SecureCare of Iowa

http://www.securecareofiowa.com

be secure.

2002

A Health Maintenance Organization



Serving: The Central and Eastern Iowa areas

Enrollment in this Plan is limited; You must live or work in our Geographic Service area to enroll. See page 7 for requirements.

Enrollment codes for this Plan:

3Q1 Self Only 3Q2 Self and Family

Authorized for distribution by the:





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Introduction

SecureCare of Iowa 11141 Aurora Avenue Des Moines, Iowa, 50322

This brochure describes the benefits of SecureCare of Iowa under our contract (CS 2744) with the Office of Personnel Management (OPM), as authorized by the Federal Employees Health Benefits law. This brochure is the official statement of benefits. No oral statement can modify or otherwise affect the benefits, limitations, and exclusions of this brochure.

If you are enrolled in this Plan, you are entitled to the benefits described in this brochure. If you are enrolled for Self and Family coverage, each eligible family member is also entitled to these benefits. You do not have a right to benefits that were available before January 1, 2002, unless those benefits are also shown in this brochure.

OPM negotiates benefits and rates with each plan annually. Benefit changes are effective January 1, 2002, and changes are summarized on page 8. Rates are shown at the end of this brochure.

Plain Language

Teams of Government and health plans' staff worked on all FEHB brochures to make them responsive, accessible, and understandable to the public. For instance,

- Except for necessary technical terms, we use common words. For instance, "you" means the enrollee or family member; "we" means SecureCare of Iowa
- We limit acronyms to ones you know. FEHB is the Federal Employees Health Benefits Program. OPM is the Office of Personnel Management. If we use others, we tell you what they mean first.
- Our brochure and other FEHB plans' brochures have the same format and similar descriptions to help you compare plans.

If you have comments or suggestions about how to improve the structure of this brochure, let OPM know. Visit OPM's "Rate Us" feedback area at www.opm.gov/insure or e-mail OPM at fehbwebcomments@opm.gov-You may also write to OPM at the Office of Personnel Management, Office of Insurance Planning and Evaluation Division, 1900 E Street, NW Washington, DC 20415-3650.

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Inspector General Advisory

Stop health care fraud!

Fraud increases the cost of health care for everyone. If you suspect that a physician, pharmacy, or hospital has charged you for services you did not receive, billed you twice for the same service, or misrepresented any information, do the following:

- Call the provider and ask for an explanation. There may be an error.
- If the provider does not resolve the matter, call us at 888 881-8820 and explain the situation.
- If we do not resolve the issue, call or write

THE HEALTH CARE FRAUD HOTLINE 202/418-3300

The United States Office of Personnel Management Office of the Inspector General Fraud Hotline 1900 E Street, NW, Room 6400 Washington, DC 20415

Penalties for Fraud

Anyone who falsifies a claim to obtain FEHB Program benefits can be prosecuted for fraud. Also, the Inspector General may investigate anyone who uses an ID card if the person tries to obtain services for someone who is not an eligible family member, or is no longer enrolled in the Plan and tries to obtain benefits. Your agency may also take administrative action against you.

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Section 1. Facts about this HMO plan

This Plan is a health maintenance organization (HMO). We require you to see specific physicians, hospitals, and other providers that contract with us. These Plan providers coordinate your health care services.

HMOs emphasize preventive care such as routine office visits, physical exams, well-baby care, and immunizations, in addition to treatment for illness and injury. Our providers follow generally accepted medical practice when prescribing any course of treatment.

When you receive services from Plan providers, you will not have to submit claim forms or pay bills. You only pay the copayments, coinsurance, and deductibles described in this brochure. When you receive emergency services from non-Plan providers, you may have to submit claim forms.

You should join an HMO because you prefer the plan's benefits, not because a particular provider is available. You cannot change plans because a provider leaves our Plan. We cannot guarantee that any one physician, hospital, or other provider will be available and/or remain under contract with us.

How we pay providers

We contract with individual physicians, medical groups, and hospitals to provide the benefits in this brochure. These Plan providers accept a negotiated payment from us, and you will only be responsible for your copayments or coinsurance.

Who provides my health care?

SecureCare of Iowa is comprised of three different types of providers: Primary Care Physicians, Participating Specialists and Non-Participating Providers. Members may access services from participating specialists and non-participating doctors only when they are referred to these doctors by their primary care doctor. As stated above, Primary Care Physicians are defined as: Family Practice, Internal Medicine or Pediatrics.

The first and most important decision each member must make is the selection of a primary care doctor. The decision is important since it is through this doctor that all other health services, particularly those of specialists, are obtained. It is the responsibility of your primary care doctor to obtain any necessary authorizations from the Plan before referring you to a specialist or making arrangements for hospitalization. Services of other providers are covered only when there has been a referral by the member's primary care doctor with the following exceptions: 1) members may seek services from a participating OB/GYN for annual exams and for pregnancies, and 2) members may also seek care from the contracted mental health and substance abuse provider without authorization from the member's primary care doctor.

The Plan's provider directory lists primary care doctors (family practitioners, pediatricians, and internists), with their locations and phone numbers, and notes whether or not the doctor is accepting new patients. Directories are updated on a regular basis and are available at the time of enrollment or upon request by calling the Customer Service Department at (515) 331-7838 or (888) 881-8820; you can also find out if your doctor participates with this Plan by calling this number. If you are interested in receiving care from a specific provider who is listed in the directory, call the provider to verify that he or she still participates with the Plan and is accepting new patients. Important note: When you enroll in this Plan, services (except for emergency benefits) are provided through the Plan's delivery system; the continued availability and/or participation of any one doctor, hospital, or other provider, cannot be guaranteed.

If you enroll, you will be asked to let the Plan know which primary care doctor(s) you've selected for you and each member of your family by sending a selection form to the Plan. If you need help choosing a doctor, call the Plan. Members may change their doctor selection by notifying the Plan 30 days in advance.

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Your Rights

OPM requires that all FEHB Plans to provide certain information to their FEHB members. You may get information about us, our networks, providers, and facilities. OPM's FEHB website (www.opm.gov/insure) lists the specific types of information that we must make available to you.

If you want more information about us, call 515-331-7838, or write to SecureCare of Iowa, 11141 Aurora Avenue, Des Moines, Iowa, 50322. You may also contact us by fax at 515-331-7848 or visit our website at www.securecareofiowa.com

Service Area

To enroll with us, you must live or work in our service area. This is where our providers practice. Our service area is:

Appanoose, Adair, Audubon, Benton, Black Hawk, Bremer, Buchanan, Butler, Carroll, Cedar, Cerro Gordo, Chickasaw, Dallas, Davis, Delaware, Fayette, Floyd, Franklin, Grundy, Guthrie, Hancock, Hardin, Howard, Iowa, Jasper, Johnson, Keokuk, Kossuth, Linn, Louisa, Madison, Marshall, Mitchell, Monroe, Palo Alto, Polk, Story, Tama, Warren, Washington, Wayne, Winnebago, Wright and Worth counties

Ordinarily, you must get your care from providers who contract with us. If you receive care outside our service area, we will pay only for emergency care benefits. We will not pay for any other health care services out of our service area unless the services have prior plan approval.

If you or a covered family member move outside of our service area, you can enroll in another plan. If your dependents live out of the area (for example, if your child goes to college in another state), you should consider enrolling in a fee-for-service plan or an HMO that has agreements with affiliates in other areas. If you or a family member move, you do not have to wait until Open Season to change plans. Contact your employing or retirement office.

Section 2. How we change for 2002

Do not rely on these change descriptions; this page is not an official statement of benefits. For that, go to Section 5 Benefits. Also, we edited and clarified language throughout the brochure; any language change not shown here is a clarification that does not change benefits.

Program-wide changes

We changed speech therapy benefits by removing the requirement that services must be required to restore functional speech. (Section 5(a))

Changes to this Plan

- Your share of the non-Postal premium will increase by 0.4% for Self Only or decrease -2.2% for Self and Family.
- We changed the address for sending disputed claims to OPM. (Section 8)
- We now cover certain intestinal transplants. (Section 5(b))
- We changed speech therapy benefits by removing the requirement that services must be required to restore functional speech. (Section 5(a))

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Section 3. How you get care

Identification cards

We will send you an identification (ID) card when you enroll. You should carry your ID card with you at all times. You must show it whenever you receive services from a Plan provider, or fill a prescription at a Plan pharmacy. Until you receive your ID card, use your copy of the Health Benefits Election Form, SF-2809, your health benefits enrollment confirmation (for annuitants), or your Employee Express confirmation letter.

If you do not receive your ID card within 30 days after the effective date of your enrollment, or if you need replacement cards, call us at 1-888-881-8820.

Where you get covered care

You get care from "Plan providers" and "Plan facilities." You will only pay copayments, deductibles, and/or coinsurance, and you will not have to file claims.

Plan providers

Plan providers are physicians and other health care professionals in our service area that we contract with to provide covered services to our members. We credential Plan providers according to NCQA standards.

SecureCare documents the credentialing and re-credentialing of M.D.s, D.O.s, D.P.M.s, D.C.s, O.D.s, P.A.s, and all other licensed independent practitioners. SecureCare does not credential physicians who practice exclusively within the inpatient setting (pathologists, radiologists, anesthesiologist, and etc.)

