

Understanding the HUD Logic Model

Using the HUD eLogic Model: An Accountability Tool for Grants Management, Planning, Reporting, Evaluation and Performance Measurement

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What is a Logic Model?

The Logic Model is a tool that integrates program operations and program accountability.

Tells the <u>why</u>, <u>how</u>, and <u>what</u>.

What is a Logic Model?

It can be used to manage, monitor and evaluate program services.

Why Did HUD Choose the eLogic Model TM for Grants Management?

The eLogic Model [™] embodies the requirements of the Government Performance and Results passed by Congress in 1993 requiring all federal programs to:

Establish performance goals.

Express goals in objective, quantifiable and measurable form.

Why Did HUD Choose the eLogic Model TM for Grants Management?

Describe operations, skills, technology, staffing, information or other resources needed to reach goals.

Establish performance indicators to measure outputs, service levels and outcomes of each activity.

Provide basis for comparing actual results with goals.

How Grantees Can Use the eLogic ModelTM as Their Management Tool

The eLogic Model[™] is about active management, <u>not</u> just compliance.

The eLogic ModelTM can provide a real time snapshot of your program. It can be used to internally monitor activity in addition to its use as a reporting/compliance tool.

How Grantees Can Use the eLogic ModelTM as Their Management Tool

The eLogic Model[™]:

- Provides a common/global set of Needs, Services/Outputs, and Outcomes, to be used in planning, monitoring, and reporting.
- Contains data that can be analyzed to improve decision making.

How Grantees Can Use the eLogic ModelTM as Their Management Tool

- The eLogic Model[™]:
 - Supports allocation of resources.
 - Determines what works and what does not.
 - Helps to identify the relationship between the service and the intended outcome.

Using the HUD eLogic ModelTM Program Design

■ Building your logic model goes hand in hand with the design of your program. HUD's eLogic Model[™] is built to reflect the fundamental statutory purposes and eligible activities for each program.

Use of the eLogic Model TM by HUD

■ The eLogic Model[™] serves as an executive summary of the entire grant application and a basis for monitoring and evaluation.

■ HUD reviewers look at the statements in the HUD narrative and compare them to the completed eLogic Model[™]. <u>They</u> should match! Using the HUD eLogic ModelTM Program Purpose and Program Operations

When creating your eLogic Model[™] you should look at the overall purpose of the program as stated in the NOFA and the logic model. Using the HUD eLogic ModelTM Program Purpose and Program Operations

The eLogic Model[™] asks you to identify six components for managing your program:

- 1. Identification of Need you are identifying existing needs, problems and challenges.
- 2. Services/Activities this is the work and resources you are using to address the need.

Six Components for Program Management-Operations

- 3. Outputs these are the counts of services, units produced, counts of persons receiving the services.
- 4. Outcomes the results achieved or benefits derived to persons or communities.
- 5. Collecting Performance Data collecting data to provide evidence of actual outputs and outcomes achieved.

Six Components for Program Management-Operations

6. Evaluation and Analysis – Applying the management questions to determine program effectiveness, cost of services, management improvements, and benefits to clients and communities.

Project Type Construction Type Year-To-Date (YTD) Specific Services and Outcomes Labeled as Policy Priorities Management Questions Changed from Narrative to Data Format

