

New York State
Office of Alcoholism and Substance Abuse Services

RESPONSE

*To the September 11, 2001, Terrorist Attack
On the World Trade Center Towers
In New York City*

A Six-Month Chronology
September 11, 2001–March 28, 2002

GEORGE E. PATAKI, Governor
JEAN SOMERS MILLER, Commissioner

— Chronology Summary —

This chronology begins in those delicate hours and days following the September 11, 2001 (9/11), terrorist attack on the World Trade Center in New York City. It tracks all the communications and decisions made between the New York State Office of Alcoholism and Substance Abuse Services (OASAS) officers and various Federal, State, and private sector agencies and substance abuse treatment programs—to develop a coordinated response plan for maintaining an effective level of provider services in the wake of “*the unimaginable*.”

OASAS responded to this crisis situation on a number of levels, since it is structured into five distinct management divisions: (1) Program Operations, (2) Administration, (3) Health and Planning Services, (4) Standards and Quality Assurance, and (5) Executive Office. Each of these divisions came together and worked cohesively around the clock with the Federal, State, and private sector to ensure that the health and safety of our client system was protected.

Following is a brief outline of the OASAS response to the 9/11 disaster. OASAS’s response to this tragedy fell into seven major areas: Health and Safety (*Immediate Response*); Federal Interaction, Executive Direction (*State, Commissioner level*); Financial Response; Public Information; Prevention and Treatment; and Staff Development.

Some highlights of actions taken by OASAS immediately following the aftermath of the terrorist attack were:

- OASAS initiated a survey of ground zero and the New York City metropolitan addiction service providers to determine critical need, inpatient beds available for emergency rescue operations, staffing levels, and any physical plant damage suffered by providers.
- OASAS sponsored the Central Labor Council to conduct critical incident debriefings with employers and employees to avert use of alcohol or drugs for relieving the trauma of the terrorist attacks.
- OASAS initiated a statewide *Hope & Recovery* campaign targeting individuals, families, and communities in the greater New York City area experiencing trauma and grief—which may lead to substance abuse problems.
- OASAS targeted training to better equip community- and school-based counselors in identifying individuals, families, and communities at high risk for ensuing substance abuse problems.

Additional activities taken by OASAS to assess the impact of the attack were:

- OASAS organized school-based prevention counselors to provide critical incident debriefing sessions for students and faculty — while also establishing an expanded system of assessment to reach out to students in need of more intensive counseling.
- OASAS conducted a series of three surveys to determine the fiscal impact of September 11 on the New York City metropolitan area treatment and prevention providers.
- OASAS applied for and received a Federal grant totaling \$250,000 for a statewide needs assessment to monitor the impact of the disaster on the need for treatment and prevention services.
- A literature review was conducted, which was subsequently posted on the OASAS Web site. OASAS also developed preliminary estimates of a new incidence of substance abuse disorders, along with the costs associated with providing treatment services arising as a result of the terrorist attack.

- OASAS conducted:
 - Focus groups with prevention and treatment providers in Manhattan, Brooklyn, Queens, the Bronx, Staten Island, Nassau, Suffolk, Rockland, Westchester, Dutchess, Orange, Putnam, Albany, and Watertown areas—to better understand the clinical, programmatic, and policy impact of the terrorist attack.
 - Street-level interviews and studies to monitor the availability, price, and purity of street drugs in the wake of the terrorist attack and related events; and monitoring of indicators of substance abuse, including changes in the use of prescription drugs, service indicators, relapse, and alcohol and drug consequences.
 - Statewide school and household surveys that included questions related to the impact of the terrorist attack.
 - A survey that was included in the annual Local Services Plan Guidelines document, which was forwarded to county local mental hygiene agencies to assess impact of the 9/11 attack on their counties.
- OASAS worked collaboratively with a federally funded consultant (a former State of Oklahoma Alcohol and Drug Agency Director) to identify the impact of terrorism and to develop recommendations for effective future responses.
- OASAS expanded the “Prevention And Treatment Referral Hotline” to 14 hours a day, 7 days a week with two operators per shift, which resulted in the doubling of callers requesting help.
- OASAS contracted with training provider, Inc., to provide over 100 training sessions in Post-Traumatic Stress Disorder, Crisis Management, Critical Incident Debriefing, Physical Health, and Skill Building for Managers and Supervisors from February through September 2002, for program managers, supervisors, and general staff.
- OASAS awarded 12 contracts of up to \$12,500 each to provide EAP-related services to prevention and treatment program staff.
- OASAS launched a *Hope & Recovery* multimedia campaign on television and radio, as well as the *Hope & Recovery* Web site www.nyhopeandrecovery.org.
- OASAS contracted with the New York City Board of Education for \$500,000, which was awarded to cover overtime and consultant services, as well as adding additional staff.
- OASAS awarded \$550,000 to New York City community-based prevention programs to cover overtime and consultant services and to add additional staff.
- OASAS, in meeting the long-term needs of families and individuals in New York City, committed \$650,000 to implement the *Communities That Care (CTC)* initiative—a comprehensive prevention approach that provides tools to help communities become healthy and safe.

