort procedures:	_____	_____
	Single vessel	(Date)	(Verified By)
	Multi-vessel		
	One TPSB		
	Multi-TPSB		
2.4.15	DEMONSTRATE herding techniques including; keeping intercepted vessel away from asset and countering evasive measures.^6	_____	_____
		(Date)	(Verified By)
2.4.16	DEMONSTRATE anti-swimmer/submersible/swimmer delivery vehicle (SDV) techniques.^7	_____	_____
		(Date)	(Verified By)
2.4.17	DEMONSTRATE target intercept using various methods and approach angles.	_____	_____
		(Date)	(Verified By)
2.4.18	INTERDICT hostile and non-hostile vessels encroaching on limited access areas.^8	_____	_____
		(Date)	(Verified By)
2.4.19	DEMONSTRATE duties of the tactical reaction boat (shadowing, field of fire, etc.)	_____	_____
		(Date)	(Verified By)
2.4.20	DEMONSTRATE target handoff and receipt procedures.	_____	_____
		(Date)	(Verified By)
2.4.21	ESCORT a vessel from a limited access area.^9	_____	_____
		(Date)	(Verified By)

4 Marine Safety Manual, volume VII, Port Security, COMDTINST M16000.12 (series)

5 Marine Safety Manual, volume VII, Port Security, COMDTINST M16000.12 (series)

6 Marine Safety Manual, volume VII, Port Security, COMDTINST M16000.12 (series)

7 Marine Safety Manual, volume VII, Port Security, COMDTINST M16000.12 (series)

8 Marine Safety Manual, volume VII, Port Security, COMDTINST M16000.12 (series)

9 Marine Safety Manual, volume VII, Port Security, COMDTINST M16000.12 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
2.4.22	CLEAR own vessel from fields of fire.^10	_____	_____
		(Date)	(Verified By)
2.4.23	DEMONSTRATE ability to clear field of fire and LEAPFROG to reactionary position	_____	_____
		(Date)	(Verified By)
2.4.24	PLOT limited access areas on chart	_____	_____
		(Date)	(Verified By)
2.4.25	PLAN inner/outer harbor patrol.	_____	_____
		(Date)	(Verified By)
2.4.26	PLAN TPSB sorties.	_____	_____
		(Date)	(Verified By)
2.4.27	PLAN anchorage patrols.	_____	_____
		(Date)	(Verified By)
2.4.28	PLAN vessel escort sortie.	_____	_____
		(Date)	(Verified By)
2.4.29	DEMONSTRATE proficiency in use of standard commands for directing employment of weapons aboard the TPSB.	_____	_____
		(Date)	(Verified By)
2.4.30	CONN TPSB during U/W M2/M-60 live fire	_____	_____
		(Date)	(Verified By)
2.4.31	DEMONSTRATE safe deployment of MK3A2 Concussion Grenades from the TPSB.	_____	_____
		(Date)	(Verified By)
2.4.32	FOLLOW vectoring instructions from PSU TAO.	_____	_____
		(Date)	(Verified By)

10 Marine Safety Manual, Volume VII, Port Security, COMDTINST M16000.12 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
2.5	DOCKMASTER		
2.5.1	COMPLETE TPSB Coxswain, Module 2.3 ¹ and TPSB Tactics, Module 2.4.	_____	_____
		(Date)	(Verified By)
2.5.2	DISCUSS Watch, Quarter and Station Bill (WQSB) staffing for TPSB operations.	_____	_____
		(Date)	(Verified By)
2.5.3	STATE the contents of the following and describe the use of each with regards to watch relief procedures: Standing Orders and Navigation Standards Night orders Message boards Weather observation sheet OPORDER Schedule of events Communications plan Plan of the Day (POD) and/or Plan of the Week (POW) CO's Battle Orders	_____	_____
		(Date)	(Verified By)
2.5.4	DISCUSS the following physical preparations required of watchstanders prior to relieving the watch: Physical alertness including fatigue, illness/effects of prescribed drugs, night vision Required equipment including, proper protective clothing, flashlight with red lens Personal appearance	_____	_____
		(Date)	(Verified By)

¹ Boat Crew Qualifications Guide, Volume 1, Boat Crew Member, COMDTINST M16114.10 (series); Boat Crew Qualifications Guide, Volume II, Coxswain, COMDTINST M16114.11 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
2.5.5	<p>DESCRIBE the procedure for preparations made prior to relieving the watch including, but not limited to, the following:</p> <ul style="list-style-type: none"> Inspect the spaces for appearance, safety, cleanliness, and security Determine status of boats, major equipment and services Determine the location of the CO, XO and other key personnel Review current weather and tidal conditions Ensure that appropriate flags, pennants are properly displayed Determine current and scheduled activities/evolutions and conditions of readiness Determine communications guard Determine that all watches are properly manned with qualified personnel. Review publications and instructions pertaining to the duties of Dockmaster Review procedures for all emergencies Determine status and action for all unexecuted orders or anticipated operational changes Determine status of ongoing projects/work. Determine adequacy of measures used to ensure security 	_____ (Date)	_____ (Verified By)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
2.5.6	DEFINE patrol techniques: Intrusion Response Screen vessel approach Tactical Reaction Boat (TRB) response Night operations Radar shadow mapping for MIUWU Harbor patrols Anchorage patrols Host nation interaction Intelligence collection Ready boat usage Pier searches HVA classifications and protection priorities NVG/illumination procedures' Deconfliction of friendly assets	_____ (Date)	_____ (Verified By)
2.5.7	DESCRIBE the actions to be taken when a member of the crew reports a hazardous condition.	_____ (Date)	_____ (Verified By)
2.5.8	DISCUSS the requirements/procedures for handling requests for asylum, safe protective custody and temporary refuge. ²	_____ (Date)	_____ (Verified By)
2.5.9	DESCRIBE the procedure and importance of conducting emergency/security drills for all watch sections on a regular basis.	_____ (Date)	_____ (Verified By)