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5	Goals	Priority	Situation	Activities/Outputs		Measure		Outcome		Measure		Evaluation Lools
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	Policy Priority - Commercial facilities constructed - Design incorporates	Buildings
44	vsitability stanlards	
	Policy Priority - Commercial facilities constructed – Design incorporates	Units
45	energy efficiency measures and/or Energy Star standards	
	Policy Priority – Commercial facilities rehabilitated – Design incorporates	Units
46	universal design	
	Policy Priority – Commercial facilities rehabilitated – Design incorporates	Buildings
47	visitability standards	
	Policy Priority – Commercial facilities rehabilitated – Design incorporates	Units
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4	measures and/or the standards	
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52	measures and/or Energy Star standards	
-53	Policy Priority – Housing rehabilitated – Design incorporates universal design	Units
	Policy Priority – Housing rehabilitated – Design incorporates visitability	Buildings
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57	Policy Priority – Office constructed – Design incorporates universal design	Units
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1		Response to Management Questions		1			
2				Measure	Count/Amount		
3	1	How many persons are you serving (unduplicated count)?		Persons			
4	2	How many new jobs were created as result of new businesses?		Jobs			
5	3	What is the total income of persons employed in the new jobs?		Dollars			
6	4	How many commercial facilities were added through construction?		Facilities			
7	5	What is the market value of commercial facilities added through construction?		Dollars			
8	6	How many commercial facilities were added through rehabilitation?		Facilities			
9	7	What are the total costs for constructing commercial facilities?		Dollars			<u></u>
10	8	What is average cost for constructing a commercial unit?		Dollars			
11	9	How many offices were added through construction?		Offices			
12	10	What are the total costs for constructing offices?		Dollars			
13	11	What is average cost for constructing an office unit?		Dollars			
14	12	How many offices were added through rehabilitation?		Offices			
15	13	What are the total costs for rehabilitation?		Dollars			
16	14	What is average cost for rehabilitating a unit?		Dollars			
17	15	What is the market value of offices added through construction?		Dollars			
18	16	How many public facilities were added through construction?	-	Facilities			
19	17	What are the total costs for constructing public facilities?		Dollars			
20	18	What is average cost for constructing a public facility?		Dollars			
21	19	What is the market value of public facilities added through construction?		Dollars			
22	20	How many public facilities were added through rehabilitation?		Facilities			
23	21	What are the total costs for rehabilitating a public facility?		Dollars			
24	22	What is average cost for rehabilitating a public facility?		Dollars			
25	23	How much housing was added through construction?		Units			
26	24	What is the market value of housing added through construction?		Dollars			
27	25	How much housing was added through rehabilitation?		Units			
28	26	How many persons purchased a home?		Persons			
29	27	What is the market value of homes purchased?	,	Dollars			
30	28	How many homes were made lead safe?	,	Units			
31	29	How many students increased their GPA?	,	Students			
32	30	How many students acquired marketable skills?		Students			
33	.31	How many students received their GED?	-	Students			~
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Text box to describe the population you are serving

42	40	what is the value (projected earnings) of new businesses of micro-enterprises created?	Dollars	
43	41	How many new affordable housing units were built?	Units	
44	42	What is the market value of new affordable housing units built?	Dollars	
45	43	How many new businesses were created?	Businesses	
46	44	How many high school students are expected to pursue post-secondary education?	Students	
47	45	Describe the population you are serving in the space below:]	
			-	
48				
		If you are collecting client level data, identify the number of persons receiving		
49		services:		
50	46	How many persons receiving services are under the age of 6?	Persons	
51	47	How many persons receiving services are ages 6-17?	Persons	
52	48	How many persons receiving services are ages 18-30?	Persons	
53	49	How many persons receiving services are ages 31-50?	Persons	
54	50	How many persons receiving services are ages 51-61?	Persons	
55	51	How many persons receiving services are over 62 years of age?	Persons	
33				

ONLY if you are collecting client level data do you need to identify the number of persons receiving services by age group.

48				
		If you are collecting client level data, identify the number of persons receiving		
49		services:		
50	46	How many persons receiving services are under the age of 6?	Persons	
51	47	How many persons receiving services are ages 6-17?	Persons	
52	48	How many persons receiving services are ages 18-30?	Persons	
53	49	How many persons receiving services are ages 31-50?	Persons	
54	50	How many persons receiving services are ages 51-61?	Persons	
55	51	How many persons receiving services are over 62 years of age?	Persons	
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If you do not collect client data leave it blank!

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		institutions to	Build incubator spaces Business opportunities-Section		<u> </u>	#N/A		-		#N/A		
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Evaluation Tools