The Chronology also identifies OASAS’s intended use of \$6.8 million in Federal funds for disaster relief earmarked for:

- Financial support for alcohol and drug treatment programs (\$1.2 million).
- Expanded operation of the OASAS Hot Line (\$250,000).
- Financial support for community and school-based prevention programs (\$1.6 million).
- Support for alcohol and drug prevention and treatment professionals—and other workers, including teachers and rescue workers (\$1,350,000).
- Treatment triage centers (\$1 million).
- A statewide media campaign aimed at helping individuals who are affected by the attacks (\$550,000).

September 11, 2001

- 8:45 a.m. American Airlines Flight 11 crashes into One World Trade Center**
- 9:03 a.m. United Airlines Flight 175 crashes into Two World Trade Center**
- 9:59 a.m. Two World Trade Center collapses**
- 10:28 a.m. One World Trade Center collapses**

DATE	HEALTH AND SAFETY	FEDERAL INTERACTION	EXECUTIVE DIRECTION	FINANCIAL	PUBLIC INFORMATION	PREVENTION AND TREATMENT	STAFF DEVELOPMENT
9/11/01	<p>Blaisdell Addiction Treatment Center contacts five NYC Addiction Treatment Centers regarding accepting patients from detox to make medical/surgical beds available to survivors.</p> <p>OASAS identifies 25 prevention and treatment providers at "ground zero" immediately affected by the attacks and the restrictions put in place by the authorities.</p> <p>Downstate Field Office staff make themselves available to receive calls from clients and providers.</p> <p>Discussions were initiated with the Downstate Regional Office regarding a 124-bed alternative for sub-acute detox to free up hospital beds.</p>		OASAS Commissioner directs NYC Regional Office to call NYC programs, offer support, and request identification of unused beds for attack victims.			<p>Addiction Treatment Centers locate all patients and staff at facilities and in communities affected by the attack.</p> <p>Addiction Treatment Centers obtain bedding and medical supplies and prepare to admit noncritical patients.</p>	

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9/11/01 (Cont.)	Program Operations calls all NYC Addiction Treatment Centers to determine number of beds available for triage to free up space in general hospital emergency rooms.		F				
9/12/01		HHS releases emergency telephone numbers for Medicare and Medicaid beneficiaries. Dr. Joseph H. Autry, SAMHSA Acting Administrator, informs Governor Pataki, of immediate disaster funding to address mental health and substance abuse treatment critical needs [FEMA funding \$3 million].	OASAS Commissioner is in contact with Governor's Office. NYC OASAS office closed at direction of Governor. However, OASAS staff report to work. OASAS Commissioner begins discussions with SAMHSA. Initial "ground zero" list of program sites is prepared. OASAS surveys prevention and treatment providers to determine service impacts and fiscal consequences. First provider survey developed.			Although the OASAS NYC office was closed, Bureau of Methadone Planning and Policy staff work with programs and patients to ensure continuity of methadone services. Methadone Maintenance Treatment Program Action Plan is implemented, including emergency medication procedures. Addiction Treatment Centers provide intervention with patients who have missing loved ones. Methadone Planning and Policy staff continued to answer calls from programs and patients to ensure proper medication delivery. Methadone programs advised to medicate patients from other clinics with proper verification. Patients advised to go to nearest methadone maintenance treatment program.	
		Dr. Autry,	OASAS Commissioner		Hotline advised to expand		

