



2001

A Health Maintenance Organization

Serving: Nassau, Suffolk and Queens Counties, Long Island, New York

Enrollment in this Plan is limited; see page 6 for requirements.



Enrollment codes for this Plan:

J61 Self Only J62 Self and Family

Authorized for distribution by the:



United States Office of Personnel Management Retirement and Insurance Service http://www.opm.gov/insure



RI 73-294

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Introduction

Vytra Health Plans 395 North Service Road Melville, NY 11747

This brochure describes the benefits of Vytra Health Plans under our contract (CS 2206) with the Office of Personnel Management (OPM), as authorized by the Federal Employees Health Benefits law. This brochure is the official statement of benefits. No oral statement can modify or otherwise affect the benefits, limitations, and exclusions of this brochure.

If you are enrolled in this Plan is entitled to the benefits described in this brochure. If you are enrolled for Self and Family coverage, each eligible family member is also entitled to these benefits. You do not have a right to benefits that were available before January 1, 2001, unless those benefits are also shown in this brochure.

OPM negotiates benefits and rates with each plan annually. Benefit changes are effective January 1, 2001, and are summarized on page 53. Rates are shown at the end of this brochure.

Plain Language

The President and Vice President are making the Government's communication more responsive, accessible, and understandable to the public by requiring agencies to use plain language. In response, a team of health plan representatives and OPM staff worked cooperatively to make this brochure clearer. Except for necessary technical terms, we use common words. "You" means the enrollee or family member; "we" means Vytra Health Plans.

The plain language team reorganized the brochure and the way we describe our benefits. When you compare this Plan with other FEHB plans, you will find that the brochures have the same format and similar information to make comparisons easier.

If you have comments or suggestions about how to improve this brochure, let us know. Visit OPM's "Rate Us" feedback area at <u>www.opm.gov/insure</u> or e-mail us at <u>fehbwebcomments@opm.gov</u> or write to OPM at Insurance Planning and Evaluation Division, P.O. Box 436, Washington, DC 20044-0436.

Section 1. Facts about this HMO plan

This Plan is a health maintenance organization (HMO). We require you to see specific physicians, hospitals, and other providers that contract with us. These Plan providers coordinate your health care services.

HMOs emphasize preventive care such as routine office visits, physical exams, well-baby care, and immunizations, in addition to treatment for illness and injury. Our providers follow generally accepted medical practice when prescribing any course of treatment.

When you receive services from Plan providers, you will not have to submit claim forms or pay bills. You only pay the copayments, coinsurance, and deductibles described in this brochure. When you receive emergency services from non-Plan providers, you may have to submit claim forms.

You should join an HMO because you prefer the plan's benefits, not because a particular provider is available. You cannot change plans because a provider leaves our Plan. We cannot guarantee that any one physician, hospital, or other provider will be available and/or remain under contract with us.

How we pay providers

We contract with individual physicians, medical groups, and hospitals to provide the benefits in this brochure. These Plan providers accept a negotiated payment from us, and you will only be responsible for your copayments or coinsurance.

Who provides my health care?

Vytra Health Plans is an Individual Practice Association-HMO who provides care to plan members. That means we provide a broad range of medical benefits including unlimited hospitalization. Medical benefits are provided for your premium with few, if any, additional "out-of-pocket" expenses to you.

Furthermore, as an IPA-HMO, you receive care the way you're used to, through a private doctor's office. If your present doctor is a Plan participant, you can stay with him/her. This way, you can maintain or establish the doctor/patient relationship you are familiar with. Otherwise, you select a doctor from our list.

When you join Vytra Health Plans, we will ask you to select a primary care doctor. He/she becomes your family doctor, arranging for referrals to specialists. If hospitalization is necessary, your admission will occur at the hospital in which your doctor has admitting privileges. Your primary care doctor becomes the manager of your care and, through him/her, you have available all of the services we provide. Adult female members also have the option of selecting a participating Ob/Gyn.

The first and most important decision each member must make is the selection of a primary care doctor. The decision is important since it is through this doctor that all other health services, particularly those of specialists are obtained. Services of other providers are covered only when there has been a referral by the member's primary care doctor with the following exceptions: a woman may see her Plan gynecologist for her annual routine examination (this also includes a certified nurse/midwife), and all members may see participating Chiropractors, Podiatrists or Ophthalmologists without a referral from a primary care doctor. Member's seeking treatment for Mental Conditions/Substance Abuse must contact Value Behavioral Health (VBH) at 1-800-528-3918 for a referral to a participating provider. VBH will determine and authorize the appropriate number of visits. A referral from your PCP is not required.

The Plan's provider directory lists primary care doctors (generally family practitioners, pediatricians, and internists) with their locations and phone numbers, and notes whether or not the doctor is accepting new patients. Directories are updated on a regular basis and are available at the time of enrollment or upon request by calling the Marketing Department at 631/694-4480. You can also find out if your doctor participates with

this Plan by calling this number. If you are interested in receiving care from a specific provider who is listed in the directory, call the provider to verify that he or she still participates with the Plan and is accepting new patients. Important note: When you enroll in this Plan, services (except for emergency benefits) are provided through the Plan's

delivery system; the continued availability and/or participation of any one doctor, hospital, or other provider, cannot be guaranteed.

If you enroll, you will be asked to let the Plan know which primary care doctor(s) you've selected for each member of your family by sending a selection form to the Plan. If you need help choosing a doctor, call the Plan. Members may change their selection by notifying the Plan 30 days in advance.

If you are receiving services from a doctor who leaves the Plan, the Plan will pay for covered services until the Plan can arrange with you to be seen by another participating doctor.

Patients' Bill of Rights

OPM requires that all FEHB Plans comply with the Patients' Bill of Rights, recommended by the President's Advisory Commission on Consumer Protection and Quality in the Health Care Industry. You may get information about us, our networks, providers, and facilities. OPM's FEHB website (<u>www.opm.gov/insure</u>) lists the specific types of information that we must make available to you. Some of the required information is listed below.

- Vytra Health Plans meets all requirements of the New York State Insurance Department
- We have been in existance since 1986
- We are currently a not-for-profit organization

If you want more information about us, call 631/694-6565, or write to Vytra Health Plans, 395 North Service Road, Melville, NY 11747. You may also visit our website at www.vytra.com.

Service Area

To enroll with us, you must live or work in our service area. This is where our providers practice. Our service area is: **Nassau, Suffolk and Queens Counties on Long Island, New York.**

Ordinarily, you must get your care from providers who contract with us. If you receive care outside our service area, we will pay only for emergency care. We will not pay for any other health care services.

If you or a covered family member move outside of our service area, you can enroll in another plan. If your dependents live out of the area (for example, if your child goes to college in another state), you should consider enrolling in a fee-for-service plan or an HMO that has agreements with affiliates in other areas. If you or a family member move, you do not have to wait until Open Season to change plans. Contact your employing or retirement office.

Section 2. How we change for 2001

Program-wide changes

- The plain language team reorganized the brochure and the way we describe our benefits. We hope this will make it easier for you to compare plans.
- This year, the Federal Employees Health Benefits Program is implementing network mental health and substance abuse parity. This means that your coverage for mental health, substance abuse, medical, surgical, and hospital services from providers in our plan network will be the same with regard to deductibles, coinsurance, copays, and day and visit limitations when you follow a treatment plan that we approve. Previously, we placed shorter day or visit limitations on mental health and substance abuse services than we did on services to treat physical illness, injury, or disease.
- Many healthcare organizations have turned their attention this past year to improving healthcare quality and patient safety. OPM asked all FEHB plans to join them in this effort. You can find specific information on our patient safety activities by calling 631-694-6565, or checking our website www.vytra.com. You can find out more about patient safety on the OPM website, www.opm.gov/insure. To improve your healthcare, take these five steps:
 - •• Speak up if you have questions or concerns.
 - •• Keep a list of all the medicines you take.
 - •• Make sure you get the results of any test or procedure.
 - Talk with your doctor and health care team about your options if you need hospital care.
 - •• Make sure you understand what will happen if you need surgery.
- We clarified the language to show that anyone who needs a mastectomy may choose to have the procedure performed on an inpatient basis and remain in the hospital up to 48 hours after the procedure. Previously, the language referenced only women.

Changes to this Plan

- Your share of the non-Postal premium will increase by 18.0% for Self Only or 14.2% for Self and Family.
- Diabetic supplies are covered under your prescription drug benefit. The copay for diabetic supplies has increased from \$5 to \$10. Supplies do not include glucose monitors and pumps. These items are covered under your durable medical equipment benefit.
- Durable medical equipment requires prior authorization and must be obtained at participating durable medical equipment vendors. You pay nothing.