Accountability

A. Tools for Measurement

B. Where Data Maintained

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D. Frequency of Collection

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CAMP eLogic Model™	Click here to allow deletion of 'New' Outcomes
Column 5	
ACHIEVEMENT OUTCOMES GOALS AND INDICATORS	UNITS
Awarded home maintenance grants	Persons
Business opportunities – Section 3 – Businesses	Businesses
Business opportunities – Section 3 – Dollars	Dollars
Business opportunities – Other – Businesses	Businesses
Business opportunities – Other – Dollars	Dollars
Businesses leave incubator for business locations	Micro-enterprises
CDBG Eco. Dev. Programs provided to Comm. CDBG programs	CDBG programs
Commercial facilities constructed	Facilities
Commercial facilities rehabilitated	Facilities
Counseling and Job training	Students
Employment opportunities – Section 3 – Available jobs	Available jobs
Employment opportunities – Section 3 – Persons	Persons
Employment opportunities – Other – Available jobs	Available jobs
Employment opportunities – Other – Persons	Persons
GED obtained	Persons
Homeless placed permanent housing	Persons
Homes constructed	Constructed units
Homes made lead safe	Lead safe units
Homes rehabilitated	Units
Homes renovated	Renovated units
mproved public facilities	Public Facilities
ncrease GPA	Students
Jobs – New jobs created as a result of training	Jobs
Jobs maintained	Jobs
_ow/moderate-income persons who purchased new home	Persons

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Findings From Review of the 2007 eLogic Models

- Many of the errors found in the submitted program eLogic Models were the result of <u>not</u> following Instructions.
- The eLogic Models change yearly. Do not rely on the previous year's Instructions.

Common Errors

 The essence of the project was not, but should be presented in the eLogic Model[™].

Common Errors

Grants are for a three year period:

- Applicants did not complete the <u>Total</u> worksheet.
- Applicants made projections in years 1, 2, and 3 that did not match the "Total" worksheet.

Common Errors

 Applicants submitted expired 2006 eLogic Models in their 2007 application.

Common Errors

	US Departs OMB Ap	ment of Hou proval 25	using and Urban Development 35-0114 exp. 7/31/2006 Component Name:
Outcome	Pre	Post	Evaluation Tools
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Businesses leave incubator for business	Micro-e	nterprises	
locations	15		A. Tools for Measurement
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Common Errors

Applicants did not enter unit measure projections.

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A1	A	The public has a	Development of new activities/materials	Materials.	Activities/	New clients	Pers	ons	Ι
A2	B7	general lack of		2			50		А. Т
A3	D	knowledge and	Materials produced in non-English	Mate	rials	Clients know rights and able to avoid	Pers	:005	Ι
A4		awareness about what equal	languages	2		violations		ノ	Ι
A6		onnortunity in	ldentify/participate networking groups	Gro	ups	Clients received Fair Housing information	Pers	ons	Ι
B1		housing means as		100			500		∏ F
B3		well as the	well as the Staff training		sons	Clients pass Fair Housing post-test	Pers	ons	
C1		obligations of		4			4		B. V
C3		compliance.	Public Service Announcements	Announ	cements	New clients	Pers	ons	Ι
D1				3			10		Ι

Common Errors

 Applicants selected services that did not "match" or demonstrate a clear relationship with the selected outcome.

Findings From Review of the 2007 eLogic Model Submissions

Common Errors

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Findings From Review of the 2007 eLogic Model Submissions

Common Errors

 Applicants were inconsistent with the choice of evaluation tools.

Findings From Review of the 2007 eLogic Model Submissions Common Errors



Findings From Review of the 2007 eLogic Model Submissions

Common Errors

 Applicants entered "other" as a service, outcome, and unit instead of entering a description of the new service or outcome.

Findings From Review of the 2007 eLogic Models



	TERM:	Year 1	St	art Date:				Component Name:
	HUD Program	FHIP-PEI	E	ind Date:				
	Problem, Need, Situation	Service or Activities/Output	Pre	Post	Outcome	Pre	Post	Evaluation Tool
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	There is a need for	Complaint intake and/or process	Inta	ikes	Cases resolved	Per	sons	
Г	enforcement of		10			5		A. Tools for Measurem
	violations of the Fair	Paired tests — Administered test	Pers	sons	Paired test indicates unfair treatment based	Per	sons	Enforcement log
	Housing Act and		10		upon color	3		
	substantially equivalent State and	Complaints filed/referred to HUD	Comp	olaints	Cases resolved to benefit client	Per	sons	
	local Fair Housing		2			3		
	laws.	Complaints referred to attorneys	Comp	plaints	Complaints closed with advice	Com	plaints	
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				-				

Findings From Review of the 2007 eLogic Model Submissions

Common Errors

Applicants selected Training
 Opportunities – Other as the only outcome for all three years and total.

