



DEPARTMENT OF THE TREASURY  
WASHINGTON, D.C.

SECRETARY OF THE TREASURY

June 4, 2003

Dear [State Governor]:

On May 28, 2003, President Bush signed into law the Jobs and Growth Tax Relief Reconciliation Act of 2003 (Act). Section 401(b) of this Act provides \$10 billion in payments to states, of which \$5 billion is to be paid in each of Federal fiscal years 2003 and 2004 to provide temporary state fiscal relief. The Treasury Department is the agency responsible for making these payments.

The Treasury Department will ensure that the payments are made available as quickly as possible. Under the formula in the Act, each state has available its proportionate share of the \$5 billion appropriated by Congress for each of FY 2003 and FY 2004 based on the relative population of each state using the 2000 census data, adjusted to provide minimum payment amounts to smaller population jurisdictions. I have enclosed a document showing the amount each state is eligible to receive and this same information is also posted at [www.treasury.gov](http://www.treasury.gov).

To receive the fiscal relief funds available for your state, you must sign and deliver to the Treasury Department a statement certifying that your state's proposed uses of the funds are consistent with the provisions of the Act. Enclosed is a certification form that we ask you to use for this purpose. As indicated on the form, the Secretary of State or other authorized official must attest its authenticity in accordance with state law. Your state may use a single certification for both FY 2003 and FY 2004 funds, or it may provide separate certifications. Once the Treasury Department receives a properly executed state certification for FY 2003 (whether separately or together with its FY 2004 certification), within two business days the state's designated account will be credited for the FY 2003 payment.

If your state sends the Treasury Department a single certification for both FY 2003 and 2004, we will make the FY 2004 payment on October 1, 2003. If your state chooses to send a separate certification for FY 2004, payment will be processed when the certification is received or October 1, 2003, whichever is later.

If you have any question regarding these payments, please contact Ken Carfine, Deputy Assistant Secretary, Fiscal Operations and Policy, at [ken.carfine@do.treas.gov](mailto:ken.carfine@do.treas.gov) or on 202-622-0570.

Sincerely,

John W. Snow

Enclosures