



BAY AREA
AIR QUALITY
MANAGEMENT
DISTRICT

BOARD OF DIRECTORS' REGULAR MEETING

March 19, 2003

A meeting of the Bay Area Air Quality Management District Board of Directors will be held at 9:45 a.m. in the 7th floor Board room at the Air District headquarters, 939 Ellis Street, San Francisco, California.

Questions About an Agenda Item

The name, telephone number and e-mail of the appropriate staff person to contact for additional information or to resolve concerns is listed for each agenda item.

Meeting Procedures

The public meeting of the Air District Board of Directors begins at 9:45 a.m. The Board of Directors generally will consider items in the order listed on the agenda. However, any item may be considered in any order.

After action on any agenda item not requiring a public hearing, the Board may reconsider or amend the item at any time during the meeting.

BOARD OF DIRECTORS' REGULAR MEETING A G E N D A

WEDNESDAY
MARCH 19, 2003
9:45 A.M.

BOARD ROOM
7TH FLOOR

CALL TO ORDER

Opening Comments
Roll Call
Pledge of Allegiance

Scott Haggerty, Chairperson
Clerk of the Boards

PUBLIC COMMENT PERIOD

Public Comment on Non-Agenda Items, Pursuant to Government Code Section 54954.3 *Members of the public are afforded the opportunity to speak on any agenda item. All agendas for regular meetings are posted at District headquarters, 939 Ellis Street, San Francisco, CA, at least 72 hours in advance of a regular meeting. At the beginning of the regular meeting agenda, an opportunity is also provided for the public to speak on any subject within the Board's subject matter jurisdiction. Speakers will be limited to five (5) minutes each.*

COMMENDATIONS/PROCLAMATIONS

The Board of Directors will recognize Director Harold Brown who has served on the Board of Directors for 10 years and employees who have completed the milestone levels of twenty-five (25), thirty (30) and thirty-five (35) years of service to the District.

CONSENT CALENDAR (ITEMS 1 – 5)

Staff/Phone (415) 749-

1. Minutes of March 5, 2003

M. Romaidis/4965
mromaidis@baaqmd.gov

2. Communications

W. Norton/5052
exec@baaqmd.gov

Information only

3. Report of the Advisory Council

B. Hanna/4962
bchanna@napanet.net

4. Report of Monthly Activities

P. Hess/4971
phess@baaqmd.gov

Division Activities for the month of February 2003

5. Authorization for Execution of Purchase Order in excess of \$35,000

W. Tanaka/5066
wtanaka@baaqmd.gov

Pursuant to the District's Administrative Code Division II, Section 4.3. Fiscal Policies and Procedures, staff requests the Board authorize the Executive Officer/APCO to execute a purchase order for \$432,355 with San Francisco Toyota for the purchase of 20 Toyota Prius Hybrid vehicles as budgeted for in the FY 2002/2003 approved operating budget.

PUBLIC HEARING

6. First of Two Public Hearings on Proposed Amendments to Regulation 2, Rule 6: Major Facility Review, Manual of Procedures (MOP), Volume II, Part 3, Major Facility Review Permit Requirements, and Approval of a Notice of Exemption pursuant to the California Environmental Quality Act

W. deBoisblanc/4704

wdeboisblanc@baaqmd.gov

The primary purpose of these amendments to BAAQMD rules and regulations is to address minor deficiencies in the Major Facility Review program that have been identified by the Environmental Protection Agency. The final public hearing on these proposed amendments is scheduled for April 2, 2003.

OTHER BUSINESS

7. Report of the Executive Officer/APCO
8. Chairperson's Report

CLOSED SESSION

9. Conference with Legal Counsel

A) Existing Litigation:

Pursuant to Government Code Section 54956.9(a), a need exists to meet in closed session with legal counsel to consider the following cases:

Stonelight Tile, Inc. and David Anson v. Bay Area AQMD, United States District Court, N.D. Cal., San Jose Division, Case No. CV 98-21060 (JW) (PVT)

Communities for a Better Environment and Transportation Defense and Education v. Bay Area AQMD, Metropolitan Transportation Commission, Association of Bay Area Governments, and California, San Francisco Superior Court, Case No. 323849

B) Initiating of Litigation

Pursuant to Government Code Section 54956.9(b), a need exists to meet in closed session to discuss initiation of litigation.

OPEN SESSION

10. Board Members' Comments

Any member of the Board, or its staff, on his or her own initiative or in response to questions posed by the public, may: ask a question for clarification, make a brief announcement or report on his or her own activities, provide a reference to staff regarding factual information, request staff to report back at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda. (Gov't Code § 54954.2)

11. Place of Next Meeting - 9:45 a.m., Wednesday, April 2, 2003 -939 Ellis Street, San Francisco, CA 94109
12. Adjournment

CONTACT CLERK OF THE BOARD - 939 ELLIS STREET SF, CA 94109

(415) 749-4965
FAX: (415) 928-8560
BAAQMD homepage:
www.baaqmd.gov

- To submit written comments on an agenda item in advance of the meeting.
- To request, in advance of the meeting, to be placed on the list to testify on an agenda item.
- To request special accommodations for those persons with disabilities (notification to the Clerk's Office should be given in a timely manner, so that arrangements can be made accordingly).

BAY AREA AIR QUALITY MANAGEMENT DISTRICT
Memorandum

To: Chairperson Haggerty and
Members of the Board of Directors

From: William C. Norton
Executive Officer/APCO

Date: February 25, 2003

Re: Commendations/Proclamations

RECOMMENDED ACTION:

The Board of Directors will present recognition of service award to Director Harold Brown who has served on the Board of Directors for 10 years. Employees who have completed the milestone levels of twenty-five (25), thirty (30) and thirty-five (35) years of service with the District during the past year will be honored and presented a plaque. A list of these employees is attached.

BACKGROUND

Annually, the District recognizes employees who have contributed incremental years of dedicated service to the District. Formally, the Board recognizes and presents service awards to Board members that have completed 10 years of District service and employees who have completed twenty-five (25) years or more of District service.

During the calendar year ending 2002, there was one employee who completed thirty-five (35) years of service with the District, eight employees who completed thirty (30) years of service with the District and four (4) employees who completed twenty-five (25) years of service with the District.

Respectfully submitted,

William C. Norton
Executive Officer/APCO

Prepared by: Mary Ann Goodley

EMPLOYEE SERVICE AWARDS
As of December 2002

35 Years of Service

Christine Schaufelberger Acting Director, Compliance and Enforcement Division

30 Years of Service

William deBoisblanc Director, Permit Services Division

Janet Glasgow Principal Air Quality Specialist, Compliance and Enforcement Division

John Joseph Air Quality Specialist, Permit Services Division

Jeannette Lim Supervising Air Quality Inspector, Compliance and Enforcement Division

Tirlochan Mangat (Toch) Air Quality Engineering Manager, Planning and Research Division

Jay Schnitzer Air Quality Inspector, Compliance and Enforcement Division

James Tomich Supervising Air Quality Engineer, Permit Services Division

Nancy Yee Air Quality Engineer, Compliance and Enforcement Division

25 Years of Service

Edward Boehmer Supervising Air Quality Inspector, Compliance and Enforcement Division

Cynthia Forfang Office Assistant II, Compliance and Enforcement Division

Truong Van La Air Quality Engineer, Permit Services Division

Stanley Yamaichi Supervising Air Quality Instrument Specialist, Technical Services Division

BAY AREA AIR QUALITY MANAGEMENT DISTRICT
Memorandum

To: Chairperson Haggerty and Members
of the Board of Directors

From: William C. Norton
Executive Officer/APCO

Date: March 12, 2003

Re: Board of Directors' Meeting Minutes

RECOMMENDED ACTION:

Approve attached minutes of the Board of Directors meeting of March 5, 2003.

DISCUSSION

Attached for your review and approval are the minutes of the March 5, 2003 Board of Directors' meeting.

Respectfully submitted,

William C. Norton
Executive Officer/APCO

BAY AREA AIR QUALITY MANAGEMENT DISTRICT
939 ELLIS STREET - SAN FRANCISCO, CALIFORNIA 94109

Draft Minutes: Board of Directors Regular Meeting – March 5, 2003

Call To Order

Opening Comments: Chairperson Haggerty called the meeting to order at 9:48 a.m.

Roll Call: Present: Scott Haggerty, Chair, Roberta Cooper (10:07 a.m.), Chris Daly (10:15 a.m.), Mark DeSaulnier, Jerry Hill, Liz Kniss, Jake McGoldrick, Nate Miley, Julia Miller, Dena Mossar, Mark Ross, Pam Torliatt (9:59 a.m.), Marland Townsend, Gayle Uilkema, Brad Wagenknecht, Shelia Young.

Absent: Harold Brown, Willie Brown, Jr., John Silva, Tim Smith.

Pledge of Allegiance: Director Marland Townsend led the Board in the Pledge of Allegiance.

Commendation/Proclamations: There were none.

Public Comment Period: There were none.

Consent Calendar (Items 1 - 5)

1. Minutes of February 19, 2003
2. Communications. *Correspondence addressed to the Board of Directors.*
3. Report of the Advisory Council. *There was no report.*
4. Energy Report.
5. Authorize Approval of Contract in Excess of \$35,000.

Approved a purchase order in the amount of \$78,437.99 to CIBER, Inc. for Cisco enterprise network switching and routing equipment and software.

Board Action: Director Wagenknecht moved approval of the above Consent Calendar items, seconded by Director Miller.

During discussion, Director Townsend requested information on Consent Calendar Item 3 with respect to the process for follow-up on the recommendations from the Advisory Council. William Norton, Executive Officer/APCO stated that the District staff reviews the recommendations from the Advisory Council and that the information that has been provided by the Advisory Council on the Intermittent Ozone Control Strategies will be used to develop recommendations and a work plan that will be presented to the Board. The motion then carried without objection.

Chairperson Haggerty requested the Energy Report be discontinued.

