

information collection. RI 78-11, Medicare Part B Certification, is used to collect information from annuitants, their spouses, and survivor annuitants to determine their eligibility under the Retired Federal Employees Health Benefits Program for a Government contribution toward the cost of Part B Medicare.

Approximately 100 RI 78-11 forms are completed annually. Each form requires approximately 10 minutes to complete for an annual estimated burden of 17 hours.

Comments are particularly invited on:

- Whether this collection of information is necessary for the proper performance of functions of the Office of Personnel Management, and whether it will have practical utility;
- Whether our estimate of the public burden of this collection is accurate, and based on valid assumptions and methodology; and
- Ways in which we can minimize the burden of the collection of information on those who are to respond, through use of the appropriate technological collection techniques or other forms of information technology.

For copies of this proposal, contact Mary Beth Smith-Toomey on (202) 606-8358, or E-mail to [mbtoomey@opm.gov](mailto:mbtoomey@opm.gov)

**DATES:** Comments on this proposal should be received March 8, 1999.

**ADDRESSES:** Send or deliver comments to: Lorraine E. Dettman, Chief, Operations Support Division, Retirement and Insurance Service, U.S. Office of Personnel Management, 1900 E Street, NW, Room 3349, Washington, DC 20415.

**FOR INFORMATION REGARDING ADMINISTRATIVE COORDINATION—**

**CONTACT:** Phyllis R. Pinkney, Management Analyst, Budget & Administrative Services Division, (202) 606-0623, Office of Personnel Management.

**Janice R. Lachance,**

*Director.*

[FR Doc. 99-95 Filed 1-4-99; 8:45 am]

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**OFFICE OF PERSONNEL MANAGEMENT**

**Submission for OMB Review; Comment Request for Reinstatement, with Change, of a Previously Approved Information Collection for Which Approval Has Expired: SF 2800 and SF 2800A**

**AGENCY:** Office of Personnel Management.

**ACTION:** Notice.

**SUMMARY:** In accordance with the Paperwork Reduction Act of 1995 (Pub. L. 104-13, May 22, 1995), this notice announces that the Office of Personnel Management (OPM) has submitted to the Office of Management and Budget a request for review of the following reinstatement, with change, of a previously approved collection for which approval has expired. The SF 2800, Application for Death Benefits Under the Civil Service Retirement System (CSRS), is needed to collect information so that OPM can pay death benefits to the survivors of federal employees and annuitants. SF 2800A, Documentation and Elections in Support of Application for Death Benefits When Deceased Was an Employee at the Time of Death, is needed for deaths in service only so that survivors can make the needed elections regarding military service.

Approximately 68,000 SF 2800s are processed annually. The form requires approximately 45 minutes to complete. An annual burden of 51,000 hours is estimated. Approximately 6,800 applicants will use SF 2800A annually. This form also requires approximately 45 minutes to complete. An annual burden of 5,100 hours is estimated.

For copies of this proposal, contact Mary Beth Smith-Toomey on (202) 606-8358, or E-mail to [mbtoomey@opm.gov](mailto:mbtoomey@opm.gov).

**DATES:** Comments on this proposal should be received on or before February 4, 1999.

**ADDRESSES:** Send or deliver comments to—

Lorraine E. Dettman, Chief, Operations Support Division, Retirement and Insurance Service, U.S. Office of Personnel Management, 1900 E Street, NW, Room 3349, Washington, DC 20415

and

Joseph Lackey, OPM Desk Officer, Office of Information & Regulatory Affairs, Office of Management & Budget, New Executive Office Building, NW, Room 10235, Washington, DC 20503.

**FOR INFORMATION REGARDING**

**ADMINISTRATIVE COORDINATION—CONTACT:** Cyrus S. Benson, Budget & Administrative Services Division, (202) 606-0623, Office of Personnel Management.

**Janice R. Lachance,**

*Director.*

[FR Doc. 99-85 Filed 1-4-99; 8:45 am]

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**OFFICE OF PERSONNEL MANAGEMENT**

**Submission for OMB Review; Comment Request Review of Information Collection: Instructions and Form 1417**

**AGENCY:** Office of Personnel Management.

**ACTION:** Notice.

**SUMMARY:** In accordance with the Paperwork Reduction Act of 1995 (Pub. L. 104-13, May 22, 1995), this notice announces that the Office of Personnel Management has submitted to the Office of Management and Budget a request for clearance of a revised information collection. Form 1417, Combined Federal Campaign Annual Reporting, is used to collect information from the nearly 400 local CFC's around the country to verify campaign results.

