


# Getting Ready for the FY 08 SuperNOFA



# Getting Ready

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# Registration Step One

- **Step One: Obtain a Dun and Bradstreet Data Universal Numbering System (DUNS).** Step One of the registration process requires obtaining a DUNS number for the organizational entity for which you will be submitting the application. All organizations seeking funding directly from HUD must obtain a DUNS number.

[www.hud.gov/offices/adm/grants/duns.cfm](http://www.hud.gov/offices/adm/grants/duns.cfm).



# Registration Step Two

- The CCR is the primary vendor database for the federal government. Your organization must register or annual update or renew their registration within CCR to establish roles and IDS.
- If you need assistance with the registration process, you can contact the CCR Assistance Center 24 hours a day, 7 days a week at (888) 277-2423 or (269) 961-5757, or online at [www.ccr.gov](http://www.ccr.gov). In addition, a CCR Handbook is available on the CCR website by simply clicking on “Help”. Failure of an applicant organization to update/renew the CCR registration will cause the Grants.gov registration to lapse and your organization will not be able to submit an application for funding. Registration, can take several weeks as CCR checks its records with D&B and also the IRS. If there are discrepancies in the records, Step Two cannot be completed until the discrepancies are resolved.



# Registration Step Three

- **Step Three: Register with the Credential Provider.** In order to safeguard the security of your electronic information, Grants.gov utilizes a Credential Provider to determine with a degree of assurance that someone is really who he or she claims to be. Your organization will need to have your organization's DUNS number available and be registered with the CCR to complete this process.
- (i) To register with a credential Provider go to <http://apply07.grants.gov/apply/ORCRegister>. Once you have accessed the site, scroll down the page and enter the DUNS number, and click on "Register".

# Registration Step Four

- **Step Four: Register with Grants.gov.** After completing Step 3, creating a User Name and Password with the credential provider, the person's named by the applicant organization to submit an application for funding on behalf of the organization, must register with Grants.gov. After the AOR registers their User ID and Password with Grants.gov, the organization's e-Business POC will be sent an email indicating that someone has requested authority to submit an application for the organization and has registered as an AOR. AORs can register with Grants.gov at <https://apply07.grants.gov/apply/GrantsgovRegister>



# Registration: Step Five

- **Step Five: Granting Approval of an AOR to Submit an Application on Behalf of the Organization.** The e-Business POC must log into the Grants.gov website and give the registered AOR approval to submit an application to Grants.gov. By authorizing the AOR to submit on behalf of the organization, the organization is stating that the person has the legal authority to submit the electronic application and can make a legally binding commitment for the organization.
- (i) The e-Business POC must approve the designated AORs. The e-Business POC can designate the AOR to submit applications on behalf of the organization at <https://apply07.grants.gov/apply/AorMgrGetID>. The registration is complete when an AOR has been approved to submit an application on behalf of the applicant organization by the e-Business POC. *If the E-Business POC does not grant authorization, Grants.gov will not accept the application.*

# Step Six: AOR Status

- AORS can track their AOR status at any time on Grants.gov by going to the Applicant home page at Grants.gov. In “Quick Links” log in as an applicant and enter your User Name and Password. If you have not been grant AOR status by the e-Business POC, you should contact the e-Business POC directly.





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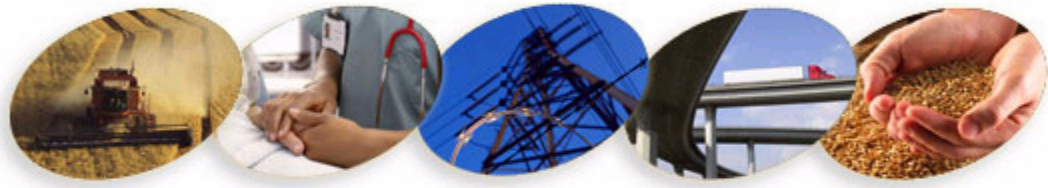
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# Find. Apply. Succeed.

Grants.gov is your source to **FIND** and **APPLY** for federal government grants. The U.S. Department of Health and Human Services is proud to be the managing partner for Grants.gov, an initiative that is having an unparalleled impact on the grant community. [Learn more](#) about Grants.gov.

To find out if you are eligible for grant opportunities offered on this site, [click here](#).

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Daylight Saving Time Notice

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## GET REGISTERED

In order to apply for a grant, you and/or your organization must complete the Grants.gov registration process.

**The registration process for an Organization and an Individual can take between three-five business days or as long as two weeks if all steps are not completed on a timely basis. So please register early!**

Please choose one of the options below:

### Organization Registration

[I want to Register on behalf of an Organization.](#)

An individual who is responsible for submitting a grant on behalf a company, state, local, or tribal government, academia or research institution, not-for-profit or any other institution.

### Individual Registration

[I want to Register as an Individual on my own behalf.](#)

Submitting a grant on your own behalf. If you register as an Individual, you will only be able to apply to grant opportunities that are open to individuals. An individual cannot submit a grant application to a grant opportunity that is open to organizations.

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Glossary Term: Operational Research Consultants (ORC) - The organization that Grants.gov has selected to validate the electronic identity of an individual through electronic credentials, PINS, passwords and PKI

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## ORGANIZATION REGISTRATION

This is where the process of registering your organization for access to Grants.gov begins. Review this overview if you are submitting a grant on behalf of a company, state, local, or tribal government, academic or research institution, not-for-profit or any other institution. See below for the registration overview.

[Organization Registration Checklist](#) 

[Organization Registration User Guide](#) 

### Registration in Brief:

#### STEP 1: Obtain DUNS Number

**Same day.** Your organization will need to obtain a DUNS Number. If your organization doesn't have one, you will need to go to the Dun & Bradstreet website at <http://fedgov.dnb.com/webform> [EXIT Disclaimer] to obtain the number.

#### STEP 2: Register with CCR

**Two days or up to one to two weeks.** Ensure that your organization is registered with the Central Contractor Registry (CCR) at <http://www.ccr.gov> [EXIT Disclaimer]. If your organization is not, an authorizing official of your organization must register. You will not be able to move on to Step 3 until this step is completed.

#### STEP 3: Obtain Username & Password

**Same day.** Create a username and password with Operational Research Consultants (ORC), the Grants.gov credential service provider. You will need to use your organization's DUNS Number to access the ORC website at <http://apply07.grants.gov/apply/OrcRegister>.

#### STEP 4: Grants.gov Registration

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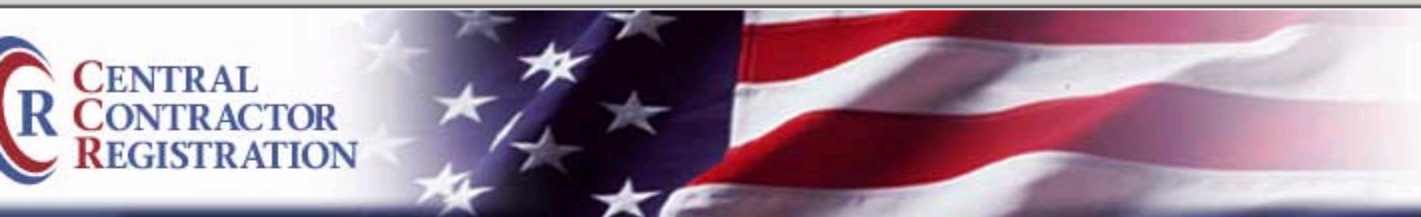
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## Welcome to Central Contractor Registration (CCR)

Central Contractor Registration (CCR) is the primary registrant database for the U.S. Federal Government. CCR collects, validates, stores and disseminates data in support of agency acquisition missions. Click [here](#) to learn more about CCR Policy and Background.