Findings From Review of the 2007 eLogic Models

Common Errors

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Applicant Name							US Depa	rtment of
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Problem, Need, Situation	Service or	Activities/	Output	Pre	Post	Outcome	Pre	Post
Problem, Need, Situation	Service or	Activities/	Output	Pre	Post 4	Outcome 5	Pre	Post 6
Problem, Need, Situation 2 Planning	Service or Pro	Activities/ 3 gramming	'Output	Pre Mea	Post 4 asure	Outcome 5 Impact	Pre Mea	Post 6 asure
Problem, Need, Situation 2 Planning There is a need for	Service or Pro Financial literacy v	Activities/ 3 ogramming workshops	'Output	Pre Mea Per	Post 4 asure son	Outcome 5 Impact Training Opportunities-Other	Pre Mea Pera	Post 6 asure sons
Problem, Need, Situation 2 Planning There is a need for Hispanic Serving	Service or Pro Financial literacy v	Activities/ 3 ogramming workshops	'Output	Pre Mea Per 120	Post 4 asure sone	Outcome 5 Impact Training Opportunities-Other	Pre Mea Pers 120	Post 6 asure sons
Problem, Need, Situation 2 Planning There is a need for Hispanic Serving Institutions to utilize	Service or Pro Financial literacy v	Activities/ 3 gramming workshops	'Output	Pre Mea Per 120	Post 4 asure sone	Outcome 5 Impact Training Opportunities-Other	Pre Mea Pers 120	Post 6 asure sons
Problem, Need, Situation 2 Planning There is a need for Hispanic Serving Institutions to utilize the skills and talents available at their	Service or Pro Financial literacy v	Activities/ 3 ogramming workshops	'Output	Pre Mea Per 120	Post 4 asure sone	Outcome 5 Impact Training Opportunities-Other	Pre Mea Pers 120	Post 6 asure sons 1/A
Problem, Need, Situation 2 Planning There is a need for Hispanic Serving Institutions to utilize the skills and talents available at their institutions to assist	Service or Pro Financial literacy v	Activities/ 3 ogramming workshops	'Output	Pre Mea Per 120 #1	Post 4 asure sony V/A	Outcome 5 Impact Training Opportunities-Other	Pre Mea Pers 120 #N	Post 6 asure sons 1/A

Why HUD Collects and Analyzes Logic Model Data?

Industry has established norms.

- Baseball greater than .300 or 30% of the time a player at bat gets on base is excellent (superstar).
- Movies 1 out of 6 or 16.6% is a financial success.
- DuPont 1 in <u>250</u> or .004% of ideas generate one major marketable new product.

Why HUD Collects and Analyzes Logic Model Data?

- HUD wants to create similar standards for its programs.
- Norms result from your statistical data collected and analyzed over a period of time.
- Norms are shared with the "industry", used as a basis for comparison, and can also be used to establish benchmarks of performance.

Why HUD Collects and Analyzes Logic Model Data?

This is a user community driven approach.

The data can be used to educate executive and legislative bodies about actual norms for program delivery and success.

Reginald Carter's Seven Key Questions

- 1. How many clients are you serving?
- 2. Who are they?
- 3. What services do you give them?
- 4. What does it cost?
- 5. What does it cost per service delivered?
- 6. What happens to the clients as a result of the service?
- 7. What does it cost per outcome?

Using the Seven Key Questions for Program Evaluation

1. How many clients are you serving?

100

2. Who are they?

Single unemployed women, ages 21-34 that are seeking employment and have at least one child under the age of 12.

3. What services do you give them?

A package of job readiness training, job placement and 90 day follow-up services after job placement.

4. What does it cost?

\$100,000 for the total program

 5. What does it cost per service delivered?
 \$100,000/100 = \$1,000/job readiness/training/placement package or \$1,000/client.

6. What happens to the clients as a result of the service?

10 clients or 10% of the program participants will obtain a full time job above minimum wage with employer provided benefits.

7. What does it cost per outcome?

\$100,000/10 clients = <u>\$10,000/outcome</u>

We can measure: Cost-Q4, Efficiency-Q5, Outcome-Q6, Effectiveness-Q7 We can calculate a simple cost-benefit for delivery of the service:Q4/Q1=Q5 We can calculate a simple cost-benefit for the result of the service:Q4/Q6=Q7

Note: The Seven Questions adapted with permission; Reginald Carter.

