

FY 2008 Training Sessions

Key	Course Descriptions
BST:	Basic Supervisor Training
EIAO:	Enforcement, Investigations, and Analysis Officer
FI-L:	Food Inspector - Livestock
FI-P:	Food Inspector - Poultry
FLETC:	Federal Law Enforcement Training Center
FSRE SS:	FSRE Shelf Stable
IVT:	Intensified Verification Testing
Thermal Processing:	Thermal Processing
EIAO for Supervisors:	EIAO Work Methods for Supervisors

Key	Course Descriptions
FLST:	Front Line Supervisor Training
FSRE:	Food Safety Regulatory Essentials
LADP:	Leadership Assessment Development Program
NSP:	New Supervisor Program
PHV:	Public Health Veterinarian Training Program
IMPORT:	Import Inspection
OPEER SIEM:	OPEER Surveillance, Investigations & Enforcement Methods Training
FSRE:	Food Safety Regulatory Essentials (Online/Offline)
Adv. EIAO:	Advance EIAO Work Methods
ISLO	Import Surveillance Liaison Officer Training

**** Please note that this schedule is based on current plans and that some locations and dates are tentative.**

Week of...

October 1, 2007		EIAO College Station, TX				
October 8, 2007 Columbus Day Holiday		EIAO College Station, TX				
October 15, 2007	PHV - Week 1 St. Louis, MO Session 021	EIAO College Station, TX	FI-Livestock Kansas City, MO Session 022	FI-Poultry Birmingham Session 034	FSRE SS Rochester, NY Session 196	FSRE Sanitation-on/offline Scranton, PA Session 200
October 22, 2007	PHV- Week 2 St. Louis, MO Session 021	EIAO College Station, TX	FSRE Sanitation Cherry Hill, NJ Session 198	BST West Virginia	FSRE SS Rochester, NY Session 196	FSRE (on/offline) Raw Scranton, PA Session 200
October 29, 2007	PHV Mentor-1 Session 021		FSRE Raw HACCP Cherry Hill, NJ Session 198	FSRE (on/offline) San Harrisburg, PA Session 182 rescheduled	FSRE SS Chicago, IL Session 199	FSRE (on/offline) San Minneapolis, MN Session 201
November 5, 2007	PHV Mentor-2 Session 021		FSRE RTE HACCP Cherry Hill, NJ Session 198	FSRE (on/offline) Raw Harrisburg, PA Session 182 rescheduled	FSRE SS Chicago, IL Session 199	FSRE (on/offline) Raw Minneapolis, MN Session 201
November 12, 2007 Veteran's Day	PHV Mentor-3 Session 021					
November 19, 2007 Thanksgiving Holiday	PHV Mentor-4					

	Session 021					
November 26, 2007	FSRE Sanitation St. Louis, MO Session 202	FI-Poultry Raleigh, NC Session 035	FSRE SS Philadelphia Session 204	EIAO for Supevisors Kansas City, MO Session 001	FSRE (on/offline) San Green Bay, WI Session 206	FSRE Sanitation Salt Lake City, UT Session 274
	FLST Shepherdstown					
December 3, 2007	FSRE Raw HACCP St. Louis, MO Session 202	Imports Woburn Session 011	FSRE SS Philadelphia Session 204	EIAO for Supervisors 001 Kansas City, MO Session 001	FSRE (on/offline) Raw Green Bay, WI Session 206	FSRE Raw HACCP Salt Lake City, UT Session 274
December 10, 2007	FSRE RTE HACCP St. Louis, MO Session 202		FI-Poultry Springdale, AR Session 036		FI-Livestock Albuquerque Session 023	FSRE RTE HACCP Salt Lake City, UT Session 274
December 17, 2007	PHV Week 9 St. Louis, MO Session 021					
December 24, 2007 Christmas Holiday						
December 31, 2007 New Years Holiday						
January 7, 2008	FSRE Sanitation Oklahoma City Session 208	FSRE (on/offline) San Modesto, CA Session 209	FSRE (on/offline) San Kansas City, MO Session 207	FSRE (on/offline) San Shreveport, LA Session 210	FSRE SS Albuquerque Session 211	FI-Poultry Atlanta Session 037
	EIAO for Supervisors Dallas Session 002					
January 14, 2008	FSRE Raw HACCP Oklahoma City Session 208	FSRE (on/offline) Raw Modesto, CA Session 209	FSRE (on/offline) Raw Kansas City, MO Session 207	FSRE (on/offline) Raw Shreveport, LA Session 210	FSRE SS Albuquerque Session 211	BST West Virginia
	EIAO for Supervisors Dallas Session 002					
January 21, 2008 M.L. King Holiday						
January 28, 2008	PHV - Week 1 Denver Session 022	FI-Poultry Shreveport Session 038	OPEER SIEM Arlington, VA Session 007	FSRE (on/offline) San Dallas, TX Session 216	FLST Shepherdstown, VA	
February 4, 2008	PHV Week 2 Denver Session 022	FSRE RTE HACCP St. Louis Session 215	OPEER SIEM Arlington, VA Session 007	FSRE (on/offline) Raw Dallas, TX Session 216		
February 11, 2008	PHV Mentor-1 Session 022					