The credentialing process takes approximately sixty to ninety days to complete from the time a complete application is received (all documents requested have been provided). All applicants' credentials are collected and verified prior to review and assessment by the Credentials Committee.

We list Plan providers in the provider directory, which we update periodically. The list is also on our website, which is updated daily.

· Plan facilities

Plan facilities are hospitals and other facilities in our service area that we contract with to provide covered services to our members. We list these in the provider directory, which we update periodically. The list is also on our website, which is updated daily.

What you must do to get covered care

It depends on the type of care you need. First, you and each family member must choose a primary care physician. This decision is important since your primary care physician provides or arranges for most of your health care. You will select a primary care physician at the time you fill out the enrollment form for you and all of you covered dependents. Each covered member of you family may select a different PCP. Your PCP will be notified of your selection. If you do not select a PCP during your initial enrollment, SecureCare of Iowa will designate a PCP. The PCP's name will appear on your SecureCare of Iowa Member Identification Card. You may change your PCP once per month by calling SecureCare of Iowa's Customer Service Department at 1-888-881-8820. You must make the request before the 15th of the month to be effective on the first day of the following month.

Primary care

Your primary care physician can be a family practitioner, internal medicine physician or pediatrician. Your primary care physician will provide most of your health care, or give you a referral to see a specialist.

If you want to change primary care physicians or if your primary care physician leaves the Plan, call us. We will help you select a new one.

Specialty care

Your primary care physician will refer you to a specialist for needed care. When you receive a referral from your primary care physician, you must return to the primary care physician after the consultation, unless your primary care physician authorized a certain number of visits without additional referrals. The primary care physician must provide or primary care physician give you a referral. However, you may receive the following

Section 3. How you get care (continued)

selected medical services from a participating SecureCare of Iowa provider without a referral:

- Routine OB/GYN Visit Annual examination and laboratory work associated with the routine gynecological exam only. All other OB/GYN services must be received or coordinated through your PCP.
- OB/Maternity Care You may self-refer to a participating obstetrician or family
 practice physician for maternity care including prenatal visits, delivery and
 postpartum care.
- Mental Health Please call the telephone number listed in your provider directory for mental health to arrange for these services. Your primary care physician cannot coordinate this care for you. It must be coordinated through SecureCare of Iowa's Mental Health Case Coordinator.

Here are other things you should know about specialty care:

- If you need to see a specialist frequently because of a chronic, complex, or serious medical condition, your primary care physician will be able to coordinate with the specialist and complex case manager to develop a treatment plan that allows you to see your specialist for a certain number of visits without additional referrals. Your primary care physician will use our criteria when creating your treatment plan (the physician may have to get an authorization or approval beforehand).
- If you are seeing a specialist when you enroll in our Plan, talk to your primary care physician. Your primary care physician will decide what treatment you need. If he or she decides to refer you to a specialist, ask if you can see your current specialist. If your current specialist does not participate with us, you must receive treatment from a specialist who does. Generally, we will not pay for you to see a specialist who does not participate with our Plan.
- If you are seeing a specialist and your specialist leaves the Plan, call your primary
 care physician, who will arrange for you to see another specialist. You may receive
 services from your current specialist until we can make arrangements for you to see
 someone else.
- If you have a chronic or disabling condition and lose access to your specialist because we:
 - terminate our contract with your specialist for other than cause; or
 - drop out of the Federal Employees Health Benefits (FEHB) Program and you enroll in another FEHB Plan; or
 - reduce our service area and you enroll in another FEHB Plan, you may be able to continue seeing your specialist for up to 90 days after you receive notice of the change. Contact us.
- If you are in the second or third trimester of pregnancy and you lose access to your specialist based on the above circumstances, you can continue to see your specialist until the end of your postpartum care, even if it is beyond the 90 days.

· Hospital care

Your Plan primary care physician or specialist will make necessary hospital arrangements and supervise your care. This includes admission to a skilled nursing or other type of facility.

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If you are in the hospital when your enrollment in our Plan begins, call our customer service department immediately at 1 888 881-8820. If you are new to the FEHB Program, we will arrange for you to receive care.

If you changed from another FEHB plan to us, your former plan will pay for the hospital stay until:

- You are discharged, not merely moved to an alternative care center; or
- The day your benefits from your former plan run out; or
- The 92nd day after you become a member of this Plan, whichever happens first.

These provisions apply only to the benefits of the hospitalized person.

Circumstances beyond our control

Under certain extraordinary circumstances, such as natural disasters, we may have to delay your services or we may be unable to provide them. In that case, we will make all reasonable efforts to provide you with the necessary care.

Services requiring our prior approval

Your primary care physician has authority to refer you for most services. For certain services, however, your physician must obtain approval from us. Before giving approval, we consider if the service is covered, medically necessary, and follows generally accepted medical practice.

We call this review and approval process preauthorization. Your physician must obtain approval for the following but not limited to these services: Chiropractic Services, Disease Education Programs, Durable Medical Equipment, Home Health Care, Hospice Care, Occupational Therapy, Outpatient Surgeries, Outpatient Testing, Physician Specialist, Physical Therapy, Podiatry Services, Speech Therapy, Organ Transplants, Mental Health/Substance Abuse care and services by a non-participating provider. These services will be denied without prior approval.

Section 4. Your costs for covered services

You must share the cost of some services. You are responsible for:

• Copayments A copayment is a fixed amount of money you pay to the provider, facility, pharmacy,

etc., when you receive services.

Example: When you see your primary care physician you pay a copayment of \$10 per

office visit and when you go in the hospital, you pay \$100 per admission.

• **Deductible** A deductible is a fixed expense you must incur for certain covered services and supplies

before we start paying benefits for them. We do not have a deductible

• Coinsurance Coinsurance is the percentage of our negotiated fee that you must pay for your care.

Example: In our Plan, you pay 10% of our allowance for infertility services and durable

medical equipment.

Your catastrophic protection out-of-pocket maximum for, coinsurance and copayments After your coinsurance totals \$1000 per person or \$2000 per family enrollment in any calendar year, you do not have to pay any more for covered services. However, copayments do not count toward your out-of-pocket maximum, and you must continue to pay copayments.

Be sure to keep accurate records of your coinsurance payments since you are responsible for informing us when you reach the maximum.

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Section 5. Benefits – OVERVIEW

(See page 8 for how our benefits changed this year and page 51 for a benefits summary.)

NOTE: This benefits section is divided into subsections. Please read the important things you should keep in mind at the beginning of each subsection. **Also read the General Exclusions in Section 6**; they apply to the benefits in the following subsections. To obtain claims forms, claims filing advice, or more information about our benefits, contact us at 888 881-8820 or at our website at www.securecareofiowa.com.

ww	w.securecareofiowa.com.		
(a)	Medical services and supplies provided by physic	cians and other health care professionals	14-20
	 Diagnostic and treatment services Lab, X-ray, and other diagnostic tests Preventive care, adult Preventive care, children Maternity care Family planning Infertility services Allergy care Treatment therapies Physical and occupational therapies Speech Therapy 	 Hearing services (testing, treatment, and supplies) Vision services (testing, treatment, and supplies) Foot care Orthopedic and prosthetic devices Durable medical equipment (DME) Home health services Chiropractic Alternative treatments Educational classes and programs 	
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Section 5 (a) Medical services and supplies provided by physicians and other health care professionals

I M P O R T A

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Here are some important things to keep in mind about these benefits:

- Please remember that all benefits are subject to the definitions, limitations, and exclusions in this brochure and are payable only when we determine they are medically necessary.
- Plan physicians must provide or arrange your care.
- We have no calendar year deductible
- Be sure to read Section 4, *Your costs for covered services*. For valuable information about how cost sharing works. Also read Section 9 about coordinating benefits with other coverage, including with Medicare.

