

Elevated Privileges/Information Custodian Agreement

It is the responsibility of all OPIC information users to comply with information security policies and procedures. Persons entrusted with responsibilities for administering information systems have a particularly important role in protecting these systems. By signature below, the employee or contractor hereby acknowledges and agrees to the following:

1. The employee or contractor is an "information custodian" (custodian) as defined in the "OPIC Information Security Handbook."
2. The custodian acknowledges that he/she has been granted enhanced privileges in order to perform specific administrative functions on specific OPIC information systems, and that these privileges are only to be used in order to perform his/her assigned job responsibilities.
3. The custodian will not use his/her privileges to grant him/herself or any other persons unauthorized privileges, or to modify any access accounts, privileges, system configurations, or data in an unauthorized manner.
4. The custodian accepts that he/she has a special duty to safeguard OPIC information resources, and will implement and operate appropriate measures to protect those resources.
5. The custodian will exercise maximum care in protecting the enhanced access credentials with which he/she has been entrusted.
6. The custodian has read and agrees to abide by OPIC's information security policies and the "OPIC Information Security Handbook," especially those rules that apply to information custodians.
7. Access privileges to OPIC information systems may be changed or revoked at the discretion of management, and may be modified as roles and responsibilities change.
8. In addition to this agreement, the custodian will also sign and abide by the "Agreement to Comply With OPIC Information Security Policy" document.
9. This document may be amended from time to time. OPIC will notify custodians of amendments. Custodians will keep abreast of amendments as made available.

The custodian understands that anyone found to violate these policies is subject to disciplinary and/or legal action, including but not limited to:

1. Loss or limitation of use of information resources,
2. Termination of employment, and/or
3. Referral for criminal prosecution.

ACKNOWLEDGMENT: OPIC INFORMATION TECHNOLOGY POLICY

Information Custodian's Signature

Date

Print Information Custodian's Name

Employee / Contractor
(circle one)