**Related Links**

- [Online Representation and Certification \(ORCA\)](#)
- [Small Business Administration \(SBA\)](#)
- [D&B Web Form for DUNS Number Request](#)

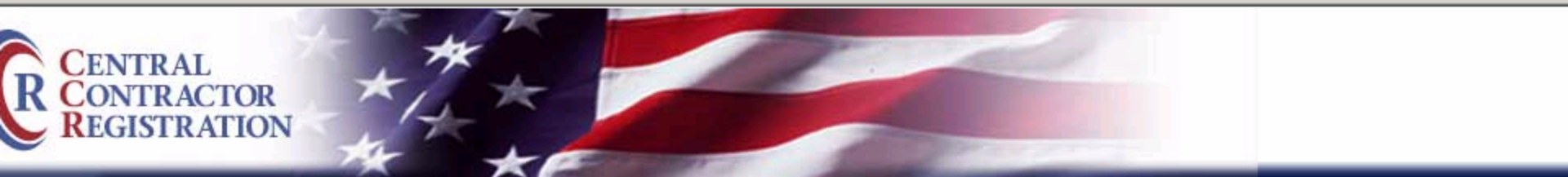
### Most Recent Changes

**CCR Upcoming Release Notice:** On Sunday afternoon, March 30, 2008 the Central Contractor Registration (CCR) will be upgraded to release v4.08.1. Release Notes are on-line to fill you in on the upgrade at [Release Notes](#)  
*Posted: 3/18/2008 3:18:44 PM Eastern Time*

**What do I need to know about registering in CCR?** CCR is intended for the registration of businesses and organizations only. [Read more](#)  
*Posted: 8/26/2007 Eastern Time*

**CCR's Size Validation** will now include SBA's segmented Small Business Size Standard Exceptions for certain NAICS codes. For detailed information see CCR...





To update or renew a registration, please select one of the following:

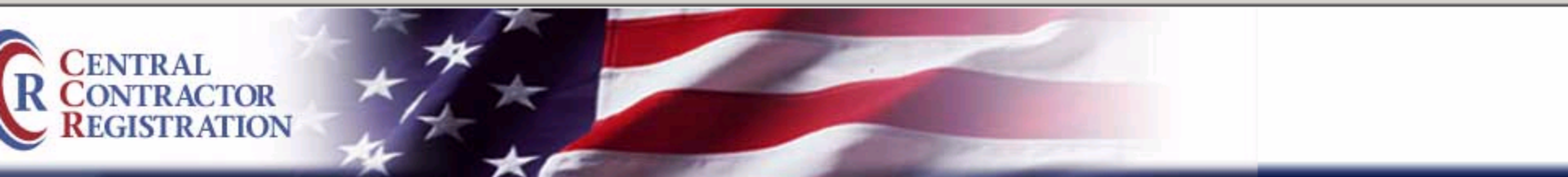
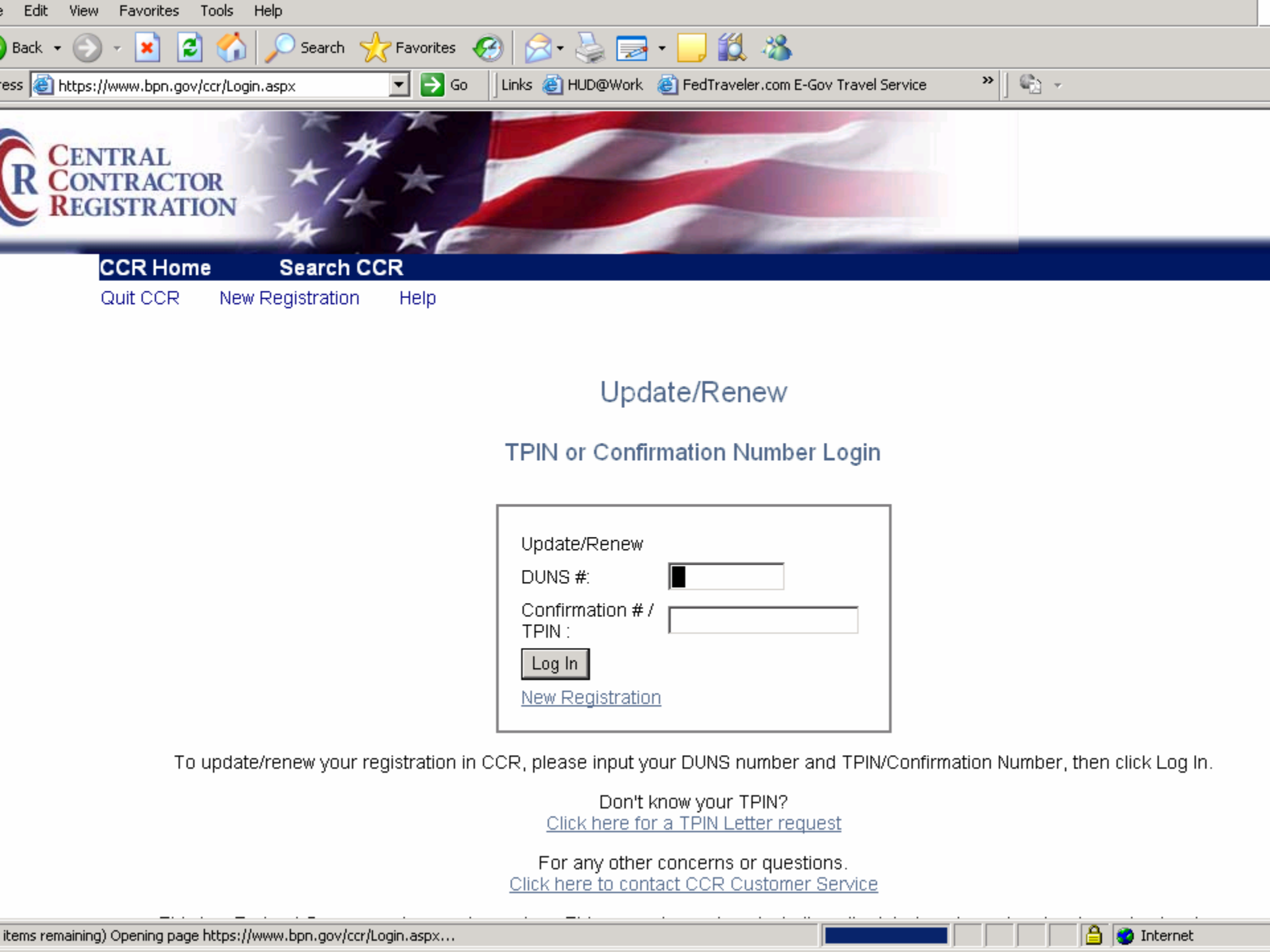
- I am **not** a U.S. Federal Government entity.\*
- I am a U.S. Federal Government entity, required by my trading partner to be registered in CCR (e.g. CAGE code).
- I am a U.S. Federal Government entity registering for intra-governmental transactions.