I P O R T A N

Benefit Description	You pay
Diagnostic and treatment services	
Professional services of physicians	\$10 per visit
• In physician's office	
Professional services of physicians	\$10 per visit
• In an urgent care center	
• During a hospital stay	
• In a skilled nursing facility	
Office medical consultations	
Second surgical opinion	
Lab, X-ray and other diagnostic tests	
Tests, such as:	Nothing if you receive these services during
• Blood tests	your office visit; otherwise, \$10 per visit
• Urinalysis	
Non-routine pap tests	
• Pathology	
• X-rays	
Non-routine Mammograms	
• Cat Scans/MRI	
• Ultrasound	
• Electrocardiogram and EEG	

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Preventive care, adult	You pay
Routine screenings, such as:	\$10 per visit
Total Blood Cholesterol – once every three years	
Colorectal Cancer Screening, including	
 Fecal occult blood test 	
• Sigmoidoscopy, screening – every five years starting at age 50	
Prostate Specific Antigen (PSA test) – one annually for men age 40 and older	\$10 per visit
Routine pap test	Nothing
Note: The office visit is covered if pap test is received on the same day; see <i>Diagnosis and Treatment</i> , above.	
Routine mammogram –covered for women age 35 and older, as follows:	Nothing
• From age 35 through 39, one during this five year period	
• From age 40 through 64, one every calendar year	
• At age 65 and older, one every two consecutive calendar years	
Not covered: Physical exams required for obtaining or continuing employment or insurance, attending schools or camp, or travel.	All charges.
Routine immunizations, limited to:	Nothing
 Tetanus-diphtheria (Td) booster – once every 10 years, ages19 and over (except as provided for under Childhood immunizations) 	
• Influenza/Pneumococcal vaccines, annually, age 65 and over	
Preventive care, children	
• Childhood immunizations recommended by the American Academy of Pediatrics	Nothing
 Well-child care charges for routine examinations, immunizations and care (through age 16) 	
• Examinations, such as:	\$10 per visit
 Eye exams through age 17 to determine the need for vision correction. 	
 Ear exams through age 17 to determine the need for hearing correction 	
Maternity care	
Complete maternity (obstetrical) care, such as:	Nothing
Prenatal care	
• Delivery	
Postnatal care	

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Maternity care (continued)	You pay
Note: Here are some things to keep in mind:	
 You do not need to pre-certify your normal delivery; see certificate of coverage for other circumstances, such as extended stays for you or your baby. 	
• You may remain in the hospital up to 48 hours after a regular delivery and 96 hours after a cesarean delivery. We will extend your inpatient stay if medically necessary.	
• We cover routine nursery care of the newborn child during the covered portion of the mother's maternity stay. We will cover other care of an infant who requires non-routine treatment only if we cover the infant under a Self and Family enrollment.	
• We pay hospitalization and surgeon services (delivery) the same as for illness and injury. See Hospital benefits (Section 5c) and Surgery benefits (Section 5b).	
Not covered: Routine sonograms to determine fetal age, size or sex	All charges
Family planning	
A broad range of voluntary family planning services limited to:	\$50 copay
Voluntary sterilization	
Surgically implanted contraceptives	\$10 per visit
Injectable contraceptive drugs	
• Intrauterine devices (IUDs)	
Note: We cover oral contraceptives under the prescription drug benefit.	
Not covered: reversal of voluntary surgical sterilization, genetic counseling,	All charges.
Infertility services	You pay
Diagnosis and treatment of infertility, such as:	10% per visit
Artificial insemination:	
• Intravaginal insemination (IVI)	
• Intracervical insemination (ICI)	
• Intrauterine insemination (IUI)	
• Fertility drugs	
Note: We cover injectable fertility drugs under medical benefits and oral fertility drugs under the prescription drug benefit.	

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Infertility services (continued)	You pay
Not covered:	All charges.
• Assisted reproductive technology (ART) procedures, such as:	
In vitro fertilization	
Embryo transfer, gamete GIFT and zygote ZIFT	
• Services and supplies related to excluded ART procedures	
• Cost of donor sperm	
• Cost of donor egg	
Allergy care	
Testing and treatment	\$10 per visit
Allergy injection	
Allergy serum	Nothing
Not covered: provocative food testing and sublingual allergy desensitization	All charges.
Treatment therapies	
Chemotherapy and radiation therapy	\$10 per visit
Note: High dose chemotherapy in association with autologous bone marrow transplants are limited to those transplants listed under Organ/Tissue Transplants on page 23.	
Respiratory and inhalation therapy	
• Dialysis – Hemodialysis and peritoneal dialysis	
• Intravenous (IV)/Infusion Therapy – Home IV and antibiotic therapy	
• Growth hormone therapy (GHT)	
Note: Growth hormone is covered under the prescription drug benefit.	
Note: We will only cover GHT when we preauthorize the treatment. Call 1-888-881-8820 for preauthorization. We will ask you to submit information that establishes that the GHT is medically necessary. Ask us to authorize GHT before you begin treatment; otherwise, we will only cover GHT services from the date you submit the information. If you do not ask or if we determine GHT is not medically necessary, we will not cover the GHT or related services and supplies. See <i>Services requiring our prior approval</i> in Section 3.	
Physical and occupational therapies	You pay
Physical therapy, occupational therapy and speech therapy	\$10 per visit
• 60 visits per condition for the services of each of the following:	
 Qualified physical therapists and 	
 Occupational therapists. 	
Note: We only cover therapy to restore bodily function or speech when there has been a total or partial loss of bodily function or functional speech due to illness or injury.	

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Physical and occupational therapies (continued)	You pay
Not covered:	All charges.
Long-term rehabilitative therapy	
• Exercise programs	
Cardiac rehabilitation	
Speech therapy	
• 60 visits per condition for the services of speech therapists	\$10 per visit
Hearing services (testing, treatment, and supplies)	
• Hearing testing for children through age 17 (see <i>Preventive care</i> , <i>children</i>)	\$10 per visit
Not covered:	All charges.
All other hearing testing	
Hearing aids, testing and examinations for them	
Vision services (testing, treatment, and supplies)	
• Eye exam to determine the need for vision correction for children through age 17 (see <i>preventive care, children</i>)	\$10 per visit
Not covered:	All charges.
• Eyeglasses or contact lenses and, after age 17, examinations for them	
Eye exercises and orthoptics	
Radial keratotomy and other refractive surgery	
Foot care	
Routine foot care when you are under active treatment for a metabolic or peripheral vascular disease, such as diabetes.	\$10 per visit
See orthopedic and prosthetic devices for information on podiatric shoe inserts.	
Not covered:	All charges.
• Cutting, trimming or removal of corns, calluses, or the free edge of toenails, and similar routine treatment of conditions of the foot, except as stated above	
• Treatment of weak, strained or flat feet or bunions or spurs; and of any instability, imbalance or subluxation of the foot (unless the treatment is by open cutting surgery)	

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Orthopedic and prosthetic devices	You pay
Artificial limbs and eyes; stump hose	10% of charges
 Externally worn breast prostheses and surgical bras, including necessary replacements, following a mastectomy 	
• Internal prosthetic devices, such as artificial joints, pacemakers, cochlear implants, and surgically implanted breast implant following mastectomy. Note: See 5(b) for coverage of the surgery to insert the device.	
• Corrective orthopedic appliances for non-dental treatment of temporomandibular joint (TMJ) pain dysfunction syndrome.	
Not covered:	All charges.
Orthopedic and corrective shoes	
• Arch supports	
• Foot orthotics	
Heel pads and heel cups	
• Lumbosacral supports	
 Corsets, trusses, elastic stockings, support hose, and other supportive devices 	
• Prosthetic replacements provided less than 3 years after the last one we covered	
Durable medical equipment (DME)	
Rental or purchase, at our option, including repair and adjustment, of durable medical equipment prescribed by your Plan physician, such as oxygen and dialysis equipment. Under this benefit, we also cover these items if there has been prior authorization:	10% of charges
Hospital beds;	
Standard wheelchairs;	
• Crutches;	
• Walkers;	
Blood glucose monitors; and	
• Insulin pumps.	
Note: Call us at 1-888-881-8820 as soon as your Plan physician prescribes this equipment. We will arrange with a health care provider to rent or sell you durable medical equipment at discounted rates and will tell you more about this service when you call.	
Not covered: Motorized wheelchairs	All charges.

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Home health services	You pay
• Home health care ordered by a Plan physician and provided by a registered nurse (R.N.), licensed practical nurse (L.P.N.), licensed vocational nurse (L.V.N.), or home health aide.	Nothing
 Services include oxygen therapy, intravenous therapy and medications. 	
Not covered:	All charges.
• Nursing care requested by, or for the convenience of, the patient or the patient's family;	
• Home care primarily for personal assistance that does not include a medical component and is not diagnostic, therapeutic, or rehabilitative.	
Chiropractic	
• Manipulation of the spine and extremities	\$10 per visit
• Adjunctive procedures such as ultrasound, electrical muscle stimulation, vibratory therapy, and cold pack application	
Not covered:	All charges.
• Acupuncture	
Naturopathic services	
• Hypnotherapy	
• Biofeedback	
Educational classes and programs	
Coverage is limited to:	\$10 per visit
Diabetic Education - Diabetic Education provides information on the disease process on an outpatient basis to the Type I or Type II diabetic. Individuals eligible for diabetic education meet the following criteria:	
New diagnosis of diabetes	
• Poor control as evidenced by the appropriate laboratory findings	
 A change in treatment such as no medication to any type of medication or from oral diabetes medication to insulin 	
The coverage for diabetic education includes up to ten (10) hours of initial outpatient self-management training within a continuous twelvementh period and up to one (1) hour of follow up each year.	
• Nutritional Counseling - This service may be covered in circumstances where you need education to improve your understanding and management of your nutritional requirements. Some examples of conditions are:	
Glucose Intolerance	
High Blood Pressure	
High Cholesterol	
Morbid Obesity	

2002 SecureCare of Iowa 20 Section 5 (a)

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Section 5 (b). Surgical and anesthesia services provided by physicians and other health care professionals

Here are some important things to keep in mind about these benefits:

- Please remember that all benefits are subject to the definitions, limitations, and exclusions in this brochure and are payable only when we determine they are medically necessary.
- Plan physicians must provide or arrange your care.
- Be sure to read Section 4, *Your costs for covered services*, for valuable information about how cost sharing works. Also read Section 9 about coordinating benefits with other coverage, including with Medicare.
- The amounts listed below are for the charges billed by a physician or other health care professional for your surgical care. Look in Section 5 (c) for charges associated with the facility (i.e. hospital, surgical center, etc.).
- YOUR PHYSICIAN MUST GET PRECERTIFICATION OF SOME SURGICAL PROCEDURES. Please
 refer to the precertification information shown in Section 3 to be sure which services require precertification and
 identify which surgeries require precertification.