We estimate 390 Form 1417's are completed annually. Each form takes approximately 60 minutes to complete. The annual estimated burden is 390 hours.

For copies of this proposal, contact Mary Beth Smith-Toomey on 202/606-8358, or E-mail to [mbtoomey@opm.gov](mailto:mbtoomey@opm.gov).

Comments on this proposal should be received within 60 calendar days from the date of this publication.

**ADDRESSES:** Send or deliver comments to: Jennifer M. Hirschmann, Office of Extragovernmental Affairs, CFC Operations, U.S. Office of Personnel Management, 1900 "E" Street, NW, Room 5450, Washington, DC 20415, Office of Personnel Management.

**Janice R. Lachance,**

*Director.*

[FR Doc. 99-93 Filed 1-4-99; 8:45 am]

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**OFFICE OF PERSONNEL MANAGEMENT**

**Excepted Service**

**AGENCY:** Office of Personnel Management.

**ACTION:** Notice.

**SUMMARY:** This gives notice of positions placed or revoked under Schedules A and B, and placed under Schedule C in the excepted service, as required by Civil Service Rule VI, Exceptions from the Competitive Service.

**FOR FURTHER INFORMATION CONTACT:** Patricia H. Paige, Staffing Reinvention Office, Employment Service (202) 606-0830.

**SUPPLEMENTARY INFORMATION:** The Office of Personnel Management published its

last monthly notice updating appointing authorities established or revoked under the Excepted Service provisions of 5 CFR 213 on November 3, 1998 (62 FR 59342). Individual authorities established or revoked under Schedules A and B and established under Schedule C between October 1, 1998, and November 30, 1998, appear in the listing below. Future notices will be published on the fourth Tuesday of each month, or as soon as possible thereafter. A consolidated listing of all authorities as of June 30 will also be published.

#### **Schedule A**

No Schedule A authority was established during October 1998.

One Schedule A authority was revoked during October 1998:

##### *National Endowment for the Arts*

Thirty-five individual authorities covering Program Director, Assistant Director, and Project Evaluator positions. These positions are now covered by a single authority. Effective October 14, 1998.

No Schedule A authorities were established or revoked during November 1998.

#### **Schedule B**

No Schedule B authorities were established or revoked during October 1998.

No Schedule B authorities were established or revoked during November 1998.

#### **Schedule C**

The following Schedule C authorities were established during October through November 1998:

##### *Commission on Civil Rights*

Special Assistant to the Commissioner. Effective October 15, 1998.

Special Assistant to the Staff Director. Effective October 21, 1998.

##### *Commodity Futures Trading Commission*

Administrative Assistant to the Commissioner. Effective October 15, 1998.

##### *Consumer Product Safety Commission*

Special Assistant (Legal) to the Commissioner. Effective November 17, 1998.

Director, Field Operations to the Executive Director. Effective November 23, 1998.

##### *Department of Agriculture*

Confidential Assistant to the Special Assistant to the Secretary. Effective October 21, 1998.

##### *Department of the Army (DOD)*

Secretary (Office Automation) to the Assistant Secretary of the Army (Installations, Logistics and Environment). Effective October 8, 1998.

##### *Department of Commerce*

Senior Advisor and Counsel to the Director, Office of Policy and Strategic Planning. Effective November 2, 1998.

Senior Advisor to the Deputy Assistant Secretary for Intergovernmental Affairs. Effective November 2, 1998.

Director, Office of Communications and Congressional Liaison to the Assistant Secretary for Economic Development, Economic Development Administration. Effective November 13, 1998.

Senior Advisor to the Assistant Secretary of Commerce and Director General of United States and Foreign Commercial Service. Effective November 20, 1998.

##### *Department of Defense*

Special Assistant to the Special Assistant to the Secretary and Deputy Secretary of Defense. Effective October 15, 1998.

##### *Department of Education*

Special Assistant to the Director, Office of Public Affairs. Effective October 16, 1998.