Identification cards	We will send you an identification (ID) card when you enroll. You should carry your ID card with you at all times. You must show it whenever you receive services from a Plan provider, or fill a prescription at a Plan pharmacy. Until you receive your ID card, use your copy of the Health Benefits Election Form, SF-2809, your health benefits enrollment confirmation (for annuitants), or your Employee Express confirmation letter.
	If you do not receive your ID card within 30 days after the effective date of your enrollment, or if you need replacement cards, call us at 631/694-6565.
Where you get covered care	You get care from "Plan providers" and "Plan facilities." You will only pay copayments, and you will not have to file claims.
• Plan providers	Plan providers are physicians and other health care professionals in our service area that we contract with to provide covered services to our members. We credential Plan providers according to national standards.
	We list Plan providers in the provider directory, which we update periodically. The list is also on our website.
•Plan facilities	Plan facilities are hospitals and other facilities in our service area that we contract with to provide covered services to our members. We list these in the provider directory, which we update periodically. The list is also on our website.
What you must do to get covered care	It depends on the type of care you need. First, you and each family member must choose a primary care physician. This decision is important since your primary care physician provides or arranges for most of your health care. To select a primary care physician, you must complete the Primary Care Physician Selection form upon enrolling. These forms are included in our open enrollment packets or you can obtain a form by contacting Vytra Health Plans.
•Primary care	Your primary care physician can be a family practitioner , internist , pediatrition or general practitioner . Your primary care physician will provide most of your health care, or give you a referral to see a specialist.
	If you want to change primary care physicians or if your primary care physician leaves the Plan, call us. We will help you select a new one.
• Specialty care	Your primary care physician will refer you to a specialist for needed care. However, you may see Obstetricians/Gynecologists , Chiropractors , Podiatrists , Ophthalmologists and Mental Health/Substance Abuse providers without a referral. Prior authorization is required before you receive Mental Health/Substance Abuse care . You must call Value Options at 1-800-528-3918 to access this care before your first visit .
	Here are other things you should know about specialty care:
	• If you need to see a specialist frequently because of a chronic, complex, or serious medical condition, your primary care physician will work with other providers treating you and plan representatives

to develop a treatment plan that allows you to see your specialist for a certain number of visits without additional referrals. Your primary care physician will use our criteria when creating your treatment plan (the physician may have to get an authorization or approval beforehand).

- If you are seeing a specialist when you enroll in our Plan, talk to your primary care physician. Your primary care physician will decide what treatment you need. If he or she decides to refer you to a specialist, ask if you can see your current specialist. If your current specialist does not participate with us, you must receive treatment from a specialist who does. Generally, we will not pay for you to see a specialist who does not participate with our Plan.
- If you are seeing a specialist and your specialist leaves the Plan, call your primary care physician, who will arrange for you to see another specialist. You may receive services from your current specialist until we can make arrangements for you to see someone else.
- If you have a chronic or disabling condition and lose access to your specialist because we:
 - •• terminate our contract with your specialist for other than cause; or
 - •• drop out of the Federal Employees Health Benefits (FEHB) Program and you enroll in another FEHB Plan; or
 - •• reduce our service area and you enroll in another FEHB Plan,

you may be able to continue seeing your specialist for up to 90 days after you receive notice of the change. Contact us.

If you are in the second or third trimester of pregnancy and you lose access to your specialist based on the above circumstances, you can continue to see your specialist until the end of your postpartum care, even if it is beyond the 90 days.

• Hospital care Your Plan primary care physician or specialist will make necessary hospital arrangements and supervise your care. This includes admission to a skilled nursing or other type of facility.

If you are in the hospital when your enrollment in our Plan begins, call our customer service department immediately at 631-694-6565. If you are new to the FEHB Program, we will arrange for you to receive care.

If you changed from another FEHB plan to us, your former plan will pay for the hospital stay until:

- You are discharged, not merely moved to an alternative care center; or
- The day your benefits from your former plan run out; or
- The 92nd day after you become a member of this Plan, whichever happens first.

These provisions apply only to the benefits of the hospitalized person.

Circumstances beyond our control	Under certain extraordinary circumstances, such as natural disasters, we may have to delay your services or we may be unable to provide them. In that case, we will make all reasonable efforts to provide you with the necessary care.
Services requiring our prior approval	Your primary care physician has authority to refer you for most services. For certain services, however, your physician must obtain approval from
	us. Before giving approval, we consider if the service is covered, medically necessary, and follows generally accepted medical practice.
	We call this review and approval process prior authorization . Your physician must obtain prior authorization for the following services: such as inpatient hospitalization, surgical procedures, care from specialists and mental health/substance abuse care.
	Your provider should supply us with appropriate medical documentation necessary for us to make a determination.
	Failure to obtain prior authorization will result in no coverage for services and related supplies.

Section 4. Your costs for covered services

You must share the cost of some services.	You are responsible for:
Copayments	A copayment is a fixed amount of money you pay to the provider when you receive services.
	Example: When you see your primary care physician you pay a copayment of \$10 per office visit.
Your out-of-pocket maximum	We do not have an out of pocket maximum.

Section 5. Benefits -- OVERVIEW

(See page 7 for how our benefits changed this year and page 53 for a benefits summary.)

NOTE: This benefits section is divided into subsections. Please read the important things you should keep in mind at the beginning of each subsection. Also read the General Exclusions in Section 6; they apply to the benefits in the following subsections. To obtain claims forms, claims filing advice, or more information about our benefits, contact us at 631/694-6565 or at our website at www.vytra.com.

	 Diagnostic and treatment services Lab, X-ray, and other diagnostic tests Preventive care, adult Preventive care, children Maternity care Family planning Infertility services Allergy care 	 Hearing services (testing, treatment, and supplies) Vision services (testing, treatment, and supplies) Foot care Durable medical equipment (DME) Home health services Educational classes and programs
	Treatment therapiesRehabilitative therapies	
(a)	Surgical and anesthesia services provided by phy	sicians and other health care professionals
	•Surgical procedures	•Oral and maxillofacial surgery
	•Reconstructive surgery	•Organ/tissue transplants
		•Anesthesia
(b)	Services provided by a hospital or other facility,	and ambulance services
	 Inpatient hospital Outpatient hospital or ambulatory surgical center 	 Extended care benefits/skilled nursing care facility benefits Hospice care
		•Ambulance
(c)		
	•Medical emergency	•Ambulance
(d)	Mental health and substance abuse benefits .	
(e)	Prescription drug benefits	
(f)	Special features	
•	Constellation Club •24 Hour Nurse Line •Health	wise Knowledgebase37
(g)	Dental benefits	
(h)	Non-FEHB benefits available to Plan members	
Sun	nmary of benefits	

Section 5 (a) Medical services and supplies provided by physicians and other health care professionals

	Here are some important things to keep in mind about these benefits:	
I M	• Please remember that all benefits are subject to the definitions, limitations, and e in this brochure and are payable only when we determine they are medically nec	
P	• Plan physicians must provide or arrange your care.	P
O R T A N T	• Be sure to read Section 4, <i>Your costs for covered services</i> for valuable informati how cost sharing works. Also read Section 9 about coordinating benefits with o coverage, including with Medicare.	K

Benefit Description	You pay
Diagnostic and treatment services	
Professional services of physicians	\$10 per visit
• In physician's office	
Professional services of physicians	\$10 per visit
• In an urgent care center	
• During a hospital stay	
• In a skilled nursing facility	
• Initial examination of a newborn child covered under a family enrollment	
Office medical consultations	
Second surgical opinion	
At home	\$10 per visit

Diagnostic and treatment services -- Continued on next page

Lab, X-ray and other diagnostic tests	
Tests, such as:	Nothing
Blood tests	
• Urinalysis	
Non-routine pap tests	
• Pathology	
• X-rays	
Non-routine Mammograms	
• Cat Scans/MRI	
• Ultrasound	
Electrocardiogram and EEG	
Note: Assigned radiologist for radiology procedures and Labcorp for laboratory services must be used.	
Preventive care, adult	
Routine screenings, such as:	\$10 per visit
• Blood lead level – One annually	
• Total Blood Cholesterol – once every three years, ages 19 through 64	
Colorectal Cancer Screening, including	
••Fecal occult blood test	
••Sigmoidoscopy, screening – every five years starting at age 50	\$10 per visit
Prostate Specific Antigen (PSA test) - one annually for men age 40 and older	\$10 per visit
Routine pap test	\$10 per visit
Note: The office visit is covered if pap test is received on the same day; see Diagnosis and Treatment, above.	