I M P O R T A N

Benefit Description	You pay
Surgical procedures	
 A comprehensive range of services, such as: Operative procedures Treatment of fractures, including casting Normal pre- and post-operative care by the surgeon Correction of amblyopia and strabismus Endoscopy procedures Biopsy procedures Removal of tumors and cysts Correction of congenital anomalies (see <i>Reconstructive surgery</i>) Surgical treatment of morbid obesity a condition in which an individual weighs 100 pounds or 100% over his or her normal weight according to current underwriting standards; eligible members must be age 18 or over Insertion of internal prosthetic devices. See 5(a) - <i>Orthopedic and prosthetic devices</i> for device coverage information 	\$10 per visit
• Voluntary sterilization Note: Generally, we pay for internal prostheses (devices) according to where the procedure is done. For example, we pay Hospital benefits for a pacemaker and Surgery benefits for insertion of the pacemaker.	\$50 copay
Not covered: • Reversal of voluntary sterilization • Routine treatment of conditions of the foot; see Foot care.	All charges.
Reconstructive surgery	
 Surgery to correct a functional defect Surgery to correct a condition caused by injury or illness if: the condition produced a major effect on the member's appearance and the condition can reasonably be expected to be corrected by such surgery 	\$10 per visit

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Reconstructive surgery (continued)	You pay
• Surgery to correct a condition that existed at or from birth and is a significant deviation from the common form or norm. Examples of congenital anomalies are: protruding ear deformities; cleft lip; cleft palate; birth marks; webbed fingers; and webbed toes.	\$10 per visit
• All stages of breast reconstruction surgery following a mastectomy, such as:	\$10 per visit
 Surgery to produce a symmetrical appearance on the other breast; 	
 Treatment of any physical complications, such as lymphedemas; 	
 Breast prostheses and surgical bras and replacements (see Prosthetic devices) 	
Note: If you need a mastectomy, you may choose to have this procedure performed on an inpatient basis and remain in the hospital up to 48 hours after the procedure.	
Not covered:	All charges
• Cosmetic surgery – any surgical procedure (or any portion of a procedure) performed primarily to improve physical appearance through change in bodily form, except repair of accidental injury	
• Surgeries related to sex transformation	
Oral and maxillofacial surgery	
Oral surgical procedures, limited to:	\$10 per visit
• Reduction of fractures of the jaws or facial bones;	
 Surgical correction of cleft lip, cleft palate or severe functional malocclusion; 	
 Removal of stones from salivary ducts; 	
• Excision of leukoplakia or malignancies;	
• Excision of cysts and incision of abscesses when done as independent procedures; and	
• Other surgical procedures that do not involve the teeth or their supporting structures.	
Not covered:	All charges.
Oral implants and transplants	
• Procedures that involve the teeth or their supporting structures (such as the periodontal membrane, gingiva, and alveolar bone)	

2002 SecureCare of Iowa 22 Section 5(b)

Organ/tissue transplants	You pay
Limited to:	\$10 per visit
• Cornea	-
• Heart	
Heart/lung	
• Kidney	
• Kidney/Pancreas	
• Liver	
• Lung: Single –Double	
• Pancreas	
Allogeneic bone marrow transplants	
 Autologous bone marrow transplants (autologous stem cell and peripheral stem cell support) for the following conditions: acute lymphocytic or non-lymphocytic leukemia; advanced Hodgkin's lymphoma; advanced non-Hodgkin's lymphoma; advanced neuroblastoma; breast cancer; multiple myeloma; epithelial ovarian cancer; and testicular, mediastinal, retroperitoneal and ovarian germ cell tumors 	
 Intestinal transplants(small intestine) and the small intestine with the liver or small intestine with multiple organs such as the liver, stomach, and pancreas 	
• National Transplant Program (NTP) - Triage Alliance, Inc.	
 Limited Benefits - Treatment for breast cancer, multiple myeloma, and epithelial ovarian cancer may be provided in an NCI- or NIH- approved clinical trial at a Plan-designated center of excellence and if approved by the Plan's medical director in accordance with the Plan's protocols. 	
Note: We cover related medical and hospital expenses of the donor when we cover the recipient.	
Not covered:	All charges
 Donor screening tests and donor search expenses, except those performed for the actual donor 	
• Implants of artificial organs	
• Transplants not listed as covered	
Anesthesia	
Professional services provided in:	Nothing
Hospital (inpatient)	
Professional services provided in:	\$10 per visit
Hospital outpatient department	
Skilled nursing facility	
Ambulatory surgical center	
• Office	
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2002 SecureCare of Iowa 23 Section 5(b)

Section 5 (c). Services provided by a hospital or other facility, and ambulance services

Here are some important things to remember about these benefits:

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- Please remember that all benefits are subject to the definitions, limitations, and exclusions in this brochure and are payable only when we determine they are medically necessary.
- Plan physicians must provide or arrange your care and you must be hospitalized in a Plan facility.
- Be sure to read Section 4, *Your costs for covered services*, for valuable information about how cost sharing works. Also read Section 9 about coordinating benefits with other coverage, including with Medicare.
- The amounts listed below are for the charges billed by the facility (i.e., hospital or surgical center) or ambulance service for your surgery or care. Any costs associated with the professional charge (i.e., physicians, etc.) are covered in Sections 5(a) or (b).

I P O R T A N

Benefit Description	You pay
Inpatient hospital	
Room and board, such as	\$100 per admission
• ward, semiprivate, or intensive care accommodations;	
• general nursing care; and	
• meals and special diets.	
NOTE: If you want a private room when it is not medically necessary, you pay the additional charge above the semiprivate room rate.	
Other hospital services and supplies, such as:	Nothing
• Operating, recovery, maternity, and other treatment rooms	
• Prescribed drugs and medicines	
Diagnostic laboratory tests and X-rays	
Administration of blood and blood products	
Blood or blood plasma, if not donated or replaced	
• Dressings, splints, casts, and sterile tray services	
Medical supplies and equipment, including oxygen	
Anesthetics, including nurse anesthetist services	
• Take-home items	
• Medical supplies, appliances, medical equipment, and any covered items billed by a hospital for use at home	
Not covered:	All charges.
Custodial care	
• Non-covered facilities, such as nursing homes and schools	
 Personal comfort items, such as telephone, television, barber services, guest meals and beds 	
Private nursing care	

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Outpatient hospital or ambulatory surgical center	You pay
Operating, recovery, and other treatment rooms	Nothing
• Prescribed drugs and medicines	
• Diagnostic laboratory tests, X-rays, and pathology services	
• Administration of blood, blood plasma, and other biologicals	
• Blood and blood plasma, if not donated or replaced	
• Pre-surgical testing	
• Dressings, casts, and sterile tray services	
Medical supplies, including oxygen	
Anesthetics and anesthesia service	
NOTE: We cover hospital services and supplies related to dental procedures when necessitated by a non-dental physical impairment. We do not cover the dental procedures.	
Not covered: blood and blood derivatives not replaced by the member	All charges
Extended care benefits/skilled nursing care facility benefits	
Skilled nursing facility (SNF) and extended care: Limited to 62 days per admission.	Nothing
Not covered: custodial care	All charges
Hospice care	
No benefit	All charges
Ambulance	
Local professional ambulance service when medically appropriate	Nothing

2002 SecureCare of Iowa 25 Section 5(c)

Section 5 (d)	Emergency	services/accidents
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I M P O R T A Here are some important things to keep in mind about these benefits:

- Please remember that all benefits are subject to the definitions, limitations, and exclusions in this brochure.
- Be sure to read Section 4, *Your costs for covered services*, for valuable information about how cost sharing works. Also read Section 9 about coordinating benefits with other coverage, including with Medicare.

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What is a medical emergency?

A medical emergency is the sudden and unexpected onset of a condition or an injury that you believe endangers your life or could result in serious injury or disability, and requires immediate medical or surgical care. Some problems are emergencies because, if not treated promptly, they might become more serious; examples include deep cuts and broken bones. Others are emergencies because they are potentially life-threatening, such as heart attacks, strokes, poisonings, gunshot wounds, or sudden inability to breathe. There are many other acute conditions that we may determine are medical emergencies – what they all have in common is the need for quick action.

What is an accidental injury?

Restorative services and supplies necessary to promptly repair (but not replace) sound natural teeth are covered. The need for these services must result from an accidental injury. You pay a \$10 copay per visit. Services must be provided within six months of the accidental injury. Accidental injury does not include damages as a result of biting or chewing.