Committee Reports and Recommendations

6. Report of the Regional Agency Coordinating Committee (RACC) Meeting of February 21, 2003.

Director DeSaulnier presented the report and stated that the Committee met on Friday February 21, 2003 at the MetroCenter in Oakland. Air District staff presented the schedule for updating the 2001 Ozone Attainment Plan. The planning process has already begun. Metropolitan Transportation Commission (MTC) staff presented the future schedule for developing the 2004 Regional Transportation Plan. The Committee requested that the staff present a proposal for coordinating outreach on the two plans at the next RACC meeting.

Staff from the Bureau of Automotive Repair (BAR) presented information about implementing the Enhanced Smog Check program in the Bay Area. By July 1, 2003 Smog Check stations in the Bay Area must upgrade their Smog Check analyzers to BAR-97 equipment. By October 1, 2003 Smog Check stations must have installed dynamometers to conduct loaded mode testing rather than the current 2-speed idle test. Discussion included the difference in repair cost, test cost and failure rate between Basic Smog Check and Enhanced Smog Check.

Staff from the University of California PATH program gave a presentation on innovative technologies for mobility and access to transit.

The Committee discussed incorporating the Smart Growth Steering Committee's oversight role for the Regional Smart Growth Strategy/Livability Footprint into the RACC. After supportive input from the other agencies and from representatives of the Bay Area Alliance for Sustainable Communities, the Committee agreed to assume the policy oversight role for the Smart Growth Project. Representatives of the other regional agencies and of the Alliance will participate with RACC for Smart Growth Project agenda items. The next meeting is scheduled for Friday, April 18, 2003 at 1:30 p.m.

During discussion, Director Mossar inquired if there has been any dialogue on the loss of transportation dollars in the Bay Area. Mr. Norton stated that the staff has discussed ways to alleviate the situation and there will be a report to the RACC regarding the problem. Mr. Norton stated that the Air District and MTC have been discussing the issue and a report will be provided to the Board at a future date. Mr. Norton recommended that the Mobile Source Committee review the issue first.

Board Action: None. This report provided for information only.

7. Report of the Budget and Finance Committee Meeting of February 26, 2003.

Action(s):

- A) *Approved increase to fiscal year 2002/2003 Budget in the amount of \$2,010,000;*
- B) *Approved Participation on the Regional Goods Movement Oversight Executive Committee and funding in the amount of \$50,000 from Professional Services Program 104;*
- C) *Approved funding of feasibility study for Traveling Air Quality Education Program for Youth in the amount of \$19,500 transferred from the Reserves for Contingency; and*
- D) *The Committee took no formal action on the funding for personalized versions of Air Currents.*

Director Miller presented the report and stated that the Committee met on Wednesday, February 26, 2003 and Director Miller thanked Mr. Haggerty for appointing her Chair of the Committee and welcomed Director Daly as its Vice-Chair. Teresa Lee, Director of Public Information, was thanked for her support on the Public Outreach Committee and Director Miller congratulated Director Ross for taking over as Chairperson of that Committee.

Staff presented the Second Quarter Financial Report for Fiscal Year 02/03. The Committee considered and recommends that the Board approve the following:

1. Increase the District's fiscal-year 2002/2003 Penalties and Settlements Revenue Budget by \$1,020,000 and the County Revenue Budget by \$990,000 (Totaling \$2,010,000) and allocate \$554,645 to the Technical Services Division Capital Account, \$495,000 to the Information Systems Services Capital Account, \$432,355 to the Administrative Services Division Capital Account (to purchase 20 Hybrid vehicles) and \$528,000 for additional HVAC upgrade work.

2. Approve Air District Participation on the Regional Goods Movement Oversight Executive Committee and funding in the amount of \$50,000 transferred from Professional Services in Program 104.
3. Approve funding of feasibility study for Traveling Air Quality Education Program for Youth in the amount of \$19,500 transferred from the Reserves for Contingency.

The Committee received a report on the financial feasibility for District staff to prepare personalized versions of *Air Currents* and a determination was made that the Committee recommends to the Board that the Air District not incur this expense (approximately \$66,000) at this time.

The Committee requested staff to provide a report on the District's lease program for vehicles versus purchasing vehicles. The Committee also requested that staff research the insurance statistics of the Hybrid vehicles with respect to how safe they are and what happens when they are in a head-on collision. The next meeting of the Budget and Finance Committee is scheduled for 9:30 a.m., Wednesday, March 26, 2003.

Board Action: Director Miller moved the Board approve the recommendations of the Budget and Finance Committee; seconded by Director Townsend.

In response to a question from Director McGoldrick, Mr. Norton clarified that Program 104 is in the Executive Division budget. The motion then carried without objection.

Presentation

8. Proposed Amendments to Regulation 2, Rule 6: Major Facility Review

Staff gave a presentation regarding proposed amendments to District Regulation 2, Rule 6 to address minor deficiencies in the Major Facility Review program that have been identified by EPA. These amendments will be the subject of a Public Hearing commencing at the March 19, 2003, regular meeting of the Board of Directors. Other minor amendments will be addressed at that time.

Mr. Norton stated that no action is required today on this item. An additional hearing is scheduled for the next Board meeting and the hearing will be continued to the first meeting in April. At that time, the Board will be asked to take an action on the item.

Steve Hill, Manager of the Permit Evaluation Section, presented the report and provided background on the Environmental Protection Agency's (EPA's) approval of the District's Title V program and the subsequent lawsuit by several citizens' groups. Mr. Hill stated there are five issues. Two of the issues raised by the citizens' groups, EPA believes have some merit and may require amendments; there are two issues raised by the citizens' groups that EPA does not think require changes, but EPA has informally asked staff to consider the proposals; and there is one issue Air District staff has raised.

The issues that the citizens' groups and EPA believe require revisions are: 1) A change in the language defining portable engines and 2) A change in how the District does administrative amendments in Title V permits. The Air District has agreed to make the changes requested by EPA on both of these issues.

The issues raised by community groups which EPA does not believe require revisions are: 1) The Air District is proposing clarifying language to the definition of "potential to emit" to clarify that conditions the District imposes to limit emissions from facilities must be practically enforceable. 2) The District is also adding a requirement that the District issue, in conjunction with Title V permits, a "statement of basis" that is a supporting document. Mr. Hill stated that the District currently does all of the things that the Rule is proposing.

The fifth issue has to do with the fact that under federal law Title V permits are required to be issued to facilities that are out of compliance, provided that they can be brought into compliance under a schedule of compliance. Mr. Hill stated that under current District rules, the Hearing Board must approve a schedule of compliance. This is not a federal requirement and the requirement is in the District's rule because of a past interpretation of state law. Staff has reviewed state law and now believes that there is not a requirement in

state law requiring Hearing Board action on schedules of compliance. The proposal is to amend the regulations to allow the Air Pollution Control Officer to insert a schedule of compliance into a Title V permit at the time of issuance. This will make it easier for the District to issue permits in a timely fashion and it will increase the public's ability to review and affect the schedule of compliance.

Mr. Hill addressed the Administrative Amendments and stated that the District has proposed to treat state-only requirements as administrative amendments allowing the District to change those as needed. Mr. Hill stated that some commenters have requested that state-only requirements be subject to the Title V public review process, but it is not required by Title V and may be against state law. In conclusion, Mr. Hill stated that this presentation was made at EPA's request.

Speakers: The following people spoke on Agenda Item #8

Sara Pasquinelli
Environmental Law & Justice Clinic
San Francisco, CA 94105

William Rostov
Communities for a Better Environment
San Francisco, CA 94122

Dennis Bolt
WSPA
Sacramento, CA 95814

Amy Cohen
Environmental Law & Justice Clinic, OCE
San Francisco, CA 94105

Gerardo Rios
EPA Region IX

Board Action: None. This report provided for information only.

Other Business

9. Report of the Executive Officer/APCO – Mr. Norton reported on the following: 1) The District is looking for people to be nominated to be Clean Air Champions and a brochure is at each Board member's place. 2) Board members have been asked to sign up for "Outreach Tours."
17. Chairperson's Report - Chairperson Haggerty stated that towards the end of March, an Ad Hoc Committee will be appointed to look at the Executive Officer/APCO position. If any Board member would like to be on the Committee, they should let the Chairperson know.

Director Kniss introduced Council Member Breene Kerr from Los Altos Hills. Mr. Kerr is a potential appointment to the Air District's Board from Santa Clara County. Mr. Kerr briefly described his background and interest in the Air Board.

Closed Session (The Board adjourned to Closed Session at 10:34 a.m.)

11. Conference with Legal Counsel

A) Existing Litigation

Pursuant to Government Code Section 54956.9(a), a need existed to meet in closed session with legal counsel to consider the following cases:

Communities for a Better Environment and Transportation Defense and Education v. Bay Area AQMD, Metropolitan Transportation Commission, Association of Bay Area Governments, and California Air Resources Board, San Francisco Superior Court, Case No. 323849

B) Significant Exposure to Litigation

Pursuant to Government Code Section 54956.9(b), a need existed to meet in closed session to discuss a threat of litigation.

Open Session (The Board reconvened to Open Session at 10:50 a.m.)

Mr. Bunger reported that the Board met in Closed Session to discuss Items 11 A and B on the agenda. The Board was provided a status report and general direction was given to counsel on those items.

12. Board Members' Comments: There were none.
13. Time and Place of Next Meeting - 9:45 a.m., Wednesday, March 19, 2003, 939 Ellis Street, San Francisco, California.
14. Adjournment: The meeting was adjourned at 10:51 a.m.

Respectfully submitted by:

**Mary Romaidis
Clerk of the Boards**

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BAY AREA AIR QUALITY MANAGEMENT DISTRICT

Memorandum

To: Chairperson Haggerty and
Members of the Board

From: William C. Norton
Executive Officer/APCO

Date: March 19, 2003

Re: Report of Division Activities for the month of February 2003

RECOMMENDED ACTION:

Receive and file.