Preventive care, adult (Continued)	You pay
Routine mammogram –covered for women age 35 and older, as follows:	Nothing
• From age 35 through 39, one during this five year period	
• From age 40 through 64, one every calendar year	
• At age 65 and older, one every two consecutive calendar years	
Not covered: Other types of preventative care such as physical exams or immunizations required for obtaining or continuing employment or insurance, attending schools or camp, or travel.	All charges.
Routine Immunizations, limited to:	\$10 per visit
• Tetanus-diphtheria (Td) booster – once every 10 years, ages19 and over (except as provided for under Childhood immunizations)	
• Influenza/Pneumococcal vaccines, annually, age 65 and over	
Preventive care, children	You pay
• Childhood immunizations recommended by the American Academy of Pediatrics	Nothing
• Examinations, such as:	Nothing
••Eye exams through age 17 to determine the need for vision correction.	
••Ear exams through age 17 to determine the need for hearing correction	
••Examinations done on the day of immunizations (through age 22)	
• Well-child care charges for routine examinations, immunizations and care (through age 22)	

Complete maternity (obstetrical) care, such as: \$10 for the first visit only • Prenatal care Delivery • Delivery Postnatal care Note: Here are some things to keep in mind: • • You do not need to precertify your normal delivery; see page 10 for other circumstances, such as extended stays for you or your baby. • • You do not need to precertify your normal delivery; we will extend your inpatient stay if medically necessary. • • We cover routine nursery care of the newborn child during the covered portion of the mother's maternity stay. We will cover other care of an infant who requires non-routine treatment only if we cover the infant under a Self and Family enrollment. • • We pay hospitalization and surgeon services (delivery) the same as for illness and injury. See Hospital benefits (Section 5c) and Surgery benefits (Section 5b). All charges Not covered: Routine sonograms to determine fetal age, size or sex All charges Family planning \$10 per visit in providers office • Voluntary sterilization \$10 per visit in providers office • Injectable contraceptive drugs • • Intrauterine devices (IUDs) All charges.	Maternity care	You pay
 Delivery Postnatal care Note: Here are some things to keep in mind: You do not need to precertify your normal delivery; see page 10 for other circumstances, such as extended stays for you or your baby. You may remain in the hospital up to 48 hours after a regular delivery and 96 hours after a cesarean delivery. We will extend your inpatient stay if medically necessary. We cover routine nursery care of the newborn child during the covered portion of the mother's maternity stay. We will cover other care of an infant who requires non-routine treatment only if we cover the infant under a Self and Family enrollment. We pay hospitalization and surgeon services (delivery) the same as for illness and injury. See Hospital benefits (Section 5c) and Surgery benefits (Section 5b). Not covered: Routine sonograms to determine fetal age, size or sex All charges Family planning Voluntary sterilization Surgically implanted contraceptives Injectable contraceptive drugs Intrauterine devices (IUDs) Not covered: reversal of voluntary surgical sterilization, genetic All charges. 	Complete maternity (obstetrical) care, such as:	\$10 for the first visit only
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Not covered: reversal of voluntary surgical sterilization, genetic All charges.	Injectable contraceptive drugs	
	• Intrauterine devices (IUDs)	
		All charges.

Infertility services	You pay
Diagnosis and treatment of infertility, such as:	\$10 per visit
• Artificial insemination:	
••intracervical insemination (ICI)	
••intrauterine insemination (IUI)	
Not covered:	All charges.
• Assisted reproductive technology (ART) procedures, such as:	
●●in vitro fertilization	
••embryo transfer and GIFT	
• Services and supplies related to excluded ART procedures	
• Fertility drugs	
• Cost of donor sperm	
Allergy care	
Testing and treatment	\$10 per visit
Allergy injection	
Allergy serum	Nothing
Not covered: provocative food testing and sublingual allergy desensitization	All charges.

Treatment therapies	You pay
Chemotherapy and radiation therapy	\$10 per visit
Note: High dose chemotherapy in association with autologous bone marrow transplants are limited to those transplants listed under Organ/Tissue Transplants on page 26.	
Respiratory and inhalation therapy	
Dialysis – Hemodialysis and peritoneal dialysis	
 Intravenous (IV)/Infusion Therapy – Home IV and antibiotic therapy 	
• Growth hormone therapy (GHT)	
Note: – We will only cover GHT when we preauthorize the treatment. See Services requiring our prior approval in Section 3.	

Rehabilitative therapies	You pay
Physical therapy, occupational therapy and speech therapy	\$10 per visit
• Up to two consecutive months per condition per lifetime for the services of each of the following:	
••qualified physical therapists;	
••speech therapists; and	
••occupational therapists.	
Note: We only cover therapy to restore bodily function or speech when there has been a total or partial loss of bodily function or functional speech due to illness or injury.	
• Cardiac rehabilitation following a heart transplant, bypass surgery or a myocardial infarction, is provided.	
Not covered:	All charges.
long-term rehabilitative therapy	
• exercise programs	
Hearing services (testing, treatment, and supplies)	
• Hearing testing for children through age 17 (see <i>Preventive care, children</i>)	\$10 per visit
Not covered: • all other hearing testing • hearing aids, testing and examinations for them	All charges.

Vision services (testing, treatment, and supplies)	You pay
Limited to	Nothing
• Eye exams for well child care (see Preventive care, children)	
Not covered: all other vision services such as	All charges.
• Eyeglasses or contact lenses and, after age 17, examinations for them	
• Eye exercises and orthoptics	
Radial keratotomy and other refractive surgery	
Foot care	
Routine foot care when you are under active treatment for a metabolic or peripheral vascular disease, such as diabetes.	\$10 per visit
See orthopedic and prosthetic devices for information on podiatric shoe inserts.	
Not covered:	All charges.
• Cutting, trimming or removal of corns, calluses, or the free edge of toenails, and similar routine treatment of conditions of the foot, except as stated above	
• Treatment of weak, strained or flat feet or bunions or spurs; and of any instability, imbalance or subluxation of the foot (unless the treatment is by open cutting surgery)	

Orthopedic and prosthetic devices	You pay
• Standard artificial limbs and eyes; stump hose	\$10 per visit
• Externally worn breast prostheses and surgical bras, including necessary replacements, following a mastectomy	
 Internal prosthetic devices, such as artificial joints, pacemakers, cochlear implants, and surgically implanted breast implant following mastectomy. Note: We pay internal prosthetic devices as hospital benefits; see Section 5 (c) for payment information. See 5(b) for coverage of the surgery to insert the device. 	
• Corrective orthopedic appliances for non-dental treatment of temporomandibular joint (TMJ) pain dysfunction syndrome.	
Not covered:	All charges.
• orthopedic and corrective shoes	
• arch supports	
• foot orthotics	
• heel pads and heel cups	
lumbosacral supports	
• corsets, trusses, elastic stockings, support hose, and other supportive devices	
• prosthetic replacements provided less than 3 years after the last one we covered	
Durable medical equipment (DME)	You pay
Rental or purchase, at our option, including repair and adjustment, of durable medical equipment prescribed by your Plan physician, such as oxygen and dialysis equipment. Under this benefit, we also cover:	Nothing
• hospital beds;	
• wheelchairs;	
• crutches;	
• walkers;	
blood glucose monitors; and	
• insulin pumps.	
Note: Call us at 631-694-6565 as soon as your Plan physician prescribes this equipment.	

Home health services	
• Up to 40 visits per year of home health care ordered by a Plan physician and provided by a registered nurse (R.N.), licensed practical nurse (L.P.N.), licensed vocational nurse (L.V.N.), or home health aide.	\$10 per visit
• Services include oxygen therapy, intravenous therapy and medications.	
Note: each visit equals 4 hours	
 Not covered: nursing care requested by, or for the convenience of, the patient or the patient's family; nursing care primarily for hygiene, feeding, exercising, moving the patient, homemaking, companionship or giving oral medication. 	All charges.
Alternative treatments	
Chiropractic service – by a participating chiropractor Note: must be medically necessary and show improvement in the condition.	\$10 per visit
Not covered: • acupuncture • chiropractic services for maintenance • naturopathic services • hypnotherapy • chiropractic equipment • biofeedback	All charges.
Educational classes and programs	
Coverage is limited to:	\$10 per visit
• Diabetes self-management	
• Lamaze at designated facilities	

Section 5 (b). Surgical and anesthesia services provided by physicians and other health care professionals

	Here are some important things to keep in mind about these benefits:		
т	• Please remember that all benefits are subject to the definitions, limitations, and exclusions in this brochure and are payable only when we determine they are medically necessary.	т	
M	Plan physicians must provide or arrange your care.	M	
P O R	• Be sure to read Section 4, <i>Your costs for covered services</i> for valuable information about how cost sharing works. Also read Section 9 about coordinating benefits with other coverage, including with Medicare.	P O R	
T A N	• The amounts listed below are for the charges billed by a physician or other health care professional for your surgical care. Any costs associated with the facility charge (i.e. hospital, surgical center, etc.) are covered in Section 5 (c).	T A N	
Т	 YOU MUST GET PRECERTIFICATION OF SOME SURGICAL PROCEDURES. Please refer to the precertification information shown in Section 3 to be sure which services require precertification and identify which surgeries require precertification. 	Т	

Benefit Description	You pay
Surgical procedures	
 Treatment of fractures, including casting Normal pre- and post-operative care by the surgeon Correction of amblyopia and strabismus Endoscopy procedure Biopsy procedure Removal of tumors and cysts Correction of congenital anomalies (see reconstructive surgery) Surgical treatment of morbid obesity a condition in which an individual weighs 100 pounds or 100% over his or her normal weight according to current underwriting standards; eligible members must be age 18 or over Insertion of internal prostethic devices. See 5(a) – Orthopedic braces and prosthetic devices for device coverage information. 	\$10 per visit in providers office; nothing for hospital visit

Surgical procedures continued on next page.