Benefit Description	You pay
Emergency within our service area	
Emergency care at a doctor's office	\$10 per visit
Emergency care at an urgent care center	\$30 per visit
• Emergency care as an outpatient or inpatient at a hospital, including doctors' services	\$50 per visit, co-pay waived if admitted to the hospital.
Not covered: Elective care or non-emergency care	All charges.
Emergency outside our service area	
Emergency care at a doctor's office	\$10 per visit
Emergency care at an urgent care center	\$30 per visit
• Emergency care as an outpatient or inpatient at a hospital, including doctors' services	\$50 per visit, co-pay waived if admitted to the hospital
Not covered:	All charges.
Elective care or non-emergency care	
 Emergency care provided outside the service area if the need for care could have been foreseen before leaving the service area 	
 Medical and hospital costs resulting from a normal full-term delivery of a baby outside the service area 	

2002 SecureCare of Iowa 26 Section 5(d)

Ambulance	You pay
Professional ambulance service when medically appropriate.	Nothing
See 5(c) for non-emergency service.	

2002 SecureCare of Iowa 27 Section 5(d)

When you get our approval for services and follow a treatment plan we approve, cost-sharing and

limitations for Plan mental health and substance abuse benefits will be no greater than for similar benefits for other illnesses and conditions.
Here are some important things to keep in mind about these benefits:
All benefits are subject to the definitions, limitations, and exclusions in this brochure.
For facility care, there is an inpatient co-pay of \$100 per admission.
Be sure to read Section 4, *Your costs for covered services*, for valuable information about how cost sharing works. Also read Section 9 about coordinating benefits with other coverage, including with

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• YOU MUST GET PREAUTHORIZATION OF THESE SERVICES. See the instructions after the benefits description below.

Benefit Description	You pay
Mental health and substance abuse benefits	
All diagnostic and treatment services recommended by a Plan provider and contained in a treatment plan that we approve. The treatment plan may include services, drugs, and supplies described elsewhere in this brochure.	Your cost sharing responsibilities are no greater than for other illness or conditions.
Note: Plan benefits are payable only when we determine the care is clinically appropriate to treat your condition and only when you receive the care as part of a treatment plan that we approve.	
Professional services, including individual or group therapy by providers such as psychiatrists, psychologists, or clinical social workers	\$10 per visit
Medication management	
Diagnostic tests	\$10 per visit
Services provided by a hospital or other facility	\$100 per admission
 Services in approved alternative care settings such as partial hospitalization, half-way house, residential treatment, full-day hospitalization, facility based intensive outpatient 	
Not covered: Services we have not approved.	All charges.
Note: OPM will base its review of disputes about treatment plans on the treatment plan's clinical appropriateness. OPM will generally not order us to pay or provide one clinically appropriate treatment plan in favor of another.	

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Medicare.

To be eligible to receive these benefits you must obtain a treatment plan and follow all of the following authorization processes: To obtain preauthorization for mental health benefits, please contact the Plan at 1-515-331-7877 or 1-888-881-8820.

Limitation

We may limit your benefits if you do not obtain a treatment plan.

2002 SecureCare of Iowa 28 Section 5(e)

Section 5 (f). Prescription drug benefits

Here are some important things to keep in mind about these benefits:	
• We cover prescribed drugs and medications, as described in the chart beginning on the next page.	I
• All benefits are subject to the definitions, limitations and exclusions in this brochure and are payable	$\overline{\mathbf{M}}$
only when we determine they are medically necessary.	P
Some drugs require a prior approval	O
Some drugs require a prior approvai	R
• Be sure to read Section 4, Your costs for covered services, for valuable information about how cost	T
sharing works. Also read Section 9 about coordinating benefits with other coverage, including with	A
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There are important features you should be aware of. These include:

- Who can write your prescription. A licensed physician must write the prescription.
- Where you can obtain them. You may fill the prescription at a plan pharmacy, or by mail. You must fill the prescription at a plan pharmacy, or by mail for a maintenance medication.
- These are the dispensing limitations. Prescription drugs prescribed by a Plan or referral doctor and obtained at a Plan pharmacy will be dispensed for up to a 31-day supply or 100 unit supply, whichever is less; 240 milliliters of liquid (8 oz); 60 grams of ointment, creams or topical preparation; or one commercially prepared unit (i.e. one inhaler, one vial ophthalmic medication or insulin). If there is no generic equivalent available, you will still have to pay the brand name copay. For prescriptions on which the physician has written refills, a certain percentage of the original prescription must be used before the prescription can be refilled. These percentages are as follows:
 - For a prescription with a one (1) to fourteen (14) days supply, seventy percent (70%) of the prescription must be used.
 - For a prescription with a fifteen (15) to thirty-four (34) days supply, eighty percent (80%) of the prescription must be used.
 - For a prescription with a thirty-five (35) to one hundred two (102) days supply, seventy percent (70%) of the prescription must be used.

Why use generic drugs? Generic drugs offer a safe and economic way to meet your prescription drug needs. The generic name of a drug is its chemical name; the name brand is the name under which the manufacturer advertises and sells a drug. Under federal law, generic and name brand drugs must meet the same standards fro safety purity, strength, and effectiveness. A generic prescription costs you – and us – less than a name brand prescription.

When you have to file a claim. If you utilize a non-participating pharmacy, you should pay for the prescription in full and then submit the claim on a SecureCare of Iowa Prescription Claim Form for reimbursement. Please send your prescription claim form and receipt for your prescription to: SecureCare of Iowa, Customer Service Department, 11141 Aurora Avenue, Des Moines, IA 50322

Prescription drug benefits begin on the next page.

2002 SecureCare of Iowa 29 Section 5(f)

Benefit Description	You pay
Covered medications and supplies	
We cover the following medications and supplies prescribed by a Plan physician and obtained from a Plan pharmacy:	\$5 or 25% of the cost, whichever is greater, per prescription unit or refill.
 Drugs and medicines that by Federal law of the United States require a physician's prescription for their purchase, except as excluded below. 	Note: If there is no generic equivalent available, you will still have to pay the brand name co-pay.
• Insulin	
 Disposable needles and syringes for the administration of covered medications are covered under the durable medical equipment benefit. 	
• Drugs for sexual dysfunction (see Prior authorization below)	
 All FDA approved oral contraceptive drugs (injectable contraceptive drugs and contraceptive devices are covered under Medical and Surgical Benefits, see page 21) 	
 Intravenous fluids and medication for home use, implantable drugs, and some injectable drugs are covered under Medical and Surgical Benefits. 	
 Nicotine patches are covered if you complete a smoking cessation program (the cost of the smoking cessation program is not covered) 	
Here are some things to keep in mind about our prescription drug program:	
 A generic equivalent will be dispensed if it is available, unless your physician specifically requires a name brand. If you receive a name brand drug when a Federally approved generic drug is available, and your physician has not specified Dispense as Written for the name brand drug, you have to pay the difference in cost between the name brand drug and the generic. 	
• We do not use a formulary.	
Not covered:	All Charges
 Drugs and supplies for cosmetic purposes 	
 Vitamins, nutrients and food supplements even if a physician prescribes or administers them 	
Nonprescription medicines	
 Drugs obtained at a non-Plan pharmacy except for out-of-area emergencies 	
 Medical supplies such a dressings and antiseptics 	
Drugs to enhance athletic performance	
 Smoking cessation drugs and medication, except you will be reimbursed for nicotine patches after completion of a smoking cessation program. 	

2002 SecureCare of Iowa 30 Section 5(f)

Section 5 (g). Special features

Feature	Description
Flexible Benefits Option	Under the flexible benefits option, we determine the most effective way to provide services.
	 We may identify medically appropriate alternatives to traditional care and coordinate other benefits as a less costly alternative benefit.
	Alternative benefits are subject to our ongoing review.
	By approving an alternative benefit, we cannot guarantee you will get it in the future.
	 The decision to offer an alternative benefit is solely ours, and we may withdraw it at any time and resume regular contract benefits.
	Our decision to offer or withdraw alternative benefits is not subject to OPM review under the disputed claims process.
Complex Case Management	This is provided as a service to you and your physician. SecureCare of Iowa has registered nurse available to assist in coordinating your healthcare needs when your medical condition requires services from numerous specialists. The complex case manager works to keep all the providers aware of the services and ensures that your care and benefits are maximized.
Pulmonary Rehabilitation	This service is provided on an outpatient basis if you have conditions in which your breathing affects your ability to complete the tasks of daily living. This program assists you in learning how to return to the highest level of functional ability allowed by your pulmonary disease.

2002 SecureCare of Iowa 31 Section 5(g)

Section 5 (h). Dental benefits

Here are some important things to keep in mind about these benefits:

 Please remember that all benefits are subject to the definitions, limitations, and exclusions in this brochure and are payable only when we determine they are medically necessary.

• Plan dentists must provide or arrange your care.

We cover hospitalization for dental procedures only when a non-dental physical impairment exists which makes
hospitalization necessary to safeguard the health of the patient; we do not cover the dental procedure unless it is
described below.

• Be sure to read Section 4, *Your costs for covered services* for valuable information about how cost sharing works. Also read Section 9 about coordinating benefits with other coverage, including with Medicare.

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Accidental injury benefit	You pay
We cover restorative services and supplies necessary to promptly repair (but not replace) sound natural teeth. The need for these services must result from an accidental injury.	\$10 per office visit

Dental benefits

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We have no other dental benefits.

2002 SecureCare of Iowa 32 Section 5(h)

Section 5(i). Non-FEHB benefits available to Plan members

The benefits on this page are not part of the FEHB contract or premium, and you cannot file an FEHB disputed claim Fees you pay for these services do not count toward FEHB deductibles or out-of-pocket maximums.