Reviewed by: Peter Hess

ADMINISTRATIVE SERVICES DIVISION – W. TANAKA, DIRECTOR

The Second Quarter Financial Report was presented to the Budget and Finance Committee at the February 26, 2003 meeting. Also presented at the meeting was a request for a mid-year budget adjustment. Unanticipated additional revenue will allow the District to purchase much needed capital items that would be delayed or not purchased at all in the future due to the State's fiscal crisis.

Staff, with budget responsibilities, has been busy gathering and entering preliminary budget data for the FY 2003/2004 budget. Staff is faced with the challenge of preparing a balanced budget that will have little or no growth over the current year budget. The budgets minimal or zero growth is due to the prospect of a cut in county revenue.

The annual independent audit was completed during the month. The results of the audit will be presented to the Budget and Finance Committee at a future meeting.

Work on Phase I of the HVAC upgrades started during the month and will continue to the expected completion date in late May.

**COMPLIANCE & ENFORCEMENT DIVISION – C. SCHAUFELBERGER,
ACTING DIRECTOR**

Customer Service Training was conducted for the inspection staff and the radio/telephone operators on February 3rd and 4th. Skill Path conducted this training and will return in May for a follow-up session. Training for three new inspectors began on February 18th. Training will continue for the next eight weeks. Mock Trial training was conducted on February 26th for the inspection staff and the new inspectors. The Legal Division conducted this training and will continue for two more dates in March. Gasoline Nozzle Changeout Program was initiated on Feb 28 by the release of grant applications to service stations eligible for the

funding. \$400,000 is available to replace higher polluting nozzles with lower emission nozzles. Staff completed outreach to 100 local Building Department Officials regarding applicability of asbestos and permit rules. Staff accompanied the Environmental Protection Agency (EPA), National Environmental Standards for Hazardous Pollutants (NESHAP) and Asbestos Hazard Emergency Response Act (AHERA) inspectors in joint inspections of asbestos removal sites in Union City.

(See Attachment for Activities by County)

INFORMATION SYSTEMS DIVISION – K. HANNA, ACTING DIRECTOR

Enterprise Resource Planning (ERP) System Project

On February 20th the Selection completed their evaluation of the five Proposals for new Enterprise Software System. We were quite satisfied with the ERP vender's proposals but felt the demonstrations and site visits will be needed to determine if a Best of Breed will meet the Permits/Enforcement/Legal requirements. Based on this evaluation the vendor list has been narrowed to 2 proposals. The two finalists are J. D. Edwards/Accela and Lawson/Synertech. These two Proposals will be further scrutinized in March through demonstrations tailored to the Districts operations and site visits. On March 27th we are scheduled to select one vendor so we can initiate contract negotiations.

Web Site Development

On February 3rd development began on our new website's User Interface and the conversion process of 600 static pages (from the old site) into the new format. Templates were completed on February 17th and we predict complete conversion of all static pages by March 21st.

LEGAL DIVISION – B. BUNGER, DISTRICT COUNSEL

The District Counsel's Office received 92 Violations reflected in Notices of Violation ("NOVs") for processing.

Mutual Settlement Program staff initiated settlement discussions regarding civil penalties for 119 Violations reflected in NOVs. Settlement negotiations by Mutual Settlement Program staff resulted in collection of \$35,174 in civil penalties for 58 Violations reflected in NOVs.

Referrals of violations by the District Counsel's Office resulted in collection of \$5,000 in civil penalties for one Violation by the Contra Costa County District Attorneys Office.

Counsel in the District Counsel's Office represented the District in 2 variance proceedings concluded by the District's Hearing Board during the month of February.

PERMIT SERVICES DIVISION – W. DE BOISBLANC, DIRECTOR

Permit Evaluation Activity

Monthly Title V Activity

Three draft Title V permits were circulated for final internal review before public comment begins.

A2561 Shoreline Amphitheatre	Application 2617	Mountain View
B4511 Wolfskill Energy Center	Application 5501	Fairfield
B4512 Riverview	Application 6964	Antioch

No proposed Title V permits were placed on public comment.
No Title V permits were issued.

Issued, still active:	65
• Post-comment process	11
• Public Comment:	1
• Under Review:	24
• Not yet submitted	4
Total:	105

Permit Systems

Ongoing activities during this period included data processing of permit applications for new and modified industrial sources, gasoline dispensing facilities (GDF), annual throughput updates for permit renewals, e-mail notifications on permit activities to cities and counties, and 3 mass mail out totaling 4,300 public notices.

During this month we received 98 permit applications, of which 36 were for electrical generators.

Toxics Program

Forty-eight risk screens were completed in February for new and modified sources of toxic air contaminants. Rule development activities continued on Regulation 2, Rule 5, which would convert the existing Risk Screening Procedure and Risk Management Policy into a District rule. Workshops on this proposed rule are expected to be held in May 2003.

(See Attachment for Activities by County)

PLANNING DIVISION - T. PERARDI, DIRECTOR

Staff began receiving responses to our January 23, 2003 notice calling for suggestions regarding control measures and public involvement for the 2004 Ozone Attainment Strategy and 2003 Clean Air Plan. A webpage regarding the 2003/04 round of ozone planning was posted on the Air District website. The annual progress report on implementation of the Bay Area 2000 Clean Air Plan was submitted to the California Air Resources Board. Guidance for Transportation Fund for Clean Air county program managers for the FY 2003/04 funding cycle was distributed. The District's Vehicle Buy Back contractors purchased a total of 265 vehicles during February 2003. Staff prepared comment letters regarding air quality impacts of development projects and plans in the Bay Area: Alameda point redevelopment, BART parking expansion, Franklin Canyon project (Hercules), Hecker Pass project (Gilroy), Petaluma Village Marketplace, Brandenburg Mixed Use project (San Jose), and Sonoma County General Plan update.

PUBLIC INFORMATION & OUTREACH – T. GALVIN LEE, DIRECTOR

In February, significant progress was made on the Air District's youth outreach program. A script was finalized for the National Theatre for Children program, and a list of targeted schools are being finalized. Communications West, the consultant, has been soliciting funding for the theatre project and this month submitted a grant proposal to the EPA. Pilot performances are scheduled for May to coincide with Clean Air Month with the possibility of

a performance at the San Jose Tech Museum on April 19, Clean Air Day. The Clean Air Curriculum was also piloted and staff is following up with teachers to solicit feedback on the program.

Staff completed the wintertime media relations and outreach program. A woodsmoke survey was commissioned in February; results are pending. Community meetings were held to discuss environmental justice and air quality issues in East Palo Alto and Richmond; the Le Saffre/Red Star Yeast proposed rule and the District's complaint review process in Bayview/Hunters Point. Two new District brochures were printed and released – one provides a general overview of the Air District and the other is an updated brochure on toxic contaminants.

The Employer Spare the Air Program is in pre-season planning and development. Staff began developing employer packets and revising employer section of the STA website. Staff is working with the EPA's Commuter Choice Leadership Initiative to integrate their "Best Workplaces" program with the Spare the Air program. The advertising team has begun summertime season planning with a look at possibly adding new media sources (e.g. movie theatres) and updating messages from last summer. The survey evaluation team has wrapped up summertime survey results and the District is reviewing the material. Staff also discussed possible partnerships with the American Lung Association.

There was significant, and continual public and media interest in the issues related to flaring at Bay Area refineries.

TECHNICAL DIVISION – G. KENDALL, DIRECTOR

Air Monitoring

All thirty-five of the continuous air monitoring network stations were in full operation during the month of February 2003, except for the seven ozone monitoring stations shut down during the winter low ozone season under a waiver granted by EPA. Two of the stations, in Oakland and Crockett, are operating under the Children's Environmental Health Protection Program. Particulate monitors for PM_{2.5} and PM₁₀ were in full operation at all designated stations, including five BAM (continuous PM_{2.5}) monitors.

Meteorology and Data Analysis

Preliminary data show no exceedances of State or National air quality standards in February. Analysis of the PM_{2.5} filter samples for January shows no exceedances of the 24-hour standard.

February was generally a little cooler than normal with below normal precipitation. High pressure over the eastern Pacific Ocean diverted most storms crossing the Pacific to the north of California. San Jose's monthly rainfall total was 1.49 inches, 52% of the normal rainfall of 2.84 inches. The rainfall total of 2.45 inches at the San Francisco Airport was 61% of the normal 4.01 inches. The north-to-south airflow that is typical around the east side of a center of high pressure tended to bring cooler than normal air to northern California. San Jose had an average maximum temperature of 62.3° F for the month, compared to a normal of 63.4° F. At the San Francisco Airport, the average maximum temperature was 58.6° F, compared to a normal of 59.3°. Frequent clear skies at night allowed terrestrial heat to escape, resulting in generally lower minimum temperatures. San Jose's average minimum temperature of 43.3° F

was below the normal of 44.6° F. At the San Francisco Airport, the average minimum temperature of 45.7° F was near the normal of 45.5° F.

Laboratory

Analyses continued for volatile organic compounds (VOCs) in coatings and related products by gas chromatography, and for asbestos and fallout materials by microscopy. The initial boiling point of a cleaning solvent from Vertis in San Leandro was determined. An asphalt emulsion sample from Dumbarton Quarry Associates in Hayward was analyzed for % sulfur. Hydrocarbon speciation analysis was performed on a JP-5 aviation fuel sample headspace from Shore Terminals – Selby in Crockett. Seven gaseous samples from Shore Terminals fuel loading operations were analyzed for hydrocarbons, carbon monoxide, carbon dioxide and oxygen; one of the samples was analyzed for reduced sulfur compounds. The moisture content, density, % solids and mercury content of a sludge sample from Oro Loma Sanitary District in San Leandro were determined. Two sludge samples from Palo Alto Regional Water Quality Control were analyzed for heavy metals, moisture content, density and % solids. Hydrocarbon speciation was performed on two gaseous samples from the wood burning fireplace at Kokkari Restaurant in San Francisco. Residue weights of the organic extracts and aqueous portions of three impinger samples from that source were also determined. Analyses continued for potassium, chloride, ammonia, sulfate and nitrate in PM₁₀ filters, for toxic organic compounds in ambient air samples, and speciation of hydrocarbon compounds in gasoline vapor recovery and landfill samples and permanent gases in landfill samples. One hundred and sixty (160) PM_{2.5} filters were gravimetrically analyzed. Quality Assurance activities required for compliance with conditions for accreditation by the National Institute of Standard and Technology for asbestos continued. Approximately three thousand three hundred (3,300) analyses were performed during this period.