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9/13/01		<p>SAMHSA Acting Administrator, sends letter of condolence to Governor Pataki.</p> <p>Dr. Autry informs Governor Pataki of immediate disaster funding to address mental health and substance abuse treatment critical needs.</p>	<p>convenes meeting with executive staff on WTC terrorist attack.</p> <p>On September 13 and 14, 2001, NYC regional office administers an extensive survey to each of the 194 NYC-based providers to ascertain status of their infrastructure, condition of staff and clients, and need for additional client services.</p> <p>A 124-bed alternative for sub-acute detox established.</p> <p>Mid-Hudson Regional Office contacts counties to discuss survey information and system impact.</p>		<p>hours and staffing.</p>		
9/14/01		<p>SAMHSA e-mails OASAS announcing National Day of Prayer and Remembrance for victims of 9/11.</p> <p>HHS announces funds for child care, elderly, and mental health victims affected by the WTC attack.</p>			<p>Press inquiry from <i>Wall Street Journal</i> [Bureau of Communications and Community Relations].</p>	<p>Addiction Treatment Centers submit overtime costs for the week.</p>	
9/17/01					<p>Web site advisory group on <i>Traumatic Stress Reactions To Recent Events</i>, prepared by Standards and Quality Assurance staff, and is posted on OASAS Web site.</p>	<p>Meeting held with NDRI—the only provider located in the World Trade Center. A II staff survived. All equipment, records, furniture, etc., destroyed. A temporary plan to keep NDRI in operation is developed.</p>	
				OASAS Treatment Program	Director of State Aid	Prevention and Treatment	

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9/18/01			<p>Director provides executive committee with a report regarding the State of Oklahoma response to the terrorist bombing of the Alfred P. Murrah Federal Building on April 19, 1995.</p> <p>OASAS Commissioner sends Federal Government an analysis of need for AOD treatment and prevention providers.</p>	updates OASAS Commissioner regarding a 4-month advance payment to Educational Alliance.		providers from Iowa AOD send OASAS Commissioner note of support.	
9/19/01			<p>OASAS Commissioner reports immediate fiscal needs to CSAT for critical incident debriefings, PTSD training, and enhancing the hotline.</p> <p>OASAS provides CSAP with a spending plan for \$850,000 for downstate prevention providers.</p> <p>Director, Downstate Regional Operations, meets with NYCDMH to review their ideas and plans related to the needs of NYC's addiction providers in the wake of the disaster.</p>			NYCDMH staff are provided with temporary space in OASAS NYC regional office, until they could reenter their office space on Worth Street.	List of all NYC providers with more than 1 year license supplied to DMH and used to include these providers in crisis counseling training sessions conducted by the Office of Mental Hygiene (OMH)—a prerequisite to inclusion in FEMA's Project Liberty as an authorized site to deliver crisis counseling.
9/20/01	OASAS Commissioner transmits an executive summary to the Director of State Operations regarding agency steps taken in response to the WTC attack.		Joint letter from OASAS and OMH Commissioners is sent to SAMHSA with comments on the "preliminary" SAMHSA plan regarding mental health and substance abuse services to be offered to significant others impacted by the terrorist attack.	List of provider overtime expenditures is transmitted to OASAS Commissioner by NYC Regional Office.	<p><i>Hope & Recovery Campaign</i> is initiated with development of a PTSD factsheet, an empirical literature search, and provision of disaster services for providers.</p> <p>Press inquiry from "CD Publications" [Bureau of Communications and Community Relations].</p>	NYC field offices conduct brief followup survey with several school-based prevention providers to gather information for CSAP.	Empirical literature review completed by OASAS staff.
	All "ground zero" providers surveyed to			List of 24 "ground zero" providers developed by			

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9/20/01 (Cont.)	ascertain involvement to date with FEMA and/or State Emergency Management Office [SEMO].		F	NYC field offices. Information collected about their financial losses, need for immediate help, and longer-term resources.			
9/21/01			OASAS Commissioner corresponds with CSAT Director describing increased demand for treatment and prevention services. OASAS Human Resources notifies OASAS employees of services available for emotional and psychological support. More research sent to executive staff on Oklahoma bombing.			Addiction Treatment Centers assess impact on occupancy rate, staffing, overtime costs, and extra programming requirements.	
9/24/01		HHS announces \$126 million relief funds for Health and Social Services.	OASAS Commissioner sends Associate Commissioner of Administration HHS announcement of \$126 million relief funds for the WTC victims.		Internal Group convenes to identify need and possibilities for <i>Hope & Recovery Campaign</i> [Prevention, Bureau of Communications and Community Relations, Treatment, Associate Commissioner].		
9/25/01			OASAS Commissioner sends letter to CSAP (Division of State and Community Systems Development) requesting that \$850,000 funding be applied to programs in the downstate area.		OASAS Planning Unit completes document entitled " <i>Post-Traumatic Stress Disorder and Alcoholism and Substance Abuse: An Overview.</i> "		
9/26/01			OASAS Commissioner submits \$1 million " <i>Immediate Needs</i> " grant	Addiction Treatment Centers asked to submit biweekly impact reports			