Wellness Program

SecureCare of Iowa subscribers are eligible to participate in the SecureCare Health Test at no charge, if you live or work in Polk County. This test includes the following components:

Health Survey Height/Weight/Blood Pressure Body Fat Composition Blood Screening Cancer Risk Assessment

Employees who participate in this program will receive a complete explanation of their results. A copy of the results will be forwarded to the member's Primary Care Doctor.

This program was developed to treat persons with cardiac disease. This Program is approved when criteria have been met for medical necessity. You pay a 30% coinsurance if you have been approved to complete the program.

Benefits on this page are not part of the FEHB contract.

2002 SecureCare of Iowa 33 Section 5(i)

Section 6. General exclusions -- things we don't cover

The exclusions in this section apply to all benefits. Although we may list a specific service as a benefit, we will not cover it unless your Plan doctor determines it is medically necessary to prevent, diagnose, or treat your illness, disease, injury, or condition.

We do not cover the following:

- Care by non-Plan providers except for authorized referrals or emergencies (see Emergency Benefits);
- Services, drugs, or supplies you receive while you are not enrolled in this Plan;
- Services, drugs, or supplies that are not medically necessary;
- Services, drugs, or supplies not required according to accepted standards of medical, dental, or psychiatric practice;
- Experimental or investigational procedures, treatments, drugs or devices;
- Services, drugs, or supplies related to abortions, except when the life of the mother would be endangered if the fetus were carried to term or when the pregnancy is the result of an act of rape or incest;
- Services, drugs, or supplies related to sex transformations; or
- Services, drugs, or supplies you receive from a provider or facility barred from the FEHB Program.

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Section 7. Filing a claim for covered services

When you see Plan physicians, receive services at Plan hospitals and facilities, or obtain your prescription drugs at Plan pharmacies, you will not have to file claims. Just present your identification card and pay your copayment, coinsurance, or deductible.

You will only need to file a claim when you receive emergency services from non-plan providers. Sometimes these providers bill us directly. Check with the provider. If you need to file the claim, here is the process:

Medical and hospital benefits

In most cases, providers and facilities file claims for you. Physicians must file on the form HCFA-1500, Health Insurance Claim Form. Facilities will file on the UB-92 form. For claims questions and assistance, call us at 1-888-881-8820.

When you must file a claim -- such as for out-of-area care -- submit it on the HCFA-1500 or a claim form that includes the information shown below. Bills and receipts should be itemized and show:

- Covered member's name and ID number;
- Name and address of the physician or facility that provided the service or supply;
- Dates you received the services or supplies;
- Diagnosis;
- Type of each service or supply;
- The charge for each service or supply;
- A copy of the explanation of benefits, payments, or denial from any primary payer -- such as the Medicare Summary Notice (MSN); and
- Receipts, if you paid for your services.

Submit your claims to: SecureCare of Iowa, Claims Department, P.O. Box 7953, Lake Forest, IL 60045-7953

Prescription drugs

For all claims, complete a SecureCare of Iowa prescription claim form and attach your receipt.

Submit your claims to: SecureCare of Iowa, Attn: Pharmacy Claims, 11141 Aurora Avenue, Des Moines, IA 50322

Deadline for filing your claim

Send us all of the documents for your claim as soon as possible. You must submit the claim by December 31 of the year after the year you received the service, unless timely filing was prevented by administrative operations of Government or legal incapacity, provided the claim was submitted as soon as reasonably possible.

When we need more information Please reply promptly when we ask for additional information. We may delay processing or deny your claim if you do not respond.

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Section 8. The disputed claims process

Follow this Federal Employees Health Benefits Program disputed claims process if you disagree with our decision on your claim or request for services, drugs, or supplies – including a request for preauthorization:

Step Description

- Ask us in writing to reconsider our initial decision. You must:
 - (a) Write to us within 6 months from the date of our decision; and
 - (b) Send your request to us at: SecureCare of Iowa, 11141 Aurora Avenue, Des Moines, IA 50322; and
 - (c) Include a statement about why you believe our initial decision was wrong, based on specific benefit provisions in this brochure; and
 - (d) Include copies of documents that support your claim, such as physicians' letters, operative reports, bills, medical records, and explanation of benefits (EOB) forms.
- **2** We have 30 days from the date we receive your request to:
 - (a) Pay the claim (or if applicable arrange for the health care provider to give you the care); or
 - (b) Write to you and maintain our denial -- go to step 4; or
 - (c) Ask you or your provider for more information. If we ask your provider, we will send you a copy of our request—go to step 3.
- You or your provider must send the information so that we receive it within 60 days of our request. We will then decide within 30 more days.

If we do not receive the information within 60 days, we will decide within 30 days of the date the information was due. We will base our decision on the information we already have.

We will write to you with our decision.

4 If you do not agree with our decision, you may ask OPM to review it.

You must write to OPM within:

- 90 days after the date of our letter upholding our initial decision; or
- 120 days after you first wrote to us -- if we did not answer that request in some way within 30 days; or
- 120 days after we asked for additional information.

Write to OPM at: Office of Personnel Management, Office of Insurance Programs, Contracts Division 3, 1900 E Street, NW, Washington, DC 20415-3630.

The Disputed Claims process (continued)

Send OPM the following information:

- A statement about why you believe our decision was wrong, based on specific benefit provisions in this brochure;
- Copies of documents that support your claim, such as physicians' letters, operative reports, bills, medical records, and explanation of benefits (EOB) forms;
- Copies of all letters you sent to us about the claim;
- Copies of all letters we sent to you about the claim; and
- Your daytime phone number and the best time to call.

Note: If you want OPM to review different claims, you must clearly identify which documents apply to which claim.

Note: You are the only person who has a right to file a disputed claim with OPM. Parties acting as your representative, such as medical providers, must include a copy of your specific written consent with the review request.

Note: The above deadlines may be extended if you show that you were unable to meet the deadline because of reasons beyond your control.

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- OPM will review your disputed claim request and will use the information it collects from you and us to decide whether our decision is correct. OPM will send you a final decision within 60 days. There are no other administrative appeals.
- If you do not agree with OPM's decision, your only recourse is to sue. If you decide to sue, you must file the suit against OPM in Federal court by December 31 of the third year after the year in which you received the disputed services, drugs or supplies or from the year in which you were denied precertification or prior approval. This is the only deadline that may not be extended.

OPM may disclose the information it collects during the review process to support their disputed claim decision. This information will become part of the court record.

You may not sue until you have completed the disputed claims process. Further, Federal law governs your lawsuit, benefits, and payment of benefits. The Federal court will base its review on the record that was before OPM when OPM decided to uphold or overturn our decision. You may recover only the amount of benefits in dispute.

NOTE: If you have a serious or life threatening condition (one that may cause permanent loss of bodily functions or death if not treated as soon as possible), and

- (a) We haven't responded yet to your initial request for care or preauthorization/prior approval, then call us at and we will expedite our review; or
- (b) We denied your initial request for care or preauthorization/prior approval, then:
 - If we expedite our review and maintain our denial, we will inform OPM so that they can give your claim expedited treatment too, or
 - You can call OPM's Health Benefits Contracts Division 3 at 202/606-0755 between 8 a.m. and 5 p.m. eastern time.

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Section 9. Coordinating benefits with other coverage

When you have other health coverage You must tell us if you are covered or a family member is covered under another group health plan or have automobile insurance that pays health care expenses without regard to fault. This is called "double coverage."

> When you have double coverage, one plan normally pays its benefits in full as the primary payer and the other plan pays a reduced benefit as the secondary payer. We, like other insurers, determine which coverage is primary according to the National Association of Insurance Commissioners' guidelines.

When we are the primary payer, we will pay the benefits described in this brochure.

When we are the secondary payer, we will determine our allowance. After the primary plan pays, we will pay what is left of our allowance, up to our regular benefit. We will not pay more than our allowance.

What is Medicare?

Medicare is a Health Insurance Program for:

- People 65 years of age and older.
- Some people with disabilities, under 65 years of age.
- People with End-Stage Renal Disease (permanent kidney failure requiring dialysis or a transplant).

Medicare has two parts:

- Part A (Hospital Insurance). Most people do not have to pay for Part A.. If you or your spouse worked for at least 10 years in Medicare-covered employment, you should be able to qualify for premium-free Part A insurance. (Someone who was a Federal employee on January 1, 1983 or since automatically qualifies.) Otherwise, if you are age 65 or older, you may be able to buy it. Contact 1-800-MEDICARE for more information.
- Part B (Medical Insurance). Most people pay monthly for Part B. Generally, Part B premiums are with held from your monthly Social Security check or your retirement check.

If you are eligible for Medicare, you may have choices in how you get your health care. Medicare managed care is the term used to describe the various health plan choices available to Medicare beneficiaries. The information in the next few pages shows how we coordinate benefits with Medicare, depending on the type of Medicare managed care plan you have.

• The Original Medicare Plan

The Original Medicare Plan (Original Medicare) is available everywhere in the United States. It is the way everyone used to get Medicare benefits and is the way most people get their Medicare Part A and Part B benefits now. You may go to any doctor, specialist, or hospital that accepts Medicare. The Original Medicare Plan pays its share and you pay your share. Some things are not covered under Original Medicare, like prescription drugs.

