

## S A F E N E T

**“a ground safecom program”**

**Purpose:**

The SAFENET has three primary purposes: (1) to provide immediate reporting and correction of unsafe situations or close calls in wildland fire; (2) to provide a means of sharing safety information throughout the fire community; and (3) to provide long-term data that will assist in identifying trends.

**SAFENET Submission:**

1. **Anyone** may initiate a SAFENET for the purpose of reporting an unsafe condition, unsafe procedure, or near hit. In order for the SAFENET originator to receive notification of corrective action the originator's name should be included on the form. However, it is important to know that SAFENET **may** be submitted anonymously in accordance with 29 CFR 1960.

2. In order to ensure the most immediate corrective action, SAFENET **should** be submitted to **one** of the following, in the order shown: (1) the supervisor; (2) local fire management officer; (3) fireline safety officer; (4) incident commander; (5) agency administrator. Since the primary purpose of SAFENET is to initiate corrective action, the desired reporting is to the immediate supervisor who can most effectively and quickly take corrective action. However, the originator has the right (under 29 CFR 1960) to submit SAFENET to any level of the organization.

**SAFENET Review:**

Step 1. Anyone receiving a SAFENET is responsible for initiating action to correct the unsafe situation. Normally, this corrective action can most effectively be taken by the supervisor or the incident management team. In some cases it may be necessary for the local fire management officer or agency administrator to take corrective action. In some unusual cases, it may be necessary for the action to be taken at the state/regional or national level.

Step 2. The individual taking corrective action must document that action on the SAFENET. The reviewer will then contact the SAFENET originator (if a name has been provided) to notify that corrective action has been taken. That notification will also be documented on the SAFENET.

Step 3. Once the corrective action has been taken and the originator notified, the agency administrator will be notified through the local safety manager or fire management officer. Following review by the agency administrator, the SAFENET will be forwarded to the state/regional fire management officer (within 7 days).

Step 4. The state/regional fire management officer is responsible for any necessary follow up on corrective actions and dissemination of information to other fire program managers across the five federal wildland agencies. The state/regional fire management officer will make copies of the SAFENET for own files and send a copy to the state/regional safety manager.

Step 5. The original SAFENET will be submitted to **SAFENET, P.O. Box 16645, Boise, ID 83715-6645**.

# SAFENET

## Wildland Fire Safety & Health Network

### Report unsafe situations in wildland and prescribed fire operations.

**The purpose of SAFENET is:**

- (1) to provide immediate reporting and correction of unsafe situations or close calls in wildland fire;
- (2) to provide a means of sharing safety information throughout the fire community;
- (3) to provide long-term data that will assist in identifying trends.

*Submitting a SAFENET is not a substitute for on-the-spot correction(s).*

**When filing a SAFENET:**

You are encouraged to submit it to your supervisor for immediate corrective action;  
You have the option of submitting SAFENET to any level of the organization  
(local FMO, fire safety officer, incident commander, agency administrator) for corrective action;  
If you submit SAFENET directly to the national center electronically,  
you are encouraged to provide a copy to your supervisor;  
You have the right to report unsafe conditions anonymously, in accordance with 29 CFR 1960.

Reported by: Name (optional) \_\_\_\_\_

Agency/Organization \_\_\_\_\_

Date \_\_\_\_\_

Incident Name & Number \_\_\_\_\_

State \_\_\_\_\_

Incident Type:  Wildland  Prescribed  Wildland Fire for Resource Benefits  All Risk  Training

Activity:  Fireline  Support  Transport to/from

Stage of Incident:  Initial Attack  Extended attack  Transition/Transfer of Command  Mop Up  Demob

Position title \_\_\_\_\_  
(Firefighter, division supervisor, facilities unit leader, etc.)

Task \_\_\_\_\_  
(Line construction, structure protection, camp activities, etc.)

Management Level \_\_\_\_\_  
(Type 5, 4, 3, 2, 1)

Resources involved \_\_\_\_\_  
(Crew equipment, overhead, etc.)

Brief description of concern/condition or potential issue:

- Fire behavior  Equipment  Communications  Situation Awareness  
 Fatigue  Environmental  Performance  Other Human Factors  Other

Describe the safety issue in the future:

Corrective action taken by: \_\_\_\_\_

Originator notified by: \_\_\_\_\_

Filed electronically at [www.nifc.gov](http://www.nifc.gov)  Yes Date \_\_\_\_\_  No Hard copies should be mailed to SAFENET, P.O. Box 16645, Boise, ID 83715-6645

Reviewers: Identify, implement, and document action taken in a timely manner. Imminent danger issues will be addressed immediately. Other safety-related performance issues will be addressed as soon as possible and the final reviewer will notify originator of action taken. **SAFENET** should be received at the state/regional level within seven days of completion, and at the national office within 30 days.

Reviewer \_\_\_\_\_

Reviewer \_\_\_\_\_

Release Date 4/01

Appendix A-3

