

# SPECIAL INSPECTION AGENCY APPLICATION FOR CITY APPROVAL FORM A

# **APPLICANT INFORMATION**

Company Name:		
Mailing Address:	Street or P.O. Box	
City	State	Zip Code
Telephone (including area code):		
E-mail Address:		
City Business Registration Number:		

### **TYPE OF APPLICATION AND FEES**

Initial listing or reinstatement – includes approval of all inspectors / technicians listed in company manual (\$450.00).

- Annual renewal includes approval of all inspectors / technicians listed in updated company manual (\$225.00). \$\_\_\_\_\_
- Approval of inspectors / technicians not listed in company manual on file with the City (\$75.00 per technician). \$\_\_\_\_\_

#### **DOCUMENTS REQUIRED WITH EACH APPLICATION**

Initial listing or reinstatement:

- Completed application forms A, B, and C
  Copy (1) of current Company Manual
  Annual Renewal:
  Completed, and updated, application forms A, B, and C
- Updated copy (1) of Company Manual

Listing of inspectors / technicians not in Company Manual:

Copy of current resume

Copies of current certifications with expiration dates

# ACTION TAKEN BY CHIEF BUILDING OFFICIAL

Initial application, reinstatement, annual renewal, or listing of an inspector or a technician approved for a period of one year from \_\_\_\_\_\_ to \_\_\_\_\_.
 Month/Day/Year Month/Day/Year
 Initial application, reinstatement, annual renewal, or listing of an inspector or a technician denied for the following reason(s).

Signature of Chief Building Official: \_\_\_\_\_ Date: \_\_\_\_\_

#### MAIL OR DELIVER APPLICATION TO:

City Of Albuquerque, Planning Department **Building & Safety Division** Office of the Chief Building Official 600 2<sup>nd</sup> St. NW Albuquerque, NM 87102

Please include payment, with required documents, for each application. Checks should be made payable to the City Of Albuquerque