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			proposal to SAMHSA. OASAS executive committee members review Community Education Services funded by CSAP and how best to provide information to providers in NYC. OASAS Commissioner is informed of FEMA eligibility. OASAS downstate Assistant Director and NYCDMH Deputy Commissioner meet with alcohol providers and coalition chairs.	on personal service and non-personal service costs to Budget and Fiscal Department.			
9/27/01			OASAS Commissioner is informed regarding types of funding service providers can get through FEMA for crisis counseling assistance and training.	OASAS receives \$1,000,000 Emergency Grant Award from SAMHSA [CSAT].		OASAS Program Manager transmits application, which outlines immediate, intermediate, and long-term needs to CSAP, for additional prevention funding.	
9/28/01			OASAS Commissioner outlines plan for phase II of WTC response [Commissioner personal notes].				
9/30/01					OASAS establishes provider "Listserv" to exchange information and facilitate statewide networking via e-mail [Bureau of Communications and Community Relations].		
10/1/01			OASAS Commissioner reviews SAMHSA funding criteria.		Media campaign continues — "What You Can Do For Yourself."		

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10/2/01		HHS announces first wave of emergency funding grants. CSAP issues first grant award of \$850,000.	Director of Human Resources Management informs OASAS personnel about "Special Military Leave" for employees activated in connection with 9/11. Human Resources Management arranges meeting space in OASAS NYC offices for NYSOMH to deliver crisis counseling training to OMH staff. OASAS staff also participate.				
10/3/01		HHS announces available funding of \$10 million for Child Trauma Initiative.	OASAS Commissioner receives HHS announcement of \$ 10 million funding available for Child Trauma Initiative. Second provider survey distributed.		Media consultant develops media campaign logo.		Associate Commissioner for Standards and Quality Assurance recommends to OASAS Commissioner the best equipped training provider for the World Trade Center Crisis-Related Training contract.
10/4/01			OASAS Commissioner receives summary of information obtained by Staff at the SEMO and FEMA briefing. OASAS Associate Commissioner of Administration forwards questions for phase I and phase II funding justifications to the Director of Downstate Regional Operations.			A representative sample of 15 providers is surveyed to determine extent and nature of increased services provided as a result of the WTC disaster.	
10/4/01 (Cont.)			NYC regional office surveys providers.				

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10/5/01			OASAS Commissioner receives report from Director of Downstate Regional Operations regarding draft letter to be sent to Commissioner of NYCDOH outlining OASAS's suggested early response to imminent addiction issues in NYC, regarding FEMA crisis counseling assistance and training program.	OASAS Associate Commissioner for Administration replies to CSAT regarding additional funding needs.	Internal group convenes to outline Media Campaign Initiative [Prevention, Bureau of Communications and Community Relations, Treatment, Associate Commissioner].	Director, Treatment Programming, shares information on New Jersey's Web site which indicates that providers should maintain records of treatment demand.	
10/6/01		HHS announces the availability of \$42 million to meet increased demand for alcohol and drug treatment services.	OASAS Commissioner distributes HHS announcement.				
10/8/01			OASAS Street Studies Unit initiates survey of street drug user population in NYC.				
10/9/01			Regional Office receives results of provider survey.			<i>Hope & Recovery</i> mailing includes eight factsheets on trauma and grief sent to 2,200 downstate prevention and treatment providers [Bureau of Communications and Community Relations].	
10/10/01		HHS announces through Federal Register funding availability of \$35 million for health care costs.	OASAS Executive Deputy Commissioner is in communication with OMH regarding crisis counseling offered by OASAS certified providers.				
10/10/01 (Cont.)			OASAS Commissioner continues her discussion with CSAT Director regarding phase II funding.				