Surgical procedures (Continued)	You pay
Voluntary sterilization	\$10 per visit if in providers office Nothing if admitted into the hospital
 Norplant (a surgically implanted contraceptive) and intrauterine devices (IUDs) Note: Devices are covered under 5(a). Treatment of burns 	
Note: Generally, we pay for internal prostheses	
(devices) according to where the procedure is done.	
For example, we pay Hospital benefits for a	
pacemaker and Surgery benefits for insertion of the	
pacemaker.	
Not covered:	All charges.
<i>Reversal of voluntary sterilization</i><i>Routine treatment of conditions of the foot; see Foot care.</i>	
Reconstructive surgery	
Surgery to correct a functional defect	\$10 per visit
• Surgery to correct a condition caused by injury or illness if:	
 the condition produced a major effect on the member's appearance and 	
 the condition can reasonably be expected to be corrected by such surgery 	
• Surgery to correct a condition that existed at or from birth and is a significant deviation from the common form or norm. Examples of congenital anomalies are: protruding ear deformities; cleft lip; cleft palate; birth marks; webbed fingers; and webbed toes.	

Reconstructive surgery (Continued)	You pay
• All stages of breast reconstruction surgery following a mastectomy, such as:	See above.
•• surgery to produce a symmetrical appearance on the other breast;	
•• treatment of any physical complications, such as lymphedemas;	
 breast prostheses and surgical bras and replacements (see Prosthetic devices) 	
Note: If you need a mastectomy, you may choose to have the procedure performed on an inpatient basis and remain in the hospital up to 48 hours after the procedure.	
Not covered:	All charges
• Cosmetic surgery – any surgical procedure (or any portion of a procedure) performed primarily to improve physical appearance through change in bodily form, except repair of accidental injury	in churges
• Surgeries related to sex transformation	
Oral and maxillofacial surgery	
Oral and maxillofacial surgery	
Oral surgical procedures, limited to:	\$10 per visit
Oral surgical procedures, limited to: • Reduction of fractures of the jaws or facial bones; • Surgical correction of cleft lip, cleft palate or severe functional	\$10 per visit
Oral surgical procedures, limited to: • Reduction of fractures of the jaws or facial bones;	\$10 per visit
 Oral surgical procedures, limited to: Reduction of fractures of the jaws or facial bones; Surgical correction of cleft lip, cleft palate or severe functional malocclusion; Removal of stones from salivary ducts; Excision of leukoplakia or malignancies; 	\$10 per visit
 Oral surgical procedures, limited to: Reduction of fractures of the jaws or facial bones; Surgical correction of cleft lip, cleft palate or severe functional malocclusion; Removal of stones from salivary ducts; Excision of leukoplakia or malignancies; Excision of cysts and incision of abscesses when done as independent 	\$10 per visit
 Oral surgical procedures, limited to: Reduction of fractures of the jaws or facial bones; Surgical correction of cleft lip, cleft palate or severe functional malocclusion; Removal of stones from salivary ducts; Excision of leukoplakia or malignancies; 	\$10 per visit
 Oral surgical procedures, limited to: Reduction of fractures of the jaws or facial bones; Surgical correction of cleft lip, cleft palate or severe functional malocclusion; Removal of stones from salivary ducts; Excision of leukoplakia or malignancies; Excision of cysts and incision of abscesses when done as independent procedures; and Other surgical procedures that do not involve the teeth or their 	\$10 per visit All charges.

Organ/tissue transplants	You pay
Limited to:	¢10
• Cornea	\$10 per visit
• Heart	
• Heart/lung	
• Kidney	
Kidney/Pancreas	
• Liver	
Lung: Single –Double	
Pancreas	
Allogeneic bone marrow transplants	
• Autologous bone marrow transplants (autologous stem cell and peripheral stem cell support) for the following conditions: acute lymphocytic or non-lymphocytic leukemia; advanced Hodgkin's lymphoma; advanced non-Hodgkin's lymphoma; advanced neuroblastoma; breast cancer; multiple myeloma; epithelial ovarian cancer; and testicular, mediastinal, retroperitoneal and ovarian germ cell tumors	
Limited Benefits - Treatment for breast cancer, multiple myeloma, and epithelial ovarian cancer may be provided in an NCI- or NIH-approved clinical trial at a Plan-designated center of excellence and if approved by the Plan's medical director in accordance with the Plan's protocols. Note: We cover related medical and hospital expenses of the donor when we cover the recipient. Approval of the medical director is required.	
 Not covered: Donor screening tests and donor search expenses, except those performed for the actual donor Implants of artificial organs 	All charges
• Transplants not listed as covered	
Anesthesia	You pay
Professional services provided in –	Nothing
• Hospital (inpatient)	
Professional services provided in –	\$10 per visit

Section 5 (c). Services provided by a hospital or other facility, and ambulance services

	Here are some important things to remember about these benefits:		
I M P	• Please remember that all benefits are subject to the definitions, limitations, and exclusions in this brochure and are payable only when we determine they are medically necessary.	I M P	
O R	• Plan physicians must provide or arrange your care and you must be hospitalized in a Plan facility.	O R	
T A N T	• Be sure to read Section 4, <i>Your costs for covered services</i> for valuable information about how cost sharing works. Also read Section 9 about coordinating benefits with other coverage, including with Medicare.	T A N	
	• The amounts listed below are for the charges billed by the facility (i.e., hospital or surgical center) or ambulance service for your surgery or care. Any costs associated with the professional charge (i.e., physicians, etc.) are covered in Section 5(a) or (b).	Т	
	• YOU MUST GET PRIOR AUTHORIZATION OF HOSPITAL STAYS.		

Please refer to Section 3 to be sure which services require prior authorization.

Benefit Description	You pay
Inpatient hospital	
 Room and board, such as ward, semiprivate, or intensive care accommodations; general nursing care; and meals and special diets. 	Nothing
NOTE: If you want a private room when it is not medically necessary, you pay the additional charge above the semiprivate room rate.	

Inpatient hospital continued on next page.

Inpatient hospital (Continued)	You pay
 Other hospital services and supplies, such as: Operating, recovery, maternity, and other treatment rooms Prescribed drugs and medicines Diagnostic laboratory tests and X-rays Administration of blood and blood products Blood or blood plasma, if not donated or replaced Dressings, splints, casts, and sterile tray services Medical supplies and equipment, including oxygen Anesthetics, including nurse anesthetist services Take-home items Medical supplies, appliances, medical equipment, and any covered items billed by a hospital for use at home (Note: calendar year deductible applies.) 	Nothing
 Not covered: Custodial care Non-covered facilities, such as nursing homes, extended care facilities, schools Personal comfort items, such as telephone, television, barber services, guest meals and beds Private nursing care that is not medically necessary 	All charges.
Outpatient hospital or ambulatory surgical center	
 Operating, recovery, and other treatment rooms Prescribed drugs and medicines Diagnostic laboratory tests, X-rays, and pathology services Administration of blood, blood plasma, and other biologicals Blood and blood plasma, if not donated or replaced Pre-surgical testing Dressings, casts, and sterile tray services Medical supplies, including oxygen Anesthetics and anesthesia service 	\$10 copay
ot covered: Services related to dental care	All charges
Fater ded some har ofte /d-illed muning some for iller har ofte	

Extended care benefits/skilled nursing care facility benefits	You pay
Skilled nursing facility (SNF): Limited to 45 days per calendar year. Admission must be within 3 days from an inpatient hospital stay	Nothing
Not covered: custodial care	All charges
Hospice care	
Limited to 210 days per lifetime	Nothing
Not covered: Independent nursing, homemaker services	All charges

Ambulance	
• Local professional ambulance service when medically appropriate	Nothing

Section 5 (d). Emergency services/accidents

I M P O R T	 Here are some important things to keep in mind about these benefits: Please remember that all benefits are subject to the definitions, limitations, and exclusions in this brochure. Be sure to read Section 4, <i>Your costs for covered services</i> for valuable information about how cost sharing works. Also read Section 9 about coordinating benefits with other coverage, including with Medicare. 	I M P O R T	
Α		Α	
Ν		Ν	
Т		Т	

What is a medical emergency?

A medical emergency is the sudden and unexpected onset of a condition or an injury that you believe endangers your life or could result in serious injury or disability, and requires immediate medical or surgical care. Some problems are emergencies because, if not treated promptly, they might become more serious; examples include deep cuts and broken bones. Others are emergencies because they are potentially life-threatening, such as heart attacks, strokes, poisonings, gunshot wounds, or sudden inability to breathe. There are many other acute conditions that we may determine are medical emergencies – what they all have in common is the need for quick action.

What to do in case of emergency:

Emergencies within our service area: If you are in an emergency situation, please call your primary care doctor. In extreme emergencies, if you are unable to contact your doctor, contact the local emergency system (e.g., the 911 telephone system) or go to the nearest hospital emergency room. Be sure to tell the emergency room personnel that you are a Plan member so they can notify the Plan.

If you are hospitalized in non-plan facilities and Plan doctors believe care can be better provided in a Plan hospital, you will be transferred when medically feasible with any ambulance charges covered in full.

Benefits are available for care from non-Plan providers in a medical emergency only if delay in reaching a Plan provider would result in death, disability or significant jeopardy to your condition.

To be covered by this Plan, any follow-up care recommended by non-Plan providers must be approved by the Plan or provided by Plan providers

Emergencies outside our service area: Benefits are available for any medically necessary health service that is immediately required because of injury or unforeseen illness

If a Plan doctor believes care can be better provided in a Plan hospital, you will be transferred when medically feasible with any ambulance charges covered in full.