The Carter-Richmond Methodology

The Carter-Richmond Methodology is the term given to the expansion of the original seven Carter questions with the addition of two new questions that can be further used to support management and evaluation.

The Carter-Richmond Methodology

8. What is the value of a successful outcome?
 – Establish a monetary value for each outcome.

- 9. What is the return-on-investment?
 - The return-on-investment should be thought of as the value of the outcome compared to the cost of the outcome; a comparison of Question Eight with Question Seven:

ROI = <u>Value of Outcome</u> (Question 8) Cost of Outcome (Question 7)

The above calculation is for a single person or unit but can be expanded for an entire program as demonstrated below:

ROI =<u>Value of Outcome x # participants achieving outcome</u> Cost of Outcome x # participants achieving outcome

Introduction to the eLogic ModelTM Demonstration

- Demonstrating Relationships Between Services or Activities/Outputs and Associated Outcomes.
- Building the eLogic Model[™].
- Evaluating and Scoring the eLogic Model[™].

Introduction to the eLogic Model TM Demonstration

In building your eLogic Model[™], there are four ways to demonstrate the association between services or activities/outputs and outcomes:

- One to One

- One to Many
- Many to One
- Many to Many

The following slides display these associations:

Services or Activities: Outcomes Association: One-to-One

	<u> </u>					
	Planning	Programming	Pre	Post	YTD	Impact
	There is a need	Acquisition of Real Property		Properties		Homes constructed
	for HBCUs to					
	utilize the skills	Adult literacy training		Persons		GED obtained
\neg	and talents					1
-	available at their					
	institutions to			#N/A		
	assist communities					
	in undertaking			#N/A		
	community and					
	economic			#N/A		
	development					
	activities which			#N/A		
-	benefit low and					
	moderate income					

Services or Activities: Outcomes Association: One-to-Many

he			
	Acquisition of Real Property	Properties	Homes constructed
	#N/A		Policy Priority – Housing – Constructed – Units incorporate universal design
		#N/A	Policy Priority – Housing – Constructed – Units incorporate visitability standards
		#N/A	Policy Priority – Housing –Constructed – Units incorporate energy efficiency measures
			and/or Energy Star standards
		# N/A	
	1		

Services or Activities: Outcomes Association: Many-to-One

Acquisition of Real Property	Properties	Homes constructed	•
Clearance and demolition	Propertie;		
Establishment Community	CTC -		
Development Corp. (CDC)			
	#N/A		
	#N/A		
	#N/A		

Services or Activities: Outcomes Association: Many-to-Many

	moderate income				i –
	There is a need	Acquisition of Real Property	Properties	Homes constructed	
	for HBCUs to				<u> </u>
	utilize the skills	Clearance and demolition	Properties	Policy Priority - Housing - Constructed - Units incorporate energy efficiency measure	<u> </u>
	and talents			and/or Energy Star standards	<u> </u>
	available at their	Policy Priority – Housing	Units	Policy Priority – Housing – Office constructed – Units incorporate universal design	_
	Institutions to	constructed - Design			_
	in undertaking	Policy Priority – Housing	Units	Policy Priority – Housing – Constructed – Units incorporate visitability standards	<u> </u>
	community and	constructed – Design			_
	economic	Policy Priority – Housing	Buildings		_
	development	constructed – Design			_
	activities which		#N/A		<u> </u>
	benefit low and				<u> </u>
-	moderate income				-

Services or Activities: Outcomes: Multi-Year Grant

In a multi-year grant, if your services or activities are provided in Year 1 but your outcomes occur in Year 2 or a subsequent year, first select your services or activities in the Year 1 logic model and leave the associated outcome fields blank. In Year 2 or a subsequent year, identify the outcomes in the logic model and leave the associated services or activities blank.

Services or Activities: Outcomes Multi-Year Grant



Services or Activities: Outcomes Multi-Year Grant



eLogic ModelTM Demonstration

Evaluating and Scoring the eLogic ModelTM

The Logic Model Assessment Matrix, worth 10 points, identifies four components and four criteria that are evaluated when scoring the logic model.