Source Test

Ongoing Source Test activities included Continuous Emissions Monitoring (CEM) Field Accuracy Tests, source tests, and evaluations of tests conducted by outside contractors. The Conoco Phillips Refinery open path monitor monthly report for January was reviewed. Provided ongoing participation in the District’s Further Studies Measures for refineries and marine vapor recovery.

STATISTICS			
<u>Administrative Services:</u>		Manager/Employee Consultation (Hours).....	216
Accounting/Purchasing/Comm.		Management Projects (Hours).....	308
General checks issued.....	401	Employee/Benefit Transactions.....	58
Purchase Orders issued.....	44	Training Sessions Conducted.....	0
Checks/Credit Cards Processed.....	1,138	Applications Processed.....	315
Pieces of mail sent.....	15,955	Exams Conducted.....	4
Pubic Information Requests Rec’d.....	121	New Hires.....	2
Information Systems		Safety Administration.....	10
New installation completed.....	9	Inquiries (voice/electronic/in-person).....	1488
PC upgrades completed.....	4	Vehicle/Building Maintenance	
Service calls completed.....	56	Vehicle services completed.....	11
Human Resources		Requests for building services.....	90

Compliance and Enforcement Division:		Asbestos Inspection Activities	186
(INSPECTIONS)		Pre/during/post removals in compliance	169
Facility Inspections	986	Pre/during/post removals non-compliance	7
Source Inspections	770	Follow-up.....	10
Sources in Compliance.....	749	Open Burn Investigation Activities	274
Permitted Sources in Violation.....	25	Pre/during/post burns	113
Gasoline Dispensing Facility (GDF)	284	Open burn in compliance	96
Inspection		Open burn in violation	21
Sources in compliance.....	107	Follow-up.....	24
Sources not in compliance.....	17	Fire departments contacted	26
New sources found.....	3	Valves/Flanges/Connector Inspections	4803
Follow-up (agencies contacted, etc.)	95	In-compliance	4691
Tags issued.....	60	Not in-compliance.....	16
Bulk Drop inspections.....	2	Follow-up.....	96
Charts/Records and Related Activities	919	Technical Related Activities	28
Breakdowns investigated.....	30	Laboratory samples collected/submitted.....	8
CEM/GLM/Parametric/PRV excesses	47	Source tests requested.....	10
Monitor chart review (1monitor)	187	Source tests observed.....	10
Records review (temp, throughput)	488	Hearing Board Activities	7
Inoperative Monitors	45	Staff review/recommendations.....	1
Follow-ups	122	Attendance on variances, abatement order and permit related hearings	6
Notices of Violation	261	Permit Activities	133
Issued	129	Expired permits, reminder letter, referrals	62
Follow-up (facility, PSD, Technical)	132	Assist A/C applications.....	71
Notices to Comply	126	Training (Conducted/Attended)	86
Issued	54	New Inspectors.....	5
Follow-up.....	72	Job related.....	81
Complaint Activities	412	Trade Associations.....	0
Investigated.....	231	Public Information Outreach	108
Follow-up (facility, PSD, Technical)	181	Green Business Inspection Activities	5
(COMPLIANCE ASSURANCE PROGRAM)		Pollution Prevention.....	0
Major Air Pollution Incidents	3	Multimedia Inspections Conducted.....	1
Investigated.....	0	Follow-up (facility, PSD)	4
Follow-up (agencies contact, etc.)	3	Compliance Assistance	14
Dry Cleaning Inspection Activities	82	Rule Audits	0
Sources in compliance	53	Compliance Schools.....	0
Sources not in compliance.....	7	Facility Review	13
New Sources found	2	Presentations	1
Follow-up.....	20	Rule Development Activities	2
Auto Body Inspection Activities	103	Participation at workshops	0
Sources in compliance	45	Inspector input	2
Sources not in compliance.....	25	Smoking Vehicle Reported	3787
New Sources found	4	(COMPLIANCE AND OPERATIONS	
Follow-up.....	29	PROGRAM)	

Asbestos plans received.....	338
Breakdown/monitor excesses reported	11
Coating & other petitions evaluated	6
Open burn notifications received.....	604
Prescribed burn plans evaluated	9
Smoking vehicle complaints received	0
Tank/soil removal notifications received.....	12
Compliance assistance inquiries received.....	46
Courtesy site visits requested.....	0
Speakers bureau requests received	0
EPA satellite courses viewed/taped	0

Field Engineering

New Hearing Board cases reviewed	8
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Permit Services

Annual update packages started.....	223
Annual update packages completed.....	222
Total update pages entered	505
New applications received	112
Authorities to Construct issued.....	39
Permits to Operate Issued	79
Exemptions.....	8
Authorities to Construct denied	0
ERC Transfers.....	1

Public Information & Outreach

Presentations Made.....	6
Responses to Media Inquiries.....	23
Press Releases.....	5
General Requests for information	270
Visitors	24

Technical Services:

Air Monitoring

Days Exceeding National 8-hour Standard.....	0
Days Exceeding National 1-hour Ozone Standard.....	0
Days Exceeding State Ozone Standard.....	0
Ground Level Monitoring SO ₂ Excesses	0
Ground Level Monitoring H ₂ S Excesses	2

Meteorology & Data Analysis

Permissive Burn Days – North	27
No-Burn Days – North	1
Permissive Burn Days – South	27
No-Burn Days – South	1
Permissive Burn Days – Coastal.....	27

No Burn Days – Coastal	1
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Calendar Year Totals to Date

Jan - Feb Permissive Burn Days – North.....	50
Jan - Feb No-Burn Days – North.....	9
Jan - Feb Permissive Burn Days – South.....	51
Jan - Feb No-Burn Days – South.....	8
Jan - Feb Permissive Burn Days – Coastal.....	53
Jan - Feb No-Burn Days – Coastal	6

Days Exceeding National 8-hour Ozone Standard.....	0
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Days Exceeding National 1-hour Ozone Standard.....	0
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Days Exceeding State Ozone Standard	0
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PM_{2.5} Winter Season (2002-2003) Totals

Nov-Feb Days Exceeding Nat. 24-hr PM _{2.5} Standard.....	5
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Laboratory

Analysis Completed	3300
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Inter-Laboratory Analyses.....	0
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Technical Library

Titles Indexed/Catalogued.....	106
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Periodicals Received/Routed.....	195
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Library use	80
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Microfiche received.....	42
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Orders	3
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CD ROM use.....	0
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Internet use (hrs).....	15
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Reference (hrs)	20
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BNA Searches	5
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Source Test

Total Source Test	81
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Pending Source Tests	11
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Violation Notices Recommended.....	4
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Contractor Source Tests Reviewed.....	247
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Continuous Emissions Monitoring (CEM)

Indicated Excess Emission Reports Evaluated.....	11
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Monthly CEM Reports Reviewed	38
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Indicated Excesses from CEM	3
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ALAMEDA	
2/5	Caldecott Scoping Mtg-Oakland
2/6	Bay Area POTWs CH2M Hill offices, Oakland
2/6	Principal Engineer attended Public Sector Web Professionals Board working Meeting.
2/6	Air Quality Engineer II and Temporary Air Quality Technician attended a Public Hearing organized by the East Bay Municipal Utility District (EBMUD). The Public Hearing was geared toward addressing concerns from the general public relating to a Waters Bill Public Notice for EBMUD's permit application for two natural gas fired micro turbines in Oakland.
2/7	Pleasanton, commuter choice media event
2/7-9	Pleasanton, Home & Garden Fair
2/13	Smog Check II Informational Meeting-Fremont
2/17	District Staff, Port of Oakland, Marine Terminals, California Trucking Association and truckers participated in a workgroup meeting implementing AB2650.
2/18	Principal Air Quality Engineer, Senior Air Quality Engineer, District Toxicologist, and Environmental Planner attended a meeting with the Alameda County Waste Management Authority and their environmental consultants to discuss their plans to involve the BAAQMD in the preparation of a Draft EIR for the proposed Alameda County Organics Composting Facility to be located at one of the following sites: Altamont Hills Landfill or in the community of Sunol.
2/19	Alameda Resource Team on Air Quality
2/20	LaSaffre/Red Star rule development workshop
2/20	Principal Engineer hosted Public Sector Web Professionals General Members Meeting - "E-Government Amidst Shrinking Budgets"
2/20	AQE Manager met with community groups and GreenAction regarding Title V Permit Renewal for Hunters Point power plant.
2/24	District staff met with Pacific Institute to discuss implementation of AB 2650.
2/25	Supervising AQE accompanied Enforcement, Technical & Legal staff to 3 California Waste Solutions facilities in Oakland to investigate need for permits, other compliance issues
2/26	Conducted multi-media inspections at three California Waste Solutions sites in Alameda County and met with three (3) CWS principals and attorneys regarding compliance issues.
CONTRA COSTA	
2/3	Refinery Further Study (wastewater) project workgroup meeting with refineries, WSPA, ARB and CBE. – Martinez
2/5	NOx/PM10 ERC Program site visit, BA-68-Richmond
2/6	Refinery Further Study (flares and other releases) District and ARB's review of Tesoro data. – Martinez
2/6	AQE II met with GWF regarding permit issues for three of their facilities
2/6	Senior Air Quality Engineer attended a meeting with Tesoro Refining and Marketing Company regarding the facility's proposed Title V Permit.
2/10	Staff met with representatives from Conoco Phillips regarding recent compliance issues.
2/13	Antioch, high school science presentation
2/13	Staff met with representative of Chevron Richmond Refinery regarding Title V report and incident investigations.
2/13	Staff attended the Contra Costa County Environmental Crime Meeting
2/13	AQE II met with Conoco Phillips Contra Costa Carbon Plant regarding Title V permit issues
2/19	Richmond, Environmental Justice Working Group
2/26	Senior Air Quality Engineer attended a meeting with Tesoro Refining and Marketing Company regarding the facility's proposed Title V Permit.