² Maritime Law Enforcement Manual, COMDTINST 16247.1 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
2.5.10	DISCUSS procedures for the following emergencies: Communications Failure Lost communications with TPSB TPSB casualty Personnel casualty or injury Civil disturbance Incident involving foreign national CBR response Swimmer/submersible/swimmer deliver vehicle (SDV) detection Sub-surface detection Small boat attack Multiple boat attack Shoreside camp attack Multi-pronged attack Disengagement procedures Engagement of shoreside batteries SAR (combat/non-combat) Man overboard/missing crewman MIUWU RSSC loss or destruction	_____ (Date)	_____ (Verified By)
2.5.11	DISCUSS procedures and tactics used to integrate shoreside and waterside PSU assets while responding to a coordinated shoreside/ waterside threat.^3	_____ (Date)	_____ (Verified By)
2.5.12	DISCUSS applicable environmental protection regulations, requirements, procedures and reports for: Refueling boats Pumping bilges Oil spill	_____ (Date)	_____ (Verified By)
2.5.13	PREPARE the following: Abstract of Operations Boat Report, CG 3273B Boat Record, CG 2580A^4	_____ (Date)	_____ (Verified By)

 Port Security Unit (PSU) Operational Doctrine, COMDTINST 3501.51 (series);
 Rules of Engagement
 4 Naval Engineering Manual, COMDTINST (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
3.0	WATCH STATION: SECURITY		
3.1	BASIC SECURITY		
3.1.1	MOVE in squad and fire team formation ¹	_____	_____
		(Date)	(Verified By)
3.1.2	DESCRIBE the 4 basic fire team formations and the situations when each is appropriate: ² Wedge Skirmishers Column Echelon	_____	_____
		(Date)	(Verified By)
3.1.3	DESCRIBE the 5 basic squad formations and the situations when each is appropriate: ³ Wedge Vee Line Column Echelon	_____	_____
		(Date)	(Verified By)
3.1.4	CONDUCT a patrol. ⁴	_____	_____
		(Date)	(Verified By)
3.1.5	IMPLEMENT convoy security measures. ⁵	_____	_____
		(Date)	(Verified By)
3.1.6	DEMONSTRATE convoy security/road movement tactics. ⁶	_____	_____
		(Date)	(Verified By)
3.1.7	PLAN and DIRECT Road Movement and Vehicle Protection evolution. ⁷	_____	_____
		(Date)	(Verified By)
3.1.8	QUALIFY with the expandable baton. ⁸	_____	_____
		(Date)	(Verified By)

1 USMC Marine Battle Skills Training Handbook, Sections 3-14-9 to 3-14-16 & 3-14-95 to 3-14-102

2 Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations

3 Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations

4 Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations

5 Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations

6 Joint Tactics, Techniques, and Procedures for Antiterrorism, Joint Pub 3-07.2

7 Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations

8 Maritime Law Enforcement Manual, COMDTINST M16247.1 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
3.1.9	DEMONSTRATE the proper construction of a two-man defensive position. ⁹	_____	_____
		(Date)	(Verified By)
3.1.10	DEMONSTRATE the proper construction of a machinegun defensive position. ¹⁰	_____	_____
		(Date)	(Verified By)
3.1.11	ORGANIZE a defensive perimeter, establish control measures, and defensive echelons. ¹¹	_____	_____
		(Date)	(Verified By)
3.1.12	DEMONSTRATE operation of: AN/PRC-117D VRC 94 Handheld VHF-FM/Sabre transceiver TA312/PT Field Telephone ¹²	_____	_____
		(Date)	(Verified By)
3.1.13	PERFORM operator maintenance on: Handheld VHF-FM/Sabre transceiver TA-312/PT, Telephone Set. ¹³	_____	_____
		(Date)	(Verified By)
3.1.14	ESTABLISH a security post ¹⁴	_____	_____
		(Date)	(Verified By)
3.1.15	DEFINE the following: ¹⁵ Principle Direction of Fire (PDF) Final Protective Line (FPL)	_____	_____
		(Date)	(Verified By)
3.1.16	MOUNT and emplace M60 7.62 mm machine gun using an M122 Tripod and Traversing Bar and Elevating Mechanism (T & E). ¹⁶	_____	_____
		(Date)	(Verified By)
3.1.17	ENGAGE a ground target with live fire using the M60 7.62 mm machinegun. ¹⁷	_____	_____
		(Date)	(Verified By)
3.1.18	PERFORM as team leader/assistant gunner on the M60 7.62 mm machinegun. ¹⁸	_____	_____
		(Date)	(Verified By)

9 Port Security Unit (PSU) Essential Skills Handbook, General Skills

10 USMC Marine Battle Skills Training Handbook, Section 3-12-9 to 3-12-16;
Port Security Unit (PSU) Essential Skills Handbook, General Skills