When you are enrolled in Original Medicare along with this Plan, you still need to follow the rules in this brochure for us to cover your care. Your care must continue to be authorized by your Plan PCP, or precertified as required. We will not waive any of our copayments, coinsurance, and deductibles.

(Primary payer chart begins on next page.)

2002 SecureCare of Iowa 38 Section 9 The following chart illustrates whether **the Original Medicare Plan** or this Plan should be the primary payer for you according to your employment status and other factors determined by Medicare. It is critical that you tell us if you or a covered family member has Medicare coverage so we can administer these requirements correctly.

Primary Payer Chart				
A. When either you or your covered spouse are age 65 or over and	Then the primary payer is			
	Original Medicare	This Plan		
Are an active employee with the Federal government (including when you or a family member are eligible for Medicare solely because of a disability),		✓		
2) Are an annuitant,	✓			
3) Are a reemployed annuitant with the Federal government whena) The position is excluded from FEHB, or	√			
b) The position is not excluded from FEHB(Ask your employing office which of these applies to you.)		✓		
4) Are a Federal judge who retired under title 28, U.S.C., or a Tax Court judge who retired under Section 7447 of title 26, U.S.C. (or if your covered spouse is this type of judge),	✓			
5) Are enrolled in Part B only, regardless of your employment status,	(for Part B services)	✓ (for other services)		
6) Are a former Federal employee receiving Workers' Compensation and the Office of Workers' Compensation Programs has determined that you are unable to return to duty,	(except for claims related to Workers' Compensation.)			
B. When you or a covered family member have Medicare based on end stage renal disease (ESRD) and	<u>, , , , , , , , , , , , , , , , , , , </u>			
1) Are within the first 30 months of eligibility to receive Part A benefits solely because of ESRD,		√		
2) Have completed the 30-month ESRD coordination period and are still eligible for Medicare due to ESRD,	√			
3) Become eligible for Medicare due to ESRD after Medicare became primary for you under another provision,	√			
C. When you or a covered family member have FEHB and				
 Are eligible for Medicare based on disability, and a) Are an annuitant, or 	√			
b) Are an active employee, or		✓		
c) Are a former spouse of an annuitant, or	√			
d) Are a former spouse of an active employee		√		

Please note, if your Plan physician does not participate in Medicare, you will have to file a claim with Medicare

Claims process when you have the Original Medicare Plan -- You probably will never have to file a claim form when you have both our Plan and the Original Medicare Plan.

- When we are the primary payer, we process the claim first.
- When Original Medicare is the primary payer, Medicare processes your claim first.
 In most cases, your claims will be coordinated automatically and we will pay the balance of covered charges. You will not need to do anything. To find out if you need to do something about filing your claims, call us at 1-888-881-8820.

Medicare managed care plan

If you are eligible for Medicare, you may choose to enroll in and get your Medicare benefits from another type of Medicare+Choice plan--a Medicare managed care plan. These are health care choices (like HMOs) in some areas of the country. In most Medicare managed care plans, you can only go to doctors, specialists, or hospitals that are part of the plan. Medicare managed care plans provide all the benefits that Original Medicare covers. Some cover extras, like prescription drugs. To learn more about enrolling in a Medicare managed care plan, contact Medicare at 1-800-MEDICARE (1-800-633-4227) or at www.medicare.gov.

If you enroll in a Medicare managed care plan, the following options are available to you:

This Plan and another plan's Medicare managed care plan: You may enroll in another plan's Medicare managed care plan and also remain enrolled in our FEHB plan. We will still provide benefits when your Medicare managed care plan is primary, even out of the managed care plan's network and/or service area (if you use our Plan providers), but we will not waive any of our copayments, coinsurance, or deductibles. If you enroll in a Medicare managed care plan, tell us. We will need to know whether you are in the original Medicare Plan or in a Medicare managed care plan so we can correctly coordinate benefits with Medicare.

Suspended FEHB coverage to enroll in a Medicare managed care plan: If you are an annuitant or former spouse, you can suspend your FEHB coverage to enroll in a Medicare managed care plan, eliminating your FEHB premium. (OPM does not contribute to your Medicare managed care plan premium.) For information on suspending your FEHB enrollment, contact your retirement office. If you later want to re-enroll in the FEHB Program, generally you may do so only at the next open season unless you involuntarily lose coverage or move out of the Medicare managed care plan's service area.

• If you do not enroll in Medicare Part A or Part B

If you do not have one or both Parts of medicare, you can still be covered under the FEHB Program. We will not require you to enroll in Medicare Part B and, if you can't get premium-free Part A, we will not ask you to enroll in it.

TRICARE

TRICARE is the health care program for members, eligible dependents of military persons, and retirees of the military. TRICARE includes the CHAMPUS program. If both TRICARE and this Plan cover you, we pay first. See your TRICARE Health Benefits Advisor if you have questions about TRICARE coverage.

Workers' Compensation

We do not cover services that:

- you need because of a workplace-related illness or injury that the Office of Workers' Compensation Programs (OWCP) or a similar Federal or State agency determines they must provide; or
- OWCP or a similar agency pays for through a third party injury settlement or other similar proceeding that is based on a claim you filed under OWCP or similar laws.

Once OWCP or similar agency pays its maximum benefits for your treatment, we will cover your care. You must use our providers.

Medicaid When you have this Plan and Medicaid, we pay first.

When other Government agencies are responsible for your care

We do not cover services and supplies when a local, State, or Federal Government agency directly or indirectly pays for them.

When others are responsible

When you receive money to compensate you for medical or hospital care for injuries or illness caused by another person, you must reimburse us for any expenses we paid. However, we will cover the cost of treatment that exceeds the amount you received in the settlement.

If you do not seek damages you must agree to let us try. This is called subrogation. If you need more information, contact us for our subrogation procedures.

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Section 10. Definitions of terms we use in this brochure

Calendar year January 1 through December 31 of the same year. For new enrollees, the calendar year

begins on the effective date of their enrollment and ends on December 31 of the same

year.

Coinsurance Coinsurance is the percentage of our allowance that you must pay for your care. See

page 12.

Copayment A co-payment is a fixed amount of money you pay when you receive covered services.

See page 12.

Covered services Care we provide benefits for, as described in this brochure.

Deductible A deductible is a fixed amount of covered expenses you must incur for certain covered

services and supplies before we start paying benefits for those services. We do not have

a deductible. See page 12.

Experimental or

investigational servicesIf the scientific evidence supports the safety and efficiency of a particular therapy (state-of-the-art or cutting edge), it is potentially available to our members. SecureCare of Iowa

of-the-art or cutting edge), it is potentially available to our members. SecureCare of Iowa is a provider owned health plan, and as a result, our physicians play a key role in making

these therapeutic decisions.

Plan allowance Plan allowance is the amount we use to determine our payment and your coinsurance for

covered services. Plans determine their allowances in different ways. We determine our allowance as follows: SecureCare of Iowa bases the allowed amount on the negotiated fee or per diem schedules we have with our participating providers. Participating

providers accept the plan allowance as payment in full.

Us/We Us and we refer to SecureCare of Iowa.

You You refers to the enrollee and each covered family member.

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Section 11. FEHB facts

No pre-existing condition limitation

We will not refuse to cover the treatment of a condition that you had before you enrolled in this Plan solely because you had the condition before you enrolled.

Where you can get information about enrolling in the FEHB Program

See www.opm.gov/insure. Also, your employing or retirement office can answer your questions, and give you a Guide to Federal Employees

Health Benefits Plans, brochures for other plans, and other materials you need to make an informed decision about:

- When you may change your enrollment;
- How you can cover your family members;
- What happens when you transfer to another Federal agency, go on leave without pay, enter military service, or retire;
- When your enrollment ends; and
- When the next open season for enrollment begins.

We don't determine who is eligible for coverage and, in most cases, cannot change your enrollment status without information from your employing or retirement office.

Types of coverage available for you and your family

Self Only coverage is for you alone. Self and Family coverage is for you, your spouse, and your unmarried dependent children under age 22, including any foster children or stepchildren your employing or retirement office authorizes coverage for. Under certain circumstances, you may also continue coverage for a disabled child 22 years of age or older who is incapable of self-support.

If you have a Self Only enrollment, you may change to a Self and Family enrollment if you marry, give birth, or add a child to your family. You may change your enrollment 31 days before to 60 days after that event. The Self and Family enrollment begins on the first day of the pay period in which the child is born or becomes an eligible family member. When you change to Self and Family because you marry, the change is effective on the first day of the pay period that begins after your employing office receives your enrollment form; benefits will not be available to your spouse until you marry.

Your employing or retirement office will not notify you when a family member is no longer eligible to receive health benefits, nor will we. Please tell us immediately when you add or remove family members from your coverage for any reason, including divorce, or when your child under age 22 marries or turns 22.

If you or one of your family members is enrolled in one FEHB plan, that person may not be enrolled in or covered as a family member by another FEHB plan.