February 18, 2008 President's Day	PHV Mentor-2 Session 022					
February 25, 2008	PHV Mentor-3 Session 022	FSRE Sanitation Birmingham, AL Session 214	FSRE SS Dallas Session 220	FSRE (on/offline) San Durham Session 221	FI-Livestock St. Louis Session 024	
March 3, 2008	FSRE Raw San Denver Session 218	FSRE Raw HACCP Birmingham, AL Session 214	FSRE SS Dallas Session 220	FSRE (on/offline) Raw Durham Session 221		
March 10, 2008	FSRE Raw HACCP Denver Session 218	FSRE RTE HACCP Birmingham, AL Session 214				
March 17, 2008	FSRE RTE HACCP Denver Session 218					
March 24, 2008	PHV Week 9 Denver Session 022	FSRE (on/offline) San Duluth, GA Session 227	FLST Shepherdstown	FSRE (on/offline) San Birmingham Session 213		
March 31, 2008	FSRE Sanitation Covina, CA Session 230	FSRE (on/offline) Raw Duluth, GA Session 227	FI-Livestock Dodge City, KS Session 028	FSRE (on/offline) Raw Birmingham Session 213		
April 7, 2008	FSRE Raw HACCP Covina, CA Session 230	FSRE (on/offline) San Little Rock Session 232	EIAO College Station, TX			
April 14, 2008	FSRE RTE HACCP Covina, CA Session 230	FSRE (on/offline) Raw Little Rock Session 232	FSRE SS St. Louis Session 231	FI-Poultry Memphis Session 040	BST Shepherdstown, WV	EIAO College Station, TX
April 21, 2008	FSRE (on/offline) San Modesto, CA Session 217	FI-Livestock Philadelphia Session 025	FSRE SS St. Louis Session 231	EIAO College Station, TX		
April 28, 2008	FSRE (on/offline) Raw Modesto, CA Session 217	FSRE Sanitation Raleigh Session 225	FLST Shepherdstown	EIAO College Station, TX		
May 5, 2008	FSRE SS Ontario, CA Session 239	FSRE Raw HACCP Raleigh Session 225	FSRE (on/offline) San Kalamazoo, MI Session 236	EIAO for Supervisors Philadelphia Session 003		
May 12, 2008	FSRE SS	FSRE RTE HACCP	FSRE (on/offline) Raw	EIAO for Supervisors		