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			Upstate regional office sends HHS funding information to counties.				
10/11/01			OASAS Commissioner outlines a plan regarding monies for providers after speaking with Acting Director of SAMSHA [JSM personal notes].			News article drafted on AOD system response to 9/11 for OASAS Commissioner.	
10/12/01			OASAS and OMH Commissioners submit a "joint letter" to SAMHSA regarding AOD and mental health needs for the next 3-6 months after 9/11. OASAS Commissioner requests clarification from SAMHSA regarding HRSA grant announcement.	Associate Commissioner for Program Operations reports to Commissioner on the status of the \$850,000 distribution from SAMHSA.			
10/15/01			Director of Human Resources Management distributes mail-handling protocol to OASAS personnel regarding anthrax.				Business Council of NY transmits a report from the National Center for PTSD to the Associate Commissioner of Administration.
10/16/01		FEMA and SEMO distribute Federal 1-800 numbers for nonprofit providers.	Staff transmits to Commissioner literature review regarding "The Effects of Disaster, Trauma and Terrorism on Alcohol and Substance Use Disorders."			OASAS Commissioner sends President/CEO of the Business Council of New York an invitation to participate in the Hope & Recovery Advisory Task Force.	
10/16/01 (Cont.)			Director of Human Resources Management provides information to the executive committee regarding GOER's				

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			announcement of a 1-800 number for biochemical exposure inquiries.				
			F				
10/17/01				Administration notifies NYC regional office of SEMO hotline established to help NYC nonprofit organizations, including AOD providers, obtain FEMA aid under the Public Assistance Program.			OASAS Research develops "WTC Research Conceptual Plan."
10/19/01			Commissioner signs CSAT technical assistance [TA] request regarding WTC.	Associate Commissioner of Administration submits application for an "Emergency Award for Healthcare," under Section 319 of the PHS Act.			
10/23/01			Commissioner attends nine-State "mini-summits" in Washington, DC, hosted by HHS/SAMHSA to discuss emergency management and mental health/AOD services.	Associate Commissioner of Administration provides weekly OASAS WTC response update to the Executive Chamber.		NYC Regional Office Director, Assistant Downstate Director, and Bronx Field Coordinator and Program Manager participate in a discussion about the direction of the <i>Hope & Recovery</i> media campaign.	
10/24/01			OMH Commissioner transmits information to OASAS Commissioner about funding available to NYS for mental health and substance abuse activities.				
10/25/01			OASAS Commissioner submits a grant proposal to SAMHSA regarding CSAP				

DATE	HEALTH AND SAFETY	FEDERAL INTERACTION	EXECUTIVE DIRECTION and CSAT funding for WTC recovery efforts.	FINANCIAL	PUBLIC INFORMATION	PREVENTION AND TREATMENT	STAFF DEVELOPMENT
10/26/01			OASAS meets with FEMA/SEMO to discuss procedures/eligibility requirements for reimbursement of State disaster-related expenses.				
10/29/01				Associate Commissioner of Administration provides OASAS Commissioner with Office of the Comptroller guidelines for emergency procurement contracting and voucher payments.			OASAS Training Unit staff provide an overview of alcohol and substance dependence/crisis training to newly hired hotline staff who will operate the OASAS information line.
10/31/01			OASAS Commissioner sends SAMHSA estimates of emerging needs for children, families, and individuals who were profoundly affected by WTC disaster.				
11/1/01			OASAS Commissioner circulates announcement of the HHS summit being held Nov. 14-16, 2001.		Communication consultant presents a media campaign proposal to the OASAS Workgroup.		
11/2/01		Dr. Autry sends letter requesting additional		Associate Commissioner for Administration forwards			

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		identification of resources.		Executive Deputy Commissioner letter from Commissioner to SAMHSA regarding Dr. Autry's request for additional identification of resources.			
11/7/01			OASAS Commissioner sends OMH Commissioner recommendations regarding how to spend the first \$1 million, along with a document entitled: <i>'A Coordinated Response to the WTC Disaster Treatment Triage Centers.'</i>				
11/8/01			Under direction of OASAS Commissioner, Human Resources Management, downstate OASAS managers, OMH, and the Statewide EAP Committee, collaborate to schedule several crisis debriefing sessions for NYC OASAS staff with trained counselors.		Second meeting for <i>Hope & Recovery</i> campaign. Committee meets to review television PSA.		
11/14/01			Commissioner attends National Terrorism Summit [<i>'When Terror Strikes: Responding to the Nation's Mental Health and Substance Abuse Needs'</i>] in NYC, sponsored by HHS/SAMHSA.			Associate Commissioner for Program Operations apprises OASAS Commissioner of the programs targeted for funding under the school-based prevention allocation.	
11/16/01	Crisis debriefing session held for OASAS staff at 501 7th Avenue, NYC.						
11/19/01					Workgroup coordinates development and distribution of materials for <i>Los Angeles Times</i> and CNBC on the		