11 Fleet Marine Force Manual 6-5

12 USMC Marine Battle Skills Training Handbook, Section 2-19-5 to 2-19-7

13 USMC Marine Battle Skills Training Handbook, Section 2-19-1 to 2-19-8

14 USMC Marine Battle Skills Training Handbook, Section 3-14-41 to 3-14-43

15 Port Security Unit (PSU) Essential skills Handbook, Defensive Operations

16 USMC Battle Skills Training Handbook, Section 3-12-31 to 3-12-39

17 USMC Battle Skills Training Handbook, Section 2-12-25 to 2-12-28

18 USMC Battle Skills Training Handbook, Section 3-12-1 to 3-12-3

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
3.1.19	DEMONSTRATE safe handling procedures for the M2/.50 caliber machinegun.^19	_____	_____
		(Date)	(Verified By)
3.1.20	MOUNT and emplace M2/.50 caliber machine gun using an M3 Tripod and Traversing Bar and Elevating Mechanism (T & E).^20	_____	_____
		(Date)	(Verified By)
3.1.21	ENGAGE a ground target with live fire using the M2/.50 caliber machinegun.^21	_____	_____
		(Date)	(Verified By)
3.1.22	PERFORM as team leader/assistant gunner on the M2/.50 caliber machinegun.^22	_____	_____
		(Date)	(Verified By)
3.1.23	DISCUSS how to derive target direction and elevation from a Traversing Bar and Elevating (T&E) Mechanism.^23	_____	_____
		(Date)	(Verified By)
3.1.24	EXPLAIN how to use a mil to direct crew served weapons fire more precisely.^24	_____	_____
		(Date)	(Verified By)
3.1.25	DEMONSTRATE safe handling procedures for the M203 40mm grenade launcher.^25	_____	_____
		(Date)	(Verified By)
3.1.26	MAINTAIN the M203 40mm grenade launcher.^26	_____	_____
		(Date)	(Verified By)
3.1.27	IDENTIFY the different rounds for the M203 40mm grenade launcher.^27	_____	_____
		(Date)	(Verified By)
3.1.28	ENGAGE a target (ashore) with live fire using the M203 40mm grenade launcher.^28	_____	_____
		(Date)	(Verified By)
3.1.29	EMPLOY illumination rounds using the M203 40mm grenade launcher.	_____	_____
		(Date)	(Verified By)

19 Ordnance Manual, COMDTINST M8000.2 (series)

20 USMC Battle Skills Training Handbook, Section 3-12-31 to 3-12-39

21 USMC Battle Skills Training Handbook, Section 2-12-43 to 2-12-46

22 USMC Battle Skills Training Handbook, Section 3-12-5 to 3-12-7

23 Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations

24 Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations

25 USMC Battle Skills Training Handbook Book 2, pp. 7-11

26 USMC Battle Skills Training Handbook, Section 2-11-47 to 2-11-56

27 USMC Battle Skills Training Handbook, Section 2-11-57 to 2-11-60

28 USMC Battle Skills Training Handbook, Section 2-11-57 to 2-11-66

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
3.1.30	DISCUSS the proper procedures for exiting and entering the security perimeter or friendly lines.^29	_____	_____
		(Date)	(Verified By)
3.1.31	DEFINE Initial Rally Point (IRP).^30	_____	_____
		(Date)	(Verified By)
3.1.32	DEFINE Reentry Rally Point (IRP).^31	_____	_____
		(Date)	(Verified By)
3.1.33	CONSTRUCT field expedient obstacles.^32	_____	_____
		(Date)	(Verified By)
3.1.34	DESCRIBE construction of the following Abatis^33 Post Obstacle^34 Three log hurdle^35 Anti-vehicle ditches^36	_____	_____
		(Date)	(Verified By)
3.1.35	DEFEND a position.^37	_____	_____
		(Date)	(Verified By)
3.1.36	ESTABLISH Access Control Points.^38	_____	_____
		(Date)	(Verified By)
3.1.37	DISCUSS areas where terrorists frequently plant bombs and booby traps on vehicles.^39	_____	_____
		(Date)	(Verified By)
3.1.38	DEMONSRATE a proper and complete vehicle search.^40	_____	_____
		(Date)	(Verified By)
3.1.39	PERFORM day/night individual movement in a Military Operations in Urban Terrain (MOUT) setting.^41	_____	_____
		(Date)	(Verified By)

- 29 Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations
30 Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations
31 Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations
32 USMC Marine Battle Skills Training Handbook, Section 3-14-119 to 3-14-125
33 Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations
34 Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations
35 Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations
36 Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations
37 USMC Battle Drill Guide 3-2-29
38 Physical Security Program, COMDTINST M5530.1 (series)
39 Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations
40 Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations
41 USMC Battle Drill Guide 0300.1.17, p. 3-1-85

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
3.1.40	DEMONSTRATE procedures to contain a hostile threat in an unsecure building using room clearing tactics (Drill *54 ONLY--NO Grenades).^42	_____	_____
		(Date)	(Verified By)
3.1.41	DISCUSS the requirements/procedures for handling requests for asylum, safe protective custody and temporary refuge.^43	_____	_____
		(Date)	(Verified By)