	Ontario, CA Session 239	Raleigh Session 225	Kalamazoo, MI Session 236	Philadelphia Session 003		
May 19, 2008						
May 26, 2008 Memorial Day						
June 2, 2008	PHV - Week 1 Raleigh Session 023		FSRE (on/offline) San Des Moines Session 245	FI-Poultry Raleigh Session 041		
June 9, 2008	PHV - Week 2 Raleigh Session 023	FSRE San Houston Session 244	FSRE (on/offline) Raw Des Moines Session 245	ISLO Philadelphia Session 001	OPEER ICS Omaha Session 001	
June 16, 2008	PHV Mentor-1 Session 023	FSRE Raw HACCP Houston Session 244	FSRE (online/offline) San Charlottesville Session 249	FSRE SS Philadelphia Session 248	FI-Livestock Des Moines Session 026	OPEER ICS Minneapolis Session 002
June 23, 2008	PHV Mentor-2 Session 023	FSRE RTE HACCP Houston Session 244	FSRE (online/offline) Raw Charlottesville Session 249	FSRE SS Philadelphia Session 248	OPEER ICS Minneapolis Session 003	
	LADP					
June 30, 2008 Independence Day	PHV Mentor-3 Session 023					
July 7, 2008	FSRE Sanitation Raleigh Session 243	Adv. EIAO Denver Session 001	OPEER ICS Omaha Session 004	FLST Shepherdstown		
July 14, 2008	FSRE Raw HACCP Raleigh Session 243	FSRE (on/offline) San Sioux Falls, SD Session 254	BST Shepherdstown, WV	DVMS Training Omaha	Thermal Processing Dallas Session 001	Thermal Processing Dallas Session 002
	OPEER ICS Omaha Session 005					
July 21, 2008	FSRE RTE HACCP Raleigh Session 243	FSRE (on/offline) Raw Sioux Falls, SD Session 254	FI-Poultry Atlanta Session 042	Adv. EIAO Dallas Session 002	Thermal Processing Dallas Session 001	Thermal Processing Dallas Session 002
July 28, 2008	PHV Week 9 Raleigh Session 023	FSRE (on/offline) San Jackson, MS Session 178 rescheduled	FSRE Sanitation Atlanta Session 247	FI-Livestock Des Moines Session 027	Imports Philadelphia Session 013	
August 4, 2008	PHV 024 wk 1 Dallas Session 024	FSRE (on/offline) Raw Jackson, MS Session 178 rescheduled	FSRE Raw HACCP Atlanta Session 247	Adv. EIAO St. Louis Session 003	Thermal Processing Philadelphia Session 003	Thermal Processing Philadelphia Session 004

August 11, 2008	PHV- wk 2 Dallas Session 024	FSRE (on/offline) San St. Louis Session 261	FSRE RTE HACCP Atlanta Session 247	FSRE (on/offline) San Raleigh Session 262	Thermal Processing Philadelphia Session 003	Thermal Processing Philadelphia Session 004
August 18, 2008	PHV Mentor-1 Session 024	FSRE (on/offline) Raw St. Louis Session 261	ISLO Ontario Session 002	FSRE (on/offline) Raw Raleigh Session 262	FSRE SS Oakland Session 265	LADP
August 25, 2008	PHV Mentor-2 Session 024	Adv. EIAO Charlotte Session 004	FI-Poultry Dallas Session 043	FI-Livestock St. Louis or Kansas City Session 029	FSRE SS Oakland Session 265	
September 1, 2008 Labor Day	PHV Mentor-3 Session 024					
September 8, 2008	FSRE Sanitation Dallas Session 257	Adv. EIAO Philadelphia Session 005	FSRE Sanitation Columbus, OH Session 266	FSRE SS Philadelphia Session 267	Thermal Processing Denver Session 005	Thermal Processing Denver Session 006
September 15, 2008	FSRE Raw HACCP Dallas Session 257	PHV Mentor Training Session 007	FSRE Raw HACCP Columbus, OH Session 266	FSRE SS Philadelphia Session 267	Thermal Processing Denver Session 005	Thermal Processing Denver Session 006
	Imports Detroit Or Miami Session 015					
September 22, 2008	FSRE RTE HACCP Dallas Session 257	FI-Poultry Atlanta Session 045	FSRE RTE HACCP Columbus, OH Session 266	FI-Poultry Salisbury, MD Session 044	FI-Livestock MO, MN,WI, IL Session 030	
September 29, 2008						
October 6, 2008	PHV Week 9 Dallas Session 024	LADP				
October 13, 2008 Columbus Day						
October 20, 2008						
October 27, 2008						
November 3, 2008						

Course	Description	Audience
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Field Supervisory Public