2/27	Shell Refinery-Martinez
2/27	Refinery Further Study (flares and other releases) District and ARB review of Shell data. - Martinez
	MARIN
2/5	Carl Moyer Program site visit, Project 01MOY121-Sausalito
2/15	BAEER environmental educator fair
2/26	Met with representatives from the Wincup facility of Corte Madera regarding complying with Reg. 8, Rule 52.
	SAN FRANCISCO
2/5	San Francisco/San Mateo Resource Team on Air Quality
2/5	Air Quality Engineer II attended a presentation by Lubrizol Corporation on PuriNO _x TM low-NO _x emitting fuel.
2/7	American Lung Association to discuss collateral partnering
2/18	UCSF re: Risk screening for Mission Bay facility
2/18-19	Principal engineer participated in EPA training for NSR reform regulations
2/20	Air Quality Engineer II met with personnel from Miratech/SCR Emissions Solutions, a NO _x control equipment vendor, to discuss the District's BACT requirements for diesel and natural gas fired I.C. Engines.
2/20	AQE Manager met with community groups and GreenAction regarding Title V Permit Renewal for Hunters Point power plant.
2/21	ACT for Social Marketing training co-sponsorship
2/21	Principal Engineer & Air Quality Engineer met with representative from Asian Art Museum project.
2/27	Complaint Program Review Mtg (Bayview/Hunters Pt)
2/27	A community meeting was held with community representatives to propose solutions for improving the District's Complaint Program
	SAN MATEO
2/6	East Palo Air Quality Working Group
2/8 & 2/9	"Baby Expo" - E-advisory sign-ups
2/10	Better Breathers presentation in Redwood City
	SANTA CLARA
2/6	Meeting with San Jose Mineta International Airport re: Standby diesel engines
2/6	Santa Clara Resource Team on Air Quality
2/19	Air Quality Engineer II and Senior Air Quality Engineer meeting with Owens Corning's attorney and environmental staff regarding proposed modifications to existing permitted equipment.
2/28	Supervising AQE accompanied Enforcement, Technical & Legal staff to California Waste Solutions in San Jose to investigate need for permits, other compliance issues
	SOLANO
2/6	Supervising AQE, AQE II & AQE I met with Syar regarding permit issues at 2 of their facilities
2/19	Refinery Further Study (flares and other releases) District and ARB review of Valero data. - Benicia
2/25	Valero Refinery-Benicia
	SONOMA

2/6	Supervising AQE, AQE II & AQE I met with Syar regarding permit issues at 2 of their facilities
2/25	Sebastopol- Woodsmoke ordinance
	SACRAMENTO
	None
	REGIONAL
2/5	Ramos Oil and Lubrizol reps re: PuriNOx & grant programs-District
2/5	Capstone turbines & natural gas heavy duty vehicle emissions-District
2/20	Cal/EPA Sustainable Silicon Valley Meetings (Energy Conference Planning, and Regular)-San Jose
2/21	AQE Manager hosted public workshop on revisions to Title V Permit Regulation (2-6)
2/21	EPA re ozone planning-San Francisco
2/21	Regional Agency Coordinating Committee-Oakland
2/24	EPA re ozone planning-San Francisco
2/24	Samtrans & San Mateo CMA re: TFCA Projects-District
2/24	Blue & Gold Fleet re: Carl Moyer Program grants-District
2/25	CEQA Workshop-MetroCenter
	STATE
2/5	Meeting with CARB re: Emissions inventory requirements
2/6	CAPCOA Planning Managers-Conference Call
2/11	CAPCOA Toxics and Risk Managers Committee Meeting
2/14	CCOS Technical Committee -Sacramento
2/20	Cal/EPA Sustainable Silicon Valley Meetings (Energy Conference Planning, and Regular)-San Jose
2/20	CCOS Tech. Com. Conference Call-District
	NATIONAL
	None

GOALS & OBJECTIVES	Target	Status	Comments
Provide quarterly written financial reports to program managers within 30 days of period.	Quarterly	50%	Ongoing
Initiate audit fieldwork.	12/01/2002	95%	Started 1/6/03
Complete implementation of GASB 34.	06/30/2003	85%	Expected completion 6/30/03
Installation of new energy efficient roof and completion of phase one of replacement of HVAC system.	06/30/2003	10%	Started 1/6/03
Replacement of emergency generator.	01/30/2003	95%	Started 11/01/02
Replacement of lobby doors.	09/30/2002	0%	Expected start 1/05/03, delayed
Adoption of District Budget for FY 2003-04.	06/18/2003	15%	Process started 1/03
Approximately 600 articles on District activities.	06/30/2003	75%	On schedule
Publish four issues of Air Currents.	06/30/2003	50%	Two issues published
Ten presentations before civic and service groups.	06/30/2003	100%	On schedule
Ten student presentations.	05/30/2003	100%	On schedule
Five issues of the "Monitor".	05/30/2003	60%	Three issues published
Host ten groups of visitors.	05/31/2003	85%	On schedule
Four editorial board visits.	06/30/2003	0%	Planning editorial board visits in

			early 2003
Distribute 20,000 Woodburning Handbooks.	03/01/2003	100%	5,000 handbooks disbursed
100 media stories.	10/15/2002	93%	Spare the Air and other stories
10,000 e-mail registrants	03/30/03	100%	Complete
Transcription of 35,000 Smoking Vehicle complaints.	06/30/2003	75%	On schedule
Mail letters to registered owners within three days of receipt.	06/30/2003	75%	On schedule
Publish Semi-annual Smoking Vehicle Report.	06/30/2003	100%	Complete
Publish Annual Smoking Vehicle Report.	06/30/2003	75%	On schedule
Prepare weekly District position report on all matters before the Hearing Board.	Weekly	100%	On schedule
Evaluate and process Title V (20 estimated) and synthetic minor (3 estimated) permits.	06/30/2003	33%	None issued this month
Submit annual progress report regarding implementation of the 2000 Clean Air Plan to ARB.	01/31/2003	100%	Complete
Select and enter contract with consultant for preparation of CEQA document for 2004 Ozone Attainment Plan.	06/30/2003	15%	Received statements of qualifications from CEQA consultants
Complete analysis of Bay Area field study data for ozone and particulate matter.	06/30/2003	25%	Delay; waiting on data from ARB
Complete corroborative analyses for ozone SIP.	06/30/2003	20%	Delay due to vacant position
Estimate the precursor emissions reductions needed for attainment of the national 1-hour ozone standard by 2006.	06/30/2003	20%	On schedule
Complete Q/A review, organization of database files, and posting on the District's Web site of all of the District's meteorological data through the end of 2002.	05/31/2003	20%	On schedule
Evaluate projects to receive incentives for school bus retrofits.	03/31/2003	60%	Worked with Laidlaw, San Jose USD, West County School District on possible projects
Revise District CEQA Guidelines for cities and counties regarding diesel particulate matter.	06/30/2003	10%	Reviewing emissions models
Revise Reg 3: Fees.	06/30/2003	25%	Workshop on schedule
Adopt Regulation 12, Rule 11 regarding Refinery Flare Monitoring (SIP Control Measure SS15).	04/30/2003	65%	On schedule
Revise 8-44: Marine Vessel Loading (SIP further study measure).	06/30/2003	50%	On schedule
Prepare and distribute FY 2003-04 TFCA County Program Manager expenditure program format and guidance.	02/28/2003	100%	Complete; distributed guidance 2/7/03
Prepare and distribute FY 2003-04 TFCA Regional Fund application guidance.	04/30/2003	35%	Preparing guidance document
Select and enter contract with direct mail contractor.	02/28/2003	100%	Complete
Install updated switching equipment on District's main network backbone.	03/01/2003	60%	On schedule
Update "firewall" for improved network security.	04/01/2003	50%	On schedule
Keep Technical Library page on the District website up to date with monthly "new additions" list, and periodical holdings.	Ongoing	90%	On schedule
Continue marketing effort to make the Technical Library more visible to staff and encourage staff use of its resources.	Ongoing	85%	On schedule
Update by replacement several books and reports, making use of used or remaindered book sites.	Ongoing	85%	On schedule
Remain active in local "Special Libraries Association" and participate in SLA sponsored dinners, lectures and seminars.	Ongoing	80%	On schedule