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11/26/01			F	OASAS receives a second award from CSAP for \$2,300,000— for budget period 10/29/01–10/28/02.		Associate Commissioner of Administration forwards the WTC disaster recordkeeping guidelines to prevention and treatment providers. These guidelines focus on collection of information and documentation for costs incurred or continuing to be incurred—as a result of the WTC disaster.	
11/27/01						OASAS receives workplan from an EAP provider for contract period 9/1/01–6/20/02. A site visit report by regional office staff is also included. Director of Communications receives first hotline report.	
11/29/01				Conference call with OASAS, CSAT, and Johnson, Bassin & Shaw, Inc. (JBS), to initiate WTC technical assistance [WTC TA] request.			
11/29/01 (Cont.)						<i>Hope & Recovery</i> mailing sent to 2,200 downstate prevention and treatment providers, which included 7 sheets on trauma and its effect on specific populations (adolescents, young children, and the elderly) [Bureau of Communications and Community Relations]. Meeting with downstate speakers bureau to discuss radio talk show outreach [Bureau of Communications and Community Relations].	

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12/3/01			F			Standards and Quality Assurance and Program Operations staff finalize <i>Hope & Recovery Fact Sheet</i> on possible alcohol and substance abuse indicators and transmit it to OMH for OMH's training programs.	
12/6/01			JBS transmits TA work scope (tasks, level of effort, resources, and responsible parties) to Deputy Director, Health and Planning Services.		Internal workgroup approves PSA script.		Associate Commissioner for Standards and Quality Assurance, Director for Workforce Development and NYC Department of Public Health meet with training provider. Review of training providers' plans for upcoming training and needs assessment to determine providers' current training needs, and whether the original training program should be revised after 3 months.
12/10/01			Assistant Director of Applied Research Unit develops WTC needs assessment, and 2001–2002 CSAT spending plan. OASAS conducts spot household survey in the mid-Hudson region, including WTC-related items.				
12/11/01			Associate Commissioner For Program Operations provides OASAS Commissioner with proposed funding for community-based		OASAS executes contract for communications media campaign for the period of 12/1/01–2/28/02. Press inquiry from Syracuse		

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			prevention providers in response to WTC.		<i>Post Standard.</i>		
12/14/01			WTC TA Consultant for provider focus group identified, and scheduling is initiated.	OASAS receives second grant award for \$2,700,000 for budget period 10/29/01–10/28/02.			
12/15/01			OASAS Commissioner sends "thank you" letter to coordinator of workplace EAP services to OASAS Providers in the NYC downstate area.				
12/21/01			Assistant Director, Applied Research Unit, receives document from OMH: "NYS Mental Health Needs Assessment Related to Terrorist Attacks in the U.S.," prepared by D. Herman from Columbia University.				
12/24/01					Gerry Cooney confirmed as spokesperson for the <i>Hope & Recovery Campaign</i> TV and radio spots [Bureau of Communications and Community Relations].		
12/26/01					Press call from <i>New York Post</i> [Bureau of Communications and Community Relations].		
12/28/01			OASAS Commissioner sends out community-based prevention funds "Notice of Award" letter to providers.				

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1/2/02			F	Associate Commissioner of Administration forwards Executive Deputy Commissioner letter from OASAS Commissioner to SAMHSA regarding request for additional identification of resources.			
1/3/02				OASAS convenes first WTC workgroup meeting and assigns two staff to coordinate the workgroup efforts Assistant Director, Applied Research Unit, drafts executive summary – <i>“September 11th Response For Substance Abuse Services: A Proposal,”</i> which includes timelines, program budget, and focus group questions.	First set of key informant interviews for WTC TA take place in Albany and NYC.		
1/4/02							Bureau Director for Workforce Development submits training provider contract for crisis-related training for the period of 11/01/01–10/31/03.
1/5/02				Deputy Director For Health and Planning Services transmits Street Studies Unit report entitled: <i>“Street Drug Activity in the NYC: Effects</i>			