Course	Description	Audience
Basic Supervisory Training for In-plant Supervisors (BST)	BST is customized training designed to meet the needs of field in-plant supervisors. This one-week course provides basic supervisory survival knowledge and skills critical to becoming highly successful. It offers a blend or regulatory/enforcement aspects of being an in-plant supervisor and other supervisory issues such as performance management, IPPS, labor and employee relations and civil rights. The training is delivered by FSIS experts and OPM contractors.	Field Supervisory Public Health Veterinarians and Supervisory Consumer Safety Inspectors
Food Safety Regulatory Essentials (FSRE)	Verification of day-to-day implementation of establishments' food safety systems; updated with recent policy issuances (<i>Lm</i> Directive, <i>E. coli</i> 0157:H7, BSE, etc.), and shelf stable training.	CSIs (primary), supervisors CSIs (secondary), States participate
Entry Training for the Public Health Veterinarian (PHV)	FSIS has tailored a training program to prepare the Public Health Veterinarian (PHV) to work as part of an in-plant team in establishments that slaughter different animal species and process different types of food products. The training – Entry Training for PHV – is a nine week program which is focused on FSIS' mission of improving and protecting public health. The three weeks classroom curriculum is designed to cover three main categories: FSIS as a public health regulatory agency, animal dispositions/food safety, and FSIS administrative overview. The other six weeks consist of three weeks spent in the plant environment with an assigned mentor and three weeks of Food Safety Regulatory Essentials (FSRE) training.	Newly hired in-plant veterinarians, States to be invited to participate in FY0
Frontline Supervisor (FLST)	Customized training delivered in team approach with contractor and FSIS experts; includes exercises to enhance knowledge and skill in identifying and managing administrative enforcement and public health regulatory issues, and training on leadership and management of multidisciplinary teams.	FY-07 Advanced Frontline Supervisor Training
Enforcement Investigation and Analysis Officer (EIAO)	Customized training delivered in team approach with contractor and FSIS experts; covers food microbiology, design of food safety systems, EIAO work methods, epidemiology, statistical process control, etc.	Individuals promoted/hired into EIAO position; Public Health Veterinarians, Program Investigators; States participate
Federal Law Enforcement Training Center (FLETC)	Three different courses customized and team taught with contractor; covers regulatory safety and self defense, regulatory enforcement and advanced investigations.	PI Supervisors; States participate

Leadership Assessment Development Program (LADP)	Customized training delivered by contractor; includes 360 degree leadership assessment, project assignment, and leadership training.	Various program area supervisors; experience with supervision; GS-14 and above
Intensified Verification Testing (IVT)	Intensified Verification Testing is intended for FSIS, OFO employees designated by their districts to perform Intensified Verification Testing of establishments for <i>Listeria monocytogenes</i> . This course provides background information about <i>Listeria</i> and teaches product and product contact surface sampling techniques.	

New Supervisor Program (NSP)	<p>The Center for Learning (CL) in 2007 New Supervisor Program (NSP) includes a redesigned "blended learning" format. The redesigned program will include 4 weeks of on-line learning and 1 week of in-residence classroom training at the OPM Denver Center for 40 enrolled participants.</p> <p>A key aspect with the on-line training is that enrolled participants can participate from their workstation or laptop, from home, work, and during travel. The traditional NSP curriculum is maintained in the redesign and includes FSIS specific training in the areas of pay and leave; performance management; work life issues; EEO and civil rights; budget; labor and employee relations, and workers compensation. In addition, participants receive supervisory skills training in conflict management; problem solving; team building; leadership skills; coaching and dealing with difficult employees. Individual personality assessments, individual development plans, and multi-rater assessments are also included in the program.</p>	<p>various program area supervisors; new to supervision; GS 12-14</p>
Food Inspector: Livestock and Poultry (FI-L & FI-P)	<p>Provides basic information to the new FSIS Food Inspector, with an emphasis on the public health mission. The topics include new employee orientation, regulatory environment, ante and post mortem inspection, professionalism, food security overview, HACCP overview and other topics needed by the on-line inspector. There are two versions (poultry or livestock) of this training, depending on the employee's assignment.</p>	<p>Newly hired Food Inspectors assigned to poultry or livestock slaughter establishments. States are invited to participate in 2007.</p>
FSIS Computer Training	<p>Basic training on how to use the FSIS computer. Contains information on Windows, Help System, Microsoft Office and Outlook, Notebook assembly and hardware review, PC-Dials and ISYS, job-specific software and utilities, software downloads, Form Flow electronic forms, PBIS for inspectors and Internet Explorer.</p>	
Import Inspection	<p>The Import Correlation is a four-day session which contains a combination of classroom and in-plant demonstration. It is intended for OIA Import Inspectors who have successfully completed all 22 modules in the Computer Based Training "Imports Inspection."</p>	