To be covered by this Plan, any follow-up care recommended by non-Plan providers must be approved by the Plan or provided by Plan providers.

Benefit Description	You pay
Emergency within our service area	
• Emergency care as an outpatient or inpatient at a hospital, including doctors' services or at an urgent care center	\$25 copay; waived if admitted
• Emergency care at a doctor's office	\$10 copay
Not covered: Elective care or non-emergency care	All charges.
Emergency outside our service area	
• Emergency care as an outpatient or inpatient at a hospital, including doctors' services	\$25 copay
Not covered:	All charges.
Elective care or non-emergency care	
<i>Emergency care at a doctor's office</i><i>Emergency care at an urgent care center</i>	
• Emergency care provided outside the service area if the need for care could have been foreseen before leaving the service area	
Ambulance	
Professional ambulance service when medically appropriate. See 5(c) for non-emergency service.	Nothing

Section 5 (e). Mental health and substance abuse benefits

	Parity		
I M P	Beginning in 2001, all FEHB plans' mental health and substance abuse benefits will achieve "parity" with other benefits. This means that we will provide mental health and substance abuse benefits differently than in the past.		I M P O
 O R When you get our approval for services and follow a treatment plan we approve, cost-shar and limitations for Plan mental health and substance abuse benefits will be no greater than similar benefits for other illnesses and conditions. 			
N	Here are some important things to keep in mind about these ben	efits:	N
Т	• All benefits are subject to the definitions, limitations, and exclusi	ons in this brochure.	Т
	• Be sure to read Section 4, <i>Your costs for covered services</i> for value how cost sharing works. Also read Section 9 about coordinating coverage, including with Medicare.		
	• YOU MUST GET PREAUTHORIZATION OF THESE SERVINE instructions after the benefits description below.	VICES. See the	
	Benefit Description	You pay	
Men	tal health and substance abuse benefits		
Diagnostic and treatment services recommended by a Plan provider and contained in a treatment plan that we approve. The treatment plan may include services, drugs, and supplies described elsewhere in this brochure.		Your cost sharing responsibilities are no greater than for other ill or conditions.	ness
clinic	Plan benefits are payable only when we determine the care is ally appropriate to treat your condition and only when you receive are as part of a treatment plan that we approve.		
	fessional services, including individual or group therapy by iders such as psychiatrists, psychologists, or clinical social ters	\$10 per visit	
Me	dication management		

Mental health and substance abuse benefits - Continued on next page

Mental health and substance	ce abuse benefits (Continued)	You pay
Diagnostic tests		Nothing
• Services provided by a hospital of	or other facility	Nothing
 Services in approved alternative hospitalization, half-way house hospitalization, facility based in 	, residential treatment, full-day	
Not covered: Services we have not		All charges.
Note: OPM will base its review of disputes about treatment plans on the treatment plan's clinical appropriateness. OPM will generally not order us to pay or provide one clinically appropriate treatment plan in favor of another.		
Preauthorization	To be eligible to receive these benefits you must follow your treatmen and all the following authorization processes:	
	call Value Options at 1-800-528- first visit. Your providers are res for additional visits. For a listing directory or consult our web site	re you receive treatment. You must 3918 to obtain authorization for your ponsible for obtaining authorization of providers, please see our medical at www.vytra.com. You can call 565 to obtain a listing of participating
Special transitional benefit		se professional provider is treating you 1, you will be eligible for continued to 90 days under the following
		ce abuse professional provider with ment leaves the plan at our request for
	provider. During the transitional per treating provider and will not pay a the year 2000 for services. This tra notice to you of the change in cover receive our notice. If we write to you	health or substance abuse professional eriod, you may continue to see your ny more out-of-pocket than you did in nsitional period will begin with our
Limitation	We may limit your benefits if you o	lo not follow your treatment plan

Section 5 (f). Prescription drug benefits

Here are some important things to keep in mind about these benefits:	
Here are some important times to keep in mind about these benefits.	
 We cover prescribed drugs and medications, as described in the chart beginning on the next page. All benefits are subject to the definitions, limitations and exclusions in this brochure and are payable only when we determine they are medically necessary. Be sure to read Section 4, <i>Your costs for covered services</i> for valuable information about how cost sharing works. Also read Section 9 about coordinating benefits with other coverage, including with Medicare. 	I M P O R T A N T
There are important features you should be aware of. These include:	
• Who can write your prescription. A licensed physician or licensed dentist must write prescription.	e the
• Where you can obtain them. You must fill the prescription at a plan pharmacy.	
• We use a formulary. A formulary is a preferred listing of medications that Vytra user provider prescribes you a medication that is not on our formulary, your prescription w We will reeducate the provider about our formulary and work with them to develop an treatment plan with medications that are on our formulary.	
These are the dispensing limitations. You can obtain up to a 24 day supply of a prescrib	J

• These are the dispensing limitations. You can obtain up to a 34 day supply of a prescribed medication through a retail pharmacy. Prescriptions filled too soon after the last one was filled will be denied. We follow FDA dispensing guidelines. This plan covers brand name and generic medications at your \$5 copay.

Prescription drug benefits begin on the next page.

Benefit Description	You pay
Covered medications and supplies	
 We cover the following medications and supplies prescribed by a Plan physician and obtained from a Plan pharmacy: Drugs and medicines that by Federal law of the United States require a physician's prescription for their purchase, except as excluded below Vitamins Insulin Disposable needles and syringes for the administration of covered medications Drugs for sexual dysfunction (see Prior authorization below) Contraceptive drugs and devices Note: Prior authorization for Viagra is required for men under 40 years of age. Limited to 6 pills per month for organic impotence. Sedatives and hypnotics limited to three months.	\$5 per 34 day supply at a retail pharmacy
 Insulin Diabetic supplies Note: Insulin and diabetic supplies are covered under your medical benefits however, you can obtain these items at participating pharmacies. 	\$10 copay

Covered medications and supplies (continued)	You pay
Here are some things to keep in mind about our prescription drug program:	
• A generic equivalent will be dispensed if it is available, unless your physician specifically requires a name brand. If you receive a name brand drug when a Federally-approved generic drug is available, and your physician has not specified Dispense as Written for the name brand drug, you have to pay the difference in cost between the name brand drug and the generic.	
• We have an open formulary. If your physician believes a name brand product is necessary or there is no generic available, your physician may prescribe a name brand drug from a formulary list. This list of name brand drugs is a preferred list of drugs that we selected to meet patient needs at a lower cost. To order a prescription drug brochure, call 631-694-6565 or visit our website at www.vytra.com	
Not covered:	All Charges
• Drugs and supplies for cosmetic purposes	
• Vitamins, nutrients and food supplements that can be purchased without a prescription	
Nonprescription medicines	

Section 5 (g). Special Features

Feature	Description	
24 hour nurse line	For any of your health concerns, 24 hours a day, 7 days a week, you may call 1-800-622-6252 and talk with a registered nurse who will discuss treatment options and answer your health questions.	
Healthwise Knowledgebase	For members who have access to the internet, Vytra offers a link to the Healthwise Knowledgebase. The Healthwise® Knowledgebase is a credible source of current health and medical information, written in	
	language that is easy to understand. Members of certain Vytra plans can search the knowledgebase for information about various health conditions, medical tests and procedures, and drug therapies. Since topics in the database are updated regularly by a team of physicians, nurses, medical writers and researchers, you can be secure in knowing that information is reliable and up-to-date.	
Constellation Club	Vytra offers a rewards program to encourage our members to maintain a healthy lifestyle. Stars are awarded to each member and enrolled dependents for such things as joining a health club, getting an annual pap smear, colonoscopy. You are also awarded stars for such things as having a baby, sending a child to college, anniversary with your primary care physician. Statements of accrued stars are sent to your home on a quarterly basis and you may redeem them at any time for items included in the brochure you receive with the statement.	

Section 5 (h). Dental benefits

	Here are some important things to keep in mind about these benefits:	
I	• Please remember that all benefits are subject to the definitions, limitations, and exclusions in this brochure and are payable only when we determine they are medically necessary.	I
M P	• Plan dentists must provide or arrange your care.	M P
O R	• The calendar year deductible is: \$50 the deductible applies to all benefits in this Section. We added "(No deductible)" to show when the calendar year deductible does not apply	O R
T A N T	• Be sure to read Section 4, <i>Your costs for covered services</i> for valuable information about how cost sharing works. Also read Section 9 about coordinating benefits with other coverage, including with Medicare.	T A N T
	• We offer a choice of two dental plans at no additional payroll contribution. You must complete a dental application upon enrollment in our plan. A dental application is included in our enrollment kits. You can call Vytra Health Plans at 631-694-6565, or Healthplex (our dental carrier) at 516-794-3000 for a dental application and listing of participating providers. You must submit your dental application to Vytra Health Plans upon enrolling in our plan.	

Accidental injury benefit

We cover restorative services and supplies necessary to promptly repair (but not replace) sound natural teeth. The need for these services must result from an accidental injury. You pay nothing. Prior authorization required.