Work with webmaster to get library catalog on BAAQMD website in 2003	Ongoing	25%	On schedule
Provide the Enforcement Division with analytical data from 800 samples to support their enforcement action.	06/30/2003	67%	On schedule
Provide the Air Monitoring Program with analytical data for 650 toxic organic compounds in ambient air samples.	06/30/2003	67%	On schedule
Determine the concentration of asbestos fibers in 300 asbestos containing bulk insulation materials for the Enforcement Division.	06/30/2003	67%	On schedule
Provide the Air Monitoring Program with analytical data from 2,000 PM2.5 filters. Train new personnel to perform the analysis.	06/30/2003	67%	On schedule
Participate in and complete 5 interlaboratory audits for toxic compounds conducted by CARB.	06/30/2003	60%	On schedule
Submit Certified Air Quality Data to EPA's AIRS Data Base for First Calendar Quarter of 2002.	06/30/2002	98%	Delay due to EPA data system change over
Submit Certified Air Quality Data to EPA's AIRS Data Base for Second Calendar Quarter of 2002.	09/30/2002	98%	Delay due to EPA data system change over
Submit Certified Air Quality Data to EPA's AIRS Data Base for Third Calendar Quarter of 2002.	12/30/02	98%	Delay due to EPA data system change over
Submit Certified Air Quality Data to EPA's AIRS Data Base for Fourth Calendar Quarter of 2002.	03/30/03	90%	On schedule
Submit Certified Air Quality Data to EPA's AIRS Data Base for First Calendar Quarter of 2003.	06/30/2003	20%	On schedule
Prepare and submit Annual Air Monitoring Network Review Report to EPA.	09/30/2002	50%	Postponed due to limited resources
Provide air quality, meteorological, and GLM data in electronic format to support the District goal to provide access to these data through the Internet.	06/30/2003	10%	On schedule
Prepare updated Quality Assurance Manual for Air Monitoring and provide to EPA.	06/30/2003	35%	On schedule
Design and construct portable acids gas samplers for episodic events. Train personnel.	06/30/2003	20%	On schedule
Configure a new van for mobile surveillance and episodic monitoring.	06/30/2003	100%	Completed
Modify an Air Monitoring van for use in auditing industry Ground Level Monitoring sites.	06/30/2003	55%	On schedule
Prepare a corrective action plan for QA and air monitoring to meet EPA requirements.	06/30/2003	100%	Completed
Maintain criteria pollutant calibration standards and calibrators to meet EPA requirements.	06/30/2003	58%	On schedule

These facilities have received one or more
 Notices of Violation during this period:
 February 1, 2003 – February 28, 2003

Alameda County

Issue Date	Site Name	City
2/13/03	Tower Cleaners	Berkeley
2/5/03	Dutro Company	Emeryville
2/14/03	7-Eleven Store #18916	Fremont
2/3/03	Boston Scientific/Target	Fremont
2/7/03	Fremont Cabinet & Fixture Co Inc	Fremont
2/27/03	Isola Laminate Systems, Corp	Fremont
2/5/03	Read-Rite Corporation	Fremont
2/19/03	Bay Ram Collision Center, Inc	Hayward
2/11/03	JJB Auto Body Repair	Hayward
2/6/03	Owens Brockway Glass Container, Inc	Hayward
2/6/03	Shanklin Body & Shop	Hayward
2/19/03	Sun Autobody	Hayward
2/19/03	American Brass & Iron Foundry	Oakland
2/26/03	Chevron SS #9-0076	Oakland
2/3/03	Choy's Auto Body and Repair	Oakland
2/27/03	Eagle Gas	Oakland
2/10/03	Flores Body Shop	Oakland
2/10/03	HiTech Collision Repair	Oakland
2/5/03	Lee's Auto Body & Repair	Oakland
2/5/03	Lesaffre Yeast Corporation	Oakland
2/10/03	Mike's Oakland Body Shop	Oakland
2/5/03	Seminary Gas	Oakland
2/26/03	Tosco Northwest Company	Oakland
2/6/03	Victor's Coast Service Station	Oakland
2/26/03	Matheny Door & Mill Co	San Leandro
2/4/03	Moeller Bros Body Shop Inc	San Leandro
2/26/03	Ryan Coffee Company	San Leandro
2/7/03	Southwest Hazard Control, Inc	San Leandro
2/11/03	Allie Environmental	Union City

Contra Costa County

Issue Date	Site Name	City
2/7/03	Multi Family Dwelling	Concord
2/13/03	Del Norte Shell	El Cerrito
2/27/03	Chevron Products Co	Martinez
2/5/03	Martinez Refining Company	Martinez
2/21/03	Martinez Refining Company	Martinez
2/4/03	The Murphy Company	Martinez
2/10/03	Delta Energy Center	Pittsburg
2/10/03	Los Medanos Energy Center	Pittsburg
2/5/03	Andy's Auto Body	Richmond

These facilities have received one or more
 Notices of Violation during this period:
 February 1, 2003 – February 28, 2003

Contra Costa County Continued

2/5/03 La Tech Auto Body	Richmond
2/13/03 Pasha Services	Richmond
2/25/03 Stop & Shop ConocoPhillips - San Francisco	Richmond
2/11/03 Refinery	Rodeo
2/27/03 A-1 Martin's Auto Body Shop	San Pablo
2/26/03 Accurate Auto	San Pablo
2/11/03 BAF Complete Auto Care	San Pablo
2/26/03 San Pablo Auto Body	San Pablo
2/27/03 Single Family Dwelling - Bagit Singh	San Pablo

Marin County

Issue Date	Site Name	City
2/7/03	Bolinas Garage	Bolinas
2/3/03	Model A Rebuilders	Bolinas
2/5/03	Xtra Oil Company	Mill Valley
2/24/03	Gas and Shop	San Anselmo
2/5/03	Performance Printing Center	San Rafael
2/3/03	Super Stop	San Rafael

Napa County

Issue Date	Site Name	City
2/4/03	Holopono Vineyards	Calistoga
2/24/03	Bettinelli Vineyard	Napa
2/24/03	Burgess Cellars	Napa
2/10/03	Honig Vineyard	Rutherford
2/14/03	Walter Sullivan	Rutherford
2/14/03	Barbour Vineyards	Rutherford
2/10/03	Lee Titus Vineyard	St. Helena
2/10/03	Raymond Vineyard	St. Helena
2/14/03	Kirk Venge	St. Helena
2/6/03	Ted Astorian	Yountville
2/13/03	Josh Blakely Landscaping	Yountville

San Francisco County

Issue Date	Site Name	City
2/20/03	Best Auto Body	San Francisco
2/19/03	Caffe Soma Coffee	San Francisco
2/4/03	Pacific Cement Corp	San Francisco
2/4/03	San Francisco Dry Dock	San Francisco
2/18/03	Trinis Body Shop	San Francisco
2/5/03	Unique Auto Body	San Francisco

These facilities have received one or more
Notices of Violation during this period:
February 1, 2003 – February 28, 2003

San Francisco County Continued

2/4/03 Dannielle Hupp	San Francisco
2/13/03 Western Nat'l Property Mgmt.	San Francisco
2/24/03 P.W. Stephens	San Francisco
2/24/03 Dumakas Plumbing	San Francisco

San Mateo County

Issue Date	Site Name	City
2/27/03	One Hour Martinizing	Belmont
2/18/03	DJC Construction	Daly City

Santa Clara County

Issue Date	Site Name	City
2/13/03	Contempo Design West, Inc	Milpitas
2/4/03	Milpitas Shell	Milpitas
2/13/03	Minimatics Inc	Mountain View
2/6/03	B & H Finishing	San Jose
2/14/03	Dryclean USA	San Jose
2/24/03	Evergreen 76	San Jose
2/27/03	Park Cleaners	San Jose
2/19/03	Sign Classics, Inc	San Jose
2/21/03	Sunrise Service	San Jose
2/11/03	Stevens Creek Buick, Pontiac, GMC	Santa Clara
2/13/03	The Paint Shop	Santa Clara
2/3/03	Valero Refining Co SS#7285	Sunnyvale

Solano County

Issue Date	Site Name	City
2/19/03	Mike's Mart	American Canyon

Sonoma County

Issue Date	Site Name	City
2/11/03	Con Fararudo	Fulton
2/7/03	C R Fedrick Ranch	Petaluma
2/26/03	Rohnert Park Tesoro	Rohnert Park
2/20/03	Dutton Ranch	Sabastapol
2/11/03	Bob Fenzel	Santa Rosa
2/6/03	Jerry Wallace	Sonoma
2/10/03	Windsor Shell	Windsor

Permit Activity for Alameda County

App. #	Status	Company Name	City	Project Title
6993	EXE	Solano Cleanette	Albany	Dry Cleaning Machine
7065	AC	ARCO Facility #02035	Albany	GDF - Modification (4x10K, 8 tpn, bal)
6361	PO	Fifth & Potter Street Association	Berkeley	Generator
7104	APPL	University of California, Berkeley	Berkeley	Generator
7105	APPL	University of California, Berkeley	Berkeley	Generator
5034	PO	Xoma (US) LLC	Emeryville	New Facility/Generator
6908	PO	Four Points By Sheraton	Emeryville	New Facility/Generator
7088	APPL	Dutro Company	Emeryville	New Facility/Spray Booth
5540	PO	Sipix Imaging Inc	Fremont	New Facility/Catalytic Oxidizer
6846	PO	Abgenix Inc	Fremont	Wipe Cleaning
6914	PO	New United Motor Manufacturing	Fremont	Replacement/S786 & S787
7047	APPL	New United Motor Manufacturing	Fremont	Change of Condition/S-1002
7048	APPL	New United Motor Manufacturing	Fremont	Change of Condition/S1900
7049	APPL	Boston Scientific/Target	Fremont	Change of Condition/S-1
7091	APPL	Fremont Cabinet & Fixture Company	Fremont	Spray Booth
7119	APPL	New United Motor Manufacturing	Fremont	Circulation Tanks
3755	PO	Tosco - Unocal #3072	Hayward	GDF - Modification (2x12K, 12 tpn, Gil, EVR)
7024	APPL	Hayward Waste Water Treatment Plant	Hayward	Boiler
7038	APPL	Perry & Key Body Shop	Hayward	Spray Booth
7039	APPL	Dumbarton Quarry Association	Hayward	Change of Condition/Asphalt Oil Tank
6739	PO	Waste Management of Alameda	Livermore	Change of Conditions/TAC Concentration Limits
6857	PO	Lawrence Livermore Nation	Livermore	Cold Cleaner
6928	PO	Western Rubber & Supply	Livermore	Exemption
6929	AC	Lawrence Livermore National Laboratory	Livermore	Replacement/Standby Emergency Engine
6930	AC	Lawrence Livermore National Laboratory	Livermore	Replacement/S-1203 Standby Emergency Engine
7093	APPL	Hexcel Corporation	Livermore	Furnace
7113	APPL	FormFactor Inc	Livermore	Semiconductor Wafer Probe Card Manufacturer
6655	PO	Tri City Marble	Newark	Coating Operation
6767	PO	Lion Mall	Newark	Generator
7020	APPL	Sun Microsystems	Newark	Generator
6307	AC	California Readymix Inc	Oakland	New Facility/Concrete Batching Plant
6888	PO	National Car Rental System	Oakland	GDF - new facility
7012	APPL	East Bay Municipal Utility District	Oakland	Modification
7021	APPL	Exxon Mobil Refining and Supply	Oakland	Soil Vapor Remediation System
7036	ISU	Fleischmann's Yeast	Oakland	ERC Transfer
7042	APPL	Quaker Oats	Oakland	Boiler
7046	APPL	Specialty Crushing Inc	Oakland	New Facility/Concrete Plant
7029	APPL	Roche Molecular Systems Inc	Pleasanton	New Facility/Cogeneration System
5854	PO	Target Corporation	San Leandro	Generator
6688	PO	New England Lead Burning Company	San Leandro	New Source/Wipe Down Cleaning
6815	AC	UNOCAL Service Station #6	San Leandro	GDF - Modification (2x12K, 8 tpn, Gil, EVR)
7040	APPL	San Leandro Hospital	San Leandro	Generator
7028	APPL	Tyco Electronics Union City	Union City	New Facility/Solder Paste Application