FSRE Shelf Stable (SS)	<p>FSRE Shelf Stable is targeted for OFO Consumer Safety Inspectors who will be performing inspection verification activities at establishments which produce shelf stable products. Shelf stable products includes canned and other products such as dry, semi-dry or fermented meat and poultry products, ISP codes 03D, 03E and 03F. CSIs must have previously completed the 3-week FSRE session in order to enroll.</p>	<p>OFO Consumer Safety Inspectors</p>
OPEER Surveillance, Investigations & Enforcement Methods Training (SIEM)	<p>The SIEM training is a 3-week course developed from the statutes, Agency policy and directive-based information, and subject matter experts. The training covers the Agency Mission and Roles, Regulatory Framework, Statutes, Amenability, Exemptions, Investigator Safety, Liaison, In-commerce Surveillance, Food Defense Surveillance, Investigations, Interviews, Evidence, Sampling, Photography, Investigative Reports, Case Referral/Disposition, Detentions, Seizures, and Criminal, Civil and Administrative Enforcement. It also provides information on Agency</p>	

Records, Information Systems, Recalls, Consumer Complaints, Food-borne Illness/Outbreak Investigation and Non-routine Incident Response.

Advanced EIAO Work Methodology

This course will cover a new data collection and reporting methodology being implemented in FSIS for Enforcement Investigations and Analysis Officers (EIAO's) to use when conducting comprehensive food safety assessments. The new methodology is designed to improve overall data collection and to provide a uniform and consistent means for collecting information and completing final FSA reports. The new data collection and reporting methodology places more focus on the relative risks associated with an establishment's production practices and overall food safety systems. The course will include information regarding a new "question and answer" format designed to collect comprehensive information pertaining to an establishment's HACCP processes and General Sanitation. It will also include case studies and training regarding how to complete an analysis of the information collected and to make a regulatory recommendation. In addition, it will address new logistics and requirements for completing and submitting completed FSA reports to the District Office.

Full-time EIAO's, Case Specialists, and EIAO-trained Public Health Veterinarians, and for select Deputy District Managers. Appropriate State personnel

<p>Thermal Processing</p>	<p>This course provides an in depth review of the role of the consumer safety inspector in thermal processing (canning) assignments. The course will cover the principals of thermal processing, including the microbiology of thermally processed foods. Process equipment, such as retorts and containers will also be covered. The course will also include training on deviations in processing and verification of the regulatory requirements in 9 CFR 318.300- 318.311 and 381.300- 381.311 for thermally processed meat and poultry products.</p>	<p>Prerequisite Course for CSI's only- FSRE Shelf Stable. Front line Supervisors and Enforcement Investigation Analysis Officers who have canning assignments in the circuit or District are also encouraged to attend</p>
<p>EIAO Work Methods for Supervisors</p>	<p>This course provides an overview of the role of the Enforcement Investigations and Analysis Officers (EIAO) and the methods they use to conduct comprehensive assessments of establishments' food safety systems (FSAs) and to prepare documentation supporting administrative enforcement actions. The course covers the statutory authorities, Rules of Practice, the comprehensive FSA methodology, administrative enforcement process, SBREFA, and EIAO activities relating to recalls and consumer complaints</p>	<p>FSIS and State employees who have not completed the four-week EIAO training program, but who need to be familiar with the EIAO's work methods, because they either supervise EIAO's or perform work which requires interaction with EIAO's and understanding of their work products.</p>
<p>Import Surveillance Liaison Officer Training</p>	<p>The session covers a variety of topics focused on ISLO responsibilities including: import product surveillance; communications; amenability; photographic evidence; recalls; detentions and seizures; egg products; and various database surveillance activities related to the importation of meat, poultry, and processed egg products into the United States. The session is</p>	<p>Newly appointed ISLOs and ISLOs who will benefit from this constantly updated training due to changes in international policies and import laws. ISLOs who</p>

designed to equip ISLOs with essential knowledge and skills to carry out the Agency's mission to ensure that imported meat and egg products distributed in commerce are safe, wholesome, correctly labeled, and secure from threats or intentional acts.

import laws. ISLOs who attend this session should have successfully completed the Import Inspection Correlation session.