When benefits and premiums start

The benefits in this brochure are effective on January 1. If you joined this Plan during Open Season, your coverage begins on the first day of your first pay period that starts on or after January 1. Annuitants' coverage and premiums begin on January 1. If you joined at any other time during the year, your employing office will tell you the effective date of coverage.

Your medical and claims records are confidential

We will keep your medical and claims information confidential. Only the following will have access to it:

- OPM, this Plan, and subcontractors when they administer this contract;
- This Plan and appropriate third parties, such as other insurance plans and the Office of Workers' Compensation Programs (OWCP), when coordinating benefit payments and subrogating claims;
- Law enforcement officials when investigating and/or prosecuting alleged civil or criminal actions;
- OPM and the General Accounting Office when conducting audits;
- Individuals involved in bona fide medical research or education that does not disclose your identity; or
- OPM, when reviewing a disputed claim or defending litigation about a claim.

When you retire

When you retire, you can usually stay in the FEHB Program. Generally, you must have been enrolled in the FEHB Program for the last five years of your Federal service. If you do not meet this requirement, you may be eligible for other forms of coverage, such as temporary continuation of coverage (TCC).

When you lose benefits

· When FEHB coverage ends

You will receive an additional 31 days of coverage, for no additional premium, when:

- Your enrollment ends, unless you cancel your enrollment, or
- You are a family member no longer eligible for coverage.

You may be eligible for spouse equity coverage or Temporary Continuation of Coverage.

Spouse equity coverage

If you are divorced from a Federal employee or annuitant, you may not continue to get benefits under your former spouse's enrollment. But, you may be eligible for your own FEHB coverage under the spouse equity law. If you are recently divorced or are anticipating a divorce, contact your ex-spouse's employing or retirement office to get RI 70-5, the *Guide to Federal Employees Health Benefits Plans for Temporary Continuation of Coverage and Former Spouse Enrollees*, or other information about your coverage choices.

• Tempory continuation of coverage (TCC)

If you leave Federal service, or if you lose coverage because you no longer qualify as a family member, you may be eligible for Temporary Continuation of Coverage (TCC). For example, you can receive TCC if you are not able to continue your FEHB enrollment after you retire, if you lose your job, if you are a covered dependent child and you turn 22 or marry, etc.

You may not elect TCC if you are fired from your Federal job due to gross misconduct.

Enrolling in TCC. Get the RI 79-27, which describes TCC, and the RI 70-5, the *Guide to Federal Employees Health Benefits Plans for Temporary Continuation of Coverage and Former Spouse Enrollees*, from your employing or retirement office or from www.opm.gov/insure. It explains what you have to do to enroll.

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Converting to individual coverage

You may convert to a non-FEHB individual policy if:

- Your coverage under TCC or the spouse equity law ends (If you canceled your coverage or did not pay your premium, you cannot convert);
- You decided not to receive coverage under TCC or the spouse equity law; or
- You are not eligible for coverage under TCC or the spouse equity law.

If you leave Federal service, your employing office will notify you of your right to convert. You must apply in writing to us within 31 days after you receive this notice. However, if you are a family member who is losing coverage, the employing or retirement office will **not** notify you. You must apply in writing to us within 31 days after you are no longer eligible for coverage.

Your benefits and rates will differ from those under the FEHB Program; however, you will not have to answer questions about your health, and we will not impose a waiting period or limit your coverage due to pre-existing conditions.

Getting a Certificate of Group Health Plan Coverage

The Health Insurance Portability and Accountability Act of 1996 (HIPAA) is a Federal law that offers limited Federal protections for health coverage availability and continuity to people who lose employer group coverage. If you leave the FEHB Program, we will give you a Certificate of Group Health Plan Coverage that indicates how long you have been enrolled with us. You can use this certificate when getting health insurance or other health care coverage. Your new plan must reduce or eliminate waiting periods, limitations, or exclusions for health related conditions based on the information in the certificate, as long as you enroll within 63 days of losing coverage under this Plan. If you have been enrolled with us for less than 12 months, but were previously enrolled in other FEHB plans, you may also request a certificate from those plans.

For more information get OPM pamphlet RI 79-27, Temporary Continuation of Coverage (TCC) under the FEHB Program. See also the FEHB web site (www.opm.gov/insure/health); refer to the "TCC and HIPAA: frequently asked questions. These highlight HIPAA rules, such as the requirement that Federal employees must exhaust any TCC eligibility as one condition for guaranteed access to individual health coverage under HIPAA, and have information about Federal and State agencies you can contact for more information.

Long Term Care Insurance Is Coming Later in 2002!

- Many FEHB enrollees think their health plan and/or Medicare covers long-term care. Unfortunately, they are WRONG!
- How are YOU planning to pay for the future custodial or chronic care you may need? Consider buying long term care insurance.

The Office of Personnel Management (OPM) will sponsor a high-quality long term care insurance program effective in October 2002. As part of its educational effort, OPM asks you to consider these questions:

What is long term care (LTC) insurance?

- It's insurance to help pay for long term care services you may need if you can't take care of yourself because of an extended illness or injury, or an age-related disease such as Alzheimer's.
- LTC insurance can provide broad, flexible benefits for care in a nursing home, in an assisted living facility, in your home, adult day care, hospice care, and more. LTC insurance can supplement care provided by family members, reducing the burden you place on them.

I'm healthy. I won't need long term care. Or, will I?

- 76% of Americans believe they will never need long term care, but the facts are that about half of them will. And it's not just the old folks. About 40% of people needing long term care are under age 65. They may need chronic care due to a serious accident, a stroke, or developing multiple sclerosis, etc.
- We hope you will never need long term care, but you should have a plan just in case. LTC insurance may be vital to your financial and retirement planning.

Is long term care expensive?

- Yes. A year in a nursing home can exceed \$50,000 and only three 8- hour shifts a week can exceed \$20,000 a year, that's before inflation!
- LTC can easily exhaust your savings but LTC insurance can protect it.

But won't my FEHB plan, Medicare or Medicaid cover my long term care?

- Not FEHB. Look under "*Not covered*" in sections 5(a) and 5(c) of your FEHB brochure. Custodial care, assisted living, or continuing home health care for activities of daily living are not covered. Limited stays in skilled nursing facilities can be covered in some circumstances.
- Medicare only covers skilled nursing home care after a hospitalization with a 100 day limit.
- Medicaid covers LTC for those who meet their state's guidelines, but restricts covered services and where they can be received. LTC insurance can provide choices of care and preserve your independence.

When will I get more information?

- Employees will get more information from their agencies during the late summer/early fall of 2002.
- Retirees will receive information at home.

How can I find out more about the program NOW?

• A toll-free telephone number will begin in mid-2002. You can learn more about the program now at www.opm.gov/insure/ltc.

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Do not rely on this page; it is for your convenience and may not show all pages where the terms appear

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$Summary\ of\ benefits\ for\ Secure Care\ of\ Iowa-2002$

- **Do not rely on this chart alone.** All benefits are provided in full unless indicated and are subject to the definitions, limitations, and exclusions in this brochure. On this page we summarize specific expenses we cover; for more detail, look inside.
- If you want to enroll or change your enrollment in this Plan, be sure to put the correct enrollment code from the cover on your enrollment form.
- We only cover services provided or arranged by Plan physicians, except in emergencies.

Benefits	You Pay	Page	
Medical services provided by physicians:			
Diagnostic and treatment services provided in the office	Office visit copay: \$10	14	
Services provided by a hospital:			
• Inpatient	\$100 per admission copay	24	
Outpatient	\$50 outpatient hospital copay	25	
	\$30 urgent care center copay		
Emergency benefits:			
• In-area	\$10 per office visit \$50 outpatient hospital copay \$30 urgent care center copay	26	
Out-of-area	\$50 outpatient hospital copay \$30 urgent care center copay	26	
Mental health and substance abuse treatment	Regular cost sharing.	28	
Prescription drugs	\$5 co-pay or 25% of charges, whichever is greater	29	
Dental Care	No benefit.	32	
Vision Care	No benefit.	18	
Special features: Flexible benefits option, Complex Case Management, Pulmonary Rehabilitation			

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2002 Rate Information for SecureCare of Iowa Health Plan

Non-Postal rates apply to most non-Postal enrollees. If you are in a special enrollment category, refer to the FEHB Guide for that category or contact the agency that maintains your health benefits enrollment.

Postal rates apply to career Postal Service employees. Most employees should refer to the FEHB Guide for United States Postal Service Employees, RI 70-2. Different postal rates apply and special FEHB guides are published for Postal Service Nurses, RI 70-2B; and for Postal Service Inspectors and Office of Inspector General (OIG) employees (see RI 70-2IN).

Postal rates do not apply to non-career postal employees, postal retirees, or associate members of any postal employee organization who are not career postal employees. Refer to the applicable FEHB Guide.

		Non-Postal Premium				Postal Premium	
		Biwe	eekly	Monthly		Biweekly	
Type of Enrollment	Code	Gov't Share	Your Share	Gov't Share	Your Share	USPS Share	Your Share

Central and Eastern Iowa areas

Self Only	3Q1	\$75.67	\$25.22	\$163.95	\$54.65	\$89.54	\$11.35
Self and Family	3Q2	\$198.23	\$66.07	\$429.49	\$143.16	\$234.57	\$29.73