

**BAY AREA AIR QUALITY MANAGEMENT DISTRICT
939 ELLIS STREET
SAN FRANCISCO, CALIFORNIA 94109
(415) 771-6000**

APPROVED MINUTES

Summary of Board of Directors
Mobile Source Committee Meeting
9:30 a.m., Thursday, July 8, 2004

- 1. Call to Order – Roll Call:** Chairperson Shelia Young called the meeting to order at 9:41 a.m.

Roll Call: Shelia Young, Chairperson; Roberta Cooper, Jerry Hill, Jake McGoldrick, Pam Torliatt.

Absent: Nate Miley, Julia Miller, John Silva, Tim Smith.

Also Present: Scott Haggerty (9:59 a.m.), Gayle Uilkema.

- 2. Public Comment Period:** There were no public comments.

- 3. Approval of Minutes of May 20, 2004:** Director Cooper moved approval of the minutes; seconded by Director Hill; carried unanimously without objection.

- 4. Vehicle Incentive Program for Fiscal Year 2004/2005:** *The Committee considered recommending Board of Directors' approval of the FY 2004/05 Vehicle Incentive Program (VIP) guidelines and the allocation of \$500,000 in Transportation Fund for Clean Air funds.*

David Burch, Senior Environmental Planner, presented the report and stated that this is the sixth annual cycle of the Vehicle Incentive Program (VIP). Mr. Burch reported that there are no major changes proposed in the VIP guidelines or incentive amounts for fiscal year 2004/2005. The key VIP Guidelines and the VIP process were reviewed. Staff recommended an allocation of \$500,000 in Transportation Fund for Clean Air (TFCA) Regional funds for the fiscal year 2004/05 VIP cycle. Mr. Burch noted this is a reduction from the most recent cycle, but noted that staff believes that the \$500,000 will be sufficient to accommodate demand for VIP incentives in fiscal year 2004/05. Staff also recommended Board approval of the VIP Guidelines, as noted in Attachments A and B in the meeting packet.

Committee Action: Director Torliatt moved that the Committee recommend the Board approve the staff recommendations as stated above; seconded by Director Cooper; carried unanimously without objection.

- 5. Vehicle Buy Back Program: FY 2003/04 Report and Changes for FY 2004/05:** *The Committee received and filed the summary of FY 2003/04 Vehicle Buy Back (VBB) Program and considered recommending Board of Directors' approval of changes to the VBB Program for FY 2004/05.*

Vanessa Mongeon, Environmental Planner, presented the report and provided background information on the Vehicle Buy Back (VBB) Program. Ms. Mongeon summarized the VBB Program and noted that \$3.5 million was budgeted for fiscal year 2003/04; the Air District has contracts with three vehicle dismantlers; there are 20 yards in the Bay Area; 240,000 pieces of direct mail were delivered to owners of eligible vehicles; and an average of 280 vehicles are scrapped each month.

In April 2000, the Board authorized an expansion of the vehicle eligibility to allow 1982 through 1985 vehicles in the VBB program and, if necessary, to increase the purchase price of each vehicle to up to \$800. Ms. Mongeon stated that these changes would increase the monthly buy back rate in fiscal year 2004/05. Ms. Mongeon noted that there are about 200,000 registered vehicles in the Bay Area that are models 1982 through 1985. These additional vehicles would help expand the VBB program and paying \$800 per vehicle should increase participation in the program. Scrapping of additional vehicles will increase emission reductions and the program will still be cost-effective.

Ms. Mongeon stated that for the fiscal year 2004/05 VBB Program staff recommends Board approval to 1) expand the Program to include vehicles that are model years 1982 through 1985 and 2) to increase the amount paid per vehicle to \$800.

In response to a question from Director Cooper, Ms. Mongeon stated that the dismantlers are required to take the fluids and batteries out of the cars before they are crushed. Jean Roggenkamp, Director of Planning and Research, added that District staff inspects the sites from time to time to monitor them.

During discussion, the Committee requested staff provide information on the following: 1) working with car dealers to enhance the outreach efforts of the Program, 2) an overview of the marketing for the VBB Program, and 3) the feasibility of expanding the Program similar to that which is administered by the Bureau of Automotive Repair (BAR). There was discussion on the recommendation to pay \$800 per vehicle and whether it is an appropriate amount.

Director Torliatt moved that the Committee accept the fiscal year 2003/04 VBB Program report and recommend the Board approve a \$500 payment per vehicle that is 1981 or older and \$800 for those vehicles from 1982 through 1985. There being no second to the motion, Director Torliatt withdrew the motion.

Committee Action: Director Hill moved that the Committee accept the fiscal year 2003/04 VBB Program report and recommend the Board approve the expansion of the model year to include 1982 through 1985 and approve an increase in the amount paid per vehicle to \$650. In addition, staff is requested to report back to the Committee in six months on the number of vehicles in the program for the model years 1982 through 1985; seconded by Director Haggerty; carried unanimously without objection.

6. Transportation Fund for Clean Air County Program Manager Expenditure Plans for Fiscal Year 2004/05:

Juan Ortellado, Grants Program Manager, presented the report and provided background information on the Transportation Fund for Clean Air (TFCA) County Manager program. Mr. Ortellado stated that there are 55 projects that are being recommended for approval for the Program Manager expenditure programs for fiscal year 2004/05. The projects and their description are listed in Table 1

of the report in the Committee packet. All expenditure programs achieve the \$90,000 per ton threshold on an aggregate basis and there is a combined total of 124 tons of emissions reduction with a cost effectiveness of \$53,660 per ton. Mr. Ortellado noted that Table 2 of the report shows, by county, the funds available and the programming amount recommended, and the funds by project type. Staff recommended approval of the 55 County Program Manager projects for fiscal year 2004/05.

There was discussion on bicycle projects, how they are evaluated, and the eligibility guidelines used for them. The Committee requested staff provide a more detailed description of each of the projects listed and also recommended that the staff review what discretion the Air District has over the County Program Manager Funds.

Committee Action: Director Cooper moved that the Committee recommend Board approval of the 55 County Program Manager projects for fiscal year 2004/05; seconded by Director McGoldrick.

During discussion, the Committee recommended that the Air District staff work more closely with the Program Managers. The Committee will review the Policies and Guidelines for the program at a future meeting. The motion then passed unanimously without objection.

7. **Committee Member Comments.** There were none.
8. **Time and Place of Next Meeting:** Chairperson Young cancelled the August 12, 2004 Committee meeting. The next meeting of the Committee is scheduled for 9:30 a.m., Thursday, September 9, 2004, 939 Ellis Street, San Francisco, CA 94109
9. **Adjournment:** 11:21 a.m.

/s/ Mary Romaidis

Mary Romaidis
Clerk of the Boards

MOBILE SOURCE COMMITTEE

Follow-up Items for Staff

July 8, 2004

Vehicle Buy Back Program:

1. Staff to provide information on working with car dealers to enhance the communication of the program.
2. Staff to provide an overview of the marketing of the VBB program.
3. Staff to provide information on the feasibility of expanding the program similar to that which is administered by the State's Bureau of Automotive Repair.
4. Staff to report back to the Committee in six months on the number of vehicles in the program for the model years 1982 through 1985.

TFCA County Program Manager Fund:

1. The Committee requested staff provide a more detailed description of each of the projects listed.
2. Staff was requested to review what discretion the Air District has over the County Program Manager Fund.
3. The Committee recommended that the Air District staff work more closely with the County Program Managers.