42 USMC Battle Drill Guide 0311.4.3, page 3-2-109

43 Maritime Law Enforcement Manual, COMDTINST 16247.1 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
3.2	SECURITY TEAM LEADER		
3.2.1	GRADUATE USAF Phoenix Readiness Training		
3.2.2	STATE the steps to plan a patrol: ¹ Background Begin Arrange Make Complete Issue Supervise	_____ (Date)	_____ (Verified By)
3.2.3	EXPLAIN the role of the Initial Rally Point (IRP) in planning and executing a patrol. ²	_____ (Date)	_____ (Verified By)
3.2.4	EXPLAIN the role of the Reentry Rally Point (RRP) in planning and executing a patrol. ³	_____ (Date)	_____ (Verified By)
3.2.5	DEVELOP a patrol plan: ⁴ Assembly Area Five Point Contingency Plan Initial Rally Point Departing the Perimeter Visual Contact Communications Returning to Friendly Lines	_____ (Date)	_____ (Verified By)
3.2.6	PREPARE patrol orders. ⁵	_____ (Date)	_____ (Verified By)
3.2.7	DEMONSTRATE the troop leading steps. ⁶	_____ (Date)	_____ (Verified By)
3.2.8	PREPARE defensive tactical orders ⁷	_____ (Date)	_____ (Verified By)

- 1 Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations
2 Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations
3 Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations
4 Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations
5 USMC Marine Battle Skills Training Handbook, Section 3-13-27 to 3-13-30
6 USMC Fleet Marine Force Manual 6-5

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
3.2.9	DISCUSS the steps for preparing a tripod mounted, crew served weapon range card.^8	_____	_____
		(Date)	(Verified By)
3.2.10	DISCUSS how Principle Direction of Fire (PDF) and Final Protective Line (FPL) are used to prepare a range card and lay a crew served weapon.^9	_____	_____
		(Date)	(Verified By)
3.2.11	PREPARE a range card.^10	_____	_____
		(Date)	(Verified By)
3.2.12	PREPARE a fire plan for a defensive operation.^11	_____	_____
		(Date)	(Verified By)
3.2.13	DEMONSTRATE duties of fire/squad team leader.	_____	_____
		(Date)	(Verified By)
3.1.14	DESCRIBE the steps to establish a fire team level defensive fire plan.^12	_____	_____
		(Date)	(Verified By)
3.2.15	DESCRIBE the steps for coordinating fire team level fire plans to create a unit fire plan.^13	_____	_____
		(Date)	(Verified By)
3.2.16	DESCRIBE the steps used to control unit fire: Alert Direct Describe Range Assign Control	_____	_____
		(Date)	(Verified By)

- 7 Port Security Unit (PSU) Operational Doctrine, COMDTINST 3501.53 (series)
8 Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations
9 Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations
10 USMC Marine Battle Skills Training Handbook, Section 3-12-21 to 3-12-26
11 USMC Marine Battle Skills Training Handbook, Sections 3-14-37 to 3-14-39, 3-14-109 to 3-14-111
12 Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations
13 Port Security Unit (PSU) Essential Skills Handbook, Defensive Operations

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
4.0	WATCH STATION: UNIT SUPPORT		
4.1	MEDICAL		
4.1.1	OPEN and PREPARE the termination of a health record (medical and dental).^1	_____	_____
		(Date)	(Verified By)
4.1.2	PERFORM an accuracy and completeness check of a health record (medical and dental) for a detaching/reporting member.^2	_____	_____
		(Date)	(Verified By)
4.1.3	MAINTAIN health records (medical and dental).^3	_____	_____
		(Date)	(Verified By)
4.1.4	DISPENSE hearing protection devices.^4	_____	_____
		(Date)	(Verified By)
4.1.5	INSPECT the food service facility and food service personnel^5	_____	_____
		(Date)	(Verified By)
4.1.6	COMPLETE a Food Service Establishment Inspection Report, CG-5145^6	_____	_____
		(Date)	(Verified By)
4.1.7	CONDUCT a Sexually Transmitted Disease interview and complete a Venereal Disease Epidemiological Report (CDC 73.2936.A)^7	_____	_____
		(Date)	(Verified By)
4.1.8	DEMONSTRATE proper technique for testing potable water for coliform contamination using the membrane filter technique.	_____	_____
		(Date)	(Verified By)
4.1.9	DEMONSTRATE proper technique for testing potable water.	_____	_____
		(Date)	(Verified By)
4.1.10	DISPOSE of hazardous medical waste.^8	_____	_____
		(Date)	(Verified By)

1 Medical Manual, COMDTINST M6000.1 (series)

2 Medical Manual, COMDTINST M6000.1 (series)

3 Medical Manual, COMDTINST M6000.1 (series)

4 Medical Manual, COMDTINST M6000.1 (series)

5 Food Service Sanitation Manual, COMDTINST M6240.1 (series)

6 Food Service Sanitation Manual, COMDTINST M6240.1 (series)

7 Medical Manual, COMDTINST M6000.1 (series), Chapter 7

8 Medical Manual, COMDTINST M6000.1 (series), Chapter 13; Safety and Environmental Health Manual, COMDTINST M5100.47 (series), Chapter 6

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
4.1.11	ESTABLISH and MAINTAIN an insect and rodent survey program.^9	_____	_____
		(Date)	(Verified By)
4.1.12	IMPLEMENT an environmental health program at your unit for the prevention of disease and maintenance of sanitation standards.^10	_____	_____
		(Date)	(Verified By)
4.1.13	PREPARE a requisition to order supplies.^11	_____	_____
		(Date)	(Verified By)
4.1.14	INVENTORY medical supplies and materials.^12	_____	_____
		(Date)	(Verified By)
4.1.15	IMPLEMENT an Equipment Preventative Maintenance Program.^13	_____	_____
		(Date)	(Verified By)
4.1.16	ADMINISTER emergency medications via the following routes per Current Emergency Diagnosis and Treatment by Lange (current edition). oral sublingual intravenous bolus	_____	_____
		(Date)	(Verified By)
4.1.17	ESTABLISH or maintain a wellness program to ensure the continued health of assigned personnel.^14	_____	_____
		(Date)	(Verified By)
4.1.18	TRAIN personnel in first aid.^15	_____	_____
		(Date)	(Verified By)
4.1.19	DEMONSTRATE the procedures for basic map reading and day/night land navigation.^16	_____	_____
		(Date)	(Verified By)

