



BAY AREA  
AIR QUALITY  
MANAGEMENT  
DISTRICT

BOARD OF DIRECTORS  
PERSONNEL COMMITTEE MEETING

COMMITTEE MEMBERS

|                            |                                      |
|----------------------------|--------------------------------------|
| PATRICK KWOK – CHAIRPERSON | MICHAEL SHIMANSKY – VICE CHAIRPERSON |
| HAROLD BROWN               | SCOTT HAGGERTY                       |
| YORIKO KISHIMOTO           | CAROL KLATT                          |
| NATE MILEY                 | MARK ROSS                            |
| PAMELA TORLIATT            |                                      |

MONDAY  
DECEMBER 4, 2006  
9:30 A.M.

FOURTH FLOOR CONFERENCE ROOM  
DISTRICT OFFICES

**AGENDA**

1. **CALL TO ORDER - ROLL CALL**
2. **PUBLIC COMMENT PERIOD** (*Public Comment on Non-Agenda Items Pursuant to Government Code § 54954.3*) *Members of the public are afforded the opportunity to speak on any agenda item. All agendas for regular meetings are posted at District headquarters, 939 Ellis Street, San Francisco, CA, at least 72 hours in advance of a regular meeting. At the beginning of the regular meeting agenda, an opportunity is also provided for the public to speak on any subject within the Committee's subject matter jurisdiction. Speakers will be limited to five (5) minutes each.*
3. **APPROVAL OF MINUTES OF SEPTEMBER 28, 2006**
4. **CONDUCT INTERVIEWS AND CONSIDER RECOMMENDING APPLICANTS TO FILL NINE POSITIONS ON THE AIR DISTRICT'S ADVISORY COUNCIL**

**J. Broadbent/5052**  
[jbroadbent@baaqmd.gov](mailto:jbroadbent@baaqmd.gov)

*The Committee will conduct interviews of candidates to fill nine (9) positions that have expired terms of offices on the Advisory Council.*
5. **COMMITTEE MEMBER COMMENTS/OTHER BUSINESS**

*Any member of the Board, or its staff, on his or her own initiative or in response to questions posed by the public, may: ask a question for clarification, make a brief announcement or report on his or her own activities, provide a reference to staff regarding factual information, request staff to report back at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda. (Gov't Code § 54954.2)*
6. **TIME AND PLACE OF NEXT MEETING AT THE CALL OF THE CHAIR**
7. **ADJOURNMENT**

**CONTACT CLERK OF THE BOARD - 939 ELLIS STREET SF, CA 94109**

**(415) 749-4965**

**FAX: (415) 928-8560**

**BAAQMD homepage:**

**[www.baaqmd.gov](http://www.baaqmd.gov)**

- To submit written comments on an agenda item in advance of the meeting.
- To request, in advance of the meeting, to be placed on the list to testify on an agenda item.
- To request special accommodations for those persons with disabilities notification to the Clerk's Office should be given at least 3 working days prior to the date of the meeting, so that arrangements can be made accordingly.

BAY AREA AIR QUALITY MANAGEMENT DISTRICT

Memorandum

To: Chairperson Kwok and Members  
of the Personnel Committee

From: Jack P. Broadbent  
Executive Officer/APCO

Date: November 27, 2006

Re: Personnel Committee Draft Minutes

RECOMMENDED ACTION:

Approve attached draft minutes of the Personnel Committee meeting of September 28, 2006.

DISCUSSION

Attached for your review and approval are the draft minutes of the September 28, 2006, Personnel Committee meeting.

Respectfully submitted,

Jack P. Broadbent  
Executive Officer/APCO

**Bay Area Air Quality Management District  
939 Ellis Street  
San Francisco, California 94109  
(415) 771-6000**

**DRAFT MINUTES**

Summary of Board of Directors  
Personnel Committee Meeting  
9:30 a.m., Thursday, September 28, 2006

1. **Call to Order:** Chairperson Patrick Kwok called the meeting to order at 9:35 a.m.  
**Roll Call:** Patrick Kwok, Chairperson; Scott Haggerty (10:00 a.m.), Yoriko Kishimoto, Carl Klatt.  
**Absent:** Harold Brown, Nate Miley, Mark Ross, Michael Shimansky, Pamela Torliatt.  
**Also Present:** Gayle B. Uilkema.
2. **Public Comment Period:** There were none.
3. **Approval of Minutes of June 7, 2006:** Approval of the minutes was deferred until a quorum was present.
4. **Conduct Interviews of Candidates to fill the Alternate Attorney Member Position on the Air District's Hearing Board:** *The Committee conducted interviews of candidates and considered recommending Board of Directors' approval of an appointment to the alternate Attorney Member position on the Hearing Board.*