\*Note: All 'individuals' who are sole proprietors and [NIH reviewers](#) who desire to do business with the Federal Government are considered 'Sole Proprietors' for the purposes of registration in CCR. CCR registration is NOT required for an [Individual Grantee Registration](#).

[Continue](#)

New Registration  
Update or Renew Registration  
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Business Search  
Guest Access to Data  
Privacy Notice  
Accessibility icon





## Update/Renew

### TPIN or Confirmation Number Login

Update/Renew

DUNS #:

Confirmation # / TPIN :

[New Registration](#)

To update/renew your registration in CCR, please input your DUNS number and TPIN/Confirmation Number, then click Log In.

Don't know your TPIN?  
[Click here for a TPIN Letter request](#)

For any other concerns or questions.  
[Click here to contact CCR Customer Service](#)



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## REGISTER WITH THE CREDENTIAL PROVIDER

In order to safeguard the security of your electronic information, Grants.gov utilizes a [Credential Provider](#). It is the process of determining, with certainty, that someone really is who they claim to be.

The Credential Provider for Grants.gov is [Operational Research Consultants \(ORC\)](#). When you register with ORC, you will receive a username and password which you will need to [Register with Grants.gov](#) as an [Authorized Organization Representative \(AOR\)](#). Once your [organization's E-Business Point of Contact](#) has assigned these rights, you will be authorized to submit grant applications through Grants.gov on behalf of your organization.

**NOTE:** Your organization will need to be registered with the [Central Contractor Registry \(CCR\)](#) and you will need to have your organization's DUNS number available to complete this process. After your organization registers with the CCR, you must wait 3 business days before you can obtain a username and password.

To register for a username and password, enter the your organization's [DUNS OR DUNS+4 Number](#) and then click the "Register" button below.

**Step 1:** Complete the **DUNS OR DUNS+4 Number** field.

**Step 2:** Click the **Register** button.

**DUNS or DUNS+4 Number**

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## REGISTER WITH GRANTS.GOV

Once you have [registered with the Credential Provider](#), you will need to register with Grants.gov as an [Authorized Organization Representative \(AOR\)](#). As an AOR, you will be authorized to submit grant applications through Grants.gov on behalf of your organization.

Enter the username and password from registering with the Credential Provider You will then be asked to provide identifying information and your organization's DUNS number. After you have completed the registration process, Grants.gov will notify the [E-Business Point of Contact](#) for assignment of user privileges.

Please enter your Username and Password to Register with Grants.gov.

**Username**

**Password**

### Tips for registering with Grants.gov:

Guidance on this process is provided on the [Register with Grants.gov](#) section of the site.





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## AOR AUTHORIZATION

The registration process is nearly complete. But before submitting a grant application package, you must receive approval within your organization to submit applications on their behalf. This authorization protects an organization from individuals who may submit applications without permission.

Your organization's Authorized Organization Representative (AOR) must [obtain authorization](#) from your organization's E-Business Point of Contact. There is a possibility that you could be both the E-Business Point of Contact, as well as an AOR. If you fall into this classification, you are still required to complete this step and authorize your AOR profile.

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Click here to view more information on

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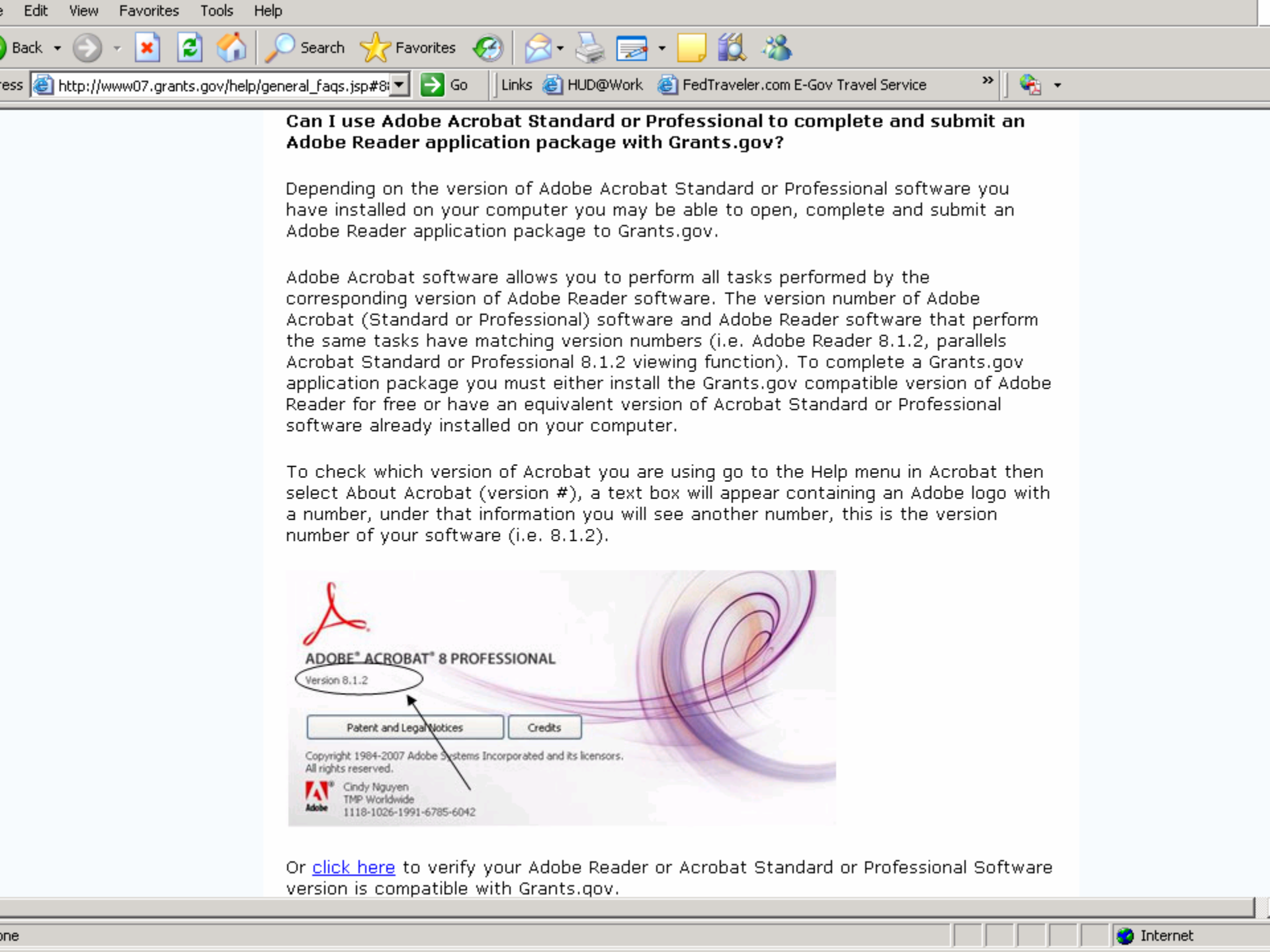
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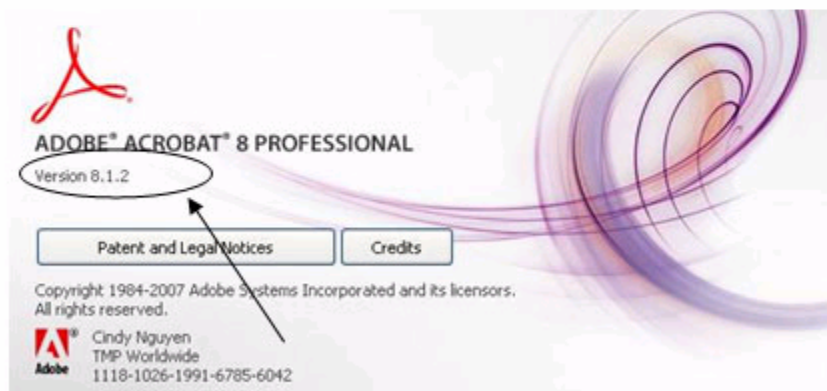