Dental benefits

Service	You pay
• Dental prophylaxis or cleaning (not more than 1 in a 6 consecutive month period)	20% coinsurance of our allowance after meeting a \$50 deductible.
• Fluoride treatment (limited to 1 service in a 12 consecutive month period)	
Oral Hygiene instruction	
• Sealants	
• Clinical oral examination (not more than 1 exam in a 6 consecutive month period)	
• Bitewing x-rays (limited to 1 service in a 6 consecutive month period)	
• Full mouth or panorex x-rays (limited to 1 service in a 36 consecutive month period)	
• Other dental x-rays as necessary	
Note: This benefit is for preventive services only and you may seek care from non-network dentists if you choose the reimbursement option on the dental application. Benefit limited to a maximum of \$500 per person per year.	

Section 5 (i). Dental Benefits	
Not covered	Restorative services and other dental services not shown as covered

Section 5 (j). Non-FEHB benefits available to Plan members

The benefits on this page are not part of the FEHB contract or premium, **and you cannot file an FEHB disputed claim about them**. Fees you pay for these services do not count toward FEHB deductibles or out-of-pocket maximums.

The services listed below can only be provided by participating dentists and if you selected the comprehensive option on your dental application. Dental applications are included in your enrollment packets or you can call Vytra Health Plans at 631-694-6565 or Healthplex (our dental carrier) at 526-794-3000 to obtain a dental enrollment form. You must select Vytra Health Plans as you medical carrier to have access to the benefits listed below.

Diagnostic & Preventive Services	You Pay
Oral Exam (limit 2 x per year)	No Charge
Full Mouth X-rays (1 x in 36 months)	No Charge
Cleaning of Teeth	
(prophylaxis & polishing, 1x in 6 months)	No Charge
Bitewing Series	No Charge
Single Films (periapical or bitewing)	No Charge
Fluoride Treatment (1 x in 12 months)	No Charge
Specialty Consultation	No Charge
Clinical Oral Cancer Exam	No Charge
Emergency Treatment	No Charge
Occlusal Film	No Charge
Bitewings (two films)	No Charge
Panoramic Film	No Charge
Prophylaxis – child	No Charge

Restorative

Silver Amalgam, One Surface	.25.00
Silver Amalgam, Two Surfaces	\$40.00
Silver Amalgam, Three Surfaces or More	\$55.00
Composite Filling, One Surface	. \$40.00
Composite Filling, Two Surfaces	.\$50.00
Composite Filling, Three Surfaces	.\$60.00

Oral Surgery

Routine Extraction, First Tooth	.\$35.00
Surgical Extraction	.\$65.00
Soft Tissue Impaction	.\$100.00
Partial Bony Impaction	.\$155.00
Full Bony Impaction	.\$220.00
Alveolectomy, Per Quad	. \$50.00

Root Canal Therapy	You Pay
Pulpotomy	\$70.00
Pulp Capping, Indirect	\$10.00
Pulp Capping, Direct	\$25.00
Root Canal Therapy, One Canal	\$250.00
Root Canal Therapy, Two Canals	\$290.00
Root Canal Therapy, Three Canals or more	\$360.00
Apicoectomy with retrograde	\$225.00

Periodontics

Scaling of Teeth Per Quad	.\$65.00
Subgingival Curettage Per Quad	.\$65.00
Gingivectomy, Per Quad	. \$90.00
Mucogingival Surgery, Per Quad	.\$360.00
Osseous Surgery, Per Quad	\$360.00

Prosthetics - Fixed, Removable

Acrylic w/Metal Crown	\$300.00
Porcelain Crown	\$350.00
Porcelain w/Metal Crown	\$450.00
Stainless Steel Crown	\$110.00
Cast Post	\$150.00
Recementation, Per Crown	\$70.00
Acrylic w/Metal Crown or Pontic	\$325.00
Porcelain w/Metal Crown or Pontic	\$450.00
Recementation, Bridge	\$75.00
Full Upper or Lower Denture, Inc. Adjustment	\$525.00
Partial Upper or Lower Denture, Cast Chrome	\$35.00 - \$75.00
Base Denture Adjustment	

Orthodontic

Maximum case fee - 24 months	\$2,000.00
Not covered:	Services not listed as covered above

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Section 6. General exclusions -- things we don't cover

The exclusions in this section apply to all benefits. Although we may list a specific service as a benefit, we will not cover it unless your Plan doctor determines it is medically necessary to prevent, diagnose, or treat your illness, disease, injury, or condition.

We do not cover the following:

- Care by non-Plan providers except for authorized referrals or emergencies (see Emergency Benefits);
- Services, drugs, or supplies you receive while you are not enrolled in this Plan;
- Services, drugs, or supplies that are not medically necessary;
- Services, drugs, or supplies not required according to accepted standards of medical, dental, or psychiatric practice;
- Experimental or investigational procedures, treatments, drugs or devices;
- Services, drugs, or supplies related to abortions, except when the life of the mother would be endangered if the fetus were carried to term or when the pregnancy is the result of an act of rape or incest
- Services, drugs, or supplies related to sex transformations; or
- Services, drugs, or supplies you receive from a provider or facility barred from the FEHB Program.

Section 7. Filing a claim for covered services

When you see Plan physicians, receive services at Plan hospitals and facilities, or obtain your prescription drugs at Plan pharmacies, you will not have to file claims. Just present your identification card and pay your copayment, coinsurance, or deductible.

You will only need to file a claim when you receive emergency services from non-plan providers. Sometimes these providers bill us directly. Check with the provider. If you need to file the claim, here is the process:

Medical, hospital and drug benefitsIn most cases, providers and facilities file claims for you. Physicians must file on the form HCFA-1500, Health Insurance Claim Form. Facilities will file on the UB-92 form. For claims questions and assistance, call us at 631-694-6565.

When you must file a claim -- such as for out-of-area care -- submit it on the HCFA-1500 or a claim form that includes the information shown below. Bills and receipts should be itemized and show:

- Covered member's name and ID number;
- Name and address physician or facility that provided the service or supply;
- Dates you received the services or supplies;
- Diagnosis;
- Type of each service or supply;
- The charge for each service or supply;
- A copy of the explanation of benefits, payments, or denial from any primary payer --such as the Medicare Summary Notice (MSN); and
- Receipts, if you paid for your services.

Submit your claims to: Vytra Health Plans

395 North Service Road

Melville, NY 11747

Deadline for filing your claim Send us all of the documents for your claim as soon as possible. You must submit the claim by December 31 of the year after the year you received the service, unless timely filing was prevented by administrative operations of Government or legal incapacity, provided the claim was submitted as soon as reasonably possible.

When we need more information Please reply promptly when we ask for additional information. We may delay processing or deny your claim if you do not respond.

Section 8. The disputed claims process

Follow this Federal Employees Health Benefits Program disputed claims process if you disagree with our decision on your claim or request for services, drugs, or supplies – including a request for preauthorization:

Step Description

- **1** Ask us in writing to reconsider our initial decision. You must:
 - (a) Write to us within 6 months from the date of our decision; and
 - (b) Send your request to us at: 395 North Service Road, Melville, NY 11747; and
 - (c) Include a statement about why you believe our initial decision was wrong, based on specific benefit provisions in this brochure; and
 - (d) Include copies of documents that support your claim, such as physicians' letters, operative reports, bills, medical records, and explanation of benefits (EOB) forms.
- 2 We have 30 days from the date we receive your request to:
 - (a) Pay the claim (or if applicable arrange for the health care provider to give you the care); or
 - (b) Write to you and maintain our denial -- go to step 4; or
 - (c) Ask you or your medical provider for more information. If we ask your provider, we will send you a copy of our request—go to step 3.
- **3** You or your provider must send the information so that we receive it within 60 days of our request. We will then decide within 30 more days.

If we do not receive the information within 60 days, we will decide within 30 days of the date the information was due. We will base our decision on the information we already have.

We will write to you with our decision.

4 If you do not agree with our decision, you may ask OPM to review it.

You must write to OPM within:

- 90 days after the date of our letter upholding our initial decision; or
- 120 days after you first wrote to us -- if we did not answer that request in some way within 30 days; or
- 120 days after we asked for additional information.

Write to OPM at: Office of Personnel Management, Office of Insurance Programs, Contracts Division III, P.O. Box 436, Washington, D.C. 20044-0436.

Send OPM the following information:

- A statement about why you believe our decision was wrong, based on specific benefit provisions in this brochure;
- Copies of documents that support your claim, such as physicians' letters, operative reports, bills, medical records, and explanation of benefits (EOB) forms;
- Copies of all letters you sent to us about the claim;
- Copies of all letters we sent to you about the claim; and
- Your daytime phone number and the best time to call.

Note: If you want OPM to review different claims, you must clearly identify which documents apply to which claim.

The Disputed Claim process (continued)

Note: You are the only person who has a right to file a disputed claim with OPM. Parties acting as your representative, such as medical providers, must provide a copy of your specific written consent with the review request.

Note: The above deadlines may be extended if you show that you were unable to meet the deadline because of reasons beyond your control.

- **5** OPM will review your disputed claim request and will use the information it collects from you and us to decide whether our decision is correct. OPM will send you a final decision within 60 days. There are no other administrative appeals.
- 6 If you do not agree with OPM's decision, your only recourse is to sue. If you decide to sue, you must file the suit against OPM in Federal court by December 31 of the third year after the year in which you received the disputed services, drugs, or supplies. This is the only deadline that may not be extended.