- 9 Safety and Environmental Health Manual, COMDTINST M5100.47 (series)
Chapter 5; Rodent Control, NAVMED P-5052-26, Chapter 26 (0510-LP-074-1080)
- 10 Medical Manual, COMDTINST M6000.1 (series), Chapter 6
- 11 Supply Policy and Procedures Manual, COMDTINST M4400.19 (series)
- 12 Health Services Allowance List, Ashore, COMDTINST m6700.5 (series);
Operational Logistics Support Plan (OLSP) for Port Security Units (PSU),
COMDTINST M4081.8 (series)
- 13 Medical Manual, COMDTINST M6000.1 (series)
- 14 Coast Guard Wellness Manual, COMDTINST M6200.1; & FIT FOR DUTY-FIT FOR
LIFE: The Coast Guard Reserve Wellness Program, COMDTINST 6100.3
- 15 Medical Manual, COMDTINST M6000.1 (series)
- 16 USMC Marine Battle Skills Training Handbook, Section 2-18-1 to 2-18-29

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
4.1.20	DEMONSTRATE the procedures used to plan/execute MEDEVAC (land/sea/air), including pyrotechnics.	_____	_____
		(Date)	(Verified By)
4.1.21	PREPARE a medical Annex (Q) to an OPLAN/OPORDER.	_____	_____
		(Date)	(Verified By)
4.1.22	DEMONSTRATE procedures used to stand duty corpsman watch.	_____	_____
		(Date)	(Verified By)
4.1.23	PREPARE the following: Emergency Medical Treatment Report, CG 5214 Monthly Report for Narcotics and Other Controlled Drugs, CG 5353 Narrative Summary (Clinical Resume), SF 502 Medical Record Consultation Sheet, SF 513 Chronological Record of Medical Care, SF 600 Immunization Record, SF 601 Report of Medical Examination, SF 88 Report of Medical History, SF 93	_____	_____
		(Date)	(Verified By)
4.1.24	STATE actions to effectively identify/treat casualties of Blood, Nerve, Blister, Choking, Riot Control agents.^17	_____	_____
		(Date)	(Verified By)
4.1.25	DESCRIBE your unit's Hearing Conservation Program including: Identifying a hazardous noise area Required posted warnings Required hearing protection for areas where the noise hazard is at or above 84dBA and 104dBA	_____	_____
		(Date)	(Verified By)
4.1.26	DESCRIBE unit's heat stress program.	_____	_____
		(Date)	(Verified By)

17 USMC Marine Battle Skills Training Handbook, Section 2-16-89 to 2-16-100

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
4.2	SUPPLY		
4.2.1	STATE the function of the supply officer/supply petty officer.	_____	_____
		(Date)	(Verified By)
4.2.2	DESCRIBE control procedures for the receipt and storage of the following types of supplies during both working hours and non-working hours.^1 Routine supplies Commissary supplies Medical supplies (general, controlled and perishable)	_____	_____
		(Date)	(Verified By)
4.2.3	DESCRIBE the procedures and methods available for emergency procurement of essential supplies or services during non-working hours.	_____	_____
		(Date)	(Verified By)
4.2.4	PREPARE military requisitions for transmission when deployed.		
4.2.5	DISCUSS and PREPARE: Change of Mailing, Freight and Billing Address, CG 4183 Purchase Order, SF-1449 & OF 347 SURF Requisition Log, CG 4940 Allowance Record - Personal Property, CG 5009A Detail Record - Personal Property, CG 5009B Report of Survey, CG 5269^2 Vehicle Utilization Record, CG 5367 Military Inspection and Receiving Report, DD 250	_____	_____
		(Date)	(Verified By)
4.2.6	DEMONSTRATE use of Automated Requisition Management System (ARMS).^3	_____	_____
		(Date)	(Verified By)

1 Inspection, Packaging, Handling, Storage, and Transportation Handbook, COMDTINST M4450.1 (series)

2 Supply Policy and Procedures Manual (SPPM), COMDTINST M4400.19 (series)

3 Supply Policy and Procedures Manual (SPPM), COMDTINST M4400.19 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
4.2.7	DISCUSS property survey procedures.^4	_____	_____
		(Date)	(Verified By)
4.2.8	OBTAIN DoD Driver's License for 5-Ton, HMMWV vehicles.	_____	_____
		(Date)	(Verified By)

4 Supply Policy and Procedures Manual (SPPM), COMDTINST M4400.19 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
4.3	ADMINISTRATION		
4.3.1	PREPARE documents/correspondence: Basic Letter Business Letter Memorandum	_____	_____
		(Date)	(Verified By)
4.3.2	DISCUSS intra-unit coordination to ensure the correctness and timely submission of required reports?	_____	_____
		(Date)	(Verified By)
4.3.3	DISCUSS procedures and reports that are required when communications are lost with a unit under your unit's operational command?	_____	_____
		(Date)	(Verified By)
4.3.4	DISCUSS duties of Postal Clerk.^1	_____	_____
		(Date)	(Verified By)
4.3.5	PREPARE/ISSUE Identification Tags.	_____	_____
		(Date)	(Verified By)
4.3.6	PROCESS personnel requests (Identification cards, Dependent enrollments, etc.) using deployable RAPIDS/DEERS equipment.	_____	_____
		(Date)	(Verified By)

