

**Bay Area Air Quality Management District  
939 Ellis Street  
San Francisco, California 94109  
(415) 771-6000**

**APPROVED MINUTES**

Summary of Board of Directors  
Stationary Source Committee Meeting  
9:30 a.m., Monday, September 27, 2004

1. **Call to Order – Roll Call:** Chairperson DeSaulnier called the meeting to order at 9:42 a.m.

**Present:** Mark DeSaulnier, Chairperson; Roberta Cooper, Jerry Hill, Julia Miller, Mark Ross, John Silva (9:43 a.m.), Marland Townsend (9:43 a.m.), Gayle Uilkema, Shelia Young.

**Absent:** None.

**Also Present:** Scott Haggerty (9:48 a.m.).

2. **Public Comment Period:** There were none.

3. **Approval of Minutes of May 24, 2004:** Director Cooper moved approval of the minutes; seconded by Director Hill; carried unanimously without objection.

4. **Status Report on Air District's Community Air Risk Evaluation (CARE) Program:** *Staff provided the Committee an overview of the District's CARE program to evaluate and reduce health risks associated with toxic air pollutants in the Bay Area.*

Directors Silva and Townsend arrived at 9:43 a.m.

Eric Stevenson, Air Monitoring Manager, reviewed the Air District's Community Air Risk Evaluation (CARE) program goals. The goals include evaluating health risk from air toxins and providing health risk information to the communities. The technical goals of the program involve estimating air toxic emissions from mobile, area, and stationary sources; developing a gridded inventory map; and completing a pilot cumulative risk assessment. Mr. Stevenson reviewed the Air District's air monitoring program.

Director Haggerty arrived at 9:48 a.m.

Some of the successful risk reduction measures in the past include new vehicle standards; clean diesel fuel introduced in 1992; cleaner burning gas in 1996; and mobile, stationary and area source control measures. Mr. Stevenson reviewed the District's toxic programs. The CARE program elements are: public outreach, a technical foundation, additional air monitoring, risk assessment, targeted action plans, and a legislative and regulatory agenda.

During discussion it was noted that there would be additional monitoring stations and the grids will be one-kilometer grids cells throughout the Bay Area. Mr. Stevenson noted that an Advisory Committee would review the data that are collected and the location of the additional air monitoring stations will be based on that information. The Committee requested that staff provide a list of the possible members of the Advisory Committee before it is finalized. Director Young stated that there is a perception that an autoclave is an incinerator and requested information the operation of autoclaves.

Jack Broadbent, Executive Officer/APCO, stated that the staff will provide periodic updates to the Committee as the information is received. Mr. Broadbent noted that this study would serve as a technical foundation for the Board to assist in its decision making with respect to programs such as the Carl Moyer Program.

**Committee Action:** None. This report provided for information only.

**5. Proposed Revisions to the Air District's Permit Regulations:** *Staff gave a status report on proposed revisions to the District's permit rule amendments.*

Steve Hill, Air Quality Permit Manager, provided a summary of the proposed revisions to the District's permit regulations. Changes in state law require the District to change the threshold for requiring emission offsets for new and modified sources. Mr. Hill noted that larger facilities provide their own offsets and the District uses a Small Facility Bank (SFB) to provide offsets for smaller facilities. Mr. Hill reviewed the upcoming lower California Air Resources Board (CARB)-required thresholds for offsets. The thresholds would be lowered from 15 tons per year facilities down to 10 tons per year facilities for the larger plants. For those facilities that may obtain offsets from the SFB, the proposal is to go from the range of 15 to 50 tons per year facilities down to a range of 10 to 35 tons per year facilities.

Staff was requested to provide a list of those facilities that use the Small Facility Bank.

Miscellaneous revisions include an obligation to obtain a permit for all crematories, a provision to extend the term of authorities to construct, clarification of requirements for submittal of trade secrets and a provision for certification of compliance with an authority to construct. Mr. Hill stated that there will be a workshop on October 12<sup>th</sup> and that staff intends to bring the revisions to the Board for approval in December 2004. The emission reductions from the revisions are approximately 20 tons per year.

**Committee Action:** None. This report provided for information only.

**6. Proposed Board of Director Notification Procedure for Permit Applications Subject to Public Notice Requirements:** *Staff provided the Committee with a proposed notification procedure that will provide advanced notice to Board members of permit applications for proposed projects that are to undergo public notice.*

Brian Bateman, Director of Engineering, presented the proposed procedures to notify Board members of permit actions requiring public notice. Mr. Bateman stated that the permit applications to be included in the notification procedures would be "Waters Bill" permits and

major new source review permits. The notices to the Board member would be distributed before the public notice went out.

**Committee Action:** Director Young moved the Committee recommend Board approval of the procedure outlined by staff; seconded by Director Hill; carried unanimously without objection.

7. **Committee Member Comments/Other Business:** There were none.
8. **Time and Place of Next Meeting:** 9:30 a.m., Monday, November 22, 2004, 939 Ellis Street, San Francisco, California 94109
9. **Adjournment:** The meeting adjourned at 10:50 a.m.

*/s/ Mary Romaidis*

Mary Romaidis  
Clerk of the Boards

## **STATIONARY SOURCE COMMITTEE**

### **Follow-Up Items for Staff**

**September 27, 2004**

1. The Committee requested that staff provide a list of the possible members of the Advisory Committee before it is finalized.
2. Director Young requested information on the operation of autoclaves. Completed
3. Staff was requested to provide a list of those facilities that use the Small Facility Bank. Completed.
4. Staff was requested to use plain letterhead when sending out the public notices on permit applications. Completed.