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1/11/02			OASAS Commissioner transmits third survey to prevention and treatment providers.				Bureau Director for Workforce Development meets with training provider to review work completed on the provider needs assessment and recommends broadening of needs assessment questions and provider contacts.
1/18/02			Governor Pataki announces the launching of the OASAS <i>Hope & Recovery Campaign.</i>				
1/21/02					TV spot featuring Gerry Cooney ran a total of 362 times, reaching 539,030 households in Manhattan, along with NY1, which reaches over 2 million households [Bureau of Communications and Community Relations, and media consultant].		
1/28/02							Training provider transmits revised training " <i>Scope of Work</i> " to OASAS.
1/29/02			OASAS Commissioner forwards to Director, Treatment Programming, information about funding provided to the NYC Fire Department for 9/11-related				

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1/30/02							
			F		Media consultant submits timeline and a list of channels, along with the number of households, that the PSA is targeted to reach.		
2/2/02			Second set of key informant interviews for WTC TA takes place in Albany and NYC.			Training provider transmits initial crisis-related training schedule to Bureau Director for Workforce Development.	
2/4/02					Chief Information Officer transmits provider survey and disaster relief funding survey responses regarding insurance coverage and additional provider cost/revenue loss.		
2/5/02							Bureau Director for Workforce Development advises training provider that, while there is a 2-year contract through October 31, 2003, the Federal grant supporting the contract expires on September 29, 2002. However, OASAS will pursue a "no-cost extension" –although nothing is assured.
2/6/02				Director, Bureau of Fiscal Policy, Legislative and Budget Coordination, sends Senior Attorney the proposed contract with RFMH to conduct a			

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2/8/02			F	statewide needs assessment.			Training provider provides first training session on PTSD at Lower Eastside Service Center (LESC) to staff of LESL and Beth Israel Medical Center.
2/11/02				Spot household survey conducted in NYC on the impacts of WTC disaster. A statewide household survey to be initiated in May 2002.			
2/13/02				OASAS sends out award letters to school-based and community-based prevention providers.			The first of 11 provider focus groups for WTC TA is held in Watertown, New York. The remaining 10 Focus Groups, to take place in NYC, Long Island, Albany, and Mid-Hudson region, will be completed by March 14, 2002.
2/15/02						Another <i>Hope & Recovery</i> mailing sent to over 4,000 prevention and treatment providers statewide. Contents included 6 subject pieces; a campaign overview, indicators of alcohol and substance abuse problems, 2 articles on trauma and families, a research paper on PTSD, and a literature search [Bureau of Communications and Community Relations].	
2/17/02						TV spots are extended, during which time the spot ran a total of 354 times—reaching a total of 1,355,923 households in Manhattan, Brooklyn, Queens, Staten Island, and the Bronx [Bureau of Communications and Community Relations, and	

DATE	HEALTH AND SAFETY	FEDERAL INTERACTION	EXECUTIVE DIRECTION	FINANCIAL	PUBLIC INFORMATION media consultant].	PREVENTION AND TREATMENT	STAFF DEVELOPMENT
2/18/02			OASAS school survey is revised to include items on WTC disaster protocol submitted to IRB. Statewide survey to be conducted in April and May.				
2/20/02							Bureau Director for Workforce Development provides training provider Crisis-Related Training schedule to the New Jersey Division of Addiction Services and invites its staff to attend.
2/22/02							OASAS sends out Training Supplement [CSAP funds].
2/25/02			Director, Downstate Regional Operations, forwards reporting format for phase I and II disaster grant to WTC.				
2/27/02				Director, Bureau of Fiscal Policy, Legislative and Budget Coordination, forwards the OASAS fiscal proposal to SAMHSA for Combined Center Requests through Year 3— to OASAS			

DATE	HEALTH AND SAFETY	FEDERAL INTERACTION	EXECUTIVE DIRECTION	FINANCIAL	PUBLIC INFORMATION	PREVENTION AND TREATMENT	STAFF DEVELOPMENT
				Commissioner, and Director, Bureau of Fiscal Policy.			
			F	Legislative and Budget Coordination forwards Division of Budget's request for information on OASAS WTC disaster funding needs to OASAS Commissioner.			
3/6/02	Third set of key informant interviews for WTC TA take place in NYC.						
3/8/02			Conference call with JBS, OASAS, key informant project consultant, and focus group project consultant to determine writing and final report schedule.				
3/14/02			Last provider focus groups for WTC TA takes place in Westchester and Rockland counties.				
3/28/01					Launch <i>Hope & Recovery</i> Web site www.nyhopeandrecovery.org [Bureau of Communications and Community Relations, and media consultant].		