Special Assistant to the General Counsel. Effective November 25, 1998.

Special Assistant to the Deputy Secretary. Effective November 30, 1998.

##### *Department of Energy*

Deputy Director to the Director, Office of Public Affairs. Effective October 9, 1998.

Senior Program Analyst to the Director, Office of Intelligence. Effective October 14, 1998.

Special Assistant to the Director, Office of Advance and Special Projects. Effective October 19, 1998.

Special Assistant to the Director, Office of Human Resources. Effective November 25, 1998.

##### *Department of Health and Human Services*

Senior Advisor to the Assistant Secretary for Health. Effective October 8, 1998.

Director of Communications to the Deputy Assistant Secretary for Public Affairs (Policy and Strategy). Effective October 15, 1998.

Special Assistant to the Deputy Director, Office of Child Support Enforcement. Effective October 23, 1998.

Special Assistant to the Commissioner, Administration for

Children, Youth and Families. Effective October 28, 1998.

Confidential Assistant to the Executive Associate Administrator, Health Care Financing Administration. Effective November 3, 1998.

Confidential Assistant to the Administrator, Health Care Financing Administration. Effective November 16, 1998.

Special Assistant to Principal Deputy Assistant for Aging. Effective November 24, 1998.

##### *Department of Housing and Urban Development*

Special Assistant to the Assistant Secretary for Housing, Federal Housing Commission. Effective October 2, 1998.

Special Assistant to the Deputy Secretary. Effective November 10, 1998.

Senior Press Officer to the Assistant Secretary for Public Affairs. Effective November 19, 1998.

Secretary's Representative (Colorado) to the Deputy Secretary. Effective November 19, 1998.

Special Advisor to the Deputy Assistant Secretary for Policy Development. Effective November 19, 1998.

Special Assistant (Advance) to the Director of Executive Services. Effective November 19, 1998.

Briefing Coordinator to the Director of Executive Scheduling. Effective November 20, 1998.

Special Assistant (Speechwriter) to the Deputy Assistant Secretary for Public Affairs. Effective November 25, 1998.

Scheduling Assistant to the Director of Executive Services. Effective November 25, 1998.

##### *Department of Justice*

Counsel to the Attorney General. Effective November 19, 1998.

##### *Department of Labor*

Staff Assistant to the Deputy Assistant Secretary for Federal Contract Compliance Programs. Effective October 16, 1998.

Special Assistant to the Assistant Secretary for Pension and Welfare Benefits Administration. Effective October 27, 1998.

Staff Assistant to the Director of Scheduling and Advance. Effective October 28, 1998.

##### *Department of the Navy (DOD)*

Staff Assistant to the Secretary of the Navy. Effective November 25, 1998.

##### *Department of State*

Special Assistant to the Deputy Assistant Secretary, Bureau of Public Affairs. Effective October 8, 1998.

Special Assistant to the Assistant Secretary, Bureau of Population, Refugees and Migration. Effective October 8, 1998.

Special Assistant to the Deputy Assistant Secretary, Bureau of Public Affairs. Effective October 14, 1998.

Deputy Assistant Secretary to the Assistant Secretary, Bureau of Intelligence and Research. Effective October 14, 1998.

Special Assistant to the Deputy Assistant Secretary, Bureau of International Narcotics and Law Enforcement Affairs. Effective November 5, 1998.

Special Assistant to the Assistant Secretary, Bureau of International Narcotics and Law Enforcement Affairs. Effective November 6, 1998.

Member to the Director, Policy and Planning Staff. Effective November 10, 1998.

#### *Department of Transportation*

Special Assistant to the Assistant Secretary for Governmental Affairs. Effective October 6, 1998.

Staff Assistant to the Director of External Affairs. Effective October 9, 1998.

Director, Office of Public Affairs to the Federal Railroad Administrator. Effective November 6, 1998.

Special Assistant to the Federal Highway Administrator, Federal Highway Administration. Effective November 25, 1998.

#### *Department of the Treasury*

Senior Advisor to the Assistant Secretary for Public Affairs and Director of Public Affairs Planning. Effective October 28, 1998.

#### *Department of Veterans Affairs*

Special Assistant to the Assistant Secretary for Public and Intergovernmental Affairs. Effective October 29, 1998.