¹ Coast Guard Postal Manual, COMDTINST M5110.1 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
4.3.7	PREPARE the following: Record of Identification Cards Issued, CG 3133 Administrative Remarks, CG 3307 ² Permanent Government Motor Vehicle Operator's Record, CG 3308 Application for Armed Forces Reserve Medal, CG 3356 Request for Extended Active Duty, CG 3472 Assignment Data Card, CG 3698A Record of Emergency Data, CG 4113 Military Temporary Additional Duty (TAD) or Civilian Temporary Duty (TD) Request and Travel Order, CG 4251 Reserve Orders and Pay Voucher, CG 4436 Report of Illness of Reservist, CG 4614 Report and Disposition of Offense, CG 4910 Standard Travel Order, CG 5131	(Date)	(Verified By)
4.3.8	VALIDATE a Travel Voucher, DD 1351	(Date)	(Verified By)
4.3.9	DESCRIBE the procedures for processing emergency leave requests during non-working hours. Circumstances which warrant granting emergency leave Need for swift, sensitive action on emergency leave requests Criteria and procedures for funding emergency leave	(Date)	(Verified By)
4.3.10	OBTAIN DoD Driver's License for HMMWV.	(Date)	(Verified By)

² Preparation and Submission of Administrative Remarks (CG-3307), COMDTINST 1000.14 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
4.4	ENGINEERING (GEN, BOATS, FUEL, MAIN/PMS)		
4.4.1	DESCRIBE unit's Hazard Communications Program including: The purpose for and where to find the unit's inventory of hazardous materials Interpreting and finding the material safety data sheets for hazardous materials Frequency of training; and the requirement that all containers for hazardous materials be labeled to show contents.	_____ (Date)	_____ (Verified By)
4.4.2	DISCUSS the process for making changes or modifications to a Coast Guard Standard Boat (TPSB).	_____ (Date)	_____ (Verified By)
4.4.3	DISCUSS and PREPARE the following: Boat Alteration, CG 3378.^1 Engineering Change Proposal Cost Estimate Support Sheet, CG 5538 Engineering Change Proposal (ECP), DD 1692	_____ (Date)	_____ (Verified By)
4.4.4	INSTALL TA 312 field telephone "hot loops."	_____ (Date)	_____ (Verified By)
4.4.5	DEMONSTRATE procedures used to safely install electrical wiring in PSU tents/spaces (EMs only).	_____ (Date)	_____ (Verified By)
4.4.6	FUEL, ENERGIZE, OPERATE, DE-ENERGIZE, SECURE, PARALLEL generators.	_____ (Date)	_____ (Verified By)
4.4.7	ESTABLISH fire station.	_____ (Date)	_____ (Verified By)
4.4.8	STATE procedures to follow to prepare unit for load out (air, sea, truck/combination).	_____ (Date)	_____ (Verified By)
4.4.9	BUILD bivouac support facilities (heads, showers tent decks).	_____ (Date)	_____ (Verified By)

