

1. **Q.** The proposal calls for on-site interviews, review documentation, and surveys, but also implies that we will have an opportunity to do some on-line analysis. Please clarify nature and extent of on-line network/host based type of analysis that is desired as a requirement (e.g., non-intrusive tests such as network vulnerability assessment scans and host based system-level reviews).  
**A.** **There is no requirement for use of “on-line” analysis. If, however, local/host-based software can be used to derive some of the answers to the risk assessment checklist, then this would be permissible.**
2. **Q.** As a general practice, we do not backup client systems, but we can advise trustee on backup practices that they might want to follow prior to our visit.  
**A.** **The Trustees will be expected to conduct their own backup.**
3. **Q.** The SOW states that the contract agreement is between the contractor and the private trustee, not the USTP or U.S. Justice Department. In the context of 20 standing trustees, what does this mean?  
**A.** **The actual contract to conduct these risk assessments will be between the Trustee in each of these 20 offices and the successful bidder.**
4. **Q.** Do you expect one single fixed price bid for review of the 20 Trustees, or do you expect a breakdown of cost per each Trustee?  
**A.** **Please provide a cost breakdown for each trustee operation on which you bid.**
5. **Q.** Please clarify reporting requirements. What do you expect in the way of exit conferences with trustees (e.g., slide presentations)? Hopefully, we will be able to wrap up what we find at each site into an overall comprehensive summary report. Is this your expectation?  
**A.** **The exit briefing should be a face-to-face meeting with each trustee where summary results will be presented orally. No slides or written reports are anticipated. The exit briefing is an opportunity to provide general comments on the assessment.**
6. **Q.** Can you provide us with detailed process and target dates for selecting a vendor, or vendors for this project? When are your expectations for a project start date and what are your key project milestone dates?

**A. Once the submissions are received on the 30<sup>th</sup> of April, a panel will review each proposal based upon a comparison with the Contractor Selection Criteria. The successful bidder should be notified by 5/11. All of the assessments should be completed by Friday, August 3, 2001. Start dates will be determined by the successful bidder in conjunction with the trustee.**

7. **Q.** Will there be a short-list of vendors who will be asked to present in person before the final vendor is selected?

**A. This is not anticipated.**