OPM may disclose the information it collects during the review process to support their disputed claim decision. This information will become part of the court record.

You may not sue until you have completed the disputed claims process. Further, Federal law governs your lawsuit, benefits, and payment of benefits. The Federal court will base its review on the record that was before OPM when OPM decided to uphold or overturn our decision. You may recover only the amount of benefits in dispute.

NOTE: If you have a serious or life threatening condition (one that may cause permanent loss of bodily functions or death if not treated as soon as possible), and

- (a) We haven't responded yet to your initial request for care or preauthorization/prior approval, then call us at 631-694-6565 and we will expedite our review; or
- (b) We denied your initial request for care or preauthorization/prior approval, then:
 - If we expedite our review and maintain our denial, we will inform OPM so that they can give your claim expedited treatment too, or
 - •• You can call OPM's Health Benefits Contracts Division III at 202/606-0755 between 8 a.m. and 5 p.m. eastern time.

Section 9.	Coordinating	benefits with	other coverage

When you have other health coverage	You must tell us if you are covered or a family member is covered under another group health plan or have automobile insurance that pays health care expenses without regard to fault. This is called "double coverage."
	When you have double coverage, one plan normally pays its benefits in full as the primary payer and the other plan pays a reduced benefit as the secondary payer. We, like other insurers, determine which coverage is primary according to the National Association of Insurance Commissioners' guidelines.
	When we are the primary payer, we will pay the benefits described in this brochure.
	When we are the secondary payer, we will determine our allowance. After the primary plan pays, we will pay what is left of our allowance, up to our regular benefit. We will not pay more than our allowance.
	•What is Medicare? Medicare is a Health Insurance Program for:
	•• People 65 years of age and older.
	•• Some people with disabilities, under 65 years of age.
	•• People with End-Stage Renal Disease (permanent kidney failure requiring dialysis or a transplant).
	Medicare has two parts:
	•• Part A (Hospital Insurance). Most people do not have to pay for Part A.
	•• Part B (Medical Insurance). Most people pay monthly for Part B.
	If you are eligible for Medicare, you may have choices in how you get your health care. Medicare managed care plan is the term used to describe the various health plan choices available to Medicare beneficiaries. The information in the next few pages shows how we coordinate benefits with Medicare, depending on the type of Medicare managed care plan you have.
•The Original Medicare Plan	The Original Medicare Plan is available everywhere in the United States. It is the way most people get their Medicare Part A and Part B benefits. You may go to any doctor, specialist, or hospital that accepts Medicare. Medicare pays its share and you pay your share. Some things are not covered under Original Medicare, like prescription drugs.
	When you are enrolled in this Plan and Original Medicare, you still need to follow the rules in this brochure for us to cover your care. Your care must continue to be authorized by your Plan PCP, or precertified as required.

We will not waive any of our copayments. (Primary payer chart begins on next page.)

The following chart illustrates whether Original Medicare or this Plan should be the primary payer for you according to your employment status and other factors determined by Medicare. It is critical that you tell us if you or a covered family member has Medicare coverage so we can administer these requirements correctly.

A. When either you or your covered spouse are age 65 or over and	Then the primary payer is			
	Original Medicare	This Plan		
1) Are an active employee with the Federal government (including when you or a family member are eligible for Medicare solely because of a disability),		~		
2) Are an annuitant,	✓			
3) Are a reemployed annuitant with the Federal government whena) The position is excluded from FEHB, or	√			
b) The position is not excluded from FEHB Ask your employing office which of these applies to you.		√		
 Are a Federal judge who retired under title 28, U.S.C., or a Tax Court judge who retired under Section 7447 of title 26, U.S.C. (or if your covered spouse is this type of judge), 	~			
5) Are enrolled in Part B only, regardless of your employment status,	✓ (for Part B services)	✓ (for othe services)		
6) Are a former Federal employee receiving Workers' Compensation and the Office of Workers' Compensation Programs has determined that you are unable to return to duty,	✓ (except for claims related to Workers' Compensation.)			
B. When you or a covered family member have Medicare based on end stage renal disease (ESRD) and				
 Are within the first 30 months of eligibility to receive Part A benefits solely because of ESRD, 		✓		
2) Have completed the 30-month ESRD coordination period and are still eligible for Medicare due to ESRD,	✓			
3) Become eligible for Medicare due to ESRD after Medicare became primary for you under another provision,	~			
C. When you or a covered family member have FEHB and				
 Are eligible for Medicare based on disability, and a) Are an annuitant, or				
b) Are an active employee		√		

Please note, if your Plan physician does not participate in Medicare, you will have to file a claim with Medicare. If your Plan physician participates in Vytra Health Plans and Medicare is the primary payor, you must submit your claim to Medicare first. Then submit the Medicare explanation of benefits and the claim to Vytra.

●Medicare managed care plan	If you are eligible for Medicare, you may choose to enroll in and get your Medicare benefits from a Medicare managed care plan. These are health care choices (like HMOs) in some areas of the country. In most Medicare managed care plans, you can only go to doctors, specialists, or hospitals that are part of the plan. Medicare managed care plans cover all Medicare Part A and B benefits. Some cover extras, like prescription drugs. To learn more about enrolling in a Medicare managed care plan, contact Medicare at 1-800-MEDICARE (1-800-633-4227) or at www.medicare.gov. If you enroll in a Medicare managed care plan, the following options are available to you:
This Plan and another Plan's Medicare managed care plan:	You may enroll in another plan's Medicare managed care plan and also remain enrolled in our FEHB plan. We will still provide benefits when your Medicare managed care plan is primary, but we will not waive any of our copayments, coinsurance, or deductibles.
	Suspended FEHB coverage and a Medicare managed care plan: If you are an annuitant or former spouse, you can suspend your FEHB coverage and enroll in a Medicare managed care plan. For information on suspending your FEHB enrollment, contact your retirement office. If you later want to re-enroll in the FEHB Program, generally you may do so only at the next open season unless you involuntarily lose coverage or move out of the Medicare managed care plan service area.
• Enrollment in Medicare Part B	Note: If you choose not to enroll in Medicare Part B, you can still be covered under the FEHB Program. We cannot require you to enroll in Medicare.
TRICARE	TRICARE is the health care program for members, eligible dependents of military persons, and retirees of the military. TRICARE includes the CHAMPUS program. If both TRICARE and this Plan cover you, we pay first. See your TRICARE Health Benefits Advisor if you have questions about TRICARE coverage.
Workers' Compensation	We do not cover services that:
	• you need because of a workplace-related disease or injury that the Office of Workers' Compensation Programs (OWCP) or a similar Federal or State agency determines they must provide; or
	• OWCP or a similar agency pays for through a third party injury settlement or other similar proceeding that is based on a claim you filed under OWCP or similar laws.
	Once OWCP or similar agency pays its maximum benefits for your treatment, we will cover your benefits. You must use our providers.
Medicaid	When you have this Plan and Medicaid, we pay first.
When other Government agencies	We do not cover services and supplies when a local, State,
are responsible for your care	or Federal Government agency directly or indirectly pays for them.
When others are responsible	When you receive money to compensate you for medical or hospital
for injuries	care for injuries or illness caused by another person, you must reimburse us for any expenses we paid. However, we will cover the cost of treatment that exceeds the amount you received in the settlement.
	If you do not seek damages you must agree to let us try. This is called subrogation. If you need more information, contact us for our subrogation procedures.

Section 10. Definitions of terms we use in this brochure

Calendar year	January 1 through December 31 of the same year. For new enrollees, the calendar year begins on the effective date of their enrollment and ends on December 31 of the same year.
Copayment	A copayment is a fixed amount of money you pay when you receive covered services. See page 11
Coinsurance	Coinsurance is the percentage of our allowance that you must pay for your care.
Covered services	Care we provide benefits for, as described in this brochure.
Custodial care	Care that does not require skilled nursing.
Deductible	A deductible is a fixed amount of covered expenses you must incur for certain covered services and supplies before we start paying benefits for those services
Experimental or investigational	Vytra Health Plans maintains advisory committees (The Technology Review Committee and the Pharmacy and Therapeutics Committee) to review and determine medical necessity of new technology and pharmaceuticals. These committees are comprised of independent physicians, pharmacists and other professionals.
Group health coverage	Group health coverage is coverage that is obtained through an employer, association, etc. and not on an individual basis.
Medical necessity	A determination has been made in accordance with well-established professional medical starndards that are consistent and essential for diagnosis and treatment of you condition, disease, ailment or injury, the most appropriate supply or level of service which can be provided safely, provided for the diagnosis or the direct care treatment of your condition, disease, ailment or injury and when applied to hospitalization, means further that you require acute care as an inpatient due to th enature of the services rendered or your condition and the you cannot receive safe or adequate care as an outpatient.
Plan allowance	Plan allowance is the amount we use to determine our payment and your coinsurance for covered services. Fee-for-service plans determine their allowances in different ways. We determine our allowance as follows: base Plan allowance on the reasonable and customary charge
Plan allowance Us/We	coinsurance for covered services. Fee-for-service plans determine their allowances in different ways. We determine our allowance as follows:

Section 11. FEHB facts

No pre-existing condition limitation	We will not refuse to cover the treatment of a condition that you had before you enrolled in this Plan solely because you had the condition before you enrolled.
Where you can get information about enrolling in the FEHB Program	See www.opm.gov/insure. Also, your employing or retirement office can answer your questions, and give you <i>a Guide to Federal Employees</i> <i>Health Benefits Plans</i> , brochures for other plans, and other materials you need to make an informed decision about:
	• When you may change your enrollment;
	• How you can cover your family members;
	• What happens when you transfer to another Federal agency, go on leave without pay, enter military service, or retire;
	• When your enrollment ends; and
	• When the next open season for enrollment begins.
	We don't determine who is eligible for coverage and, in most cases, cannot change your enrollment status without information from your employing or retirement office.
Types of coverage available for you and your family	Self Only coverage is for you alone. Self and Family coverage is for you, your spouse, and your unmarried dependent children under age 22, including any foster children or stepchildren your employing or retirement office authorizes coverage for. Under certain circumstances, you may also continue coverage for a disabled child 22 years of age or older who is incapable of self-support.
	If you have a Self Only enrollment, you may change to a Self and Family enrollment if you marry, give birth, or add a child to your family. You may change your enrollment 31 days before to 60 days after that event. The Self and Family enrollment begins on the first day of the pay period in which the child is born or becomes an eligible family member. When you change to Self and Family because you marry, the change is effective on the first day of the pay period that begins after your employing office receives your enrollment form form; benefits will not be available to your spouse until you marry.
	Your employing or retirement office will not notify you when a family member is no longer eligible to receive health benefits, nor will we. Please tell us immediately when you add or remove family members from your coverage for any reason, including divorce, or when your child

If you or one of your family members is enrolled in one FEHB plan, that person may not be enrolled in or covered as a family member by another FEHB plan.

under age 22 marries or turns 22.

When benefits and premiums start	The benefits in this brochure are effective on January 1. If you are new to this Plan, your coverage and premiums begin on the first day of your first pay period that starts on or after January 1. Annuitants' premiums begin on January 1.
Your medical and claims records are confidential	We will keep your medical and claims information confidential. Only the following will have access to it:
	• OPM, this Plan, and subcontractors when they administer this contract;
	• This Plan, and appropriate third parties, such as other insurance plans and the Office of Workers' Compensation Programs (OWCP), when coordinating benefit payments and subrogating claims;
	 Law enforcement officials when investigating and/or prosecuting alleged civil or criminal actions;
	• OPM and the General Accounting Office when conducting audits;
	• Individuals involved in bona fide medical research or education that does not disclose your identity; or
	• OPM, when reviewing a disputed claim or defending litigation about a claim.
When you retire	When you retire, you can usually stay in the FEHB Program. Generally, you must have been enrolled in the FEHB Program for the last five years of your Federal service. If you do not meet this requirement, you may be eligible for other forms of coverage, such as temporary continuation of coverage(TCC).
When you lose benefits	
•When FEHB coverage ends	You will receive an additional 31 days of coverage, for no additional premium, when:
	• Your enrollment ends, unless you cancel your enrollment, or
	•• You are a family member no longer eligible for coverage.
	You may be eligible for spouse equity coverage or Temporary Continuation of Coverage.
• Spouse equity coverage	If you are divorced from a Federal employee or annuitant, you may not continue to get benefits under your former spouse's enrollment. But, you may be eligible for your own FEHB coverage under the spouse equity law. If you are recently divorced or are anticipating a divorce, contact your ex-spouse's employing or retirement office to get RI 70-5, the <i>Guide to Federal Employees Health Benefits Plans for Temporary Continuation of Coverage and Former Spouse Enrollees</i> , or other information about your coverage choices.
•TCC	If you leave Federal service, or if you lose coverage because you no longer qualify as a family member, you may be eligible for Temporary Continuation of Coverage (TCC). For example, you can receive TCC if you are not able to continue your FEHB enrollment after you retire.
	You may not elect TCC if you are fired from your Federal job due to gross misconduct.
	Get the RI 79-27, which describes TCC, and the RI 70-5, the <i>Guide to Federal Employees Health Benefits Plans for Temporary Continuation of Coverage and Former Spouse Enrollees</i> , from your employing or retirement office or from www.opm.gov/insure.

•Converting to individual coverage	 You may convert to a non-FEHB individual policy if: Your coverage under TCC or the spouse equity law ends. If you canceled your coverage or did not pay your premium, you cannot convert;
	•• You decided not to receive coverage under TCC or the spouse equity law; or
	• You are not eligible for coverage under TCC or the spouse equity law.
	If you leave Federal service, your employing office will notify you of your right to convert. You must apply in writing to us within 31 days after you receive this notice. However, if you are a family member who is losing coverage, the employing or retirement office will not notify you. You must apply in writing to us within 31 days after you are no longer eligible for coverage.
	Your benefits and rates will differ from those under the FEHB Program; however, you will not have to answer questions about your health, and we will not impose a waiting period or limit your coverage due to pre- existing conditions.
Getting a Certificate of	If you leave the FEHB Program, we will give you a Certificate of Group
Group Health Plan Coverage	Health Plan Coverage that indicates how long you have been enrolled with us. You can use this certificate when getting health insurance or other health care coverage. Your new plan must reduce or eliminate waiting periods, limitations, or exclusions for health related conditions based on the information in the certificate, as long as you enroll within 63 days of losing coverage under this Plan.
	If you have been enrolled with us for less than 12 months, but were previously enrolled in other FEHB plans, you may also request a certificate from those plans.
Inspector General Advisory	Stop health care fraud! Fraud increases the cost of health care for everyone. If you suspect that a physician, pharmacy, or hospital has charged you for services you did not receive, billed you twice for the same service, or misrepresented any information, do the following:
	 Call the provider and ask for an explanation. There may be an error. If the provider does not resolve the matter, call us at 631-694-6565 and explain the situation.
	• If we do not resolve the issue, call THE HEALTH CARE FRAUD HOTLINE202/418-3300 or write to: The United States Office of Personnel Management, Office of the Inspector General Fraud Hotline, 1900 E Street, NW, Room 6400, Washington, DC 20415.
Penalties for Fraud	Anyone who falsifies a claim to obtain FEHB Program benefits can be prosecuted for fraud. Also, the Inspector General may investigate anyone who uses an ID card if the person tries to obtain services for someone who is not an eligible family member, or is no longer enrolled in the Plan and tries to obtain benefits. Your agency may also take administrative action against you.

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Do not rely on this page; it is for your convenience and does not explain your benefit coverage.

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Summary of benefits for Vytra Health Plans - 2001

- **Do not rely on this chart alone.** All benefits are provided in full unless indicated and are subject to the definitions, limitations, and exclusions in this brochure. On this page we summarize specific expenses we cover; for more detail, look inside.
- If you want to enroll or change your enrollment in this Plan, be sure to put the correct enrollment code from the cover on your enrollment form.
- We only cover services provided or arranged by Plan physicians, except in emergencies.
- Below, an asterisk (*) means the item is subject to the \$xx calendar year deductible.

Benefits	You Pay	Page		
Medical services provided by physicians:Diagnostic and treatment services provided in the office	Office visit copay: \$10	13		
Services provided by a hospital:	Nothing	27		
InpatientOutpatient	\$10 copay per visit	28		
Emergency benefits: In-area 	\$25 per emergency room or urgent care visit	31		
• Out-of-area	\$25 per emergency room visit	31		
Mental health and substance abuse treatment	Regular cost sharing.	32		
Prescription drugs	\$5 copay	34		
Dental Care		38		
Accidental Injury	Nothing			
• Preventative	20% coinsurance after \$50 deductible met			
Vision Care	No benefit.	20		
Special features: 24 hour nurse line, Healthwise Knowledgebase, Constellation Club				
Protection against catastrophic costs (your out-of-pocket maximum)	Your out-of-pocket expenses for benefits covered under this Plan are limited to the stated copayments which are required for a few benefits.	11		

2001 Rate Information for Vytra Health Plans

Non-Postal rates apply to most non-Postal enrollees. If you are in a special enrollment category, refer to the FEHB Guide for that category or contact the agency that maintains your health benefits enrollment.

Postal rates apply to career Postal Service employees. Most employees should refer to the FEHB Guide for United States Postal Service Employees, RI 70-2. Different postal rates apply and special FEHB guides are published for Postal Service Nurses and Tool & Die employees (see RI 70-2B); and for Postal Service Inspectors and Office of Inspector General (OIG) employees (see RI 70-2IN).

Postal rates do not apply to non-career postal employees, postal retirees, or associate members of any postal employee organization. Refer to the applicable FEHB Guide.

		Non-Postal Premium				Postal Premium	
		Biweekly Monthly			Biweekly		
Type of Enrollment	Code	Gov't Share	Your Share	Gov't Share	Your Share	USPS Share	Your Share

Nassau, Suffolk and Queens Counties, Long Island, New York

Self Only	J61	\$86.59	\$39.34	\$187.61	\$85.24	\$102.22	\$23.71
Self and Family	J62	\$195.82	\$134.18	\$424.28	\$290.72	\$231.17	\$98.83