¹ Naval Engineering Manual, COMDTINST M9000.6 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
4.4.10	OBTAIN DoD Driver's License for 5-Ton, HMMWV vehicles.	_____	_____
		(Date)	(Verified By)
4.4.11	STATE procedures used to build a boat ramp.	_____	_____
		(Date)	(Verified By)
4.4.12	PERFORM engine tune-up per Manufacturer's Manual.	_____	_____
		(Date)	(Verified By)
4.4.13	TROUBLESHOOT the following systems: Fuel System Ignition System Electrical System Cooling System VROr System	_____	_____
		(Date)	(Verified By)
4.4.14	LUBRICATE engine per Manufacturer's Manual.	_____	_____
		(Date)	(Verified By)
4.4.15	PERFORM scheduled maintenance on the following systems: fuel system ignition system electrical system cooling system VRO system	_____	_____
		(Date)	(Verified By)
4.4.16	TEST engine using dynamometer.	_____	_____
		(Date)	(Verified By)
4.4.17	FLUSH engine cooling system.	_____	_____
		(Date)	(Verified By)
4.4.18	PREPARE engine for short and long term storage/layup.	_____	_____
		(Date)	(Verified By)
4.4.19	INSPECT/REPLACE propeller.	_____	_____
		(Date)	(Verified By)
4.4.20	TEST/INSPECT engine alarm system.	_____	_____
		(Date)	(Verified By)
4.4.21	INSPECT fiberglass hull/gel coat for damage.	_____	_____
		(Date)	(Verified By)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
4.4.22	REPAIR fiberglass hull/gel coat damage.	_____	_____
		(Date)	(Verified By)
4.4.23	INSPECT weapon tripods and MK16 Stands for tightness, gasket, full pintle adjustment and damage	_____	_____
		(Date)	(Verified By)
4.4.24	RETORQUE Trim Tab/anti-cavitation plate.	_____	_____
		(Date)	(Verified By)
4.4.25	INSPECT center console mounting welds.	_____	_____
		(Date)	(Verified By)
4.4.26	INSPECT leaning post welds.	_____	_____
		(Date)	(Verified By)
4.4.27	INSPECT screws in the fuel tank cover, console mounting plate and leaning post plate to see if fully engaged and maintaining adequate holding power.	_____	_____
		(Date)	(Verified By)
4.4.28	DEMONSTRATE proficiency in maneuvering a vehicle with trailer attached.	_____	_____
		(Date)	(Verified By)
4.4.29	LAUNCH and RETRIEVE a TPSB from a ramp.	_____	_____
		(Date)	(Verified By)
4.4.30	DISCUSS launch and retrieval of a TPSB from the beach.	_____	_____
		(Date)	(Verified By)
4.4.31	LAUNCH and RETRIEVE a TPSB using a sling hoist.	_____	_____
		(Date)	(Verified By)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
4.5	ELECTRONICS		
4.5.1	PREPARE a Electronic Repair Parts Allowance List, CG 3191A	_____	_____
		(Date)	(Verified By)
4.5.2	DISCUSS the process for making electronics changes or modifications to a Coast Guard Standard Boat (TPSB).	_____	_____
		(Date)	(Verified By)
4.5.3	DISCUSS the purpose of the following: Electronics Alteration Request/ Authorization, CG 3439 Electronics Alteration Action and Project Completion Report, CG 3439A.	_____	_____
		(Date)	(Verified By)
4.5.4	COMPLETE the following: Electronics Alteration Request/ Authorization, CG 3439 Electronics Alteration Action and Project Completion Report, CG 3439A.	_____	_____
		(Date)	(Verified By)
4.5.5	OBTAIN DoD Driver's License for 5-Ton, HMMWV vehicles.	_____	_____
		(Date)	(Verified By)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
4.6	WEAPONS		
4.6.1	DISCUSS the contents of the following ordnance logs (records) kept at the PSU ¹		
	Small Arms Log	_____	_____
	Magazine Log		
	Machine Gun Log Book		
4.6.2	PREPARE unit small arms training plan. ²	_____	_____
4.6.3	CONDUCT range training for all PSU weapons. ³	_____	_____
4.6.4	PREPARE a Small Arms Record Firing Report, CG 3029. ⁴	_____	_____
4.6.5	SUPERVISE weapons maintenance. ⁵	_____	_____
4.6.6	DEMONSTRATE safe/secure over-the-road transportation of weapons and ammunition. ⁶	_____	_____
4.6.7	STATE procedures for weapons, ammunition & pyrotechnics inventory maintenance. ⁷	_____	_____
4.6.8	DEMONSTRATE mounting of M2/M60 machineguns to TPSB using soft mounts.	_____	_____
4.6.9	PERFORM 5 field armory watches per applicable SOP.	_____	_____
4.6.10	PERFORM organizational level maintenance for the M2HB .50 caliber machinegun. ⁸	_____	_____
4.6.11	PERFORM organizational level maintenance for the M-60 machinegun.	_____	_____

1 Ordnance Manual, COMDTINST M8000.2 (series), Enclosure 4

2 Ordnance Manual, COMDTINST M8000.2 (series)

3 Ordnance Manual, COMDTINST M8000.2 (series)

4 Ordnance Manual, COMDTINST M8000.2 (series)

5 Ordnance Manual, COMDTINST M8000.2 (series)

6 Ordnance Manual, COMDTINST M8000.2 (series)

7 Ordnance Manual, COMDTINST M8000.2 (series)

8 Ordnance Manual, COMDTINST M8000.2 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
4.6.12	OBTAIN DoD Driver's License for 5-Ton, HMMWV vehicles and Hazardous Material (HAZMAT) transportation.	_____	_____
		(Date)	(Verified By)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
4.7	MASTER AT ARMS		
4.7.1	DISCUSS the purpose of the Hazardous Condition Log, CG 4905	_____	_____
		(Date)	(Verified By)
4.7.2	DESCRIBE the actions to be taken when a member of the crew reports a hazardous condition.	_____	_____
		(Date)	(Verified By)
4.7.3	STATE the contents of the following and affects on encampment routine: Standing Orders Night orders Message boards Weather observation sheet OPORDER Schedule of events Plan of the Day (POD) and/or Plan of the Week (POW) CO's Battle Orders	_____	_____
		(Date)	(Verified By)
4.7.4	OBTAIN DoD Driver's License for 5-Ton, HMMWV vehicles and Hazardous Material (HAZMAT) transportation.	_____	_____
		(Date)	(Verified By)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
4.7.5	DESCRIBE the procedure for preparations made prior to relieving the watch including, but not limited to, the following: Inspect the encampment for safety, cleanliness, and security Determine status of major equipment and services Determine the location of the CO, XO, CDO and other key personnel Ensure that appropriate flags, pennants are properly displayed Determine current and scheduled activities/evolutions and conditions of readiness Review publications and instructions pertaining to the duties of MAA Review procedures for all emergencies Determine status and action for all unexecuted orders or anticipated operational changes Determine status of ongoing projects/work. Determine adequacy of measures used to ensure security Determine status of absentees or deserters	_____	_____
		(Date)	(Verified By)
4.7.6	DISCUSS the requirements/procedures for handling requests for asylum, safe protective custody and temporary refuge.^1	_____	_____
		(Date)	(Verified By)
4.7.7	DESCRIBE the procedure and importance of conducting emergency/security drills for all watch sections on a regular basis.	_____	_____
		(Date)	(Verified By)