The Committee interviewed the following candidates:

- A) *Steve Hill*
- B) *Jonathan H. Erb*
- C) *Valerie J. Armento*
- D) *Joel H., Siegel*
- E) *Lewis G. Pascalli, Jr.*
- F) *George W. Wolff*

Director Scott Haggerty arrived at 10:00 a.m.

One candidate, Patrick Meyering, submitted a letter indicated he was unable to participate in the interview process today. The Committee reviewed and considered his application and resume.

**Committee Action:** Director Kishimoto moved that the Committee recommend that the Board of Directors appoint Valerie J. Armento to the alternate Attorney Member position on the District Hearing Board to fill an unexpired term ending June 3, 2009; seconded by Director Haggerty; carried unanimously by acclamation.

3. **Approval of the Minutes of June 7, 2006:** There being a quorum present, Director Kishimoto moved approval of the minutes; seconded by Director Klatt; carried unanimously without objection.
5. **Committee Member Comments/Other Business.** There were none.
6. **Time and Place of Next Meeting:** At the Call of the Chair.
7. **Adjournment:** The meeting was adjourned at 11:25 a.m.

Mary Romaidis  
Clerk of the Boards

BAY AREA AIR QUALITY MANAGEMENT DISTRICT  
Memorandum

To: Chair Kwok and  
Members of the Personnel Committee

From: Jack P. Broadbent  
Executive Officer/APCO

Date: November 21, 2006

Re: Conduct Interviews and Consider Recommending Board of Director Approval  
of Candidates for Appointments to the Air District's Advisory Council

RECOMMENDED ACTION:

Conduct interviews and consider recommending Board of Directors' approval of appointments of candidates to fill nine (9) Advisory Council positions.

BACKGROUND:

Pursuant to Section 40261 of the California Health and Safety Code the District is required to maintain an Advisory Council consisting of 20 members. Further, section 40262 requires that the member categories consist of at least three representatives of public health agencies; at least four representatives of private organizations active in conservation or protection of the environment within the bay district; at least one representative of colleges or universities in the state; and at least one representative of each of the following groups within the bay district: regional park district, park and recreation commissions or equivalent agencies of any city, public mass transportation system, agriculture, industry, community planning, transportation, registered professional engineers, general contractors, architects, and organized labor. To the extent that suitable persons cannot be found for each of the specified categories, council members may be appointed from the general public.

DISCUSSION:

The terms of office for the following categories will expire on December 31, 2006: architect, conservation organization (two positions), public health agency (two positions), registered professional engineer, transportation, colleges and universities and community planning. Eleven persons applied for the vacancies that were noticed in Bay Area newspapers, including eight incumbents. The new terms would expire on December 31, 2008.

The Advisory Council Applicant Selection Working Group and Peter Hess screened the new candidates as requested by the Committee. Interviews of candidates will take place on Monday, December 4, 2006 and will begin at 9:40 am. The length of each interview will be approximately fifteen minutes.

As requested by the Personnel Committee, a complete set of applications are included for your information and review.

The open positions and the candidates to be interviewed are listed below. The name of the incumbents who currently hold the positions have been highlighted in bold letters.

|  |  |
|--|--|
| Architect  | <b>Cassandra Adams</b>   |
| Conservation Organization (two positions open)           | <b>Irvin Dawid</b><br><b>John W. Holtzclaw, Ph.D.</b><br>Linda Weiner* |
| Public Health Agency (two positions open)                | <b>Steven Kmucha, M.D.</b><br>Walter Kruse                             |
| Registered Professional Engineer                         | <b>Sam Altshuler</b>   |
| Transportation   | <b>Louise W. Bedsworth</b><br>Robert Huang                             |
| Colleges and Universities                                | <b>Robert Bornstein, Ph.D.</b>   |
| Community Planning                                       | No applications received   |
| Industry (Term expiration for this category is 12/31/07) | Stephen Ziman  |

\* Incumbent to Advisory Council, presently assigned to the Public Health Agency category.

Respectfully submitted,

Jack P. Broadbent  
Executive Officer/APCO