

**Amendment #2  
to RFP-NIH-NIAID-DAIDS-01-15**

**"Clinical Site Operations and Monitoring Project"**

**Amendment to Solicitation No.:** [NIH-NIAID-DAIDS-01-15](#)

**Amendment No.:** Two (2)

**Amendment Date:** September 8, 2000

**RFP Issue Date:** May 8, 2000

**Issued By:** Barbara A. Shadrick  
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**Name and Address of Offeror:** To All Offerors

**The above referenced solicitation is hereby amended as follows to respond to questions submitted by recipients of this RFP:**

1. THE RFP (SECTION A.6.F) REQUESTS "OBTAINING AND ORGANIZING INFORMATION... FROM AVAILABLE DATABASES SUCH AS MEDLINE ...." CAN YOU ESTIMATE THE LEVEL OF EFFORT REQUIRED FOR THIS RESEARCH?

*RFP, Section III. NOTES TO OFFERORS, is amended to add the following Note:*

*Note to Offeror #12: For budgeting purposes, assume eight MEDLINE searches per year. See paragraph A.6(f)*

2. OTHER THAN PROVIDING COORDINATION OF DAIDS INTERNAL REVIEWS (SECTION A.6), HOW DOES THIS CONTRACT SUPPORT THOSE REVIEWS (E.G., WOULD THE CONTRACTOR'S PI ATTEND THE MEETINGS AND PRESENT THE RESULTS OF HIS/HER TECHNICAL REVIEW OF A STUDY PROTOCOL?)?

*It is not anticipated that the contractor's PI need attend these meetings.*

3. CAN YOU PROVIDE AN ESTIMATED LEVEL OF EFFORT FOR EACH TASK OR POSITION?

*Section L.1.e., provided an Estimate of Effort per year and for the 5-year total. Below is a breakdown of the ESTIMATED labor mix. As stated in the RFP, this is furnished for the offeror's information only and is not to be considered restrictive for proposal purposes.*

<i>Principal Investigator</i>	<i>0.7 FTE/year</i>
<i>Co-Principal Investigator</i>	<i>1.0 FTE/year</i>
<i>Clinical Support/Training</i>	<i>1.0 FTE/year</i>
<i>Monitoring/Training Lead</i>	<i>1.5 FTE/year</i>
<i>Database/Communications Support</i>	<i>0.8 FTE/year</i>
<i>Administrative Support (Coordinator/Accounting)</i>	<i>0.5 FTE/year</i>

4. IS THE CONTRACTOR STAFF REQUIRED TO BE IN THE WASHINGTON, DC, AREA?

*The contractor staff is not required to be in the Washington DC area.*

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- *Except as provided herein, all terms and conditions of this RFP remain unchanged and in full force and effect.*
  - *Offerors must acknowledge receipt of this Amendment #2, on each copy of the proposal submitted.*
  - *Failure to receive your acknowledgment of this amendment may result in the rejection of your offer.*

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