¹ Maritime Law Enforcement Manual, COMDTINST 16247.1 (series)

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
4.7.8	DISCUSS procedures for the following emergencies:	_____	_____
	Communications Failure	(Date)	(Verified By)
	Personnel casualty or injury		
	Civil disturbance		
	Incident involving foreign national		
	CBR response		
	Attack on encampment		
	Missing crewman		

<u>Module</u>	<u>Section Title</u>	<u>Date</u>	<u>Verifying Signature</u>
4.8	FOOD SERVICES		
4.8.1	DEMONSTRATE safe operation of field kitchen equipment.	_____	_____
		(Date)	(Verified By)
4.8.2	DEMONSTRATE preparation of TRAYPAK/hot meals.	_____	_____
		(Date)	(Verified By)
4.8.3	DEMONSTRATE issuance/control of MREs.	_____	_____
		(Date)	(Verified By)
4.8.4	MAINTAIN food inventory per health standards and supply requirements.^1	_____	_____
		(Date)	(Verified By)
4.8.5	PREPARE the following required paperwork:		
	Ration Memorandum, CG 3123	_____	_____
	Provision Inventory Control Record, CG 3469.	(Date)	(Verified By)
	Daily Ration Cost Record, CG 3471.		
	Coast Guard Dining Facility Operating Statement, CG 2576		
	Mess Statement, CG 4146		
	Provision Inventory Report, CG 4261		
	Meal Sign-In Sheet, CG 4901		
4.8.6	DEMONSTRATE proper accounting procedures.^2	_____	_____
		(Date)	(Verified By)
4.8.7	ESTABLISH field mess and provide meals to PSU	_____	_____
		(Date)	(Verified By)

1 Subsistence Manual, COMDTINST M4061.3 (series)

2 Subsistence Manual, COMDTINST M4061.3 (series)

List of Acronyms and Abbreviations

Acronym

Meaning

ADCON	Administrative Control
ADSW-AC	Active Duty Special Work - Active Component
ADSW-RC	Active Duty Special Work - Reserve Component
ARMS	Automated Requisition Management System
APF	Afloat Prepositioning Force
AOR	Area of Responsibility
AT/FP	Anti-Terrorism/Force Protection
CBR	Chemical, Biological and Radiological
CDO	Command Duty Officer
COTP	Captain of the Port
CPS	Combat Prepositioning Ships
CinC	Commander-In Chief
COMSEC	Communications Security
CONUS	Continental United States
CUU	Camouflage Utility Uniforms
EAP	Emergency Action Plan
ECP	Engineering Change Proposal
EEFI	Essential Elements of Friendly Information
EMCON	Emission Control
EPW	Enemy Prisoners of War
EOD	Explosive Ordnance Disposal
EPOW	Engineering Petty Officer of the Watch
FPL	Final Protective Line
HAZMAT	Hazardous Material
HDCU	Harbor Defense Command Unit
HDC	Harbor Defense Commander
HMMWV	High Mobility Multipurpose Wheeled Vehicle
HVA	High Value Asset
IBU	Inshore Boat Unit
JFMCC	Joint Force Maritime Component Commander
JFC	Joint Forces Commander
JLOTS	Joint logistics over the shore
JOCC	Joint Operations Command Center
JRAC	Joint Rear Area Coordinator
LPS	Logistics Prepositioning Ships
MAA	Master at Arms
MAST	Mobile Ashore Support Terminal
MPF	Maritime Prepositioning Force
MOPP	Mission Oriented Personal Protection
MOUT	Military Operations in Urban Terrain
MDSU	Mobile Diving and Salvage Unit
MIUWU	Mobile Inshore Undersea Warfare Unit
NCW	Naval Coastal Warfare

Acronym**Meaning**

NCWC	NCW Commander
NCC	Naval Component Commander
OCONUS	Out of Continental United States
OLSP	Operational Logistics Support Plan
OPCON	Operational Command
OPORDER	Operation Order
OTC	Officer in Tactical Command
PDF	Principle Direction of Fire
POD	Plan of the Day
POD	Port of Debarkation
POE	Port of Embarkation
POOW	Petty Officer of the Watch
POW	Plan of the Week
PRC	Presidential Reserve Call-up
PSU	Port Security Unit
ROE	Rules of Engagement
RRP	Reentry Rally Point
RSSC	Radar-sonar surveillance center
SDV	Swimmer Delivery Vehicle
SITREP	Situation Report
SLOC	Sea Line of Communication
SLRP	Survey Liaison and Reconnaissance Party
SOFA	Status of Forces Agreement
SOPA	Senior Officer Present Afloat
SORTS	Status of Resources and Training System
SROE	Standing Rules of Engagement
SPOD	Seaport of Debarkation
SPOE	Seaport of Embarkation
TACON	Tactical Control
TAD	Temporary Additional Duty
TAO	Tactical Action Officer
THREATCON	Threat Condition
TRANSCOM	U. S. Transportation Command
TPFDD	Time Phased Force and Deployment Data
TPSB	Transportable Port Security Boats
TRB	Tactical Reaction Boat
UCMJ	Uniform Code of Military Justice
USMTF	Uniformed Services Medical Treatment Facility
USMTF	United States Message Text Format
VBSS	Visit, board, search and seizure team
WHEC	High Endurance Cutter
WMEC	Medium Endurance Cutter
WPB	Patrol Boat
WQSB	Watch, Quarter and Station Bill
WMD	Weapons of Mass Destruction