## Can I use Adobe Acrobat Standard or Professional to complete and submit an Adobe Reader application package with Grants.gov?

Depending on the version of Adobe Acrobat Standard or Professional software you have installed on your computer you may be able to open, complete and submit an Adobe Reader application package to Grants.gov.

Adobe Acrobat software allows you to perform all tasks performed by the corresponding version of Adobe Reader software. The version number of Adobe Acrobat (Standard or Professional) software and Adobe Reader software that perform the same tasks have matching version numbers (i.e. Adobe Reader 8.1.2, parallels Acrobat Standard or Professional 8.1.2 viewing function). To complete a Grants.gov application package you must either install the Grants.gov compatible version of Adobe Reader for free or have an equivalent version of Acrobat Standard or Professional software already installed on your computer.

To check which version of Acrobat you are using go to the Help menu in Acrobat then select About Acrobat (version #), a text box will appear containing an Adobe logo with a number, under that information you will see another number, this is the version number of your software (i.e. 8.1.2).



Or [click here](#) to verify your Adobe Reader or Acrobat Standard or Professional Software version is compatible with Grants.gov.



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- [Applicant Resources](#) Applicant FAQs, User Guides and additional resources for the applicant community.
- [Grantor Resources](#) Grantor FAQs, User Guides, Training Materials, Contacts and additional resources for the Grant-Making Agencies.
- [General FAQs](#) Frequently asked questions about Grants.gov.
- [Adobe and PureEdge FAQs](#) Frequently asked questions about Adobe and PureEdge.
- [Public Law 106-107 FAQs](#) Frequently asked questions about Public Law 106-107.
- [Grants.gov Quarterly "Succeed" E-Newsletter](#) Subscribe to the Grants.gov mailing list and receive *Succeed* in your email inbox each quarter. [View past issues of "Succeed"](#).
- [Grants.gov Webcast Archive](#) View archived webcasts that cover the benefits of Grants.gov and the registration process.
- [Download Software](#) Free downloads of software necessary to use Grants.gov.
- [Glossary](#) A reference of definitions and terms used throughout the site.
- [Stakeholder Communications](#) Stakeholder information including meeting times and locations, minutes and presentations.

Click here to receive our Quarterly "Succeed" e-newsletter

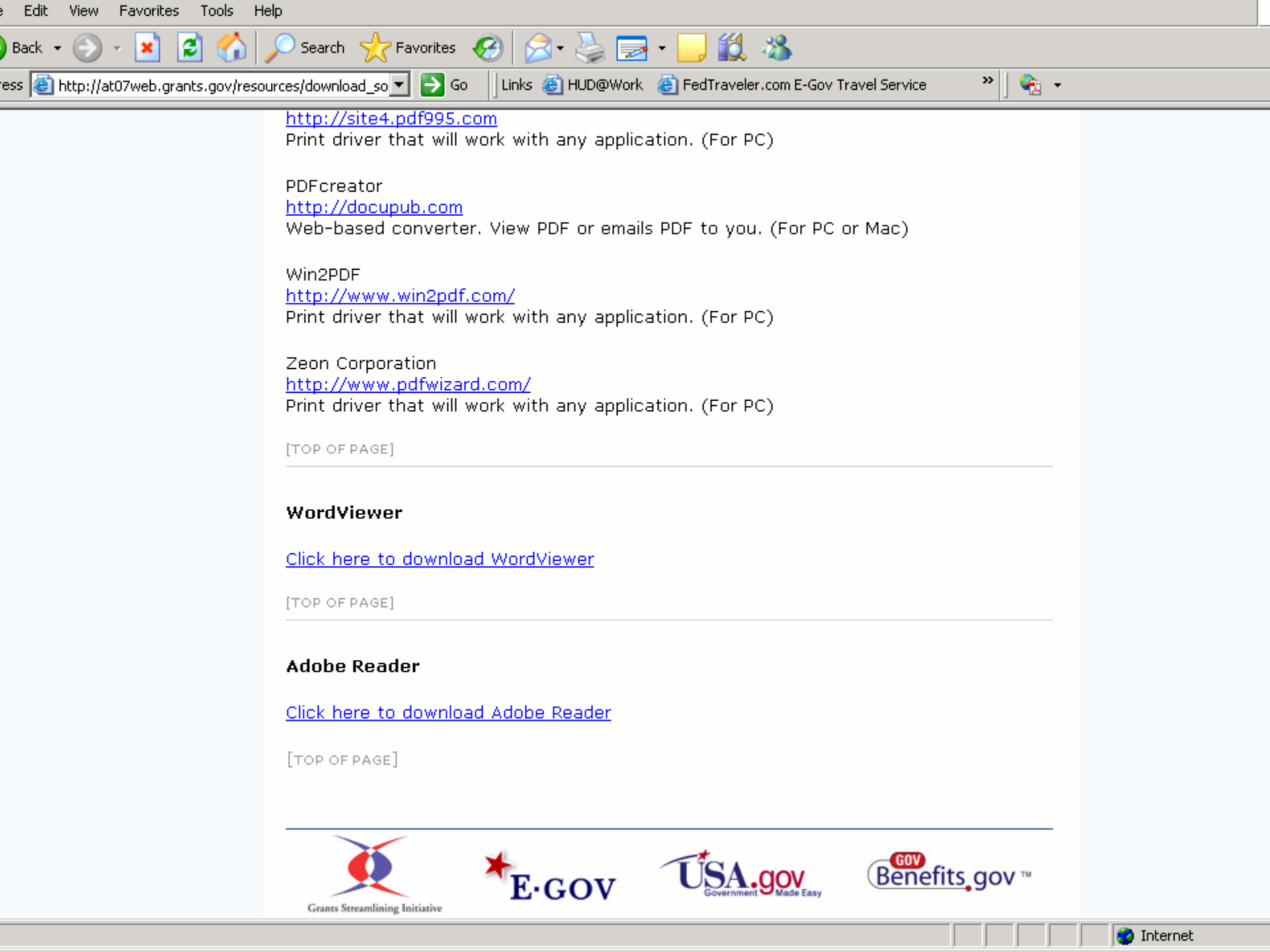
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<http://site4.pdf995.com>