The four components are:

- Services
- Outcomes
- Projections
- Evaluation Tools

Evaluating and Scoring the eLogic Model TM

The four criteria are:

 Excellent (3 points)
 Good (2 points)
 Marginally Satisfactory (1 point)
 Unacceptable (0 points or deduct 1 point)

Evaluating and Scoring the eLogic ModelTM

For each of the four components (services, outcomes, projections, evaluation tools), HUD reviewers will choose the criteria that best describes your logic model and assign points to obtain a total score.

(See General Section Attachment 1 for Logic Model Assessment Matrix)

eLogic Model TM Assessment Matrix Services

Logic Mo	Logic Model Assessment Matrix – Selection of Services/Activities and Outcomes and Projections								
	Excellent	Good	Marginally Satisfactory	Unacceptable					
Services	Applicant <u>selected</u> services/activities from the drop down list that are consistent with both the NOFA and the Narrative.	Applicant's Narrative identified services/activities consistent with the NOFA, but the drop down list <u>does not</u> contain that service/activity.	Applicant <u>selected</u> services/activities from the drop down list that are inconsistent with the Narrative, <i>or</i> did not select available services/activities from the drop down list that are consistent with the Narrative, <i>or</i> provided Narrative that is inconsistent with the NOFA.	Applicant <u>did no</u> t select available services/activities from the drop down list that are consistent with the Narrative, <i>and</i> either the Logic Model is inconsistent with the Narrative or the Narrative is inconsistent with the NOFA.					
	3 points	2 points	1 point	0 points					

eLogic Model TM Assessment Matrix Outcomes

Logic Model Assessment Matrix – Selection of Services/Activities and Outcomes and Projections								
	Excellent	Good	Marginally Satisfactory	Unacceptable				
Outcomes	Applicant <u>selected</u> an outcome from the drop down list that is consistent with both the NOFA and the Narrative.	Applicant's Narrative identified an outcome consistent with the NOFA, but the drop down list does not contain that outcome.	Applicant <u>selected</u> an outcome from the drop down list that is inconsistent with the Narrative, <i>or</i> did not select an available outcome from the drop down list that is consistent with the Narrative.	Applicant <u>did not</u> select an available outcome from the drop down list <i>and</i> either the Logic Model is inconsistent with the Narrative or the Narrative is inconsistent with the NOFA.				
	3 points	2 points	1 point	0 points				

eLogic Model TM Assessment Matrix Projections

Logic Mo	Logic Model Assessment Matrix – Selection of Services/Activities and Outcomes and Projections								
	Excellent	Good	Marginally Satisfactory	Unacceptable					
Projections	Applicant <u>provided</u> <u>realistic</u> projected numbers that are consistent with the Narrative for <u>all</u> services, activities, and outcomes.	Applicant <u>provided</u> projected numbers for <u>most</u> services, activities, and outcomes, and 50% or more of the projections are both realistic and consistent with the Narrative.	Applicant <u>provided</u> projected numbers for <u>some</u> services, activities, and outcomes, and More than 50% of the projections are not consistent with the Narrative or are not realistic.	Applicant <u>did not</u> provide any projected numbers, <i>or</i> All of the projections are not consistent with the Narrative and they are not realistic.					
	3 points	2 points	1 point	0 points					

eLogic Model TM Assessment Matrix Evaluation Tools

	Logic Model Assessment Matrix – Evaluation Tools								
	Satisfactory	Marginally Satisfactory	Unacceptable						
Evaluation Tools	Applicant <u>selected</u> Evaluation Tools that are mostly <u>consistent</u> with the project described in the Logic Model and Narrative.	Applicant <u>selected</u> Evaluation Tools that are mostly <u>inconsistent</u> with <u>either</u> the Logic Model or the Narrative.	Applicant selected Evaluation Tools that are mostly <u>inconsistent</u> with <u>both</u> the Logic Model and Narrative, <i>or</i> <u>both</u> the Logic Model and Narrative are <u>inconsistent</u> with the NOFA.						
	1 point	0 point	Deduct 1 point						
	Logic Model Assessment Matrix – Rating Factor Five Narrative								

Align the criteria in Rating Factor Five to the distribution of points in your evaluation plan that you give to reviewers.

Viewer Questions and Answers