

**Sample Questions
For Fire Site Visits
by Agency Administrators**

Management Direction

- ___ Who is the incident commander? If the fire is being managed under Unified Command, are all commanders present? Is the incident operating smoothly?
- ___ What is the incident organization?
- ___ What is the current situation? What has been damaged or is at risk?
- ___ Have you received adequate direction for the management of the incident? Is an Wildland Fire Situation Analysis required/still valid?
- ___ What are the incident management objectives? Constraints? Probability of success?
- ___ Are the Incident Action Plan tactics realistic and achievable with current resources?
- ___ Is a resource advisor needed?
- ___ What are you estimates of suppression costs?
- ___ What are the incident commander's concerns?
- ___ What are the local social, economic, and political issues?
- ___ Are there rehabilitation needs?
- ___ What can I, as the agency administrator, do to help?

Safety

- ___ What are your safety concerns?
- ___ Are these concerns resolved? If not, what needs to be done?
- ___ What is the general safety attitude and emphasis?
- ___ Have you assessed the potential hazardous situations and determined if the fire can be fought safely?
- ___ Have you applied the Fire Orders, Watchout Situations, and Lookout, Communication, Escape routes, Safety zones (LCES) process in selecting safe and effective strategies and tactics?
- ___ Have you effectively briefed firefighters of hazards, safety zones, escape routes, and current and expected weather and fire behavior?
- ___ Is the safety officer position filled? If not, how is this function being addressed?
- ___ Are you monitoring work schedules to ensure adequate rest? Are you meeting the standard work/rest guidelines?
- ___ Have you provided for adequate rest, food, water, and health services for all personnel?
- ___ Are all the fire personnel qualified for the positions they hold, and are they physically able to perform?
- ___ Have you had any injuries or accidents?

Fire Suppression Operations

- ___ What is the fire weather forecast (present and extended)?
- ___ What is the fire behavior potential?
- ___ Are fire personnel briefed on incident objectives, strategies, tactics, organization, communications, hazards, and safety principles?
- ___ Are the strategy and tactics based on current and forecast weather?
- ___ Are strategy and tactics safe, effective, and consistent with management's objectives and accepted fire policies and procedures?
- ___ Do you have effective communication on incident and with dispatch?
- ___ Are you monitoring weather and fire behavior to make needed adjustments to strategy and tactics?
- ___ Are you using tactical aircraft? Do you have an assigned air tactical group supervisor?
- ___ Is aircraft use safe, effective, and efficient?
- ___ If the fire escapes initial attack, what will your role be in developing the Wildland Fire Situation Analysis?

Administration

- ___ Do you have any administrative concerns?
- ___ What arrangements have you made to complete time reports, accident forms, fire report, etc.?
- ___ Did all orders and procurement go through dispatch?
- ___ Do you have any outstanding obligations?
- ___ Are all rental agreements and use records properly completed?
- ___ How did the fire start? If human-caused, has an investigation been initiated to determine the cause and develop a trespass case?
- ___ Do you know of any current or potential claims?

Dispatch Office

- ___ Is the incident receiving fire weather and fire behavior information?
- ___ Is the incident getting the resources ordered in a timely manner?
- ___ Is dispatch adequately staffed?
- ___ What are the local area and national Preparedness Levels? How do they affect this fire?
- ___ Are the elements identified at the various Preparedness Levels being considered?
- ___ What are the current local, area and national fire situations?
- ___ What is the priority of existing fires and how are the priorities being determined?