Print driver that will work with any application. (For PC)

PDFcreator

<http://docupub.com>

Web-based converter. View PDF or emails PDF to you. (For PC or Mac)

Win2PDF

<http://www.win2pdf.com/>

Print driver that will work with any application. (For PC)

Zeon Corporation

<http://www.pdfwizard.com/>

Print driver that will work with any application. (For PC)

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### WordViewer

[Click here to download WordViewer](#)

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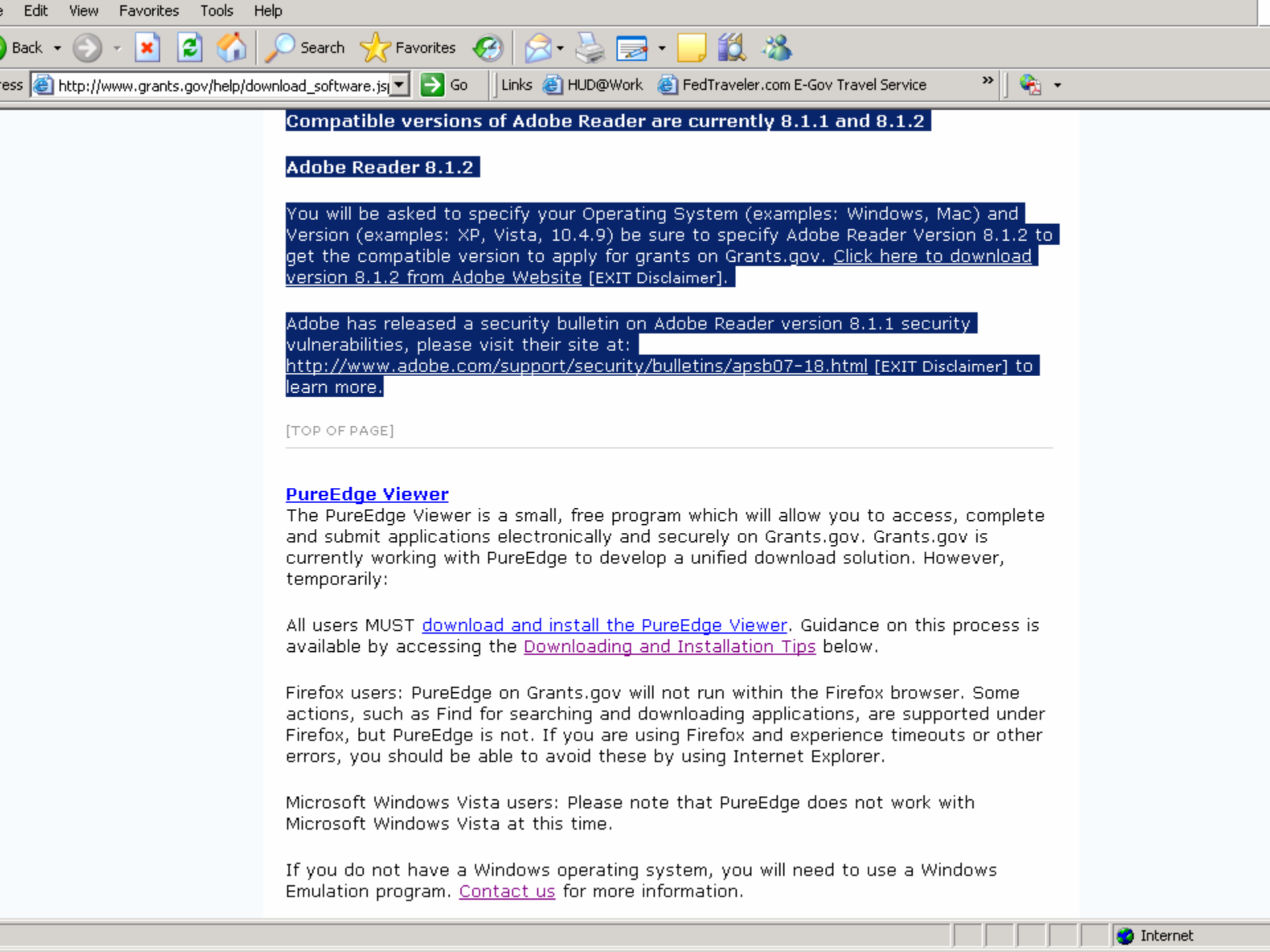
### Adobe Reader

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## Compatible versions of Adobe Reader are currently 8.1.1 and 8.1.2

### Adobe Reader 8.1.2

You will be asked to specify your Operating System (examples: Windows, Mac) and Version (examples: XP, Vista, 10.4.9) be sure to specify Adobe Reader Version 8.1.2 to get the compatible version to apply for grants on Grants.gov. [Click here to download version 8.1.2 from Adobe Website \[EXIT Disclaimer\]](#).

Adobe has released a security bulletin on Adobe Reader version 8.1.1 security vulnerabilities, please visit their site at: <http://www.adobe.com/support/security/bulletins/apsb07-18.html> [EXIT Disclaimer] to learn more.

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### PureEdge Viewer

The PureEdge Viewer is a small, free program which will allow you to access, complete and submit applications electronically and securely on Grants.gov. Grants.gov is currently working with PureEdge to develop a unified download solution. However, temporarily:

All users MUST [download and install the PureEdge Viewer](#). Guidance on this process is available by accessing the [Downloading and Installation Tips](#) below.


Firefox users: PureEdge on Grants.gov will not run within the Firefox browser. Some actions, such as Find for searching and downloading applications, are supported under Firefox, but PureEdge is not. If you are using Firefox and experience timeouts or other errors, you should be able to avoid these by using Internet Explorer.

Microsoft Windows Vista users: Please note that PureEdge does not work with Microsoft Windows Vista at this time.

If you do not have a Windows operating system, you will need to use a Windows Emulation program. [Contact us](#) for more information.

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# Accessibility Resource Center

 **Creating Accessible PDF Documents with Adobe Acrobat 7.0**  
Creating accessible electronic documents requires more than specialized authoring tools; authors must begin with accessibility in mind. Read this guide to learn more. [Creating Accessible PDF Documents with Adobe Acrobat \(PDF, 10.3M\)](#)

 **Best Practices for Accessible Flash Design**  
This white paper, written by Bob Regan, describes the framework to approach accessible design using Adobe® Flash® software. This document will help designers and developers to understand and implement accessibility best practices in their web applications. [Best Practices for Accessible Flash Design \(Flash or PDF, 771k\)](#)


## GET EDUCATED

**What is accessibility?**  
Understand the standards and how people with disabilities access electronic information using assistive devices.

**Section 508 explained**  
Learn about the Section 508 mandate

### ACROBAT ACCESSIBILITY TUTORIALS

View three interactive tutorials that share information on Acrobat 8 accessibility features, as well as how to create and access PDF documents.