Special Assistant to the Assistant Secretary for Policy and Planning. Effective November 9, 1998.

#### *Environmental Protection Agency*

Special Assistant to the Chief of Staff. Effective October 2, 1998.

Director, Executive Secretariat to the Chief of Staff. Effective October 21, 1998.

Special Assistant to the Regional Administrator. Effective November 16, 1998.

#### *Federal Deposit Insurance Corporation*

Secretary to the Chairman. Effective October 21, 1998.

*Federal Energy Regulatory Commission*  
Special Assistant to the Chief Information Officer. Effective October 8, 1998.

#### *Federal Housing Finance Board*

Counselor to the Chairman. Effective November 10, 1998.

#### *Federal Maritime Commission*

Counsel to the Commissioner. Effective November 16, 1998.

#### *National Aeronautics and Space Administration*

Legislative Affairs Specialist to the Associate Administrator for Legislative Affairs. Effective October 8, 1998.

Staff Assistant to the Associate Administrator for Legislative Affairs. Effective October 9, 1998.

White House Liaison Officer to the NASA Administrator. Effective October 14, 1998.

#### *National Credit Union Administration*

Communications and Administrative Assistant to the Board Member. Effective November 19, 1998.

#### *National Endowment for the Humanities*

Enterprise/Development Officer to the Chief of Staff. Effective November 6, 1998.

Director, Office of Public Affairs to the Chief of Staff. Effective November 19, 1998.

#### *National Transportation Safety Board*

Special Counsel to the Managing Director of the National Transportation Safety Board. Effective November 25, 1998.

#### *Occupational Safety and Health Review Commission*

Confidential Assistant to the Member (Commissioner), Occupational Safety and Health Review Commission. Effective November 16, 1998.

#### *Office of Personnel Management*

White House Liaison to the Chief of Staff. Effective October 7, 1998.

#### *Office of Science and Technology Policy*

Confidential Assistant to the Associate Director for Environment. Effective October 1, 1998.

Confidential Assistant to the Associate Director for Science. Effective November 24, 1998.

#### *Office of the United States Trade Representative*

Confidential Assistant to the Chief of Staff. Effective October 29, 1998.

Confidential Assistant to the Deputy U.S. Trade Representative. Effective October 29, 1998.

#### *Overseas Private Investment Corporation*

Special Assistant to the Managing Director for Congressional and Intergovernmental Affairs. Effective October 30, 1998.

#### *Small Business Administration*

Senior Advisor to the Deputy Administrator. Effective October 15, 1998.

Regional Administrator to the Associate Administrator for Field Administrations. Effective October 15, 1998.

#### *U.S. International Trade Commission*

Staff Economist to the Commissioner. Effective October 27, 1998.

Staff Assistant (Economist) to the Commissioner. Effective November 19, 1998.

**Authority:** 5 U.S.C. 3301 and 3302; E.O. 10577, 3 CFR 1954-1958 Comp., P.218  
Office of Personnel Management.

**Janice R. Lachance,**

*Director.*

[FR Doc. 99-92 Filed 1-4-99; 8:45 am]

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## SECURITIES AND EXCHANGE COMMISSION

### Sunshine Act; Agency Meeting

Notice is hereby given, pursuant to the provisions of the Government in the Sunshine Act, Pub. L. 94-509, that the Securities and Exchange Commission will hold the following meeting during the week of January 4, 1999.

A closed meeting will be held on Thursday, January 7, 1999, at 11:00 a.m.

Commissioners, Counsel to the Commissioners, the Secretary to the Commission, and recording secretaries will attend the closed meeting. Certain staff members who have an interest in the matters may also be present.

The General Counsel of the Commission, or his designee, has certified that, in his opinion, one or more of the exemptions set forth in 5 U.S.C. 552b(c)(4), (8), (9)(A) and (10) and 17 CFR 200.402(a)(4), (8), (9)(i) and (10), permit consideration of the scheduled matters at the closed meeting.

Commissioner Carey, as duty officer, voted to consider the items listed for the closed meeting in a closed session.

The subject matter of the closed meeting scheduled for Thursday, January 7, 1999, at 11:00 a.m., will be:

Institution and settlement of injunctive actions.

Institution and settlement of administrative proceedings of an enforcement nature.