Permit Activity for Contra Costa County

App. #	Status	Company Name	City	Project Title
6926	PO	Contra Costa County Fire Protection District	Antioch	New Facility/Emergency Generator
7006	AC	Hillcrest Fuel-Mart	Antioch	GDF - Modification
7085	APPL	Georgia Pacific Corporation	Antioch	Modified Wall Board Manufacturing Process
7059	AC	Walias Island Market	Bethel Island	GDF - Modification (3x20K, 8 tpn, bal, EVR)
6859	PO	Vornhagen Body & Paint	Brentwood	Spray Booth
6572	AC	San Miguel Villa	Concord	Generator
6897	AC	Solano Beacon	Concord	GDF-Modification (4x10K, 12 tpn, bal, EVR)
7023	APPL	Solano Gas	Concord	New Facility/Air-Stripping
7051	APPL	Thomas/DeNova LLC	Concord	Generator

7087	APPL	Speed-O-Tach Inc	Concord	New Facility/Spray-on Truck Bed Liner Operation
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Permit Activity for Contra Costa County (continued)

App. #	Status	Company Name	City	Project Title
5542	PO	C & H Sugar Company, Inc	Crockett	New Source/Dust Collection System
6563	AC	Environmental Resolutions	Lafayette	Soil-Vapor Extraction Unit
6409	AC	Martinez Refining Company	Martinez	APP: CC Feed Recovery Project
6969	PO	Verizon Wireless Franklin	Martinez	Generator
7019	AC	Lauritzen Yacht Harbor LLC	Oakley	GDF - modification (4K, 2K, 4 spn, ex, EVR)
6290	AC	Dow Chemical Company	Pittsburg	New Source/Sulfuryl Fluoride Plant
6594	PO	Dept of Information Technology	Pittsburg	Generator
6628	PO	USS-POSCO Industries	Pittsburg	Change of Conditions
6734	PO	Praxair Distribution Inc	Pittsburg	New Facility/Paint Booth
7068	APPL	Delta Energy Center	Pittsburg	Modification/Gas Turbine
7071	APPL	Polypure Inc	Pittsburg	Mannich Reactor
7081	APPL	Los Medanos Energy Center	Pittsburg	Gas Turbine
7100	APPL	Pleasant Hill Chevron	Pleasant Hill	GDF - Modification
6643	PO	Chevron Products Company	Richmond	Scrubber
6851	AC	Chevron Products Company	Richmond	External Floating Roof Tank
6896	AC	Chevron Products Company	Richmond	GDF-Modification (20K, 2 spn, bal, EVR)
7025	APPL	Chevron Products Company	Richmond	Change in Permit Condition
7026	APPL	Chevron Research and Technology	Richmond	Change in Throughput
7082	APPL	BP West Coast Products, LLC	Richmond	Synthetic Minor
7121	APPL	Chevron Research and Technology	Richmond	Request Exemption for Tank MA-14
7062	APPL	Chevron Station #93831	San Ramon	GDF - Modification
7083	APPL	Central Contra Costa Sanitary District	Walnut Creek	Portable Diesel Engines

Permit Activity for Marin County

App. #	Status	Company Name	City	Project Title
6866	AC	Albertsons	Novato	Generator
6677	AC	Pacific Bell	Sausalito	Generator
7095	APPL	SBC	Tiburon	Generator

Permit Activity for Napa County

App. #	Status	Company Name	City	Project Title
6067	AC	Jerry Whitehead dba Woodworks	Napa	Wood Coating Operation
6671	PO	Jonergin Pacific	Napa	New Source/Printing Press
4397	AC	Apex Envirotech Inc	Saint Helena	New Facility/Air Stripper
4542	PO	Yountville-California Veterans	Yountville	New Source/Generator
7053	APPL	Verizon Wireless-Yountville	Yountville	Generator

Permit Activity for San Francisco County

App. #	Status	Company Name	City	Project Title
4166	AC	Tosco Corporation	San Francisco	New Facility/Catalytic Oxidizer
5213	PO	Tosco Northwest Company	San Francisco	GDF - Modification (8K, 2x6K, 4 spn, bal, coax)
6468	PO	Delta c/o Environmental Cost Mgmt	San Francisco	New Source/SVE
6676	PO	UMB Corporation	San Francisco	Portable Generator
6905	EXE	SKS Rhode Island LLC	San Francisco	Exemption/Boilers
6948	PO	SKS Brannan Associates	San Francisco	Emergency Generator
6958	PO	San Francisco, City & County	San Francisco	New Source/Diesel Engine
7032	APPL	Willy's Auto Repair	San Francisco	New Facility/Spray Booth
7033	APPL	San Francisco Housing Authority	San Francisco	Generator
7034	APPL	SF Housing Authority	San Francisco	Generator
7044	APPL	Petrochemical Services Inc	San Francisco	New Facility/Sludge Dewatering System
7069	APPL	Pacific Gas & Electric Co	San Francisco	Banking: IERC
7080	APPL	Bode Gravel Company	San Francisco	Concrete Plant

7094	APPL	Asian Art Museum	San Francisco	Generator
7097	APPL	RealEnergy Inc	San Francisco	New Facility/IC Engine
7108	APPL	Art Institution of San Francisco	San Francisco	Washer
7115	APPL	Williams Sonoma	San Francisco	Emergency Diesel Engine/Generator Replacement

Permit Activity for San Francisco County (continued)

App. #	Status	Company Name	City	Project Title
7120	APPL	Veterans Administration Medical Center	San Francisco	Diesel Standby Generator

Permit Activity for San Mateo County

App. #	Status	Company Name	City	Project Title
7031	APPL	Sludge Dewatering Facility	Burlingame	Sludge Dewatering Facility
6172	PO	Genesys Telecommunication	Daly City	Generator
6254	PO	The Picture People	Foster City	Generator
6951	AC	California Dept of Transportation	Foster City	Generator
6386	PO	Pilarcitos Quarry	Half Moon Bay	Increase throughput limit
6889	PO	Town of Hillsborough	Hillsborough	Generator
6891	EXE	Town of Hillsborough	Hillsborough	Generator
6892	EXE	Town of Hillsborough	Hillsborough	Generator
6893	PO	Town of Hillsborough	Hillsborough	Generator
6894	PO	Town of Hillsborough	Hillsborough	Generator
6923	PO	Dow Corning Advanced Materials	Menlo Park	Partial Transfer- S#765 & 768 (P#13212)
7057	APPL	Menlo Park Fire Protection District	Menlo Park	GDF - Modification
7066	APPL	Menlo Park Fire Protection District	Menlo Park	GDF - new facility
7070	APPL	The Sequoias Portola Valley	Portola Valley	Generator
5794	PO	Deltagen Inc	Redwood City	Generator
6868	EXE	Precision Micro Component	Redwood City	Machine Shop Lathes-Mills
6954	AC	ARCO Facility #00306	Redwood City	GDF - Modification (4x10K, 4 tpn, bal, EVR)
7035	APPL	Equilon Enterprises LLC	Redwood City	New Facility/Soil Vapor Extraction System
7078	APPL	ICPC Etched Circuits	Redwood City	Screen Cleaning Operation
7109	APPL	Deltagen Inc	Redwood City	Boiler
7114	APPL	Oracle Corporation	Redwood City	Generator
6806	PO	Matagrand Property c/o Geo Plexus Inc	San Carlos	New Facility/Vapor Extraction Treatment Sys
5914	PO	San Mateo County	San Mateo	Generator
6752	PO	Mills-Peninsula Health Services	San Mateo	Generator
6817	AC	ARCO Facility #04495	San Mateo	GDF - throughput (RRM) (EVR)
7022	APPL	Auto Europa Auto Body	San Mateo	Spray Booth
7086	APPL	221 So El Camino Real	San Mateo	New Facility/Air Stripper
7111	APPL	Casiopea Venture Corporation	San Mateo	Generator
6130	AC	Genentech, Inc	S. San Francisco	New Source/Equipment Sanitization
7107	APPL	Advent Energy Group California	S. San Francisco	New Facility/Capstone Microturbine
7110	APPL	Lithotype Company	S. San Francisco	Printing Press