**NEXT STEPS**  
 Sales 800-585-0774

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## APPLY FOR GRANTS

[Click here to verify your Adobe Reader version is compatible with Grants.gov.](#)

**PLEASE NOTE: You must be registered with a username and password obtained from a Credential Provider to apply for opportunities on Grants.gov. [Register for grant opportunities now.](#)**

### Step 1: [Download a Grant Application Package](#)

- Downloading a grant application package allows you to complete it offline and route it through your organization for review before submitting.
- You will need the Funding Opportunity Number (FON) and/or CFDA number of the desired grant. [To search for this FON and/or CFDA information, click here.](#)
- In order to view the downloaded application package, you will need to install the [PureEdge Viewer](#) (Windows EXE File) and [Adobe Reader](#). There are basic [system requirements](#) for using the PureEdge Viewer and there are basic [system requirements](#) [\[EXIT Disclaimer\]](#) for Adobe Reader. If you are a non-Windows user, please refer to this [support](#) page.

\*Grants.gov recommends downloading both PureEdge and compatible version of [Adobe Reader](#) to seamlessly apply for grants. Grants.gov is currently transitioning to phase out of PureEdge software to using Adobe Reader software exclusively. For a period of time applicants will still be able to use PureEdge as it

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## SELECTED GRANT APPLICATIONS FOR DOWNLOAD

Download the application and its instructions by selecting the corresponding download link. Save these files to your computer for future reference and use. You do not need Internet access to read the instructions or to complete the application once you save them to your computer.

### READ BELOW BEFORE YOU APPLY FOR THIS GRANT!

Before you can view and complete an application package, you **MUST** have the PureEdge Viewer or compatible Adobe Reader installed. Application packages are posted in either PureEdge or Adobe Reader format. You may receive a validation error using incompatible versions of Adobe Reader. To prevent a validation error, it is now recommended you uninstall any earlier versions of Adobe Reader and install the latest compatible version of Adobe Reader.

**If more than one person is working on the application package, ALL applicants must be using the same software version.**

Click [here](#) to download the required PureEdge Viewer and Adobe Reader if you do not have it installed already.

#### Additional Resources:

- Sign-up for [Grants.gov Updates](#) for the latest issues and news.
- Download [Adobe Reader](#) and [PureEdge Viewer](#) for free.
- Visit [Help](#) for FAQs and more information on Applying for grants.

Below is a list of the application(s) currently available for the CFDA and/or Funding Opportunity Number that you entered.

To download the application instructions or package, click the corresponding download link. You will then be able to save the files on your computer for future reference and use.

CFDA	Opportunity Number	Competition ID	Competition Title	Agency	Instructions and Application
14.157	FR-S202	TEST-202	Section 202	US Department of Housing and Urban Development	<a href="#">download</a>



## DOWNLOAD OPPORTUNITY INSTRUCTIONS AND APPLICATION

You have chosen to download the instructions and application for the following opportunity:

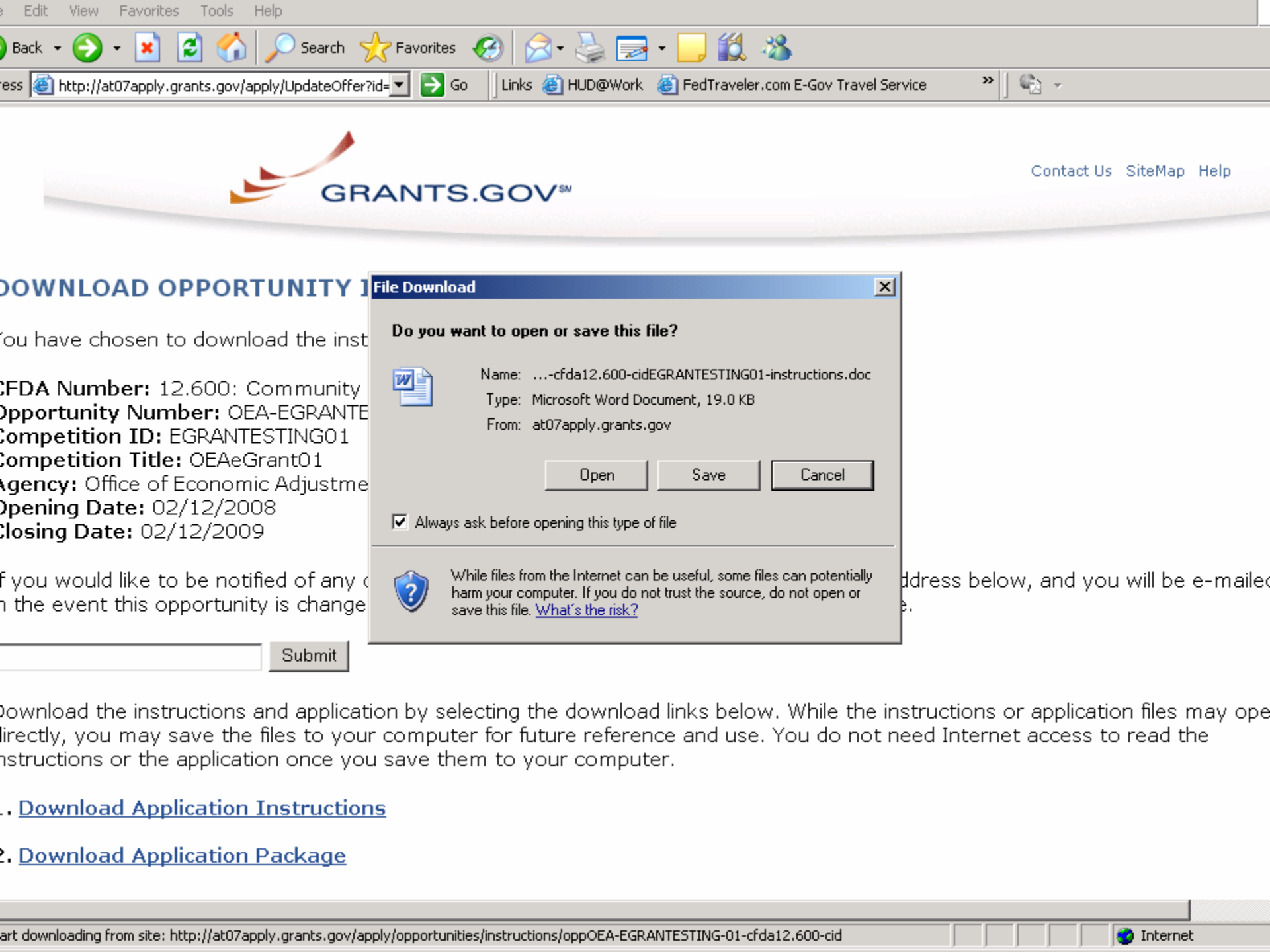
**CFDA Number:** 12.600: Community Economic Adjustment  
**Opportunity Number:** OEA-EGRANTESTING-01: eGrant Testing 01  
**Competition ID:** EGRANTESTING01  
**Competition Title:** OEAeGrant01  
**Agency:** Office of Economic Adjustment  
**Opening Date:** 02/12/2008  
**Closing Date:** 02/12/2009

If you would like to be notified of any changes to this opportunity please enter your e-mail address below, and you will be e-mailed in the event this opportunity is changed and republished on Grants.gov before its closing date.

Download the instructions and application by selecting the download links below. While the instructions or application files may open directly, you may save the files to your computer for future reference and use. You do not need Internet access to read the instructions or the application once you save them to your computer.

- [1. Download Application Instructions](#)
- [2. Download Application Package](#)



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## DOWNLOAD OPPORTUNITY

You have chosen to download the instructions for this opportunity.


