

HIGH MILEAGE DRIVER COMMITMENT

USDA-MRP

NAME OF EMPLOYEE

DIVISION/PROGRAM

BRANCH/PROGRAM

My supervisor has determined that I am a high-mileage driver. My estimated mileage for the period _____ to _____ is _____ miles.

In order for plans to be made to fill vehicle requirements, I commit to the following:

I WILL use a Government-owned vehicle (GOV).

Until a GOV is provided, I will use my privately owned vehicle (POV). I will be reimbursed at the current rate of 48.5 cents per mile prescribed in the Federal Travel Regulations (FTR). Once the GOV is provided, I will use it for at least one year before I may change this commitment. I also understand that if I use the GOV as transportation between my residence and work place, I will report to NFC the personal commuting benefit I have received as a taxable fringe benefit through appropriate T&A procedures.

If I should refuse to use the GOV or turn it in before the one year is up, I will be reimbursed at a rate of 12.5 cents per mile (the current rate prescribed in the FTR).

When you are **committed** to use a GOV, you will be reimbursed 12.5 cents per mile (the current rate prescribed in the FTR). This is the approximate cost of operating a GOV. In addition, parking fees, bridge, road, and tunnel fees are reimbursable.

I WILL use my POV.

I will be reimbursed at the rate of 12.5 cents per mile (the current rate prescribed in the FTR), for the official use of my POV.

"Please Note: MRP Manual 5400, MRP Motor Vehicle Manual, Chapter 3, requires defensive driver training for all GOV operators."

OPERATOR'S SIGNATURE

POSITION TITLE

DATE

APPROVED BY

SIGNATURE OF APPROVING OFFICIAL

DATE