Permit Activity for Santa Clara County

App. #	Status	Company Name	City	Project Title
6059	PO	ARCO Facility #06147	Campbell	GDF - Modification (3x12K, 8 tpn, bal, EVR)
6595	PO	Tiffany Marble Molds Intl	Campbell	Spray Booth
7064	AC	ARCO Facility #06111	Cupertino	GDF - Modification (3x12K, 8 tpn, bal, EVR)
6448	PO	Z-Best Composting Facility	Gilroy	New Source/Electric Screen & Grinder
6536	PO	Norcal Waste Systems Pacheco Landfill	Gilroy	Throughput Increase
6549	PO	West Coast Aggregates	Gilroy	Blend Feeder
7102	APPL	Westwood Texaco	Gilroy	GDF - Modification
7052	APPL	Santa Clara Valley Water	Los Gatos	Diesel Engine
6055	PO	ARCO Facility #02121	Milpitas	GDF - Modification (3x12K, 8 tpn, bal, EVR)
6988	AC	Tesoro	Milpitas	GDF - Modification (3x10K, 8 tpn, H800, EVR)
6621	PO	World Oil	Morgan Hill	GDF - throughput (school)

6864	PO	Anritsu Company	Morgan Hill	Vapor Degreaser
6503	AC	Caliper Technologies Corp	Mountain View	Diesel Generator
6822	PO	NASA-AMES Research Center	Mountain View	New Source/Generator
7075	APPL	Minimatics Inc	Mountain View	Spray Booth
7106	APPL	Advent Energy Group California	Mountain View	New Facility/Capstone Microturbine
6797	PO	Palo Alto Regional Water	Palo Alto	Modification/Incinerator

Permit Activity for Santa Clara County (continued)

App. #	Status	Company Name	City	Project Title
7060	APPL	ARCO Facility #00589	Palo Alto	GDF - Modification (3x12K, 4 tpn, bal, EVR)
7092	APPL	Space Systems/Loral	Palo Alto	Wipe Cleaning Operation/S-2650
7112	APPL	Akins Body Shop Inc	Palo Alto	New Facility/Spray Booth
5407	PO	Santa Clara Valley Water	San Jose	Generator
5706	PO	ARCO Facility #09601	San Jose	GDF - Modification (3x10K, 8 tpn, bal, EVR)
5999	PO	J N Abbott Distributor	San Jose	GDF - Modification (2x10K, 8 tpn, bal, EVR)
6063	AC	AT&T Broadband	San Jose	Generator
6252	AC	Tosco Facility # 11225	San Jose	GDF-Modification (3x10K, 8 tpn, Gil)
6488	PO	Santa Clara Valley Transportation	San Jose	Standby Generator
6501	PO	Nova Crystals, Inc	San Jose	Change of Condition
6528	AC	California Kitchen	San Jose	Painting Operation
6605	AC	Hess Microgen	San Jose	Generator
6854	EXE	Branham Lane Cleaners	San Jose	Hydrocarbon Machine - replacement
6915	PO	San Jose International Airport	San Jose	Standby Generator
6975	EXE	Environ-Clean Technology	San Jose	New Facility/Fume Scrubber
7009	APPL	Sony Electronics	San Jose	Emergency Standby Engines
7041	APPL	Agnews State Hospital	San Jose	Generator
7050	APPL	US General Services Administration	San Jose	Boiler
7061	APPL	ARCO Facility #00674-BP West Coast	San Jose	GDF - Modification (4x10K, 12 tpn, bal, EVR)
7072	APPL	Santa Clara Transportation Authority	San Jose	Generator
7073	APPL	Transportation Agency	San Jose	Generator
7074	APPL	Santa Clara Transportation Authority	San Jose	Generator
7079	APPL	County of Santa Clara-Roads Dept	San Jose	Generator
7084	APPL	Camden Cleaners	San Jose	Dry Cleaning Machine
7090	APPL	FMC Corporation	San Jose	Air Abatement System
7096	APPL	RealEnergy Inc	San Jose	New Facility/Combustion Engine
7098	APPL	ARCO Facility #02134	San Jose	GDF - Modification
7099	APPL	Rotten Robbie #43	San Jose	GDF - Modification
2130	PO	PK Selective Metal Plating	Santa Clara	New Source/Spray Booth
5508	PO	PK Selective Metal Plating	Santa Clara	New Source/Spray Booth
6557	PO	Analog Devices, PMI Division	Santa Clara	Change of Condition/S-1 IPA Usage
6618	PO	Applied Materials	Santa Clara	Ozone Destruct Unit
6719	PO	WHTS Freedom Circle LLC	Santa Clara	New Facility/Generator
6720	PO	STI Foundry, Inc	Santa Clara	Generator
6921	PO	Siliconix, Incorporated	Santa Clara	Modify/Increase Chemical Usage S-509
6950	APPL	Applied Materials	Santa Clara	Generator
7027	APPL	City of Santa Clara	Santa Clara	Generator
7037	APPL	The Paint Shop	Santa Clara	Silk Screening
7055	APPL	Excelics Semiconductor Inc	Santa Clara	Change of Condition/Solvent Usage
7067	APPL	Victory Automotive Services	Santa Clara	New Facility/Paint Booth
7122	APPL	Intel Corporation	Santa Clara	Modification/D2 Fab
6334	PO	Philips Semiconductor	Sunnyvale	New Source/Generator
6334	PO	Philips Semiconductor	Sunnyvale	New Source/Generator
6529	PO	Northern California Graphics	Sunnyvale	Lithographic
6675	PO	Infinera Corporation	Sunnyvale	New Source/Wafer Coating Operations
6762	PO	Exact Image Printing	Sunnyvale	Change of Condition

BAY AREA AIR QUALITY MANAGEMENT DISTRICT
Inter-office Memorandum

To: Chairperson Haggerty and Members
of the Board of Directors

From: Wayne Tanaka, Director
Administrative Services Division

Date: March 3, 2003

Re: Authorization for Execution of Purchase Order in Excess of \$35,000

RECOMMENDED ACTION

Authorize execution of purchase order in the amount of \$432,355 to San Francisco Toyota for 20 Toyota Prius vehicles.

BACKGROUND

At the November 1999 Budget and Finance Committee, a policy on District Vehicle replacement was presented and recommended for approval to the full Board. The policy calls for acquiring the most fuel-efficient vehicles with the lowest emissions while meeting the business needs of the District. In keeping with that policy, the District endeavors to expand its fleet with Ultra Low Emission Vehicle (ULEV), Super Low Emission Vehicle (SULEV) or Zero Emission vehicle's (ZEV). At the March 5, 2003, meeting of the Board of Directors, the purchase of 20 Hybrid vehicles was approved.

DISCUSSION

The purchase of these ULEV vehicles will reduce the fleet of 20 of its older, less efficient vehicles. This is in keeping with the District's policy to reduce the amount of pollution contributed by District vehicles. The vehicles will join 11 CNG vehicles, 2 EV's, and 3 other Hybrids already in the fleet.

The District is able to "piggy back" onto an existing contract with the City and County of San Francisco that has already gone through an RFP process covering the 9 Bay Area counties. The cost of the vehicles is a better value due to the buying power of the City and County of San Francisco in light of the high demand for these vehicles.

BUDGET CONSIDERATION/FINANCIAL IMPACT

The purchase order, for \$432,355, will be funded by the capital items budget in the Fleet and Facilities section of the Administrative Services Division.

Respectfully submitted,

Wayne Tanaka,
Director of Administrative Services

Prepared by: Wayne Tanaka

FORWARDED: _____

BAY AREA AIR QUALITY MANAGEMENT DISTRICT
Memorandum

To: Chairperson Haggerty and Members
of the Board of Directors

From: William C. Norton
Executive Officer/APCO

Date: March 11, 2003

Re: First of Two Public Hearing to Consider Proposed Amendments to Regulation 2, Rule 6 ("Major Facility Review"), Manual of Procedures (MOP), Volume II, Part 3, Major Facility Review Permit Requirements, and Approval of Notice of Exemption pursuant to the California Environmental Quality Act

RECOMMENDED ACTION:

Staff recommends that the Board of Directors take the following actions:

- A) Hold a public hearing on the proposed amendments
- B) Continue the hearing until April 2, 2003

At the April 2 hearing, staff will recommend that the Board take the following actions:

- C) Adopt proposed amendments to Regulation 2, Rule 6, Major Facility Review;
- D) Adopt proposed amendments to Manual of Procedures (MOP), Volume II, Part 3, Major Facility Review Permit Requirements; and
- E) Approve a Negative Declaration pursuant to the California Environmental Quality Act (CEQA) for this rule-making activity.

BACKGROUND

The proposed amendments would correct possible deficiencies in the District's Title V permit program (Major Facility Review). The Environmental Protection Agency (EPA), as a result of a lawsuit filed by citizen groups over EPA's approval of the program, identified these deficiencies. In addition to addressing these EPA deficiencies, the proposed amendments address two other issues raised by citizen groups. Although EPA does not consider the issues raised by the citizen groups to affect approvability, District staff proposes amendments to address Potential to Emit and Statement of Basis.

Finally, the proposed amendments would revise the requirements for inclusion of a schedule of compliance in a Title V Permit. Currently, a schedule of compliance may be included in a Title V permit only if the Hearing Board has issued an order. The proposed amendment would allow the APCO to impose a schedule of compliance during Title V permit review. This amendment would increase public participation in the process of establishing a schedule of compliance.

CHANGES TO PROPOSED RULE AFTER PUBLICATION

Minor changes were made to the proposed rule in response to public comments after the public notice for the March 19th hearing was published and the rule was sent to the Air Resources Board (ARB). In addition, the staff proposal to change the requirements for a schedule of compliance was added after the original notice was published. A revised rule has been sent to ARB and these changes have been incorporated into the staff report. As a result of these changes, staff requests that the Board continue the hearing until April 2, 2003.

Copies of the comment letters received by the District are attached to this package. Individual comments are numbered. Following each letter is a staff response keyed to those numbers.

CONCLUSIONS

District staff has determined with certainty that the proposed amendments will have no significant environmental impacts and thus are exempt under CEQA Guidelines Section 15061, subd (b)(3). The District intends to file a Notice of Exemption pursuant to State CEQA Guidelines, Section 15062.

Respectfully submitted,

William C. Norton
Chief Executive Officer

Prepared by: Steve Hill
Reviewed by: Peter Hess