**CFDA Number:** 12.600: Community Opportunity  
**Opportunity Number:** OEA-EGRANTESTING01  
**Competition ID:** EGRANTESTING01  
**Competition Title:** OEAeGrant01  
**Agency:** Office of Economic Adjustment  
**Opening Date:** 02/12/2008  
**Closing Date:** 02/12/2009

**File Download**

**Do you want to open or save this file?**

 Name: ...-cfda12.600-cidEGRANTESTING01-instructions.doc  
Type: Microsoft Word Document, 19.0 KB  
From: at07apply.grants.gov

Always ask before opening this type of file

 While files from the Internet can be useful, some files can potentially harm your computer. If you do not trust the source, do not open or save this file. [What's the risk?](#)

If you would like to be notified of any changes to this opportunity, please enter your e-mail address below, and you will be e-mailed when the event this opportunity is changed.

Download the instructions and application by selecting the download links below. While the instructions or application files may open directly, you may save the files to your computer for future reference and use. You do not need Internet access to read the instructions or the application once you save them to your computer.

1. [Download Application Instructions](#)
2. [Download Application Package](#)

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Address: <https://apply07.grants.gov/apply/UpdateOffer?id=> [Go](#)

[Links](#) [HUD@Work](#) [FedTraveler.com E-Gov Travel Service](#)

WinZip - oppFR-5149-N-01-cfda14.875-cidNN-01-PUREEDGE-FORMAT-instructions[1].zip

File Actions Options Help

[New](#) [Open](#) [Favorites](#) [Add](#) [Extract](#) [Encrypt](#) [View](#) [CheckOut](#) [Wizard](#)

Name	Type	Modified
General Section.pdf	Adobe Acrobat Document	6/28/2007 4:54 PM
HUD-2990 Cert of Cons wRC.EZ.EC2s.pdf	Adobe Acrobat Document	9/20/2007 3:33 PM
HUD-2991 Cert of Cons wConPlan.pdf	Adobe Acrobat Document	9/20/2007 3:34 PM
HUD-2993 Acknowledge Recpt.pdf	Adobe Acrobat Document	2/28/2007 4:41 PM
HUD-52751 RO55 Fact Sheet.pdf	Adobe Acrobat Document	10/31/2007 1:53 PM
HUD-52755 CA Partnership Agreement.pdf	Adobe Acrobat Document	12/11/2007 7:44 AM
HUD-52756 Chart A Program Staffing.pdf	Adobe Acrobat Document	10/30/2007 10:10 AM
HUD-52757 AA Track Record.pdf	Adobe Acrobat Document	10/30/2007 10:11 AM
HUD-52766 NN Sample Business Plan.pdf	Adobe Acrobat Document	6/26/2007 1:25 PM
March 13 intro.pdf	Adobe Acrobat Document	6/28/2007 4:53 PM
Neighborhood Networks Program Section.pdf	Adobe Acrobat Document	12/11/2007 7:29 AM
PHNN Tech Correction.pdf	Adobe Acrobat Document	2/11/2008 12:15 PM
SF.LLL.A Disclosure of Lobbying Continuation Sheet.pdf	Adobe Acrobat Document	12/11/2007 8:10 AM
HUD-424-cbw Grant Application DB.xls	Microsoft Excel Worksheet	2/28/2007 4:57 PM
HUD-96010 NN V7 3 112807.xls	Microsoft Excel Worksheet	12/11/2007 7:37 AM
HUD-2994-A REVISED You Are Our Client Grant Applicant Survey.doc	Microsoft Word Document	6/28/2007 4:45 PM

Selected 0 files, 0 bytes      Total 16 files, 4,934KB

**DOWNLOAD OPPORTUNITY**  
 You have chosen to download the following files:  
**CFDA Number:** 14.875  
**Opportunity Number:** I  
**Competition ID:** NN-01  
**Competition Title:** Publ  
**Agency:** US Department  
**Opening Date:** 12/11/2007  
**Closing Date:** 03/14/2008

If you would like to be notified of future opportunities, please email us at [grants@hud.gov](#) in the event this opportunity is closed.

Download the instructions and application by selecting the download links below. While the instructions or application files may open directly, you may save the files to your computer for future reference and use. You do not need Internet access to read the instructions or the application once you save them to your computer.

- [Download Application Instructions](#)
- [Download Application Package](#)

one [Internet](#)

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Address http://at07apply.grants.gov/apply/UpdateOffer?id= Go Links HUD@Work FedTraveler.com E-Gov Travel Service

GRANTS.GOV<sup>SM</sup> Contact Us SiteMap Help

## DOWNLOAD OPPORTUNITY INSTRUCTIONS AND APPLICATION

You have chosen to download the instructions and application for the following opportunity:

**CFDA Number:** 12.600: Community Economic Adjustment  
**Opportunity Number:** OEA-EGRANTESTING-01: eGrant Testing 01  
**Competition ID:** EGRANTESTING01  
**Competition Title:** OEAeGrant01  
**Agency:** Office of Economic Adjustment  
**Opening Date:** 02/12/2008  
**Closing Date:** 02/12/2009

If you would like to be notified of any changes to this opportunity please enter your e-mail address below, and you will be e-mailed in the event this opportunity is changed and republished on Grants.gov before its closing date.

Download the instructions and application by selecting the download links below. While the instructions or application files may open directly, you may save the files to your computer for future reference and use. You do not need Internet access to read the instructions or the application once you save them to your computer.

- [1. Download Application Instructions](#)
- [2. Download Application Package](#)

Internet

Please fill out the following form. You can save data typed into this form.

Highlight Field

Save & Submit Save Print Cancel Check Package for Errors



## Grant Application Package

Opportunity Title:	HUD 08 Form TEST
Offering Agency:	US Department of Housing and Urban Development
CFDA Number:	
CFDA Description:	
Opportunity Number:	FR-HUD-08
Competition ID:	HUD-08
Opportunity Open Date:	08/21/2007
Opportunity Close Date:	08/21/2008
Agency Contact:	Rita Yorkshire Program Analyst E-mail: dorthera_yorkshire@hud.gov Phone: 202.708.0667

This electronic grants application is intended to be used to apply for the specific Federal funding opportunity referenced here.

If the Federal funding opportunity listed is not the opportunity for which you want to apply, close this application package by clicking on the "Cancel" button at the top of this screen. You will then need to locate the correct Federal funding opportunity, download its application and then apply.

This opportunity is only open to organizations, applicants who are submitting grant applications on behalf of a company, state, local or tribal government, academia, or other type of organization.

\* Application Filing Name:

### Mandatory Documents

Application for Federal Assistance (SF-424)
HUD Facsimile Transmittal

Move Form to Complete

=>

### Mandatory Documents for Submission

--

Please fill out the following form. You can save data typed into this form.

Highlight Field

Competition ID: HUD-08

Opportunity Open Date: 08/21/2007

Opportunity Close Date: 08/21/2008

Agency Contact: Rita Yorkshire  
 Program Analyst  
 E-mail: dorthera\_yorkshire@hud.gov  
 Phone: 202.708.0667

"Cancel" button at the top of this screen. You will then need to locate the correct Federal funding opportunity, download its application and then apply.

This opportunity is only open to organizations, applicants who are submitting grant applications on behalf of a company, state, local or tribal government, academia, or other type of organization.

\* Application Filing Name:

- Mandatory Documents**
- Application for Federal Assistance (SF-424)
  - HUD Facsimile Transmittal

Move Form to Complete =>

Move Form to Delete <=<

- Mandatory Documents for Submission**
- 

Open Form

Mandatory Documents: Select form and click the Mandatory Submission Button to move the form to the Submission List.

- Optional Documents**
- HUD Verification of Match
  - HUD ROSS
  - HUD RaceEthnic Form
  - HUD Opportunity Program
  - HUD Lead Factor 3
  - HUD Fiscal Year Activity Report
  - HUD Detailed Budget Form
  - HUD Community Initiative Form

Move Form to Submission List =>

Move Form to Delete <=<

- Optional Documents for Submission**
- 

Open Form



Please fill out the following form. You can save data typed into this form.

Highlight Fields

This opportunity is only open to organizations, applicants who are submitting grant applications on behalf of a company, state, local or tribal government, academia, or other type of organization.

\* Application Filing Name:

### Mandatory Documents

Move Form to Complete



Move Form to Delete



### Mandatory Documents for Submission

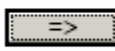
**Application for Federal Assistance (SF-424)**  
HUD Facsimile Transmittal

[Open Form](#)

### Optional Documents

HUD Verification of Match  
HUD ROSS  
HUD Opportunity Program  
HUD Lead Factor 3  
HUD Fiscal Year Activity Report  
HUD Applicant-Recipient Disclosure Report

Move Form to Submission List



Move Form to Delete



### Optional Documents for Submission

HUD RaceEthnic Form  
HUD Detailed Budget Form  
HUD Community Initiative Form

[Open Form](#)

## Instructions

- 1 Enter a name for the application in the Application Filing Name field.
  - This application can be completed in its entirety offline; however, you will need to login to the Grants.gov website during the submission process.
  - You can save your application at any time by clicking the "Save" button at the top of your screen.
  - The "Save & Submit" button will not be functional until all required data fields in the application are completed and you clicked on the "Check Package for Errors" button and confirmed all data required data fields are completed.
- 2 Open and complete all of the documents listed in the "Mandatory Documents" box. Complete the SF-424 form first.

Please fill out the following form. You can save data typed into this form.

Highlight Field

Close Form

Next

Print Page

About

OMB Number: 4040-0004  
Expiration Date: 01/31/2009

**Application for Federal Assistance SF-424** Version 02

<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	<b>* 2. Type of Application:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	<b>* If Revision, select appropriate letter(s):</b> <input type="text"/> <b>* Other (Specify)</b> <input type="text"/>
---	---	---

<b>* 3. Date Received:</b> <input type="text" value="Completed by Grants.gov upon submission."/>	<b>4. Applicant Identifier:</b> <input type="text"/>
---	---

<b>5a. Federal Entity Identifier:</b> <input type="text"/>	<b>* 5b. Federal Award Identifier:</b> <input type="text"/>
---	--

**State Use Only:**

<b>6. Date Received by State:</b> <input type="text"/>	<b>7. State Application Identifier:</b> <input type="text"/>
--	--

**8. APPLICANT INFORMATION:**

<b>* a. Legal Name:</b> <input type="text" value="Web Cast Training"/>
--

Please fill out the following form. You can save data typed into this form.

Highlight Field

Close Form

Print Page

About

Save Form to Print

Facsimile Transmittal

U. S. Department of Housing and Urban Development Office of Department Grants Management and Oversight

OMB Approval No. 2525-0118 exp. Date (5/30/2008)

1206458595-4145

\* Name of Document Transmitting: SAMPLE for web cast

1. Applicant Information:

\* Legal Name: Web Cast Training

\* Address:

\* Street1: 451 7th Street, SW

Street2: Suite 3156

\* City: Washington

County:

\* State: DC: District of Columbia

\* Zip Code: 20410

\* Country: USA: UNITED STATES

2. Catalog of Federal Domestic Assistance Number:

\* Organizational DUNS: 000000000

CFDA No.:

Please fill out the following form. You can save data typed into this form.

### Save a Copy...

Save in: My Documents

07 GIMS Fax info	GIMS
07 NOFA Postings	GIMS 1
2005 Weekly Reports.dmy	GMLoB Nev
2006 SuperNOFA Standard Forms	GRANT003
Access Yorkshire data backup	Grantee Pr
Application Faxes 05	Grants.gov
Broadcast NOFA demo.May	Grants.gov
CoC Work	Grants.gov
Copy of Ikea Taylor	H04396's M
Copy of Submitted applications	H04396's V
Cuomo	Ikea Taylor
Family Addresses	InfoPath
Fiscal Year 05 Zipped NOFA's and Attachments	Logic Mode
FORMS Created	My Data Sc
FY 2005 Program Forms word or pdf	My eBooks

File name: oppFR-HUD-08-cidHUD-08.pdf Save Cancel

Save as type: Adobe PDF Files (\*.pdf)

Highlight Field

## Package

intended to  
Federal funding

sted is not  
to apply,  
clicking on the  
green. You  
Federal  
application

This opportunity is only open to organizations, applicants who are submitting grant applications on behalf of a company, state, local or tribal government, academia, or other type of organization.

\* Application Filing Name:

#### Mandatory Documents

Move Form to Complete  
=>

#### Mandatory Documents for Submission

Application for Federal Assistance (SF-424)  
HUD Facsimile Transmittal

# Important Information

- Early registration published on March 10
- General Section published on March 19
  - New Fax number for FY 2008
  - 800-894-4047
  - 215-825-8796



# Faxing

- Each application will contain a Facsimile Transmittal form within the Mandatory Box. This form must be completed and submitted with the application even if NOTHING is be faxed relating to the application.
- If no faxes will be submitted indicate in box “Nothing Be Faxed Relating to this Application”
- Faxes will not be matched to the application of the Facsimile transmittal form is NOT the cover page



# Applicant

- Responsible for :
  - Registration
    - New
    - Update or Renew
  - Downloading
  - Adobe Reader 8.1.2 – FREE download on Grants.gov
  - Instructions and Application
  - Reading of BOTH General Section and Program Section
  - Completing all required forms as identified in the Program NOFAs
  - Printing facsimile transmittal form
    - Copies to all who are submitting on behalf of your application.
    - Fax cover sheet has to be the first document coming thru

# Important web links

- [www.grants.gov](http://www.grants.gov)
- <http://fedgov.dnb.com/webform>
- [www.ccr.gov](http://www.ccr.gov)
- <http://apply07.grants.gov/apply/OrcRegister>
- [https://apply07.grants.gov/apply/Grantsgov Register](https://apply07.grants.gov/apply/GrantsgovRegister)
- <http://www.hud.gov/grants/index.cfm>
- <http://www.hud.gov/grants/index.cfm>





# Contact Info

- Dorthera Yorkshire (Rita)
- Senior Program Analyst
- Office of Departmental Grants Management and Oversight
- 202.402.4336
- [Dorthera.yorkshire@hud.gov](mailto:Dorthera.yorkshire@hud.gov)

